

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, December 13, 2022 at 7:00 PM

Agenda

WORK SESSION

1. Budget Discussion

Recommended Action: none, Discussion only

CALL TO ORDER

AGENDA APPROVAL

2. Agenda for the Regular Meeting of the 12/13/22.

Recommended Action: Motion to approve the agenda as presented.

APPROVAL OF MINUTES

- [3.](#) Meeting Minutes for 11/22/2022

Recommended Action: Motion to approve 11/22/2022 meeting minutes as presented

CONSENT CALENDAR

- [4.](#) Consent Calendar consisting of November 22, 2022 through December 13, 2022:

Payroll EFT's in the amount of \$68,343.51

Claims Checks #31041 through #31085 and EFT's in the amount of \$933,607.55

for a grand total of \$1,001,951.06

Liquor Cannabis License: Tenino 76 Food Mart

Recommended Action: Move to approve the consent calendar as presented.

EXECUTIVE SESSION

PRESENTATIONS

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

OLD BUSINESS

NEW BUSINESS

5. Confirmation of Clerk Treasurer.

Recommended Action: Confirm Interim Clerk Treasurer Jen Scharber as permanent Clerk Treasurer

6. Cedar Creek CC Contract

Recommended Action: Discuss and motion to approve pending legal review.

RESOLUTIONS

ORDINANCES

7. Ordinance 926 second reading and adoption of the 2023 budget

Recommended action: Move to accept as the second reading and motion to adopt Ordinance 926 as presented.

REPORTS

8.
 - 1) Chamber of Commerce
 - 2) Economic Development Council (EDC)
 - 3) South Thurston Economic Development Initiative (STEDI)
 - 4) ARCH Commission
 - 5) Experience Olympia & Beyond (VCB)
 - 6) Fire District #12
 - 7) Library
 - 8) Museum
 - 9) Tenino Community Service Center
9.
 - 1) Civil Service Commission
 - 2) Façade Improvement Grant Review Committee
 - 3) Finance Committee
 - 4) Planning Commission
 - 5) Public Safety Committee
10.
 - 1) Chief of Police
 - 2) Director of Public Works

3) City Planner

4) Code Enforcement/Building Inspector

5) PARC Specialist

6) City Attorney

7) Clerk/Treasurer

8) Mayor

11. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Legislature

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

File Attachments for Item:

3. Meeting Minutes for 11/22/2022

Recommended Action: Motion to approve 11/22/2022 meeting minutes as presented

City Council Meeting
Tuesday, November 22, 2022

Minutes

WORK SESSION

Mayor Fournier convened the work session at 7:00 pm with

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Rachel Davidson

1. Budget Workshop

Mayor Fournier reviewed and discussed the proposed budget.

CALL TO ORDER

Mayor Fournier convened the regular Council meeting of 11/22/22 at 7:30 pm with

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Rachel Davidson

AGENDA APPROVAL

2. Agenda for the Regular Meeting of the 11/22/22.

Recommended Action: Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan,
Councilmember Lawton, Councilmember Davidson.

Motion carries 5/0.

APPROVAL OF MINUTES

3. Meeting Minutes for 11/8/2022

Recommended Action: Motion to approve 11/8/2022 meeting minutes as presented

CONSENT CALENDAR

4. Consent Calendar consisting of November 9, 2022 through November 22, 2022:

Payroll EFT's in the amount of \$62,489.64

Claims Checks #31005 through #31040 and EFT's in the amount of \$97,690.30

for a grand total of \$160,179.94

Liquor Cannabis License: Kirby Co, Heddens Liquor & Wine, Cannabis NW.

Recommended Action: Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 5/0.

EXECUTIVE SESSION

None

PRESENTATIONS

5. Rate Study presentation from FCS Group Martin Chaw and Amanda Levine.

Martin Chaw introduced Amanda Levine to speak on the rate study. At this time she sees no raise in fees that should be charged.

PUBLIC COMMENTS

David Watterson, Central St E: Dave voiced his concern in adopting the Ad Valorem Tax for fiscal year 2023 due to the hardships for the citizens.

PUBLIC HEARING

6. 2nd Public Hearing on the proposed 2023 Ad Valorem Tax Levy

Recommended Action: Move to adopt an Ad Valorem Tax Levy using Highest Lawful Levy Procedures

Mayor Fournier introduced Interim C/T Scharber to speak on behalf of the City explaining the Tax Levy.

The Mayor then opened the floor to the public for comment at 7:58 pm, hearing no comments from the public the hearing was closed and Council comments opened, hearing none the public hearing was closed at 8:00 pm.

7. 2nd Public Hearing of Proposed 2020 Budget: Expenditures

State law provides that each municipality hold two Public Hearings prior to budget adoption in order to provide the opportunity for input by the Public. Tonight's second hearing will focus primarily upon expenditures.

Recommended action: Move to accept the Administration's recommendations on budget expenditures as presented.

Mayor Fournier introduced Interim C/T Scharber to explain the expenditures for public comment. The Mayor then opened the floor to public comment at 8:03 pm, hearing no comments, opened to the Council, hearing no comment the public hearing was closed at 8:04 pm.

PROCLAMATIONS

None

OLD BUSINESS

None

NEW BUSINESS

8. Amendment 3 for engineering the Quarry House. Right now, we are out of funds and just cut an amendment for the structural engineer do come up with a solution for the sagging ceiling. This amendment is for \$10,000 which should be more than enough to finish up and allows for additional "surprises" that may come our way. Any unused money can go back to construction like we did for the City Hall project.

Recommended Action: Discuss and motion to approve Amendment No. 3 for the Quarry House.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 5/0.

9. Amendment No. 4 for master planning and surveying for the Quarry Pool

Recommended Action: Discuss and Motion to approve Amendment No 4 for Master Planning and Surveying for the Quarry Pool.

Motion made by Councilmember Lawton, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 5/0.

10. Facade Improvement Grant Increase.

City of Tenino has been awarded a Grant to give Grants for Facade Improvement throughout the Historical District. We have \$10,000 to award but only \$3,000 has been applied for and given

out. If Council agrees City Can award an additional \$1,000 each recipient totaling \$6,000 out of the \$10,000 Grant.

Recommended Action: Discuss and motion to grant an additional \$1,000 to 2022 recipients.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 5/0.

RESOLUTIONS

11. Thurston County has provided the Assessed Valuation and Property Tax Worksheet for the purpose of calculating and the Ad Valorem Property Tax for fiscal year 2022. The City will hold two Public hearings as required by RCW 84.55 on November 8th and 22nd and is required to pass a resolution adopting the 2023 property tax by November 30, 2022

Recommended action: Move to adopt an Ad Valorem Tax Levy using Highest Lawful Levy Procedures that would result in a total increase of \$8,647.16

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 5/0.

12. Resolution 2022-07

A Resolution of the City of Tenino Amending the Adopted 2023 Consolidated Fee Schedule

Recommended Action: Motion to pass Resolution 2022-07

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 5/0.

ORDINANCES

13. Ordinance 926 would adopt the City's 2023 Municipal Budget

Recommended Action: Review and approve first reading of Ordinance 926

Motion made by Councilmember O'Callahan to approve this as the first hearing of the 2023 Budget, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

REPORTS

14. 1) Chamber of Commerce

2) Economic Development Council (EDC)

3) South Thurston Economic Development Initiative (STEDI)

4) ARCH Commission

5) Experience Olympia & Beyond (VCB)

6) Fire District #12

7) Library

8) Museum

9) Tenino Community Service Center

1) Chamber of Commerce: Councilmember Gotovac reported for George Sharp reminding everyone of the Holiday Market, Friday, Saturday and Sunday at the Kodiak Room. Also the annual Christmas Tree Lighting will be on 12/2 beginning at 6:00 pm with the auction afterwards at the Eagles.

3) South Thurston Economic Development Initiative (STEDI): They had a great meeting.

6) Fire District #12: Hillary Flowers with Lacey District 3 working hard with the suicide prevention meetings.

15. 1) Civil Service Commission

2) Façade Improvement Grant Review Committee

3) Finance Committee

4) Planning Commission

5) Public Safety Committee

4) Planning Commission: Dave Watterson reported during their last meeting the discussion held was on the new RV parking and agreed to send information to the Council regarding the same.

16. 1) Chief of Police

- 2) Director of Public Works**
- 3) City Planner**
- 4) Code Enforcement/Building Inspector**
- 5) PARC Specialist**
- 6) City Attorney**
- 7) Clerk/Treasurer**
- 8) Mayor**

1) Chief of Police: Chief Auderer provided a written report.

7) Clerk/Treasurer: Interim C/T Scharber went over her written report to Council.

8) Mayor: His main focus lately has been the budget.

17. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

- 2) Solid Waste Advisory Board**
- 3) TCOMM/911**
- 4) Tenino School Board**
- 5) Thurston Regional Planning Council (TRPC)**
- 6) Transportation Policy Board**
- 7) Legislature**

4) Tenino School Board: Councilmember Davidson reported the District will be partnering with the local Food Bank on Dec 16th to collect foods for the holiday season. The FFA will be selling their Christmas wreaths at the Dec 3rd Winter Fest from 10-4. If interested please contact Geraldine. Winter sports are underway.

5) Thurston Regional Planning Council (TRPC): not audible.

PUBLIC COMMENTS 2

None

ANNOUNCEMENTS

Mayor Fournier announced that Ritter Street is mostly completed, just some odds and ends to finish completely.

ADJOURNMENT

3.

Mayor Fournier adjourned the meeting at 8:34 pm.

File Attachments for Item:

4. Consent Calendar consisting of November 22, 2022 through December 13, 2022:

Payroll EFT's in the amount of \$68,343.51

Claims Checks #31041 through #31085 and EFT's in the amount of \$933,607.55 for a grand total of \$1,001,951.06

Liquor Cannabis License: Tenino 76 Food Mart

Recommended Action: Move to approve the consent calendar as presented.



**Washington State
Liquor and Cannabis Board**
PO Box 43098

, Olympia WA 98504-3098, (360) 664-1600
www.liq.wa.gov Fax #: (360) 753-2710

December 06, 2022

Dear Local Authority:

RE: Liquor License Renewal Applications in Your Jurisdiction - Your Objection Opportunity

Enclosed please find a list of liquor-licensed premises in your jurisdiction whose liquor licenses will expire in about 90 days. This is your opportunity to object to these license renewal requests as authorized by RCW 66.24.010 (8).

1) Objection to License Renewal

To object to a liquor license renewal: fax or mail a letter to the Washington State Liquor and Cannabis Board (WS-LCB) Licensing Division. This letter must:

o Detail the reason(s) for your objection, including a statement of all the facts upon which your objection or objections are based. You may include attachments and supporting documents which contain or confirm the facts upon which your objections are based.

o Please note that whether a hearing will be granted or not is within the Board's discretion per RCW 66.24.010 (8)(d).

Your letter or fax of objection must be received by the Board's Licensing Division at least 30 days prior to the license expiration date. If you need additional time you must request that in writing. Please be aware, however, that it is within the Board's discretion to grant or deny any requests for extension of time to submit objections. Your request for extension will be granted or denied in writing. If objections are not timely received, they will not be considered as part of the renewal process.

A copy of your objection and any attachments and supporting materials will be made available to the licensee, therefore, it is the Local Authority's responsibility to redact any confidential or non-disclosable information (see RCW 42.56) prior to submission to the WSLCB.

2) Status of License While Objection Pending

During the time an objection to a renewal is pending, the permanent liquor license is placed on hold. However, temporary licenses are regularly issued to the licensee until a final decision is made by the Board.

3) Procedure Following Licensing Division Receipt of Objection

After we receive your objection, our licensing staff will prepare a report for review by the Licensing Director. The report will include your letter of objection, as well as any attachments and supporting documents you send. The Licensing Director will then decide to renew the liquor license, or to proceed with non-renewal.

4) Procedure if Board Does Not Renew License

If the Board decides not to renew a license, we will notify the licensee in writing, stating the reason for this decision. The licensee also has the right to request a hearing to contest non-renewal of their liquor license. RCW 66.24.010 (8)(d). If the licensee makes a timely request for a hearing, we will notify you.

The Board's Licensing Division will be required to present evidence at the hearing before an administrative law judge to support the non-renewal recommendation. You may present evidence in support of your objection or objections. The administrative law judge will consider all of the evidence and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

5) Procedure if Board Renews License Over Your Objection

If the Board decides to renew the license over your objection, you will be notified in writing. At that time, you may be given an opportunity to request a hearing. An opportunity for a hearing is offered at the Board's discretion. If a hearing is held, you will be responsible for presenting evidence before an Administrative Law Judge in support of your objection to license renewal. The Board's Licensing Division will present evidence in support of license renewal. The Licensee may also participate and present evidence if the licensee desires. The administrative law judge will consider all of the evidence, and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

For questions about this process, contact the WSLCB Licensing Division at (360) 664-1600 or email us at wslcb@liq.wa.gov.

Sincerely,

Rebecca Smith

Rebecca Smith, Director,
Licensing and Regulation Division

LIQ 864 07/10

C091080-2 WASHINGTON STATE LIQUOR AND CANNABIS BOARD DATE: 12/06/2022

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF TENINO (BY ZIP CODE) FOR EXPIRATION DATE OF 20230331

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. R.A.P. CORP.	TENINO 76 FOOD MART 397 SUSSEX ST W TENINO WA 98598 0000	368396	GROCERY STORE - BEER/WINE

Consent Calendar consisting of November 22, 2022, through December 13, 2022:

- Payroll EFT's in the amount of \$68,343.51**
- Claims Checks #31041 through #31085 and EFT's in the amount of \$933,607.55**

for a grand total of \$1,001,951.06.

Liquor and/or Cannabis License requests:

CHECK REGISTER

City Of Tenino

Time: 16:01:36 Date: 12/13/2022

11/23/2022 To: 12/31/2022

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3346	12/05/2022	Payroll	5	EFT	Robert A Auderer	2,315.10	
3347	12/05/2022	Payroll	5	EFT	Christopher A Backus	1,936.85	
3348	12/05/2022	Payroll	5	EFT	Veronica A Barnes	1,793.91	
3349	12/05/2022	Payroll	5	EFT	Troy LK Cannon	2,642.12	
3350	12/05/2022	Payroll	5	EFT	Judith Cryderman	490.46	
3351	12/05/2022	Payroll	5	EFT	Rene Durand	1,871.28	
3352	12/05/2022	Payroll	5	EFT	Brent L Gibbs	2,376.65	
3353	12/05/2022	Payroll	5	EFT	Drew Johnson	2,082.75	
3354	12/05/2022	Payroll	5	EFT	Aaron Lee	2,003.72	
3355	12/05/2022	Payroll	5	EFT	Alec C McClelland	2,074.38	
3356	12/05/2022	Payroll	5	EFT	Cole Plaja	1,210.79	
3357	12/05/2022	Payroll	5	EFT	Jason M Plaja	1,968.49	
3358	12/05/2022	Payroll	5	EFT	Derrick Prosser	2,070.87	
3359	12/05/2022	Payroll	5	EFT	Jessica Reeves-Rush	456.20	
3360	12/05/2022	Payroll	5	EFT	Maria Rodriguez	1,657.88	
3361	12/05/2022	Payroll	5	EFT	Jennifer N Scharber	2,062.70	
3362	12/05/2022	Payroll	5	EFT	Rachel L Davidson	114.69	
3363	12/05/2022	Payroll	5	EFT	Wayne R Fournier	1,093.95	
3364	12/05/2022	Payroll	5	EFT	Linda Gotovac	160.56	
3365	12/05/2022	Payroll	5	EFT	Effie E Klamn	114.69	
3366	12/05/2022	Payroll	5	EFT	Jason A Lawton	114.69	
3367	12/05/2022	Payroll	5	EFT	John J O'Callahan	160.56	
3390	12/07/2022	Payroll	5	EFT	Timberland Bank	19,764.76	941 Deposit for Pay Cycle(s) 11/20/2022 - 11/20/2022; 941 Deposit for Pay Cycle(s) 12/05/2022 - 12/05/2022
3391	12/07/2022	Payroll	5	EFT	WA State Dept of Retirement Systems	5,934.11	Pay Cycle(s) 11/20/2022 To 11/20/2022 - Deffered Comp; Pay Cycle(s) 12/05/2022 To 12/05/2022 - LEOFF II; Pay Cycle(s) 12/05/2022 To 12/05/2022 - PERS II; Pay Cycle(s) 12/05/2022 To 12/05/2022 - Deffer
3392	12/07/2022	Payroll	5	EFT	AWC Benefits Trust	11,871.35	Pay Cycle(s) 11/20/2022 To 11/20/2022 - AWC Disability; Pay Cycle(s) 11/20/2022 To 11/20/2022 - AWC; Pay Cycle(s) 12/05/2022 To 12/05/2022 - AWC Disability; Pay Cycle(s) 12/05/2022 To 12/05/2022 - AWC
3310	11/23/2022	Claims	5	31041	Right Systems Inc	7,604.36	
3311	11/23/2022	Claims	5	31042	Sandstone Distillery Downtown	1,000.00	
3312	11/23/2022	Claims	5	31043	Whiskey River LLC	1,000.00	
3313	11/23/2022	Claims	5	31044	Wild Heart Sipping Vinegar	1,000.00	
3425	12/13/2022	Claims	5	31045	911 Supply - Keizer	354.73	
3426	12/13/2022	Claims	5	31046	ALS Group USA, Corp	3,392.00	
3427	12/13/2022	Claims	5	31047	Advanced Electrical Technologies	977.62	
3428	12/13/2022	Claims	5	31048	Barcott Construction LLC	94,992.88	
3429	12/13/2022	Claims	5	31049	Brincken Safe & Lock	157.83	
3430	12/13/2022	Claims	5	31050	Troy LK Cannon	172.79	
3431	12/13/2022	Claims	5	31051	Chris Johnson Crane Service Inc	1,297.20	
3432	12/13/2022	Claims	5	31052	Corporate Payment Systems	2,392.65	
3433	12/13/2022	Claims	5	31053	Melanie/Ezell Cousineau/McKinnon	365.89	411100.10 - 1328 OLD MILITARY RD
3434	12/13/2022	Claims	5	31054	FCS Group	2,322.50	

CHECK REGISTER

City Of Tenino

Time: 16:01:36 Date: 12/13/2022

11/23/2022 To: 12/31/2022

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3435	12/13/2022	Claims	5	31055	Grit City Conti	55,254.54	
3436	12/13/2022	Claims	5	31056	H D Fowler Co	7,812.60	
3437	12/13/2022	Claims	5	31057	Joes Refuse	1,008.80	
3438	12/13/2022	Claims	5	31058	Drew Johnson	40.55	
3439	12/13/2022	Claims	5	31059	LB#1086 Lakeside Industries	491.29	
3440	12/13/2022	Claims	5	31060	LeMay Mobile Shredding	173.05	
3441	12/13/2022	Claims	5	31061	Lewis County Chemical	361.14	
3442	12/13/2022	Claims	5	31062	Carl & Karen Milton	516.95	406450.00 - 1288 PARK AVE E
3443	12/13/2022	Claims	5	31063	Mountain Mist Water	58.93	
3444	12/13/2022	Claims	5	31064	Northwest Cascade	713,355.72	
3445	12/13/2022	Claims	5	31065	Pitney Bowes	1,005.00	
3446	12/13/2022	Claims	5	31066	Puget Sound Energy	6,373.20	
3447	12/13/2022	Claims	5	31067	Quill	282.41	
3448	12/13/2022	Claims	5	31068	RTS Enviromental LLC	5,500.00	
3449	12/13/2022	Claims	5	31069	Right Systems Inc	600.00	
3450	12/13/2022	Claims	5	31070	Rochester Lumber	165.72	
3451	12/13/2022	Claims	5	31071	S & J Fencing	3,237.00	
3452	12/13/2022	Claims	5	31072	SCJ Alliance	4,646.25	
3453	12/13/2022	Claims	5	31073	Tenino Marketfresh	227.41	
3454	12/13/2022	Claims	5	31074	Tenino Telephone Co	1,954.90	
3455	12/13/2022	Claims	5	31075	City Of Tenino	1,619.42	
3456	12/13/2022	Claims	5	31076	Thomas L. Meyer	2,250.00	
3457	12/13/2022	Claims	5	31077	Thoren Electric, LLC	1,330.05	
3458	12/13/2022	Claims	5	31078	Thurston Co Public Health & Social Serv	150.00	
3459	12/13/2022	Claims	5	31079	Thurston Co Treasurer	23.03	
3460	12/13/2022	Claims	5	31080	Voyager Fleet System	3,786.70	
3461	12/13/2022	Claims	5	31081	WA State Auditor	2,563.32	
3462	12/13/2022	Claims	5	31082	WA State Treasurer	1,624.64	
3463	12/13/2022	Claims	5	31083	DES-Criminal Justice WSCJTC	95.00	
3464	12/13/2022	Claims	5	31084	Wilson Parts Corporation	20.88	
3465	12/13/2022	Claims	5	31085	Right Systems Inc	48.60	
						79,284.64	001 General Government Fund #001
						424.57	002 Quarry Pool Fund #002
						500,361.51	101 City Street Fund #101
						59,770.05	310 Municipal Capital Imp Fund 310
						11,191.00	401 Water Fund
						321,348.01	402 Water Capital Imp Fund
						29,571.28	410 Sewer Fund
						1,001,951.06	* Transaction Has Mixed Revenue And Expense Accounts
						933,607.55	Claims:
						68,343.51	Payroll:

6.

File Attachments for Item:

6. Cedar Creek CC Contract

Recommended Action: Discuss and motion to approve pending legal review.

Class IV Work Crew Master Agreement

Between

THE WASHINGTON STATE DEPARTMENT OF CORRECTIONS

And

CITY OF TENINO

This Master Contract Agreement is entered into by and between the Washington State Department of Corrections, hereinafter referred to as DOC and City of Tenino, located at 149 Hodgden St. S Tenino, WA 98589, hereinafter referred to as the 'RECIPIENT OF THE SERVICES' or 'RECIPIENT'. Legal authority for this Master Contract Agreement is pursuant to RCW 72.09.100 and Chapter 137-80 WAC.

Incarcerated Individuals, also known as 'Workers', who provide services under this Agreement reside in a DOC prison and are under the jurisdiction of the Washington State Department of Corrections.

1. PURPOSE

The purpose of this Agreement is to provide the master terms and conditions between the Parties for Incarcerated Individuals to provide work crew services to the RECIPIENT. Eligibility to receive services is defined in WAC 137-80. No public employees will be displaced as a result of this Agreement.

Upon execution of this Master Agreement, the terms and conditions contained in this Master Agreement will replace and terminate any previous Work Crew Agreement and Work Project Descriptions between the Parties. For this Master Agreement to be valid it must be signed by the DOC Contracts Administrator or designee on behalf of DOC.

2. WORK PROJECT DESCRIPTIONS

Work crew projects are limited to those that can be properly supervised as determined by the Superintendent of the Institution or designee and the RECIPIENT's Contract Manager. Each project is subject to careful review for custody and security requirements. Each distinct project requires a separate Work Project Description that is signed by both Parties to this Agreement. [See Attachment A] The Work Project Description will detail the work to be done, the cost to the RECIPIENT and other specifics of the particular project.

The Institution Superintendent or designee is authorized to sign Work Project Descriptions on behalf of DOC. A Work Project Description may be valid for up to one year but must end prior to, or on the same date as, this Master Contract Agreement. All services provided under each signed Work Project Description shall be performed pursuant to the terms of this Master Agreement.

3. TERM

The term of this Master Agreement shall begin **December 01, 2022**, and continue through **November 30, 2024**, unless terminated sooner as provided for herein.

4. BILLING and PAYMENT

In consideration of the services provided hereunder, payment to DOC will be as follows:

- A. DOC will invoice the RECIPIENT for payment by the 20th of the month following each month in which Incarcerated Individuals' services were provided. Invoices for payment will include all direct and indirect charges payable to DOC by the RECIPIENT that were negotiated between the Parties.

- B. Payment by the RECIPIENT, will be due to the DOC address indicated below within 30 calendar days of the date of the invoice. This DOC Master Agreement number and the location of the project for which payment is made must be included with each payment.
- C. DOC will pay the Department of Labor and Industries (L&I) all workers' compensation premiums due under Title 51 RCW for workers providing services under this Agreement.
- 1) Recipients must pay DOC for all such workers' compensation premiums under Title 51 RCW.
 - 2) Each calendar year quarter DOC will report to L&I the total number of Incarcerated Individuals' hours worked for the RECIPIENT under this Agreement during the previous quarter, and pay the total cost due for workers' compensation coverage directly to L&I for those hours.
- D. Addresses to use for Billing and Payment.
- 1) **Billing** - Invoices for payment will be mailed to the address provided by the RECIPIENT:

City of Tenino
Attn: Troy Cannon
149 Hodgden St. S
Tenino, WA 98589
 - 2) **Payment**
 - a. State Agencies Only - will pay using the following statewide vendor number:
SWV0003872-01 [IAP Payment - DOC General Account]
 - b. All Other RECIPIENTS - will send payment to the address provided by the DOC location from which services were provided.

5. TERMINATION

When in its own best interest, either party may terminate this Agreement, in whole or in part, upon 30 days' written notice to the other party, beginning on the second day after mailing such notice. If this Agreement is so terminated each of the Parties shall be liable only in accordance with the terms of this Agreement for services rendered prior to the effective date of termination.

6. SELECTION OF INCARCERATED INDIVIDUALS

The Institution will select the Individuals for each work crew. Selection criteria will conform to DOC Policy 700.000, WORK PROGRAMS IN PRISONS, DIRECTIVE III, Eligibility and Selection, as now written or hereafter revised.

7. HAZARD ASSESSMENT AND MITIGATION

- A. In accordance with the DOC Office of Risk Management, work generally considered to be dangerous or hazardous may not be performed by Incarcerated Individuals. (*See Attachment C, Prohibited Work*)
- B. Before Incarcerated Individuals provide services at any new and distinct project location, the RECIPIENT and DOC will jointly perform a written hazard, safety and security assessment.
- C. The Assessment must be performed in accordance with WAC 296-800-160 (*See Attachment D, Sample Job Safety Analysis Worksheet*).
- D. After the Assessment DOC may 1) agree to the specialized PPE that the RECIPIENT will provide to workers to mitigate the effects of identified hazard(s); 2) request that the RECIPIENT remove or otherwise

mitigate some or all of the hazards before workers perform the contracted work; or 3) withdraw from the project.

- E. The RECIPIENT will inform DOC promptly, in writing, if hazardous conditions or materials are found at the project site. If hazardous conditions or materials are discovered while Incarcerated Individuals are working at RECIPIENT's site, then work will be suspended immediately and RECIPIENT will make appropriate regulatory notifications and request further assessment.

8. TOOLS, EQUIPMENT AND SUPPLIES

Aside from the basic work attire, PPE, and SSE provided per DOC policy, the specific tools, equipment and supplies necessary for each project, and the party to the Agreement responsible for providing each item, will be designated in the Work Project Description and JSA for that project.

9. TRAINING

- A. The RECIPIENT will train Incarcerated Individuals regarding the work to perform as well as any safety requirements specific to the project site and in the use of any specialized equipment.
- B. For work performed in one static location, RECIPIENT will provide project and site specific safety, equipment, and PPE training as well as instruction in the use of any specialized equipment. The RECIPIENT will provide such training and instruction on the first day of each new project and again if and whenever the work changes to involve tasks or equipment for which the RECIPIENT has not trained the workers.
- C. For the same types of Level one or Level two work performed at successive locations, the RECIPIENT must provide the required training and instruction, described in Section 9(B) above, on the first day of work and again if and whenever the work changes to involve tasks or equipment for which the RECIPIENT has not trained the workers.
- D. The RECIPIENT will ensure that all safety training is in compliance with all applicable laws and regulations including, but not limited to, Division of Occupational Safety and Health (DOSH) regulations and the Washington Industrial Safety and Health Act (WISHA).
- E. Training provided by RECIPIENT can be in a variety of forms including, but not limited to, video, audio, electronic, Power Point, or/and printed instruction with illustrations. RECIPIENT provided training may be administered by DOC but source material shall be provided by the RECIPIENT. DOC has the sole discretion to supplement training provided by the RECIPIENT.

10. CONTRACT MANAGEMENT

The contract manager(s) for each of the Parties shall be responsible for and shall be the contact person(s) for all communications regarding the performance of this Agreement. Either party may, with written notice to the other, designate different contact persons.

RECIPIENT: Troy Cannon, Director – Public Works, tcannon@cityoftenino.org

DOC: Edwin Duncan, Correctional Custody Officer, eaduncan@doc1.wa.gov

11. SUPERVISION & TRANSPORTATION

- A. The Work: Work level definitions are found in the *Class IV Project Matrix*, attached hereto and incorporated by reference as *Attachment B*. The following are supervision requirements pertaining to the Work Project Levels:

- 1) For Level 1 and 2 Work Projects:

DOC will supervise the work performed, in conformance with training provided by RECIPIENT in accordance with Section 9 above, and maintain daily oversight of the project until completed.

2) For Level 3 Work Projects:

RECIPIENT will supervise the work performed by Incarcerated Individuals, in conformance with training provided by RECIPIENT in accordance with Section 9 above, and maintain daily oversight of the project until completed.

- B. Security: For all work project levels, a Correctional Officer will be present at all times to provide for the security and custody of Incarcerated Individuals and the safety of the public at large.
- C. On-Site Illness/Accidents: A first aid qualified Correctional Officer will be present at the worksite at all times. In the event of DOC Individual illness or injury, DOC will provide the appropriate first aid. If necessary, and as available, emergency medical assistance will be called, or the Individual will be transported to the nearest medical facility for treatment.

1) Expenses:

- a) Illness. DOC will pay all expenses related to treatment of DOC Individual illness.
- b) Injury. The cost of treatment provided to Incarcerated Individuals beyond first aid for any and all work related injuries will be paid in accordance with Title 51 RCW.
- c) The DOC's L&I Account Number, 439,048-35, will be the account number used by Incarcerated Individuals, DOC and medical providers when reporting Incarcerated Individuals' work related injury.
- D. Transportation: DOC has sole responsibility to transport of Incarcerated Individuals to and from the work project site.

12. PUBLIC RELATIONS

Neither party shall arrange for media coverage without the consent of the other party, nor shall either party release information to the media without the consent of the other party. This includes, but is not limited to any reference in print, television, audio, video, and social media without the consent of the other party.

13. WORK PRODUCT and PERFORMANCE

Washington State and DOC, including its agents and/or employees:

- A. Are not responsible for, and do not guarantee, the quality of the work performed or products produced by Incarcerated Individuals on work crews;
- B. Shall not be required to pay other workers to re-do or repair the work performed by the Incarcerated Individuals; and
- C. Are not responsible for damages to third parties resulting from the work performed or products produced by Incarcerated Individuals on work crews.
- D. The RECIPIENT will pay all costs agreed to for services rendered under this Agreement, regardless of the quality of the work performed or products produced by the workers.

14. INDEMNIFICATION

A. RECIPIENT, its agents, and/or employees:

- 1) Are responsible for any damages resulting from the negligence of the RECIPIENT, its agents, and/or employees; and
- 2) Will indemnify, defend, and hold harmless DOC for claims arising from the negligent acts or omissions of the RECIPIENT, its agents, and/or employees.

- B. DOC, its agents, and/or employees:
- 1) Are responsible for damages that arise out of DOC, its agents, and/or employees' negligent security supervision of Incarcerated Individuals.
- C. In accordance with the laws of the state of Washington and to the extent permitted by law, if both Parties to this Agreement are negligent and jointly liable, each party will assume responsibility for its own negligent acts or omissions.

15. DISPUTES

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, Agreement terms and applicable statutes and rules and make a determination of the dispute. The Dispute Board shall thereafter decide the dispute with the majority prevailing.

16. INSURANCE

- A. RECIPIENT shall maintain insurance coverage in full force and effect during the entire term of this Contract as set out below. The insurance required shall be issued by an insurance company authorized to do business within the state of Washington, and shall name the state of Washington, its agents and employees as additional insureds. All policies shall be primary to any other valid and collectable insurance. RECIPIENT shall instruct the insurers to give the Department 30 days advance notice of any insurance cancellation.
- B. Commercial Form General Liability Insurance (contractual liability included) with minimum limits of \$1,000,000.00 for each occurrence and \$2,000,000.00 for general aggregate. If the insurance is written on a claims-made form, it shall continue for three (3) years following termination of this Contract. The insurance shall have a retroactive date of placement prior to or coinciding with the commencement of the Term of this Contract
- C. Except where further described in this Agreement, RECIPIENT will at all times comply with all applicable workers' compensation, occupational disease, and occupational health and safety laws, statutes, and regulations to the full extent applicable. The State will not be held responsible in any way for claims filed by the RECIPIENT or their employees for services performed under the terms of this Contract.
- D. Prior to signature by DOC the RECIPIENT must provide the DOC with proof of current insurance for each coverage required under the Contract. Such proof shall be sent to Washington State Department of Corrections, Contracts and Legal Affairs at docclacontracts@doc1.wa.gov Contractor shall immediately notify Contracts and Legal Affairs in the event such policy is terminated, canceled, or modified.

17. PUBLIC BENEFIT NON-PROFIT

In order to utilize work crew services, RECIPIENTS that are non-profits, must be public benefit non-profits, as defined by the federal Internal Revenue Service (IRS). Those that are public benefit non-profits must provide proof to DOC of official IRS designation as a (501)(c) (3) Charitable Organization or a (501)(c) (4) Social Welfare Organization.

The RECIPIENT must provide the DOC Contract Manager listed in Section 10, CONTRACT MANAGEMENT above, with proof of its IRS public benefit non-profit designation.

18. AMENDMENTS AND MODIFICATIONS

Amendments or modifications to this Agreement shall not be binding unless agreed to in writing by the Parties hereto prior to such change or modification. Only the DOC Secretary or designee has the authority to alter, amend, modify, or waive any clause or condition of this Agreement for DOC.

19. WAIVER

Waiver of any default or breach shall not be deemed a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this contract unless stated to be such in writing and signed by authorized representative of the Department.

20. SEVERABILITY

The terms and conditions of this Agreement are severable. If any term or condition of this Contract is held invalid by any court, such invalidity shall not affect the validity of the other terms or conditions of this Agreement.

21. ENTIRE AGREEMENT

This Agreement, including referenced Attachments, represents all the terms and conditions agreed upon by the Parties. No other understanding or representations, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the Parties hereto. As used herein, reference to the Agreement shall include this Master Agreement, fully executed amendments to this Agreement, and any Work Project Descriptions executed and attached hereto.

THIS Agreement, consisting of six (6) pages and four (4) attachments, is executed by the persons signing below who warrant that they have the authority to execute the Agreement.

CITY OF TENINO

DEPARTMENT OF CORRECTIONS

(Signature)

(Signature)

(Printed Name)

Debra Eisen

(Printed Name)

(Title)

Contracts Administrator

(Title)

(Date)

(Date)

Approved as to Form

By: John C. Dittman, Assistant Attorney General

Date: December 29, 2020

WASHINGTON STATE DEPARTMENT OF CORRECTIONS
Corrections Center
Prisons Division CLASS IV Work Project Description

Contract Number: K_____

RECIPIENT: _____

RECIPIENT is: Government Entity State Agency Public Benefit Nonprofit; Evidence Attached

RECIPIENT Contact: _____ Phone: _____ Email: _____

Department Contact: _____ Phone: _____ Email: _____

Work Project Title: *(describe the work)*

Project Level: 1 2 3

Workers will: *(describe the work)*

Number of Workers on crew: *(insert number)*

Project Location: _____

Project Period *(One year maximum)*: _____ through _____

Projected Total Number of Crew Hours, Number of Workers: _____

Minimums for Set Monthly Rate and/or Full or Half Day Rate: _____

Approximate Work Hours: Arrive at _____ a.m. Depart at _____ p.m.

Special Payment Terms. RECIPIENT will pay DOC:

1. Mileage reimbursement at the OFM/GSA rate at the time the work was performed;
2. The L&I Premiums Rate at the time the work was performed; and
3. Other direct and indirect costs \$____; to include (Administrative Cost, etc.).

PPE, Tools and Equipment Provided by:

RECIPIENT: _____

Specialty PPE, Tools and Equipment Training Provided by RECIPIENT?

DOC: _____

JSA Worksheet completed and attached?

Additional Terms:

NAME OF RECIPIENT

DEPARTMENT OF CORRECTIONS

SAMPLE - DO NOT SIGN

SAMPLE - DO NOT SIGN

Signature

Signature of Superintendent

Title

Institution

Date

Date

Please email a copy of this Work Project Description to docclacontracts@doc1.wa.gov within two (2) calendar days after it is signed by both Parties. THANK-YOU.

ATTACHMENT B

CLASS IV PROJECT MATRIX
 Department of Corrections
 Work Projects & Gratuities

WORK PROJECT TITLE	HOURLY GRATUITY	WORK PROJECTS
LEVEL THREE PROJECTS		
CUTTING FIREWOOD	\$1.50	Labor intensive. Arduous work, difficult terrain and all types of weather. Operating and maintaining tools and equipment such as chainsaws. Handling of fuel for motors. Heavy lifting of timber, logs, rocks, etc. is required.
NOXIOUS WEED REMOVAL	\$1.50	Small infestations may be eradicated mechanically, manually or with a pre-approved herbicide. Methods of mechanical control include pulling, hoeing, mowing, line trimmers, and tillage. Very effective for annual weeds but can be very expensive for large areas when done with hand labor. Hand labor methods are most often used for very small infestations, in environmentally sensitive areas or where difficult terrain or obstructions such as sign posts, guard rails and fences prevent the use of other equipment.
BRUSH CLEARING	\$1.50	Underbrush consists of low growing shrubs, bushes, wild grasses and weeds, examples include scotch broom & blackberries. Clearing brush may expose workers to poison oak, brambles, snakes or other natural hazards. Hand tools such as pruners, clippers, weed eaters and mowers may be used. Work is differentiated from other grounds work by use of heavier equipment including: "brush hogs".
CARPENTRY / CONSTRUCTION	\$1.50	Building, installing, and repairing structures, fixtures, furniture, and other items using different types of materials including wood and steel. Requires working with instructions and schematics from supervisors and utilizing hand and power tools.
STREAM ENHANCEMENT & RESTORATION	\$1.50	Benefits the environment and water quality. Requires use and maintenance of specialized tools and equipment like chainsaws. Requires specialized safety training for terrain and weather conditions, handling of fuel and placement of large rocks to keep stream banks from eroding. Work requires heavy lifting of timber, logs, rocks, etc.
FORKLIFT OPERATION	\$1.25	Forklift operators use machinery to transport various objects at work sites or warehouses, this position requires training and certification prior to independent operation. Due to the nature of the position in working with equipment, this position requires an increased awareness of the surrounding area for safety of persons and property.
WOOD CHIPPING	\$1.25	Workers haul limbs, trunks, branches, and a variety of wood debris to a wood chipper. Workers use the resulting chips in compost mixtures and for landscaping.
LEVEL TWO PROJECTS		

BRIDGE CONSTRUCTION FOR TRAILS	\$1.25	Work is usually in parks and other natural areas where trails and bridges are in need of repair or upgrade. Terrain may be difficult. Work involves taking measurements, laying foundations, digging, building up ground, laying planks for treading and utilizing hand and power tools.
SALMON RESTORATION	\$1.25	Work is normally performed at a fish hatchery and in its ecosystem of pools, ponds, tanks, streams and the surrounding woods/forest environment. Clipping fins is a basic function and is utilized for marking the fish to indicate hatchery origin. Work such as brush clearing, stream restoration, introducing fish by-products into water sources to achieve nutrient enhancement.
TREE PLANTING	\$1.25	Workers transplant tree seedlings, generally for forestry, reclamation or to prevent streambank erosion. Workers carry sacks of seedlings, utilize hand tools and must navigate rough terrain.
TRAIL CONSTRUCTION	\$1.25	Workers use a variety of hand tools to restructure trails and pathways. Work may include trail drainage, surfacing with a variety of materials (i.e., stone, woodchips, boardwalk, etc.), replacing rails, footings, etc. and removing invasive vegetation or fallen trees from trails.
LITTER PICK-UP & RECYCLING	\$1.25	Some heavy lifting is involved (i.e., appliances, furniture, tires, etc.) as is risk from high traffic areas, ditches, sharps such as syringes, glass, metal, etc., waste products and snakes.
MECHANICAL	\$1.25	Work class is unique in that the individual possesses and uses the necessary skills to perform limited maintenance on mechanical equipment routinely used in the performance of regular duties.
SAND BAGGING	\$1.25	Workers fill burlap or nylon bags with 40-50 pounds of sand and place them as barriers to prevent further erosion on stream banks and to protect homes and structures from flood events.
CLEANING RETENTION PONDS	\$1.25	Crews use hand tools, such as rakes and nets, to remove unwanted vegetation and litter from ponds. Crews also dispose of the debris collected.
LEVEL ONE PROJECTS		
SANDING / SALTING	\$1.00	Crews spread sand and salt on slick/icy surfaces to prevent accidents. Lifting and carrying heavy bags, drums and containers is required. Shovels are used in large areas. Workers fill burlap or nylon bags with 40-50 pounds of sand and place them as barriers to prevent further erosion on stream banks and to protect homes and structures from flood events.
LANDSCAPING	\$1.00	Primarily for re-forestation. Developing or enhancing an area by adding trees, plants or other features. Use of hand and power tools is required. Worker knowledge, skill and experience are critical.
TRUCKS – LOAD/UNLOAD	\$1.00	Workers unload various trucks and pallets. Work requires the ability to work long hours on their feet while repetitively loading and unloading boxes, bags, or misc. items. Work requires little specific training or direction.
GENERAL LABOR	\$1.00	Miscellaneous labor not otherwise categorized. Most tasks require no formal training.

Washington State Department of Corrections
Statewide Safety Program



PROHIBITED WORK

May **NOT** Be Performed By Incarcerated Individuals (Workers)

1. Work requiring the use of a respirator, the exception is a dust mask. Respirators are anything regulated by the National Institute for Occupational Safety and Health (NIOSH), such as an N-95 particle mask, half mask, full face, PAPR or a supplied air respirator.
2. Work involving explosives, including fireworks.
3. Work where there is exposure to X-ray or radioactive isotopes.
4. Work with electrical wires, performing electrical work, working with energized lines, or within 10 feet of an exposed and energized line.
5. Demolition or any other work where there is known or suspected asbestos-containing material, i.e. boats, ships and buildings constructed before 1980.
6. Demolition of boats and ships or any structure which would require work in confined spaces.
7. Work on structures on or over water such as docks and piers.
8. Work requiring the use of hazardous chemicals, i.e. pesticides and herbicides, unless the local government-non-profit agency has certified to the Department that it is in compliance with RCW 49.17.280 and WAC 296-901.
9. Work at any location where there is known or suspected hazardous materials or environmental hazards, i.e. PCBs.
10. Work handling or picking up needles, razor blades, or other sharp objects.
11. Logging or timbering activities, with the exception of Department of Natural Resources work crews and supervised wood cutting/splitting.
12. Work in homeless encampments and/or tent cities, whether populated or not.
13. Workers will not be utilized for crowd control and moving individuals' personal properties

I certify that I performed a hazard assessment, using this form, of the above-named work site. This document constitutes my findings and certification of this hazard assessment. I understand that this document facilitates compliance with the hazard assessment requirements of WAC 296-800-160.

RECIPIENT JSA Contact

SAMPLE – DO NOT SIGN _____
(Signature) Date

(Printed Name) Title

Department JSA Contact

SAMPLE – DO NOT SIGN _____
(Signature) Date

(Printed Name) Title

Instructions: Please use this form "as is" to identify hazards, the ways to eliminate or control them, and what PPE to use to mitigate them.

Elements/Activities: Consider all Elements/Activities that are needed to accomplish the specific work project. List each one in Column One.

Tasks: In the Task column list the tasks that are necessary to accomplish each element.

Example: "operating a table saw" would be an element and "installing a blade" and/or "ripping" would each be separate tasks

Hazards: Note any condition at the project site or with the project itself that could potentially cause occupational injury, death, or disease. [At this point, assume that workers are not wearing or otherwise using personal protective equipment. You may choose to detail injuries that could result from each hazard.]

Examples of hazards include: working at heights, slippery surfaces, exposed moving machinery parts, fire, explosion, noise, electricity, emissions, chemicals, low oxygen, repetitive tasks, heavy lifting, and exposure to infectious blood borne pathogens.

Examples of how injuries could occur: work at heights = falls, broken bones, paralysis, or death; noise exposure = permanent and severe ringing in the ears and/or hearing loss; exposure to chemicals = skin damage and blindness; and working in low oxygen areas = suffocation, unconsciousness and even death.

Controls: Note how you will eliminate or minimize the hazard before using PPE.

Examples of controls include: Using a safer tool, equipment, or chemical, adding safeguards to machinery, using safer work practices, using local exhaust ventilation for emissions, and enclosing noisy equipment or moving workers away from such equipment to reduce exposure levels.

Personal Protective Equipment (PPE): Detail the specific PPE that is needed to protect against each hazard that cannot be eliminated or minimized with controls.

Distribution: ORIGINAL: DOC Work Unit Supervisor

COPIES: 1) RECIPIENT Contact; 2) Facility or CCD Safety Officer; and 3) Attached to CMS contract record by DOC Contract Manager.

File Attachments for Item:

7. Ordinance 926 second reading and adoption of the 2023 budget

Recommended action: Move to accept as the second reading and motion to adopt Ordinance 926 as presented.

ORDINANCE 926

**AN ORDINANCE OF THE CITY OF TENINO WASHINGTON
ADOPTING THE BUDGET FOR THE FISCAL YEAR
JANUARY 1, 2023 THROUGH DECEMBER 31, 2023.**

WHEREAS, the City Council for the City of Tenino, Washington, held public hearings on November 08, 2022, and November 22, 2022, for the purpose of determining the Ad Valorem tax to be levied in 2023; and

WHEREAS, the City Council for the City of Tenino, Washington, held public hearings on November 08, 2022, and November 22, 2022, for the purpose of establishing the City's Budget for fiscal year 2023; and

WHEREAS, the first reading of this Ordinance was held on November 22, 2022, and the second reading was held on December 13, 2022.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TENINO,
WASHINGTON DO ORDAIN AS FOLLOWS:**

Section 1. The following budget is hereby adopted for the year 2023:

FUND	REVENUES	EXPENDITURES
001 General Government Fund	2,052,102.67	1,993,317.25
002 Quarry Pool Fund	48,694.00	48,310.19
003 Reserve Academy Operating Fund	10,000	0.00
101 City Street Fund	772,761.00	737,277.36
102 Special Revenue Fund-Home Fund	44,011.92	0.00
109 Contingency Fund	94,283.18	0.00
310 Municipal Capital Improvement Fund	2,291,366.00	2,177,492.00
330 Inter Governmental Fund	15,464.16	0.00
401 Water Fund	259,731.00	248,943.65
402 Water Capital Improvement Fund	1,469,134.00	183,970.00
403 Storm Water Fund	80.00	0.00
410 Sewer Fund	1,713,364.00	1,639,939.43
421 Sewer Capital Improvement Fund	984,151.64	452,500.00
422 Sewer Reserve Fund	498,812.00	497,405.00
631 Municipal Court Trust Fund	0.00	0.00
TOTAL ALL FUNDS	10,253,955.57	7,979,154.88

Section 2. The details of each of these accounts, along with the 2023 Salary Schedule and Organizational Structure for 2023 are shown at Exhibit A attached hereto, made part hereof, and are incorporated herein by reference.

Section 3. This ordinance shall be in full force and effect on January 1, 2023, after its passage, approval, and publication as provided by law.

ADOPTED by the City Council of The City of Tenino, Washington, and **APPROVED** by its Mayor, at a regularly scheduled open public meeting thereof this 13th day of December 2022.

Wayne Fournier, Mayor

Attest:

Approved as to form:

Jen Scharber, Interim Clerk/Treasurer

Richard L. Hughes, Attorney

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 1

001 General Government Fund #001

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 01 Beginning Balance 526,968.42

308 Beginning Balances 526,968.42

310 Taxes

311 10 00 00 Real & Personal Property Taxes 321,191.93

311 30 00 00 Sale Of Tax Title Property 0.00

313 11 00 00 Sales & Use 395,855.00

313 11 00 01 Sales & Use (Public Safety) 129.00

313 71 00 00 Local Criminal Justice 40,017.25

316 10 00 00 Business And Occupation Taxes 61,598.66

316 41 00 00 Business Utility Tax-electri 103,622.70

316 42 00 00 Utility Tax - Water 14,065.24

316 44 00 00 Utility Tax-Sewer 68,018.14

316 44 01 00 Utility Tax-Septic Receiving 40,000.00

316 45 00 00 Business Utility Tax (Solid Waste) 18,598.98

316 46 00 00 Business Utility Tax (Cable) 38,597.00

316 47 00 00 Business Utility Tax (Telephone) 29,721.40

316 81 00 00 Gambling Taxes 9,805.94

317 40 00 00 Timber Excise Tax (4X) 352.03

310 Taxes 1,141,573.27

320 Licenses & Permits

321 91 00 00 Comcast Franchise Fees 0.00

321 91 00 01 Comcast Franchise Fees 25,967.66

321 91 00 02 Verizon Franchise Fees 9,954.00

321 99 00 00 Business Licenses - New 8,500.00

321 99 01 00 Business License Renewal 4,765.00

322 10 00 00 Building Permits 37,704.00

322 30 00 00 Animal License 150.00

322 40 00 01 Parades / Special Events 550.00

320 Licenses & Permits 87,590.66

330 Intergovernmental Revenues

331 16 60 00 Bulletproof Vest Partnership Program 0.00

333 14 00 02 CARES Act Funding 0.00

334 03 10 01 SMP Update Grant - DoE 0.00

334 05 80 00 Capital Project Pilot Grant - ARTS 5,000.00

336 00 98 00 City Assistance 55,904.00

336 06 21 00 Criminal Justice - Populatio 1,000.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 2

001 General Government Fund #001

01/01/2023 To: 12/31/2023

REVENUES

330 Intergovernmental Revenues

336 06 26 00	Criminal Justice - Special Programs	2,578.00
336 06 42 00	Marijuana Excise Tax	4,953.00
336 06 51 00	Police OT Reimbursement / DUI	1,883.00
336 06 51 10	Crime Vicitims Compensation	0.00
336 06 94 00	Liquor Excise Tax	13,926.00
336 06 95 00	Liquor Control Board Profits	15,530.00
337 00 00 10	RMSA Lexipol Cost Share	3,798.00
337 00 00 11	AWC Loss Control Grant	5,000.00

330 Intergovernmental Revenues 109,572.00

340 Charges For Services

341 33 00 00	Compliance Fee	119.00
341 33 02 00	Warrant Cost	149.76
341 33 03 00	Court Admin Cost	0.00
341 35 01 00	Police Reports	25.00
341 49 00 01	Court Conviction Fees	198.97
341 81 00 00	Photocopies	49.00
341 95 00 00	Legal Services	171.75
341 95 00 01	Notary Fee	50.00
342 10 00 01	Special Emphasis Reimbursement	0.00
342 10 00 02	TSD School Resource Officer Contract	50,000.00
342 10 00 03	Code Enforcement/Building Official Contract	20,000.00
342 33 06 00	Traffic Safety School	1,404.00
342 36 00 00	Housing And Monitoring Of Prisoners	175.00
342 37 00 00	Booking Fees	175.00
345 29 00 00	Sales Of Electricity Solar Incentive	0.00
345 81 00 00	Zoning & Subdivision Fees	2,146.62
345 83 00 00	Plan Check Fees	15,174.20
347 30 01 00	Ball Field Fees	2,320.00

340 Charges For Services 92,158.30

350 Fines, Penalties, & Forfeitures

352 30 00 00	Mandatory Insurance Cost	125.00
353 10 00 00	Traffic Infractions	6,883.92
354 00 00 00	Parking Infractions	0.00
355 80 00 00	Criminal Traffic	6,647.00
356 90 00 00	Criminal Non-traffic	1,096.54
357 33 00 00	Public Defense Cost	3,006.84
357 37 00 00	Court Cost Recoup	344.80
359 00 00 01	Business License Renewal Penalty	549.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 3

001 General Government Fund #001

01/01/2023 To: 12/31/2023

REVENUES

350 Fines, Penalties, & Forfeitures

359 00 00 02 B&O Penalties 1,171.00

350 Fines, Penalties, & Forfeitures 19,824.10

360 Misc Revenues

361 11 45 20 Investment Interest 163.80

361 40 00 00 Sales Interest 338.90

361 40 01 00 D/M Interest Income 773.00

362 00 00 00 Ag Park Lease 0.00

362 40 01 00 Camping Fees 3,500.00

362 40 02 00 Quarry House Rent 10,000.00

362 40 03 00 Park & Picnic Shelter Rental 150.00

362 40 04 00 Concession Stand Rental 200.00

362 40 05 00 Food Warehouse Rental 3,200.00

362 40 06 00 Old PW Building Rental 16,800.00

367 00 00 00 Donations 500.00

367 00 00 01 Donations 0.00

367 00 00 02 Donations To COVID-10 Relief Fund 0.00

369 10 00 02 Sale Of Scrap And Junk 1,141.00

369 80 00 00 Other Miscellaneous Revenue 307.00

369 90 00 01 Tuition Refund 0.00

360 Misc Revenues 37,073.70

380 Non Revenues

334 30 00 16 CC Convenience Fee 0.00

385 00 00 00 Special Or Extraordinary Items 0.00

389 10 00 01 Deposit / Facility Rental 3,249.00

389 10 00 02 Deposit / Land Use 1,931.00

389 10 00 03 Deposit / Special Events 500.00

389 10 00 04 Hydrant Meter Deposit 250.00

389 30 00 02 Building Code Fees 2,853.00

389 30 00 04 EMS/Trauma 1,132.00

389 30 00 05 Auto Theft 1,506.00

389 30 00 06 Trama Brain Injury 307.00

389 30 00 07 PSEA 3 281.00

389 30 00 08 WSP Highway Account 316.00

389 30 00 09 Highway Safety 167.00

389 30 00 10 Death Investigation 145.00

389 30 00 11 Public Safety/education PSEA 1 11,856.00

389 30 00 12 PSEA 2 6,309.00

389 30 00 13 JIS 5,352.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 4

001 General Government Fund #001

01/01/2023 To: 12/31/2023

REVENUES

380 Non Revenues

389 30 00 14	School Zone Safety	864.00
389 30 00 15	Distracted Driving	324.22
380 Non Revenues		37,342.22

397 Interfund Transfers

397 00 00 07	Transfer From #109	0.00
397 Interfund Transfers		0.00

398 Insurance Recoveries

398 10 00 00	Insurance Recoveries	0.00
398 Insurance Recoveries		0.00

Fund Revenues:

2,052,102.67

EXPENDITURES

511 Legislative

511 20 45 00	Professional Services - Leader Wkshp	2,500.00
511 30 45 01	Code Book Publications	1,500.00
511 60 10 00	Council Stipend	15,000.00
511 60 20 00	Council Benefits - Taxes	650.00
511 60 31 00	Janitorial Supplies	350.00
511 60 42 03	MNS Service Provider	8,000.00
511 60 42 04	E Governance Software	1,611.00
511 60 42 05	PRA Compliance Software	249.00
511 60 42 06	City Web Site	125.00
511 60 42 08	Postage	22.00
511 60 42 10	Office Productivity Software	0.00
511 60 46 00	Insurance	9,800.00
511 60 47 00	Advertising & Publications	788.00
511 60 48 01	Education/Training	1,000.00
511 60 48 02	Meals/Lodging/Travel	1,000.00
511 61 10 00	Leg Spt Salaries & Wages	16,682.16
511 61 20 00	Leg Spt - Benefits-Taxes	1,236.56
511 61 21 00	Leg Spt - Benefits-Health Care	3,200.00
511 61 22 00	Leg Spt - Benefits-Retirement	1,900.86
511 61 22 01	Legislative -DCP	0.00
511 Legislative		65,614.58

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 5

001 General Government Fund #001

01/01/2023 To: 12/31/2023

EXPENDITURES

512 Judicial

512 50 10 00	Judicial Spt Salaries & Wages	31,177.38
512 50 20 00	Judicial Spt - Benefits-Taxes	2,455.00
512 50 21 00	Judicial Spt - Benefits-Health Care	5,446.90
512 50 22 00	Judicial Spt - Benefits-Retirement	2,980.64
512 50 22 01	Judicial -DCP	180.00
512 50 30 00	Office Supplies	150.00
512 50 33 00	Small Tools & Equipment	150.00
512 50 41 04	Judge Fees	1,917.00
512 50 42 00	Telephone (Land Line)	750.00
512 50 42 03	MNS Service Provider	2,345.00
512 50 42 05	PRA Compliance Software	300.00
512 50 42 06	City Web Site	125.00
512 50 42 08	Postage	550.00
512 50 42 10	Office Productivity Software	150.00
512 50 45 01	Printing	550.00
512 50 46 00	Insurance	4,390.00
512 50 48 01	Education/Training	250.00
512 50 48 02	Meals/Lodging/Travel	250.00
512 50 49 00	Dues/membership/misc	150.00

512 Judicial 54,266.92

513 Executive

513 10 10 00	Mayor Stipend	18,000.00
513 10 20 00	Mayor Benefits - Taxes	1,193.92
513 10 42 03	MNS Service Provider	1,779.00
513 10 42 05	PRA Compliance Software	124.00
513 10 42 06	City Web Site	125.00
513 10 42 08	Postage	33.00
513 10 42 10	Office Productivity Software	0.00
513 10 46 00	Insurance	6,027.00
513 10 48 01	Executive - Education/Training	1,500.00
513 10 48 02	Executive - Meals, Travel, & Lodging	1,000.00

010 Office of the Chief Executive 29,781.92

513 20 10 00	Executive Spt Salaries & Wages	14,672.00
513 20 20 00	Executive Spt Benefits - Taxes	2,125.76
513 20 21 00	Executive Spt Benefits - Health Care	2,955.68
513 20 22 00	Executive Spt Benefits - Retirement	2,000.00
513 20 22 01	Executive Spt Benefits - Retirement (DCP)	92.00

020 Advisory Services 21,845.44

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 6

001 General Government Fund #001

01/01/2023 To: 12/31/2023

EXPENDITURES

513 Executive

513 20 42 03	MNS Service Provider	4,700.00
513 20 42 04	E Governance Software	1,256.00
513 20 42 05	PRA Compliance Software	249.00
513 20 42 06	City Web Site	125.00
513 20 42 10	Office Productivity Software	0.00
513 20 45 10	CS Commission - Examiner	500.00
513 20 46 00	CS Commission - Insurance	4,336.80
513 20 48 01	CS Commission - Training	300.00
513 20 48 02	CS Commission - Travel, Meals, & Lodging	800.00

021 Civil Service Commission 12,266.80

513 Executive 63,894.16

514 Finance, Recording, And Elections

514 20 10 00	Salaries & Wages	68,921.45
514 20 20 00	Benefits - Taxes	3,625.56
514 20 21 00	Benefits - Health Care	6,350.24
514 20 22 00	Benefits - Retirement	3,274.96
514 20 22 01	Benefits - Retirement (DCP)	198.00
514 20 30 00	Office Supplies	1,365.12
514 20 31 00	Janitorial Supplies	147.82
514 20 35 00	Small Tools & Equipment	198.00
514 20 42 00	Telephone (Land Line)	1,151.24
514 20 42 03	MNS Service Provider	2,266.98
514 20 42 05	PRA Compliance Software	249.00
514 20 42 07	Web Bill Pay Services	420.00
514 20 42 08	Postage	800.00
514 20 42 10	Office Productivity Software	200.00
514 20 42 13	Financial Software (BIAS)	2,977.00
514 20 45 00	Professional Services	777.00
514 20 45 01	Equipment Repair/maintenance	200.00
514 20 46 00	Insurance	4,390.00
514 20 48 01	Education & Training	1,500.00
514 20 48 02	Travel/lodging/meals	1,000.00
514 20 49 00	Dues/memberships/misc.	100.00
514 20 49 01	Bank Charges	1,830.00
514 20 49 03	Fines And Penalties	61.00
514 23 40 00	Audit Costs	5,000.00
514 40 51 00	Election Services	2,618.00

514 Finance, Recording, And Elections 109,621.37

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 7

001 General Government Fund #001

01/01/2023 To: 12/31/2023

EXPENDITURES

515 Legal

515 41 41 01	City Attorney	30,000.00
515 41 41 02	Prosecuting Attorney	13,000.00
515 41 41 05	Outside Counsel	500.00
515 93 41 03	Public Defender	14,000.00
515 93 41 06	Interpreter Services	500.00

515 Legal 58,000.00

518 Centralized/General Services

518 10 10 00	Pers Svc-Salaries	26,391.83
518 10 20 00	Pers Svc-Benefits-Taxes	2,272.18
518 10 21 00	Pers Svc - Benefits-Health Care	4,846.40
518 10 22 00	Pers Svc-Benefits-Retirement	2,576.03
518 10 22 01	Pers Svc-Benefits-Retirement-(DCP)	152.00
518 10 30 00	Office Supplies	900.00
518 10 41 00	Professional Services	500.00
518 10 45 02	OASI Benefits DRS	25.00
518 10 46 00	Insurance - HR	4,390.00
518 10 47 00	Advertising/Publication	0.00
518 10 48 01	Education/Training	1,500.00
518 10 48 02	Meals/Lodging/Travel	750.00

010 Personnel Services 44,303.44

518 30 10 00	Central Svc-Salaries & Wages	40,988.00
518 30 20 00	Central Svc-Benefits-Taxes	2,644.44
518 30 21 00	Central Svc-Benefits-Health Care	6,448.00
518 30 22 00	Central Svc-Benefits-Retirement	4,130.00
518 30 22 01	Central Services-Benefits-Retirement (DCP)	209.00
518 30 23 00	Safety Clothing	250.00
518 30 30 00	Small Tools & Equipment	200.00
518 30 31 01	Janitorial Supplies	200.00
518 30 32 00	Bldg Hdw/Materials	150.00
518 30 35 06	Fuel, F-150	250.00
518 30 45 03	Maintenance - Office Equipment	100.00
518 30 45 04	Maintenance - Electronics	750.00
518 30 45 05	Maintenance - Facilities	2,000.00
518 30 45 06	Utilities	6,000.00

030 Maintenance/Janitorial Services 64,319.44

518 70 42 11	Copier Costs	5,072.28
518 80 42 00	Telephone (Land Line)	0.00
518 80 42 01	Internet Service Provider	4,859.80

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 8

001 General Government Fund #001

01/01/2023 To: 12/31/2023

EXPENDITURES

518 Centralized/General Services

518 80 42 03	MNS Service Provider	10,673.00
518 80 42 06	City Web Site	140.00
518 80 42 08	Postage	300.00
518 80 42 09	Telephone (Cellular)	0.00
518 80 42 10	Office Productivity Software	0.00
518 80 42 13	HR Accounting Software (BIAS)	1,988.00

080 Information Technology 23,033.14

518 90 10 00	Pers Svc - Salaries & Wages	0.00
518 90 10 01	Pers Svc-Salaries (P&R Manager)	0.00
518 90 20 00	Pers Services - Personnel Benefits	0.00
518 90 20 01	Pers Svc-SalariesBenefits-Taxes (P&R Manager)	946.00
518 90 40 00	Audit Costs	0.00
518 90 46 00	Insurance (City Hall & PW)	11,009.00
518 90 49 00	AWC Dues	1,163.00
518 90 49 02	WMCA Dues	200.00

090 Other Centralized Services 13,318.00

518 Centralized/General Services 144,974.02

521 Law Enforcement

521 10 10 00	Salaries & Wages	51,014.28
521 10 10 02	Overtime	1,000.00
521 10 20 00	Benefits - Taxes	4,056.00
521 10 20 02	OT Benefits - Taxes	98.00
521 10 21 00	Benefits - Health Care	11,498.24
521 10 21 02	OT Benefits - Health Care	0.00
521 10 22 00	Benefits - Retirement	5,434.00
521 10 22 01	Benefits-Retirement (DCP)	360.00
521 10 22 02	OT Benefits - Retirement	103.00
521 10 24 02	Retiree Medical/Deductible	13,000.00
521 10 31 00	Office Supplies	1,000.00
521 10 33 00	Small Equipment	1,500.00
521 10 36 00	Computer Hardware/software	500.00
521 10 40 00	Audit Services	0.00
521 10 42 03	MNS Service Provider	1,467.69
521 10 42 05	PRA Compliance Software	249.00
521 10 42 06	City Web Site	125.00
521 10 42 08	Postage	500.00
521 10 42 09	Telephone (Cellular)	506.00
521 10 42 10	Office Productivity Software	0.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 9

001 General Government Fund #001

01/01/2023 To: 12/31/2023

EXPENDITURES

521 Law Enforcement

521 10 45 01	Prof Svc -Background Investigations	1,000.00
521 10 45 02	Repair/Maintenance (Office Equipment)	750.00
521 10 47 00	Advertising	250.00
521 10 48 01	Education/Training	500.00
521 10 48 02	Meals/Lodging/Travel	500.00
521 10 49 00	Dues/Memberships/Misc.	125.00

010 Admin

95,536.21

521 20 10 00	Salaries & Wages	322,715.57
521 20 10 01	Standby	2,500.00
521 20 10 02	Overtime	5,000.00
521 20 20 00	Benefits - Taxes	37,808.80
521 20 20 01	Standby Benefits - Taxes	325.52
521 20 20 02	OT Benefits - Taxes	1,461.00
521 20 21 00	Benefits - Health Care	58,535.32
521 20 22 00	Benefits - Retirement	14,452.92
521 20 22 01	Standby Benefits-Retirement	160.00
521 20 22 02	OT Benefits-Retirement	550.00
521 20 22 03	Benefits-Retirement (DCP)	1,872.00
521 20 23 00	Benefits - Uniforms	3,000.00
521 20 30 00	Office Supplies	500.00
521 20 33 00	Small Equipment	1,500.00
521 20 33 01	Firearm Inventory Replacement	0.00
521 20 35 20	Fuel, K8 7418	3,500.00
521 20 35 21	Fuel, K8 7419	3,500.00
521 20 35 22	Fuel, K8 7420	3,500.00
521 20 35 23	Fuel, Explorer (Black)	3,500.00
521 20 35 24	Fuel, Ford F150	3,500.00
521 20 37 00	Bullet-proof Vests	1,500.00
521 20 38 00	Pistol Ammunition	1,500.00
521 20 38 01	Rifle Ammunition	1,000.00
521 20 42 03	MNS Service Provider	13,000.00
521 20 42 09	Telephone (Cellular)	4,976.00
521 20 42 10	Office Productivity Software	0.00
521 20 42 11	Cad Communications	500.00
521 20 42 12	RMS System	6,526.00
521 20 45 05	LE Equipment Repairs & Maintenance	1,000.00
521 20 45 11	Maintenance, K8 7418	1,000.00
521 20 45 12	Maintenance, K8 7419	1,000.00
521 20 45 13	Maintenance, K8 7420	1,000.00
521 20 45 14	Maintenance, Explorer (Black)	1,000.00
521 20 45 15	Maintenance, Ford F150	1,000.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 10

001 General Government Fund #001

01/01/2023 To: 12/31/2023

EXPENDITURES

521 Law Enforcement

521 20 45 20	TCSO Interlocal	2,000.00
521 20 45 21	Lexipol	4,500.00
521 20 46 00	Insurance	22,996.88
521 20 48 01	Education/Training	2,500.00
521 20 48 02	Meals/Lodging/Travel	3,000.00

020 Operations 537,880.01

521 30 49 01	Crime Prevention Education	0.00
--------------	----------------------------	------

030 Crime Prevention 0.00

521 50 42 00	Telephone (Land Line)	3,308.00
521 50 42 01	Internet Service Provider	2,040.00
521 50 42 02	Alarm Services	800.00
521 50 45 00	Custodial Services	500.00
521 50 45 04	Repair & Maintenance	1,500.00
521 50 45 06	Utilities	5,500.00
521 50 46 00	Insurance	7,731.00

050 Facilities 21,379.00

521 70 49 00	Traffic Safety School	250.00
--------------	-----------------------	--------

070 Traffic 250.00

521 Law Enforcement 655,045.22

522 Fire And Emergency Medical Activities

522 20 50 00	Contracted Services - STFEMS	10,000.00
522 60 49 00	Emergency Management Council Dues	337.00
525 60 50 01	Emergency Management Council Dues	0.00

522 Fire And Emergency Medical Activities 10,337.00

523 Detention/Correction Activities

523 60 40 00	Detention/Correction-Chehalis	500.00
523 60 40 01	Detention/Correction-Nisqually	250.00
523 60 40 02	Detention/Correction-Thurston	500.00
523 60 40 03	Inmate Medical Expenses	1,500.00

523 Detention/Correction Activities 2,750.00

525 Disaster Services

525 10 41 01	COVID-19 Legal Expenses	0.00
--------------	-------------------------	------

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 11

001 General Government Fund #001

01/01/2023 To: 12/31/2023

EXPENDITURES

525 Disaster Services

525 10 42 14	Go To Meeting	0.00
525 10 45 13	Vehicle Maintenance	0.00
525 20 33 01	Recovery Grant Supplies	0.00
525 20 33 02	COVID-19 Cleaning Materials	0.00
525 20 33 03	COVID-19 PPE	0.00
525 20 45 01	Recovery Grant Printing Svc	0.00
525 20 45 13	Vehicle Maintenance	0.00
525 30 45 50	COVID-19 Grant Proceeds	0.00
525 30 45 51	Food Bank Plus Donation	0.00
525 30 45 52	CARES Act Disbursement To EDC	0.00
525 50 40 01	Emergency Notification System Contribution	0.00
565 10 45 20	COVID-19 Recovery Grant Program	0.00
565 10 45 21	Tenino Food Bank Plus Grant	0.00

525 Disaster Services 0.00

526 Building Services

524 00 00 00	Salaries And Wages	57,854.40
524 00 01 00	Overtime	1,000.00
524 00 02 00	Benefits-Taxes	1,905.28
524 00 03 00	Benefits-Healthcare	4,033.00
524 00 05 00	Benefits-Retirement	2,253.00
524 00 06 00	Benefits-Safety Uniforms	500.00
524 00 07 00	Office Supplies	500.00
524 00 08 00	Computer Hardware/Software	1,000.00
524 00 09 00	MNS Service Provider	500.00
524 10 01 00	Office Productivity Software	500.00
524 10 02 00	PRA Compliance Software	500.00
524 10 03 00	Small Equipment/Tools	1,500.00
524 10 05 00	Equipment-Repairs/Maintenance	500.00
524 10 06 00	Vehicle Maintenance	1,500.00
524 10 07 00	Vehicle Fuel	2,500.00
524 10 08 00	Cell Phone	600.00
524 10 09 00	Postage	500.00
524 10 10 00	Legal-City Attorney	500.00
524 20 01 00	Dues/Memberships/Misc	250.00
524 20 02 00	Education/Training	1,000.00
524 20 03 00	Travel/Lodging/Meals	500.00

526 Building Services 79,895.68

553 Conservation

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 12

001 General Government Fund #001

01/01/2023 To: 12/31/2023

EXPENDITURES

553 Conservation

553 70 40 01	DNR FFPA Assessment	20.00
553 70 50 00	Air Pollution Control	1,529.00
553 Conservation		1,549.00

554 Environmental Services

554 30 10 00	Salaries & Wages	0.00
554 30 20 00	Benefits - Taxes Animal Control	0.00
554 30 21 00	Benefits - Health Care	0.00
554 30 22 00	Retirement - Animal Control	0.00
554 30 31 00	Supplies	0.00
554 30 35 00	Fuel	0.00
554 30 41 00	Disposal Fees/county	0.00
554 30 45 04	Kennel Maintenance	0.00
554 30 45 06	Utilities	531.00
554 30 45 30	Join Animal Services Contract	3,000.00
554 30 46 00	Insurance	1,435.00
554 Environmental Services		4,966.00

558 Community Planning & Economic Development

558 70 21 00	Benefits - Taxes	0.00
000		0.00
524 60 10 00	Salaries & Wages - Building Inspector	40,230.57
524 60 20 00	Benefits - Taxes	1,905.28
524 60 21 00	Benefits - Healthcare	4,033.00
524 60 22 00	Benefits - Retirement	2,253.00
524 60 22 01	Benefits - Reirement (DCP)	131.04
524 60 30 00	Office Supplies	150.00
524 60 42 03	MNS Service Provider	2,028.26
524 60 42 05	PRA Compliance Software	273.90
524 60 42 06	City Web Site	820.83
524 60 42 08	Postage	50.00
524 60 42 10	Office Productivity Software	0.00
524 60 45 01	Code Publications	1,222.00
524 60 46 00	Insurance	7,604.00
524 60 49 00	Dues	195.00
010 Protective Inspection Services		60,896.88
557 30 00 00	Tourism Promotional Items	2,000.00
557 30 31 00	Supplies	125.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 13

001 General Government Fund #001

01/01/2023 To: 12/31/2023

EXPENDITURES

558 Community Planning & Economic Development

557 30 44 00	Tourism (VCB Interlocal)	5,000.00
557 30 47 00	Tourism Expenses	1,000.00
557 30 48 02	Lodging/Meals/Travel	895.00
557 30 49 00	VCB Dues	200.00

030 Tourism

		9,220.00
558 60 10 00	Salaries & Wages	16,673.00
558 60 20 00	Benefits - Taxes	1,164.80
558 60 21 00	Benefits - Health Care	906.54
558 60 22 00	Benefits - Retirement	582.00
558 60 22 01	Benefits - Retirement - (DCP)	24.00
558 60 31 00	Supplies	500.00
558 60 42 03	MNS Service Provider	9,092.00
558 60 42 04	E-Governance System	1,088.66
558 60 42 05	PRA Compliance Software	249.00
558 60 42 06	City Web Site	125.00
558 60 42 08	Postage	304.00
558 60 42 10	Office Productivity Software	0.00
558 60 43 00	Engineering Services Planning	2,500.00
558 60 44 00	Planning Services Contract	30,000.00
558 60 44 01	Strategic Visioning Facilitator	2,000.00
558 60 44 02	SMP Update	650.00
558 60 45 01	Printing	50.00
558 60 46 00	Insurance	13,251.00
558 60 47 00	Advertising/planning	225.00
558 60 48 01	Training/Education	500.00
558 60 48 02	Meals/Lodging/Travel	500.00
558 60 49 00	TRPC Dues	1,899.00

060 Planning

		82,284.00
558 70 10 00	Salaries & Wages - Econ Dev	3,500.00
558 70 20 00	Benefits - Taxes	1,068.00
558 70 22 00	Benefits - Retirement	1,000.00
558 70 45 00	Professional Services - EDC Contract	12,500.00
558 70 45 07	Professional Services - Grant Writer	3,000.00
558 70 45 08	P.A.R.C. Foundation	2,500.00

070 Economic Development

		23,568.00
	558 Community Planning & Economic Development	175,968.88

560 Social Services

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 14

001 General Government Fund #001

01/01/2023 To: 12/31/2023

EXPENDITURES

560 Social Services

565 10 45 05	Food Warehouse Maintenance	300.00
565 10 45 06	Food Warehouse Utilities	3,711.00
565 10 46 00	Food Warehouse Insurance	673.00
565 40 49 01	CIP Dues	0.00
566 00 00 00	Employee Assistance Program	409.00

560 Social Services 5,093.00

572 Libraries

572 50 10 00	Salaries & Wages	9,241.44
572 50 20 00	Benefits - Taxes	815.36
572 50 21 00	Benefits - Health Care	1,846.00
572 50 22 00	Benefits-Retirement	947.44
572 50 22 01	Benefits -Retirement (DCP)	60.32
572 50 31 00	Office Supplies	100.00
572 50 31 01	Janitorial Supplies	250.00
572 50 35 06	Fuel	250.00
572 50 45 06	Utilities	4,500.00
572 50 46 00	Insurance	3,990.00
572 50 48 00	Repairs/Maintenance	1,000.00

572 Libraries 23,000.56

575 Cultural & Recreational Facilities

575 30 10 00	Salaries & Wages	14,331.77
575 30 20 00	Benefits - Taxes	601.12
575 30 21 00	Benefits - Health Care	1,270.88
575 30 22 00	Benefits - Retirement	760.24
575 30 22 01	Benefits - Retirement (DCP)	40.00
575 30 31 00	Office Supplies	100.00
575 30 31 01	Janitorial Supplies	150.00
575 30 42 00	Telephone (Land Line)	600.00
575 30 42 02	Alarm Services	250.00
575 30 42 03	MNS Service Provider	1,779.00
575 30 42 05	PRA Compliance Software	300.00
575 30 42 06	City Web Site	945.83
575 30 42 10	Office Productivity Software	0.00
575 30 45 05	Repairs & Maintenance	2,000.00
575 30 45 06	Utilities	7,886.00
575 30 46 00	Insurance	6,644.00
575 30 47 00	Advertising	0.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 15

001 General Government Fund #001

01/01/2023 To: 12/31/2023

EXPENDITURES

575 Cultural & Recreational Facilities

030 Museum	37,658.84
575 50 10 00 Salaries & Wages	4,592.24
575 50 20 00 Benefits - Taxes	372.32
575 50 21 00 Benefits - Health Care	588.28
575 50 22 00 Benefits - Retirement	432.64
575 50 22 01 Benefits - Retirement (DCP)	26.00
575 50 31 00 Supplies	150.00
575 50 31 01 Janitorial Supplies	150.00
575 50 35 06 Fuel	200.00
575 50 42 00 Telephone (Land Line)	651.00
575 50 42 01 Internet Service Provider	1,600.00
575 50 42 05 PRA Compliance Software	249.00
575 50 42 06 City Web Site	820.83
575 50 45 05 Repairs & Maintenance	1,100.00
575 50 45 06 Utilities	4,000.00
575 50 46 00 Insurance	4,875.00
050 Quarry House	19,807.31
575 Cultural & Recreational Facilities	57,466.15

576 Park Facilities

576 80 45 04 Replacement Of Damaged Park PG Equipment	0.00
000	0.00
576 30 10 00 Salaries & Wages	5,585.84
576 30 20 00 Benefits - Taxes	856.91
576 30 21 00 Benefits - Health Care	1,400.00
576 30 22 00 Benefits - Retirement	810.00
576 30 22 01 Benefits - Retirement (DCP)	26.00
576 30 35 08 Fuel	200.00
576 30 45 06 Utilities - Campground	300.00
576 30 46 00 Insurance - Campground	1,615.00
576 30 53 00 Taxes & Assessments	150.00
030 Campgrounds	10,943.75
576 40 10 00 Salaries & Wages	8,543.41
576 40 20 00 Benefits - Taxes	701.02
576 40 21 00 Benefits - Health Care	1,146.25
576 40 22 00 Benefits - Retirement	639.00
576 40 22 01 Benefits - Retirement (DCP)	36.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 16

001 General Government Fund #001

01/01/2023 To: 12/31/2023

EXPENDITURES

576 Park Facilities

576 40 31 00	Supplies	300.00
576 40 35 06	Fuel	500.00
576 40 35 08	Fuel, Diesel	500.00
576 40 45 05	Repairs & Maintenance	600.00
576 40 45 06	Utilities	3,000.00
576 40 46 00	Insurance - Ball Fields	2,498.00
576 50 35 00	Fuel	0.00
576 50 35 01	Fuel, Diesel	0.00

040 Ballfields & Concession Stand 18,463.68

576 50 10 00	Salaries & Wages - Pump Trak	0.00
576 50 20 00	Benefits - Taxes	0.00
576 50 21 00	Benefits - Health Care	0.00
576 50 22 00	Benefits - Retirement	0.00
576 50 22 01	Benefits - Retirement (DCP)	0.00
576 50 45 06	Utilities	0.00
576 50 46 00	Insurance	0.00

050 Pump Track 0.00

576 80 10 00	Salaries & Wages	15,261.45
576 80 20 00	Benefits - Taxes	1,300.00
576 80 21 00	Benefits - Health Care	2,200.00
576 80 22 00	Benefits - Retirement	1,600.00
576 80 22 01	Benefits - Retirement (DCP)	62.00
576 80 31 00	Office Supplies	500.00
576 80 32 00	Hardware & Materials	800.00
576 80 34 00	Small Equipment	900.00
576 80 35 03	Fuel	1,000.00
576 80 35 04	Fuel, Diesel	800.00
576 80 42 03	MNS Service Provider	0.00
576 80 42 05	PRA Compliance Software	300.00
576 80 42 06	City Web Site	820.83
576 80 42 10	Office Productivity Software	0.00
576 80 45 05	Repairs & Maintenance (Park)	5,500.00
576 80 45 06	Utilities	2,940.00
576 80 46 00	Insurance (Park)	2,940.00
576 80 53 00	Property Taxes	250.00

080 Park Core & Playground 37,174.28

576 Park Facilities 66,581.71

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 17

001 General Government Fund #001

01/01/2023 To: 12/31/2023

EXPENDITURES

580 Other Decreases In Fund Resources

582 00 00 02	Deposit Refund / Special Events	400.00
582 10 00 04	Deposit Refund/Hydrant Meter	61.00
588 10 00 00	Prior Period(s) Adjustments - Other Costs Allocations	0.00
589 00 00 02	Deposit Refund / Special Events	0.00
589 10 00 01	Deposit Refunds / Facility Rental	200.00
589 10 00 04	Deposit Refund/Hydrant Meter	0.00
589 30 00 02	Building Code Fees	480.00
589 30 00 03	Crime Victim Comp Fund	461.00
589 30 00 04	Trauma	175.00
589 30 00 05	Auto Theft Prevention	175.00
589 30 00 06	Trauma Brain Injury	301.00
589 30 00 07	State Fees 3	281.00
589 30 00 08	WSP Highway Account	420.00
589 30 00 09	Highway Safety	39.00
589 30 00 10	Death Investigation	150.00
589 30 00 15	Thurston-Mason Behavioral Health	500.00
589 91 00 00	State Fees	2,500.00
589 92 00 00	State Fees 2	2,500.00
589 97 00 00	JIS	500.00
589 99 00 00	School Zone Safety	150.00
599 14 00 99	Payroll Benefit Clearing Account	0.00

580 Other Decreases In Fund Resources 9,293.00

597 Interfund Transfers

597 00 00 01	Transfer To Quarry Pool (Fund 002)	20,000.00
597 00 00 05	Transfer To Contingency	60,000.00
597 00 00 18	Transfer To #310	325,000.00

597 Interfund Transfers 405,000.00

999 Ending Balance

508 90 00 01	Ending Balance	0.00
508 91 00 01	Ending Balance	0.00

999 Ending Balance 0.00

Fund Expenditures:

1,993,317.25

Excess/Deficit:

58,785.42

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 18

002 Quarry Pool Fund #002

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 02	Beginning Balance	8,583.00
308 91 00 02	Beginning Balance	0.00
308 Beginning Balances		8,583.00

340 Charges For Services

347 30 00 02	Swimming Pool Revenues	20,111.00
340 Charges For Services		20,111.00

360 Misc Revenues

367 11 05 02	Quarry Pool Donations	0.00
360 Misc Revenues		0.00

397 Interfund Transfers

397 00 00 01	Transfer From #001	20,000.00
397 00 00 08	Transfer From #109	0.00
397 Interfund Transfers		20,000.00

Fund Revenues:

48,694.00

EXPENDITURES

576 Park Facilities

576 20 47 00	Advertising	142.00
576 20 48 01	Lifeguard Training	600.00
576 21 10 00	Salaries & Wages - Lifeguards	28,725.00
576 21 20 00	Benefits - Taxes - Lifeguards	2,198.00

100 Pool Operations

31,665.00

576 20 10 00	Salaries & Wages - Full Time Employees	2,152.80
576 20 20 00	Benefits - Taxes - Full Time	434.00
576 20 21 00	Benefits - Health Care - Full Time	924.56
576 20 22 00	Benefits - Retirement - Full Time	372.00
576 20 22 01	Benefits - Retirement -(DCP) Full Time	29.00
576 20 31 00	Supplies	1,651.00
576 20 32 00	Bldg Hdw/Materials	110.00
576 20 42 02	Telephone (Land Line)	466.00
576 20 42 05	PRA Compliance Software	249.00
576 20 42 06	City Web Site	820.80

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 19

002 Quarry Pool Fund #002

01/01/2023 To: 12/31/2023

EXPENDITURES

576 Park Facilities

576 20 45 02	Repairs & Maintenance (Pool)	1,516.00
576 20 45 06	Utilities	4,037.00
576 20 46 00	Insurance (Pool)	2,660.00
576 20 49 02	Operating Permit/Taxes	1,223.00
200 Pool Maintenance		16,645.19

576 Park Facilities 48,310.19

999 Ending Balance

508 80 00 02	Ending Balance	0.00
508 91 00 02	Ending Balance	0.00
999 Ending Balance		0.00

Fund Expenditures: 48,310.19

Excess/Deficit: 383.81

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 20

003 Reserve Academy Operating Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 03 Beginning Balance 0.00

308 Beginning Balances 0.00

340 Charges For Services

342 10 00 00 Tuition Fees 10,000.00

340 Charges For Services 10,000.00

Fund Revenues:

10,000.00

EXPENDITURES

521 Law Enforcement

521 21 10 00 Salaries & Wages 0.00

521 21 10 03 Overtime 0.00

521 21 20 00 Benefits - Taxes 0.00

521 21 20 03 OT Benefits - Taxes 0.00

521 21 21 00 Benefits - Health Care 0.00

521 21 21 03 OT Benefits - Health Care 0.00

521 21 22 00 Benefits - Retirement 0.00

521 21 22 01 OT Benefits - Retirement 0.00

521 21 23 01 Benefits - Uniforms 0.00

521 21 35 26 Fuel 0.00

521 22 31 01 Office & Operating Supplies 0.00

521 22 33 02 Small Equipment 0.00

521 22 48 03 Education/Training 0.00

521 22 48 04 Meals/Lodging/Travel 0.00

521 Law Enforcement 0.00

Fund Expenditures:

0.00

Excess/Deficit:

10,000.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 21

101 City Street Fund #101

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 31 00 04	Beginning Balance	14,000.00
308 91 00 03	Beginning Balance	0.00
308 Beginning Balances		14,000.00

310 Taxes

313 11 00 02	Sales & Use (Streets)	0.00
318 35 00 00	REET	37,136.00
310 Taxes		37,136.00

320 Licenses & Permits

322 40 00 00	Street Use Permit	539.00
320 Licenses & Permits		539.00

330 Intergovernmental Revenues

334 03 80 01	Ritter Street SCAP Grant	545,003.00
334 05 90 01	Hodgden Street Intersection	137,000.00
336 00 71 00	Multimodal Transpo City	2,620.00
336 00 87 00	Mv Fuel Tax - Streets	36,028.00
330 Intergovernmental Revenues		720,651.00

360 Misc Revenues

361 11 45 21	Investment Interest	435.00
360 Misc Revenues		435.00

Fund Revenues:

772,761.00

EXPENDITURES

308 Beginning Balances

594 38 00 04	Beginning Balance	0.00
308 Beginning Balances		0.00

542 Roads/Streets Ordinary Maintenance

542 30 10 00	Salaries & Wages	23,507.12
542 30 20 00	Benefits - Taxes	2,372.72
542 30 21 00	Benefits - Health Care	4,527.8

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 22

101 City Street Fund #101

01/01/2023 To: 12/31/2023

EXPENDITURES

542 Roads/Streets Ordinary Maintenance

542 30 22 00	Benefits - Retirement	2,409.68
542 30 22 01	Benefits - Retirement (DCP)	148.00
542 30 31 00	Supplies	800.00
542 30 33 00	Small Tools	500.00
542 30 35 00	Fuel	2,000.00
542 30 35 02	Fuel, Diesel	800.00
542 30 42 03	MNS Service Provider	0.00
542 30 42 05	PRA Compliance Software	0.00
542 30 42 06	City Web Site	0.00
542 30 42 10	Office Productivity Software	0.00
542 30 46 00	Insurance	1,436.00
542 30 48 01	Auto Repair	1,000.00
542 30 48 02	Maintenance/repair	5,000.00
542 63 47 00	Utilities / Street Lighting	37,000.00
542 64 48 00	Traffic Control Devices	1,500.00
542 67 50 00	Street Cleaning	1,500.00
542 67 50 01	Street Painting/Striping	1,000.00

542 Roads/Streets Ordinary Maintenance 85,501.36

594 Capital Expenditures

595 10 41 01	Professional Engineering Services	2,241.00
595 10 43 01	Ritter Street Engineering	0.00
595 30 50 00	Street Sign Replacement	1,500.00
595 30 62 01	Ritter Street Roadway	480,865.00
595 30 63 03	Pot Hole Supplies	1,500.00
595 40 62 02	Ritter Street Drainage	14,335.00
595 61 62 03	Ritter Street Sidewalks	14,335.00
595 62 62 00	Hodgden Street Intersection	137,000.00

594 Capital Expenditures 651,776.00

999 Ending Balance

508 80 00 03	Ending Balance	0.00
508 91 00 03	Ending Balance	0.00

999 Ending Balance 0.00

Fund Expenditures: 737,277.36

Excess/Deficit: 35,483.64

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 23

102 Special Revenue Fund 01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

313 27 10 00 Beginning Balance 8,011.92

308 Beginning Balances 8,011.92

310 Taxes

313 27 00 00 Affordable & Supportive Housing Sales & Use Tax 36,000.00

310 Taxes 36,000.00

Fund Revenues: 44,011.92

Excess/Deficit: 44,011.92

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 24

109 Contingency Fund #109

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 05	Beginning Balance	0.00
308 91 00 05	Beginning Balance	33,848.18
308 Beginning Balances		33,848.18

360 Misc Revenues

361 11 45 22	Investment Interest	435.00
360 Misc Revenues		435.00

397 Interfund Transfers

397 00 00 49	Transfer From Water Fund	0.00
397 00 10 01	Transfer From #001	60,000.00
397 Interfund Transfers		60,000.00

Fund Revenues:

94,283.18

EXPENDITURES

308 Beginning Balances

594 38 00 05	Ending Balance	0.00
308 Beginning Balances		0.00

597 Interfund Transfers

597 00 00 07	Transfer To #001	0.00
597 00 00 08	Transfer To #002	0.00
597 Interfund Transfers		0.00

999 Ending Balance

508 10 00 01	Ending Balance	0.00
999 Ending Balance		0.00

Fund Expenditures:

0.00

Excess/Deficit:

94,283.18

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 25

310 Municipal Capital Imp Fund 310

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 31 00 06	Beginning Balance	0.00
308 91 00 06	Beginning Balance	0.00
308 Beginning Balances		0.00

310 Taxes

318 34 03 01	REET	26,905.00
310 Taxes		26,905.00

330 Intergovernmental Revenues

330 14 00 00	CDBG Quarry Pool 2022 Funds	450,000.00
331 14 00 01	Housing Rehab Loan Payments	0.00
333 14 00 00	CDBG Grant - Quarry Pool Renovation	153,720.00
333 14 00 01	CDBG Grant - Quarry House Renovation	256,481.00
334 10 00 01	Leg Direct Grant - City Hall Renovation	0.00
334 40 00 00	HAPI Grant-WA Dept Of Commerce	74,260.00
337 00 00 01	Port Of Olympia Small Cities Grant	10,000.00
337 00 00 02	2022 Heritage Grant	5,000.00
337 00 00 03	Nisqually Tribe Grant	0.00
337 00 00 04	ARPA-2021	80,000.00
337 00 00 05	ARPA-2022	260,305.00
337 00 00 06	Leg Direct Grant-Park Bathrooms	575,000.00
330 Intergovernmental Revenues		1,864,766.00

360 Misc Revenues

361 11 45 23	Investment Interest	435.00
360 Misc Revenues		435.00

390 Other Financing Sources

395 10 00 01	Sale Of Fire Station	0.00
395 11 00 01	Interest From Sale Of Fire Station	0.00
390 Other Financing Sources		0.00

397 Interfund Transfers

397 00 01 00	Transfer From #001	325,000.00
397 Interfund Transfers		325,000.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 26

310 Municipal Capital Imp Fund 310

01/01/2023 To: 12/31/2023

REVENUES

080 Park, General

594 Capital Expenditures

334 00 10 00 Playground Funds 74,260.00

594 Capital Expenditures 74,260.00

080 Park, General 74,260.00

Fund Revenues:

2,291,366.00

EXPENDITURES

330 Intergovernmental Revenues

594 76 60 11 ARPA 2022 0.00

330 Intergovernmental Revenues 0.00

521 Law Enforcement

594 21 45 00 Law Enforcement - Vehicle Lease 0.00

594 21 45 01 Police Cruiser 0.00

521 Law Enforcement 0.00

558 Community Planning & Economic Development

594 58 60 01 Facade Improvement Grants 10,000.00

594 70 00 00 Leg Direct Grant-Park Bathrooms 575,000.00

558 Community Planning & Economic Development 585,000.00

594 Capital Expenditures

594 18 60 03 Danger Tree Management 15,000.00

594 18 62 01 Library 0.00

594 21 45 02 PW Truck-Street Sweeper 150,000.00

594 21 60 00 Law Enforcement-Toughbook Puchase 0.00

594 21 60 04 Dowies Bldg Renovation 0.00

594 21 60 05 Dowies Bldg Sign 0.00

594 75 60 01 Museum Reno 1,000.00

594 76 43 00 Professional Services - Engineer Cont 0.00

594 76 60 00 Park Improvements - General 210,000.00

594 76 60 01 Interpretive Signs 3,000.00

594 76 60 02 Quarry Pool Renovation Project 440,000.00

594 76 60 03 Quarry House Renovation Project 237,192.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 27

310 Municipal Capital Imp Fund 310

01/01/2023 To: 12/31/2023

EXPENDITURES

594 Capital Expenditures

594 76 60 04	Caboose Restoration	0.00
594 76 60 05	Pump Track	0.00
594 76 60 06	HAPI Grant - WA Dept Of Commerce	0.00
594 76 60 07	Quarry House-Ramp	10,000.00
594 76 60 08	Library-Exterior Wall	2,300.00
594 76 60 09	CDBG 2022 Quarry Pool	450,000.00
594 76 60 10	Old PW Shop Repair/Maint.	2,500.00
594 76 63 02	Campground Improvements	1,500.00
595 10 42 01	Engineering - City Hall Reno	0.00
595 50 42 02	Structures - City Hall Reno	0.00

594 Capital Expenditures 1,522,492.00

999 Ending Balance

508 80 00 04	Ending Balance	0.00
508 91 00 04	Ending Balance	0.00

999 Ending Balance 0.00

080 Park, General

594 Capital Expenditures

594 60 70 00	Playground Funds	70,000.00
--------------	------------------	-----------

594 Capital Expenditures 70,000.00

080 Park, General 70,000.00

Fund Expenditures:

2,177,492.00

Excess/Deficit:

113,874.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 28

330 Inter Governemntal Fund

01/01/2023 To: 12/31/2023

REVENUES

330 Intergovernmental Revenues

334 01 10 00	State Direct/Indirect Grant From Criminal Justice Training Commission	15,464.16
--------------	---	-----------

330 Intergovernmental Revenues	15,464.16
--------------------------------	-----------

Fund Revenues:	15,464.16
-----------------------	------------------

Excess/Deficit:	15,464.16
------------------------	------------------

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 29

401 Water Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 07	Beginning Balance	0.00
308 91 00 07	Beginning Balance	0.00
308 Beginning Balances		0.00

340 Charges For Services

343 40 00 00	Water Services	230,000.00
343 40 00 02	Water Account Activation Fee	3,000.00
343 40 03 00	Excise Tax	12,000.00
343 40 04 00	Hydrant Permits	231.00
359 00 00 04	Late Charge Penalty - Water	12,000.00
340 Charges For Services		257,231.00

360 Misc Revenues

361 11 45 24	Interest	2,500.00
360 Misc Revenues		2,500.00

Fund Revenues:

259,731.00

EXPENDITURES

534 Water Utilities

534 00 40 00	Audit Costs	4,963.00
534 80 10 00	Salaries & Wages	93,301.05
534 80 20 00	Benefits - Taxes	7,394.05
534 80 21 00	Benefits - Health Care	15,387.75
534 80 22 00	Benefits - Retirement	8,605.80
534 80 22 01	Benefits - Retirement (DCP)	476.00
534 80 23 00	Safety Clothing	1,500.00
534 80 31 00	Supplies	8,500.00
534 80 31 01	Corrosion Control Supplies	2,500.00
534 80 33 00	Small Tools & Equipment	1,500.00
534 80 35 00	Fuel	4,000.00
534 80 35 01	Fuel - Diesel	2,000.00
534 80 41 03	Water Utilities - Professional Services	30,265.00
534 80 42 00	Telephone (Land Line)	2,850.00
534 80 42 03	MNS Service Provider	2,500.00
534 80 42 05	PRA Compliance Software	249.00
534 80 42 06	City Web Site	125.00
534 80 42 08	Postage	3,000.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 30

401 Water Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

534 Water Utilities

534 80 42 09	Telephone (Cellular)	1,688.00
534 80 42 10	Office Productivity Software	190.00
534 80 42 13	BIAS Financial Software	2,200.00
534 80 45 03	Professional Testing Service	2,500.00
534 80 45 04	Repair & Maintenance	15,000.00
534 80 45 05	Computer Software Maintenance	1,500.00
534 80 45 17	Maintenance - Vactor Truck	0.00
534 80 46 00	Insurance	6,370.00
534 80 47 00	Utilities	13,079.00
534 80 48 01	Education / Training	1,000.00
534 80 48 02	Meals/Lodging/Travel	500.00
534 80 49 00	Misc Dues, Subs & Tuition	2,500.00
534 80 53 00	State Water Excise Tax	13,300.00
534 Water Utilities		248,943.65

597 Interfund Transfers

597 00 00 15	Transfer To #402	0.00
597 00 00 49	Transfer To Water Capital Improvement	0.00
597 Interfund Transfers		0.00

999 Ending Balance

508 80 00 05	Ending Balance	0.00
508 91 00 05	Ending Balance	0.00
999 Ending Balance		0.00

Fund Expenditures:

248,943.65

Excess/Deficit:

10,787.35

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 31

402 Water Capital Imp Fund 01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 08	Beginning Balance	1,419,291.00
308 91 00 08	Beginning Balance	0.00
308 Beginning Balances		1,419,291.00

340 Charges For Services

343 40 01 00	Water Surcharge/Cap. Improve	38,542.00
343 40 02 00	Tapping Fees	10,000.00
343 40 06 00	Meter Installation	0.00
340 Charges For Services		48,542.00

360 Misc Revenues

361 11 45 25	Investment Interest	1,301.00
360 Misc Revenues		1,301.00

397 Interfund Transfers

397 00 00 15	Transfer From #401	0.00
397 Interfund Transfers		0.00

Fund Revenues:

1,469,134.00

EXPENDITURES

591 Debt Repayment

591 34 70 00	DWSRF Loan Repayment	6,545.00
591 Debt Repayment		6,545.00

594 Capital Expenditures

594 34 43 00	Water Comp Plan Update	6,425.00
594 34 45 03	Reservoir Cleaning	0.00
594 34 61 00	Water Rights	10,000.00
594 34 61 01	Third Well	10,000.00
594 34 62 01	Emergency Response Vehicle	40,000.00
594 34 63 01	Well #1	5,000.00
594 34 63 02	Fire Hydrants	1,000.00
594 34 63 09	Water Main Replacement	50,000.00
594 34 64 05	Radio Read Meter Reading	10,000.00
594 34 64 06	Meter Read Tower	0.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 32

402 Water Capital Imp Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

594 Capital Expenditures

594 34 64 07	Vactor Truck Finance Payment	32,500.00
594 34 65 00	Water System Repairs	10,000.00
594 50 60 02	PW Shop Maintenance	2,500.00
595 50 60 02	PW Shop Extension	0.00
594 Capital Expenditures		177,425.00

999 Ending Balance

508 80 00 06	Ending Balance	0.00
508 91 00 06	Ending Balance	0.00
999 Ending Balance		0.00

Fund Expenditures:

183,970.00

Excess/Deficit:

1,285,164.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 33

403 Stormwater Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 09	Beginning Balance	0.00
308 91 00 09	Beginning Balance	0.00
308 Beginning Balances		0.00

360 Misc Revenues

361 11 45 26	Investment Interest	80.00
360 Misc Revenues		80.00

Fund Revenues:

80.00

EXPENDITURES

543 Roads/Streets General Administration And Overhead

543 40 10 00	Salaries And Wages	0.00
543 40 20 00	Benefits - Taxes	0.00
543 40 21 00	Benefits - Health Care	0.00
543 40 22 00	Benefits - Retirement	0.00
543 40 31 00	Maintenance & Repairs	0.00
543 40 45 01	Old 99 Ditch Cleaning	0.00
595 50 64 03	Storm Drain Installation	0.00
543 Roads/Streets General Administration And Overhead		0.00

999 Ending Balance

508 80 00 07	Ending Balance	0.00
508 91 00 07	Ending Balance	0.00
999 Ending Balance		0.00

Fund Expenditures:

0.00

Excess/Deficit:

80.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 34

410 Sewer Fund 01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 10	Beginning Balance	247,370.00
308 91 00 10	Beginning Balance	0.00
308 Beginning Balances		247,370.00

340 Charges For Services

343 50 00 10	Sewer Services	1,066,292.00
343 50 00 11	Septage Receiving	350,000.00
343 50 03 10	Excise Tax - Sewer	39,702.00
340 Charges For Services		1,455,994.00

350 Fines, Penalties, & Forfeitures

359 90 04 02	Late Charge Penalty - Sewer	10,000.00
350 Fines, Penalties, & Forfeitures		10,000.00

380 Non Revenues

385 00 00 01	Refund Of Overpayment	0.00
380 Non Revenues		0.00

Fund Revenues:

1,713,364.00

EXPENDITURES

535 Sewer/Reclaimed Water Utilities

535 10 10 00	Salaries & Wages	27,527.16
535 10 20 00	Benefits - Taxes	2,091.44
535 10 21 00	Benefits - Health Care	2,357.00
535 10 22 00	Benefits - Retirement	2,345.00
535 10 22 01	Benefits - Retirement (DCP)	152.00
535 10 31 00	Office Supplies	500.00
535 10 42 08	Postage	2,500.00
535 10 53 00	External Taxes/Op. Assessmts	15,000.00
535 23 40 00	Audit Costs	0.00

010 Admin

52,472.60

535 30 10 00	SR Salaries & Wages	33,525.48
535 30 20 00	SR Benefits - Taxes	2,787.75
535 30 21 00	SR Benefits - Health Care	3,293.35
535 30 22 00	SR Benefits - Retirement	3,245.50

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 35

410 Sewer Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

535 Sewer/Reclaimed Water Utilities

535 30 22 01	SR Benefits - Retirement (DCP)	180.00
535 30 31 00	SR Office & Operating Supplies	500.00
535 30 53 10	SR Excise Tax	19,851.00

030 Septage Receiving		63,383.13
-----------------------	--	-----------

535 50 10 00	Salaries & Wages	77,343.85
535 50 20 00	Benefits - Taxes	6,158.00
535 50 21 00	Benefits - Health Care	12,255.60
535 50 22 00	Benefits - Retirement	7,161.00
535 50 22 01	Benefits - Retirement (DCP)	396.00
535 50 32 00	Hdw/Maint Supplies	1,000.00
535 50 33 00	Small Tools & Equipment	500.00
535 50 35 00	Fuel	1,000.00
535 50 35 01	Fuel, Diesel	1,000.00
535 50 42 12	Utility Locator Service (811)	200.00
535 50 45 03	Repairs & Maintenance	40,000.00
535 50 45 17	Maintenance - Vactor Truck	0.00
535 50 46 00	Insurance	1,759.00

050 Collection System		148,773.45
-----------------------	--	------------

535 80 10 10	Salaries & Wages	95,358.16
535 80 20 10	Benefits - Taxes	8,075.55
535 80 21 10	Benefits - Health Care	16,334.85
535 80 22 03	Benefits - Retirement (DCP)	506.70
535 80 22 10	Benefits - Retirement	3,556.35
535 80 23 00	Personnel Safety Equip/clothes	1,500.00
535 80 31 00	Supplies	8,500.00
535 80 33 00	Small Tools & Equipment	1,000.00
535 80 34 00	Chemicals	5,000.00
535 80 35 00	Fuel	2,500.00
535 80 35 12	Fuel, Diesel	2,500.00
535 80 41 03	Sewer/Reclaimed Water Utilities - Professional Services	30,265.00
535 80 42 00	Telephone (Land Line)	2,500.00
535 80 42 01	Internet Service Provider	1,000.00
535 80 42 03	MNS Service Provider	3,500.00
535 80 42 05	PRA Compliance Software	249.00
535 80 42 06	City Web Site	125.00
535 80 42 09	Telephone (Cellular)	1,760.00
535 80 42 10	Office Productivity Software	0.00
535 80 42 13	BIAS Financial Software	2,000.00
535 80 45 03	WWTP Repairs & Maintenance	36,000.00
535 80 45 08	Water/Waste Water Services Contract	72,000.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 36

410 Sewer Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

535 Sewer/Reclaimed Water Utilities

535 80 45 09	Laboratory Services	25,000.00
535 80 45 10	Crane Services For Lifting	5,000.00
535 80 46 00	Insurance	14,773.00
535 80 47 10	Utilities	46,788.00
535 80 48 01	Education/Training	1,500.00
535 80 48 02	Meals/Lodging/Travel	1,500.00
535 80 49 00	Dues/Memberships/Misc	150.00
535 80 49 02	Permits/Licenses/Fees	3,500.00
535 80 49 03	Manuals/Software/support	2,000.00

080 WWTP 394,441.61

535 Sewer/Reclaimed Water Utilities 659,070.79

597 Interfund Transfers

597 00 00 16	Transfer To #421	0.00
597 00 00 20	USDA-RD Bond Interest Payment	44,740.00
597 00 00 22	USDA-RD Bond Principal Payment	60,280.00
597 00 00 30	PRE-119 Principal Payment	53,882.00
597 00 00 31	PRE-119 Interest Payment	60,000.00
597 00 00 40	PW-044 Principal Payment	387,226.00
597 00 00 41	PW-044 Interest Payment	11,617.00
597 00 00 50	Transfer To Sewer Capital Improvement	363,123.64

597 Interfund Transfers 980,868.64

999 Ending Balance

508 80 00 08	Ending Balance	0.00
508 91 00 08	Ending Balance	0.00

999 Ending Balance 0.00

Fund Expenditures:

1,639,939.43

Excess/Deficit:

73,424.57

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 37

421 Sewer Capital Improvement Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 11	Beginning Balance	578,982.00
308 91 00 11	Beginning Balance	0.00
308 Beginning Balances		578,982.00

340 Charges For Services

343 50 00 00	Facility Charges - New Connection	25,000.00
343 50 00 01	Sewer Capital Improvement Fee	15,546.00
343 50 00 02	Facility Charge - Loan Repayment	0.00
343 50 00 21	Sewer Services	0.00
340 Charges For Services		40,546.00

360 Misc Revenues

361 11 45 27	Investment Interest-	1,500.00
360 Misc Revenues		1,500.00

397 Interfund Transfers

397 00 00 16	Transfer From #420	0.00
397 00 00 50	Transfer From Sewer Fund (410)	363,123.64
397 Interfund Transfers		363,123.64

Fund Revenues:

984,151.64

EXPENDITURES

594 Capital Expenditures

594 35 60 02	Grinder Pump Replacement	50,000.00
594 35 62 01	Emergency Response Vehicle	0.00
594 35 68 01	Septage Receiving Facility Construction	10,000.00
594 35 68 02	Belt Press Rental	0.00
594 35 68 03	Composting Facility Construction	50,000.00
594 35 68 04	MBR Replacement	110,000.00
594 35 68 05	Sludge Removal	100,000.00
594 35 68 06	Sludge Hauling Truck	100,000.00
594 35 68 07	Vactor Truck Finance Payment	32,500.00
594 Capital Expenditures		452,500.00

999 Ending Balance

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 38

421 Sewer Capital Improvement Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

999 Ending Balance

508 80 00 09 Ending Balance 0.00

508 91 00 09 Ending Balance 0.00

999 Ending Balance 0.00

Fund Expenditures: 452,500.00

Excess/Deficit: 531,651.64

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 39

422 Sewer Reserve Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 31 00 11	Reserved Beginning Balance	0.00
308 51 00 12	Beginning Balance	0.00
308 91 00 12	Beginning Balance	0.00
308 Beginning Balances		<u>0.00</u>

397 Interfund Transfers

397 00 00 20	USDA-RD Bond Principal From #410	44,740.00
397 00 00 21	USDA-RD Bond Interest From #410	53,882.00
397 00 00 31	PRE-119 Interest From #410	1,347.00
397 00 00 40	PW-044 Principal From #410	387,226.00
397 00 00 41	PW-044 Interest From #410	11,617.00
397 Interfund Transfers		<u>498,812.00</u>

Fund Revenues:

498,812.00

EXPENDITURES

591 Debt Repayment

591 35 72 20	USDA RD Bond Principal Payment	44,740.00
591 35 78 30	PRE-119 & PW-044 Principal Payments	387,226.00
592 35 83 21	USDA RD Bond Interest Payment	53,822.00
592 35 83 31	PRE-119 & PW-044 Interest Payments	11,617.00
591 Debt Repayment		<u>497,405.00</u>

999 Ending Balance

508 10 00 02	Ending Balance	0.00
508 31 00 02	Ending Balance	0.00
999 Ending Balance		<u>0.00</u>

Fund Expenditures:

497,405.00

Excess/Deficit:

1,407.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 40

580 Claims Receipts Clearing

01/01/2023 To: 12/31/2023

EXPENDITURES

580 Other Decreases In Fund Resources

589 90 00 01 Claims/ Receipts Clearing

0.00

580 Other Decreases In Fund Resources

0.00

Fund Expenditures:

0.00

Excess/Deficit:

0.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 41

601 SWWAIP Trust Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 13 Beginning Balance 0.00

308 Beginning Balances 0.00

Fund Revenues: 0.00

EXPENDITURES

594 Capital Expenditures

595 80 68 01 Ag Park Sewer/Water Line Extension 0.00

594 Capital Expenditures 0.00

Fund Expenditures: 0.00

Excess/Deficit: 0.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 42

631 Municipal Court Trust Fund #631

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 31 00 14 Beginning Balance 0.00

308 Beginning Balances 0.00

380 Non Revenues

386 00 00 00 Receipts From Court 0.00

380 Non Revenues 0.00

Fund Revenues:

0.00

EXPENDITURES

580 Other Decreases In Fund Resources

586 00 00 03 Expenditures For TMC 0.00

580 Other Decreases In Fund Resources 0.00

999 Ending Balance

508 80 00 10 Ending Balance 0.00

508 91 00 10 Ending Balance 0.00

999 Ending Balance 0.00

Fund Expenditures:

0.00

Excess/Deficit:

0.00

2023 BUDGET TOTALS

7.

City Of Tenino

Time: 14:18:08 Date: 12/13/2022

Page: 43

Fund	Revenues	Expenditures	Net
001 General Government Fund #001	2,052,102.67	1,993,317.25	58,785.42
002 Quarry Pool Fund #002	48,694.00	48,310.19	383.81
003 Reserve Academy Operating Fund	10,000.00	0.00	10,000.00
101 City Street Fund #101	772,761.00	737,277.36	35,483.64
102 Special Revenue Fund	44,011.92	0.00	44,011.92
109 Contingency Fund #109	94,283.18	0.00	94,283.18
310 Municipal Capital Imp Fund 310	2,291,366.00	2,177,492.00	113,874.00
330 Inter Governmental Fund	15,464.16	0.00	15,464.16
401 Water Fund	259,731.00	248,943.65	10,787.35
402 Water Capital Imp Fund	1,469,134.00	183,970.00	1,285,164.00
403 Stormwater Fund	80.00	0.00	80.00
410 Sewer Fund	1,713,364.00	1,639,939.43	73,424.57
421 Sewer Capital Improvement Fund	984,151.64	452,500.00	531,651.64
422 Sewer Reserve Fund	498,812.00	497,405.00	1,407.00
580 Claims Receipts Clearing	0.00	0.00	0.00
601 SWWAIP Trust Fund	0.00	0.00	0.00
631 Municipal Court Trust Fund #631	0.00	0.00	0.00
	10,253,955.57	7,979,154.88	2,274,800.69

File Attachments for Item:

- 10. 1) Chief of Police**
- 2) Director of Public Works**
- 3) City Planner**
- 4) Code Enforcement/Building Inspector**
- 5) PARC Specialist**
- 6) City Attorney**
- 7) Clerk/Treasurer**
- 8) Mayor**



City of Tenino

149 Hodgden St. S
PO Box 4019
Tenino, WA 98589

(360) 264-2368
Fax (360) 264-5772
clerktreasurer@ci.tenino.wa.us

December 7, 2022

RE: City Council Report

BUILDING DEPARTMENT:

Issued two new construction permits for 759 Centrale Ave E, for a primary residence with an additional dwelling unit (ADU)

Issued certificate of occupancy for Johnson Development on Central Ave E

Quarry house remodel is moving in a forward direction, electrical has passed inspection from L&I for cover awaiting final inspection. Plumbing, mechanical, insulation and foam seal inspections have passed allowing for drywall to be installed throughout.

COED ENFORCEMENT:

Four new code enforcement cases opened in the last month within the city of Tenino

Meet and greet with Town of Bucoda city council on 12/13 to discuss the Code Enforcement program.

Working on a multi property junk vehicle abatement case in Rainier.

Thank you
Rene R Durand
Code Enforcement Officer
City Of Tenino

CITY COUNCIL AGENDA STAFF REPORT

Council Meeting Date: _____

Agenda Item Number: _____

Originator: Troy Cannon

Title: Director of Public Works

Discussion Action Required

Department: Public Works

Old Business New Business Resolution Ordinance Public Hearing

Subject: _____

WWTP: We have Replaced the MBR filters in basin #1, Basin #2 will be done next year.

Projects: Sussex Water Line is 80% Complete, today, and tomorrow they are connecting the new water line. The project should be complete next week.

Streets: Working on filling potholes.

Staff Recommendation:

Move to authorize