

# City of Tenino

149 Hodgen Street South  
Tenino, WA 98589

**City Council Meeting**  
**Tuesday, June 27, 2023 at 7:00 PM**

## **Agenda**

### **WORK SESSION**

- [1.](#) RV Ordinance

**Recommended Action:** None, Discussion Only

2. Proposed Dog Park location

**Recommended Action:** None, Discussion Only

### **CALL TO ORDER**

### **AGENDA APPROVAL**

3. Agenda for the Regular Meeting of the 6/27/23.

**Recommended Action:** Motion to approve the agenda as presented.

### **APPROVAL OF MINUTES**

- [4.](#) Meeting Minutes for 6/13/2023

**Recommended Action:** Motion to approve 6/13/2023 meeting minutes as presented.

### **CONSENT CALENDAR**

- [5.](#) Consent Calendar consisting of June 14, 2023 through June 27, 2023:

Payroll EFT's in the amount of \$32,222.83 Claims Checks #31484 through #31508 and EFT's in the amount of \$91,803.37

for a grand total of \$124,026.20

Liquor Cannabis License: None

**Recommended Action:** Move to approve the consent calendar as presented.

### **EXECUTIVE SESSION**

### **PRESENTATIONS**

- [6.](#) Tenino Police Chief Auderer presenting Amended PD Salaries

**Recommended Action:** None, Presentation Only

7. Tenino Arts Check presentation

**Recommended Action:** Motion to accept donation.

## **PUBLIC COMMENTS**

## **PUBLIC HEARING**

## **PROCLAMATIONS**

## **OLD BUSINESS**

- [8.](#) Planning Commissioner Mathew Rounsley Oath

**Recommended Action:** None, already approved by council

- [9.](#) 6 Year Street Plan Update

**Recommended Action:** Motion to approve 6 year street plan as presented.

10. RV Ordinance

**Recommended action:** Motion to return to the Planning Commission for additional clarification.

## **NEW BUSINESS**

## **RESOLUTIONS**

## **ORDINANCES**

## **REPORTS**

11. 1) Chamber of Commerce

2) Economic Development Council (EDC)

3) South Thurston Economic Development Initiative (STEDI)

4) ARCH Commission

5) Experience Olympia & Beyond (VCB)

6) South Thurston Fire

7) Library

8) Museum

9) Tenino Community Service Center

12. 1) Civil Service Commission

2) Façade Improvement Grant Review Committee

3) Finance Committee

**4) Planning Commission**

**5) Public Safety Committee**

**13. 1) Chief of Police**

**2) Director of Public Works**

**3) Clerk/Treasurer**

**4) Code Enforcement/Building Inspector**

**5) PARC Specialist**

**6) City Attorney**

**7) City Planner**

**8) Mayor**

**14. 1) Bucoda/Tenino Healthy Action Team (BTHAT)**

**2) Solid Waste Advisory Board**

**3) TCOMM/911**

**4) Tenino School Board**

**5) Thurston Regional Planning Council (TRPC)**

**6) Transportation Policy Board**

**7) Legislature**

**PUBLIC COMMENTS 2**

**ANNOUNCEMENTS**

**ADJOURNMENT**

1.

**File Attachments for Item:**

1. RV Ordinance

**Recommended Action:** None, Discussion Only

### Temporary Occupancy of Recreational Vehicle or Travel Trailer

A recreational vehicle (RV) or travel trailer located on a residential lot of record may be temporarily occupied for a period of 120 days subject to compliance with the standards set forth in this Section. Recreational vehicles, travel trailers or tents located within a recreational vehicle park or other public areas are ~~not~~ subject to other standards set forth in ~~this section~~ the Tenino Municipal Code, or as established by City Staff consistent with the Tenino Municipal Code.

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- 1. Temporary occupancy of a recreational vehicle or travel trailer is permitted in all appropriate zones when in compliance with the following:

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- A. Within the city limits, only a recreational vehicle or travel trailer located on a lot developed with a principal dwelling unit or dwelling under construction or remodel may be occupied for the temporary time consistent with the length of the building permit, and be renewed up to an additional 30 days, as determined by the City without submission of another permit application. Occupancy of RVs or travel trailers on developed residential property of less than 15 consecutive days within a 120-day period do not need City approval.
- B. Recreational vehicles or travel trailers shall be in good working order and well maintained such that their appearance is not unsightly as determined by the City in such a condition as to provide for safe and effective use.
- C. 15 Days allowed after 15, more allowed with permit. With Permit for Extenuating circumstances they may be allowed to occupy RV for an additional 30 days, City Permit must be issued in advance.
- D. Recreational vehicles or travel trailers shall not be placed in critical areas or their associated buffers.
- D. Recreational vehicles or travel trailers shall have access to adequate power and water at the site. In addition, *through the permitting process, methods of wastewater disposal shall be established.* If connection to the City sewer system is established through an approved connection, the property owner will be charged an additional \$50.00 per month on the utility customer's utility bill. No grey or black water shall be discharged on the property. Any evidence of such will cause immediate revocation of the temporary occupancy permit. The utility customer will be responsible for any unpaid charges as a result of occupancy of an RV or trailer on the corresponding residential property.

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Commented [RH1]: Excluding 30 day periods should reduce the administrative burden for the city.

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Commented [RH2]: I don't think you want to have this here. There may be Boise decision implications.

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- ~~D.~~ City staff will prepare an application for

temporary occupancy consistent with this ordinance. All ~~proposals~~ applications for temporary occupancy of Recreational Vehicle or Travel Trailer permit within City limits shall include

a statement of the type of recreational vehicle, how water and sewer services will be provided.

E. No generators are allowed to power the recreational vehicle or travel trailer under this permit.

E. F. Garbage and sanitation shall be disposed of in a manner approved by the Formatted: Font: 12 pt

G. Recreational vehicles or travel trailers shall only be placed in side yards or back yards of the lot instead of the front of a residence. Where a house exists on the neighboring property, a minimum of 10' clearance shall be maintained from the property lines. *Establishment of use cannot impact neighboring properties. All City standards related to a single-family dwelling shall apply unless specifically changed here.* A maximum of 1 RV or trailer is allowed per lot.

F. H. At the discretion of the City, temporary occupancy of an RV or travel trailer shall include a site plan or map showing proposed placement of the RV or travel trailer on the property.

A recreational vehicle or travel trailer may be occupied for up to 15 days per year without a temporary use permit. The recreational vehicle or travel trailer shall be removed from the lot at the end of the 15-day period except the he recreational vehicle or travel trailer may remain on site unoccupied if the person or entity in control of the property is the legal or registered owner, subject to any City requirements for storage of recreational vehicles or travel trailers.

2. An approval for the temporary occupancy of a recreational vehicle or travel trailer is valid for a maximum of 120 days when in compliance with this standard. Extensions of this approval may be granted on a case-by-case basis, when needed, for an additional 120 days.

4.2. <sup>(66)</sup> Unless specifically different here, all City codes must be met. The occupancy of RVs and travel trailers on residential property is not intended to modify the amend any other section of the Tenino Municipal Code pertaining to the use, parking, storage, abandonment of RV's and travel trailers, or any other section generally.

3. This ordinance will expire 1 year from time of adoption unless extended by the City Council. During this period there will only be 10 permits allowed at any one time City staff will have the

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discretion to limit the number of permits for occupancy issued as described herein based on the City's financial and staffing capacity. Only one permit per household.

- 5.4. ~~06~~ Violation of a temporary occupancy permit shall be punishable as a class 1 civil infraction pursuant RCW 7.80.120, in addition to other civil penalties that may be applicable to such violation, such as for vehicle abandonment.

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**File Attachments for Item:**

4. Meeting Minutes for 6/13/2023

**Recommended Action:** Motion to approve 6/13/2023 meeting minutes as presented.



**City Council Meeting  
Tuesday, June 13, 2023**

**Minutes**

**WORK SESSION**

Mayor Fournier convened the work session at 7:00 pm with

**PRESENT**

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Rachel Davidson

1. Public Safety Sales Tax Discussion

**Recommended Action:** None, Discussion Only.

Mayor Fournier requested a pause on discussion due to the County having something similar in the works.

2. RV Ordinance Discussion

**Recommended Action:** None, Discussion Only

Council Member Lawton provided a handout to the Council to review and discuss at the next meeting outlining examples of changes to the ordinance.

3. **Recommended Action:** None.

Chief Auderer presented concerns of staffing at the police department. He will be conducting a presentation at the next Council meeting requesting a hold on the 4th position along with a proposal to aggressively restructure pay for the police department.

Discussion ensued with questions from Council Members Davidson and Lawton.

**CALL TO ORDER**

Mayor Fournier convened the Council meeting at 7:30pm with

**PRESENT**

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Rachel Davidson

**AGENDA APPROVAL**

4. Agenda for the Regular Meeting of the 6/13/23.

**Recommended Action:** Motion to approve the agenda as presented.

Motion made by Councilmember Gotovac, Seconded by Councilmember Davidson.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes 5-0

**APPROVAL OF MINUTES**

5. Meeting Minutes for 5/23/2023

**Recommended Action:** Motion to approve 5/23/2023 meeting minutes as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes 5-0

**CONSENT CALENDAR**

6. Consent Calendar consisting of May 24, 2023 through June 13, 2023:

Payroll EFT's in the amount of \$68,772.57 Claims Checks #31441 through #31483 and EFT's in the amount of \$252,773.06

for a grand total of \$321,545.63

Liquor Cannabis License: Mill Lane Winery, Raise for Rowyn Run (June 17) Raise for Rowyn Beer Garden at Jubilee (July 8)

**Recommended Action:** Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes 5-0

**EXECUTIVE SESSION**

7. Executive Session for Potential Litigation (Estimated 30 Minutes)

The Mayor, Council members, Clerk treasurer, Police Department clerk and Attorney Jeff Meyers began the executive session downstairs at 7:37 pm, estimating it would take 30 minutes and returned at 8:04 pm.

**PRESENTATIONS**

None.

**PUBLIC COMMENTS**

Tina Lam- Resident at Mercy Housing expressed concern that she called the police department last month about threats and attempted forced entry and there was no police response.

David Watterson- requested the council reconsider the timeline and homeowner requirement in the example handout from Council Member Lawton.

**PUBLIC HEARING**

None.

**PROCLAMATIONS**

None.

**OLD BUSINESS**

8. 2019 Fraud update. The City of Teninos Insurance provider has reviewed all the materials submitted, including the SAO's report and went so far as to reach out to the former employee. They will be covering the misappropriated cash in the amount of \$22,783.00. City should receive a reimbursement check next week.
9. Quarry House Amendment 2. This amendment will extend the period of performance end date from June 1, 2023 to August 1, 2023. The amendment will also add \$77,000 to the original grant amount, changing the total grant amount from \$350,655 to \$427,655. The original scope of work and project budget will also be updated. The additional funds will be added to the "Capital Improvements" budget line item

**Recommended Action:** Motion to approve Quarry House Amendment 2.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes 5-0

## NEW BUSINESS

### 10. PST Agreement

**Recommended Action:** Motion to approve PST Agreement.

Funds come from the Police budget.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes 5-0

### 11. Amendment for Construction Phase services for Hodgden Street

**Recommended Action:** Motion to approve Amendment.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes 5-0

### 12. Planning Commission Applicant

**Recommended Action:** Review application and approve new Planning Commissioner Mathew Rounsley.

Council Member O'Callahan expressed concerns with previous "young employees/members". Planning Commissioner Watterson spoke on behalf of the planning commission that they feel the application would fit the position well.

Motion made by Councilmember Gotovac, Seconded by Councilmember Davidson.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes 5-0

### 13. Oregon Trail Days Request to Waive Fees

**Recommended Action:** Motion to approve waiving fees for Oregon Trail Days.

Motion made by Councilmember Gotovac, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes 5-0

## RESOLUTIONS

None.

## ORDINANCES

None.

## REPORTS

### 14. 1) Chamber of Commerce

2) Economic Development Council (EDC)

3) South Thurston Economic Development Initiative (STEDI)

4) ARCH Commission

5) Experience Olympia & Beyond (VCB)

6) South Thurston Fire

7) Library

8) Museum

9) Tenino Community Service Center

**3) South Thurston Economic Development Initiative (STEDI):** Council Member Gotovac reported meeting Friday, June 16th at 8am. Followed by a ribbon cutting at the quarry house.

**6) South Thurston Fire:** Council Member O'Callahan reported vehicle orders have been postponed due to a mess up in the parts ordering.

**8) Museum:** C/T Scharber reported the Tenino School District city tours were a success.

### 15. 1) Civil Service Commission

2) Façade Improvement Grant Review Committee

3) Finance Committee

4) Planning Commission

5) Public Safety Committee

**2) Façade Improvement Grant Review Committee:** C/T Scharber reported we have had one submitted.

**4) Planning Commission:** Commissioner Watterson reported the candidate has the support of the planning commission.

**16. 1) Chief of Police****2) Director of Public Works****3) Clerk/Treasurer****4) Code Enforcement/Building Inspector****5) PARC Specialist****6) City Attorney****7) City Planner****8) Mayor**

**2) Director of Public Works:** No official report, C/T Scharber would like to praise the department for their hard work on the pump track.

**3) Clerk/Treasurer:** C/T Scharber reported on the success of the school tours. RMSA Representative came and toured the city. We are also being offered a free cyber audit after the server crash the city experienced.

**17. 1) Bucoda/Tenino Healthy Action Team (BTHAT)****2) Solid Waste Advisory Board****3) TCOMM/911****4) Tenino School Board****5) Thurston Regional Planning Council (TRPC)****6) Transportation Policy Board****7) Legislature**

**1) Bucoda/Tenino Healthy Action Team (BTHAT):** Council Member Lawton reported the last meeting is Wednesday, June 14th.

**2) Solid Waste Advisory Board:** Council Member Klamn reported the Department of Ecology grant was approved, amount unknown at this time.

**5) Thurston Regional Planning Council (TRPC):** Council Member O'Callahan reported they are looking at Lacey and Olympia area for the carbon credit research information.

**PUBLIC COMMENTS 2****ANNOUNCEMENTS**

Mayor Fournier announced Saturday, June 17th at 9 am they will be doing a Party at the Park for the new pump track.

**ADJOURNMENT**

4.

Mayor Fournier adjourned the meeting at 8:31 pm.

**File Attachments for Item:**

5. Consent Calendar consisting of June 14, 2023 through June 27, 2023: Payroll EFT's in the amount of \$32,222.83 Claims Checks #31484 through #31508 and EFT's in the amount of \$91,803.37 for a grand total of \$124,026.20

Liquor Cannabis License: None **Recommended Action:** Move to approve the consent calendar as presented.



**Consent Calendar June 27, 2023 consisting of:**

- **Payroll EFT's in the amount of \$32,222.83**
- **Claims Checks #31484 through #31508 in the amount of \$91,803.37.**

**for a total of \$124,026.20**

**a) Liquor & Cannabis License:**

# CHECK REGISTER

Time: 14:30:17 Date: 06/27/2023

06/14/2023 To: 06/30/2023

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1686	06/20/2023	Payroll	5	EFT	Robert A Auderer	2,553.84	
1687	06/20/2023	Payroll	5	EFT	Veronica A Barnes	1,945.52	
1688	06/20/2023	Payroll	5	EFT	Cassie Cannon	548.30	
1689	06/20/2023	Payroll	5	EFT	Troy LK Cannon	2,844.84	
1690	06/20/2023	Payroll	5	EFT	Rene Durand	1,983.41	
1691	06/20/2023	Payroll	5	EFT	Brent L Gibbs	2,244.41	
1692	06/20/2023	Payroll	5	EFT	Drew Johnson	2,522.01	
1693	06/20/2023	Payroll	5	EFT	Aaron Lee	1,954.43	
1694	06/20/2023	Payroll	5	EFT	Alec C McClelland	2,028.46	
1695	06/20/2023	Payroll	5	EFT	Cole Plaja	1,755.49	
1696	06/20/2023	Payroll	5	EFT	Jason M Plaja	2,705.26	
1697	06/20/2023	Payroll	5	EFT	Derrick Prosser	1,887.52	
1698	06/20/2023	Payroll	5	EFT	Jessica Reeves-Rush	1,430.55	
1699	06/20/2023	Payroll	5	EFT	Maria Rodriguez	1,807.20	
1700	06/20/2023	Payroll	5	EFT	Jennifer N Scharber	2,302.72	
1701	06/20/2023	Payroll	5	EFT	Courtney N Sheldon	1,323.87	
1724	06/20/2023	Payroll	5	EFT	WA State Dept of Retirement Systems	385.00	Pay Cycle(s) 06/20/2023 To 06/20/2023 - Deffered Comp
1784	06/27/2023	Claims	5	31484	ALS Group USA, Corp	233.00	
1785	06/27/2023	Claims	5	31485	B-Line Plumbing LLC	1,351.25	
1786	06/27/2023	Claims	5	31486	CSD Attorneys at Law	1,888.00	
1787	06/27/2023	Claims	5	31487	H D Fowler Co	2,260.18	
1788	06/27/2023	Claims	5	31488	Crystal Hedden	75.00	
1789	06/27/2023	Claims	5	31489	Joe Enbody	1,700.00	
1790	06/27/2023	Claims	5	31490	Larry & Pam Johnson	150.00	
1791	06/27/2023	Claims	5	31491	Kamerrer & Bogdanovich P Law, Lyman, Daniel,	1,431.00	
1792	06/27/2023	Claims	5	31492	Lewis County Chemical	799.28	
1793	06/27/2023	Claims	5	31493	Mahlen Investments II Inc DBA Actionaire	1,005.23	
1794	06/27/2023	Claims	5	31494	Mountain Mist Water	79.95	
1795	06/27/2023	Claims	5	31495	North Cascades Bank	599.44	
1796	06/27/2023	Claims	5	31496	Puget Sound Energy	3,317.88	
1797	06/27/2023	Claims	5	31497	Quill	464.68	
1798	06/27/2023	Claims	5	31498	R Johnson Construction	43,560.00	
1799	06/27/2023	Claims	5	31499	Jessica Reeves-Rush	174.68	
1800	06/27/2023	Claims	5	31500	Right Systems Inc	7,162.00	
1801	06/27/2023	Claims	5	31501	SCJ Alliance	8,273.70	
1802	06/27/2023	Claims	5	31502	Thomas L. Meyer	2,250.00	
1803	06/27/2023	Claims	5	31503	Thurston Co Treasurer	10.18	
1804	06/27/2023	Claims	5	31504	United Rentals Inc	435.81	
1805	06/27/2023	Claims	5	31505	W & N Development LLC	12,688.78	
1806	06/27/2023	Claims	5	31506	WA State Treasurer	1,327.71	
1807	06/27/2023	Claims	5	31507	Wells Fargo Vendor Fin Serv	448.85	
1808	06/27/2023	Claims	5	31508	Wilson Parts Corporation	116.77	
						001 General Government Fund #001	43,083.45
						002 Quarry Pool Fund #002	382.19
						101 City Street Fund #101	1,441.06
						310 Municipal Capital Imp Fund 310	62,288.73
						401 Water Fund	6,331.70
						410 Sewer Fund	7,639.45
						421 Sewer Capital Improvement Fund	2,260.18
						422 Sewer Reserve Fund	599.44

Claims:	91,803.37
124,026.20 Payroll:	32,222.83

6.

**File Attachments for Item:**

6. Tenino Police Chief Auderer presenting Amended PD Salaries

**Recommended Action:** None, Presentation Only



# Pay Scale Restructure Proposal

# 2023 Salary

Step Position	Hourly Wage	Monthly Salary
1	\$ 24.04	\$ 3,967.00
2	\$ 25.80	\$ 4,265.49
3	\$ 27.83	\$ 4,592.08
4	\$ 29.16	\$ 4,812.75
5	\$ 29.90	\$ 4,934.11
6	\$ 31.39	\$ 5,180.83

As everyone is aware, public safety and local crime trends are increasing. Officer recruitment and retention are and traditionally have been challenges facing all cities. Those very issues have been magnified in recent years by current events. Most cities are experiencing significant police officer recruitment and retention issues. Smaller cities face even larger challenges.

The City of Tenino's current police officer pay scale is the lowest in specifically Thurston County but also in all of Western Washington. Pay scales are typically calculated by comparable agencies based on population and geographical area.

Currently, the city has two officers that have applied at other agencies with one actively moving through the background process. Both officers expressed a sincere desire to stay but due to (1) the pay scale and (2) the cost of healthcare benefits for spouse and dependents at 40% of the officer's salary, while other agencies are including benefits for all family members along with a large pay bump.



## Examples of near by agencies.....



Thurston County Sheriff Office (deputy)  
\$36.56 to \$45.43



Nisqually Tribal Police (patrol)  
\$36.10 to \$44.22

# Top ranges for more agencies in Western Washington....

**2022** City, Top Step wages, and Population

- ***Cosmopolis***
  - Wage \$35.72
  - Population 1675
- ***Elma***
  - Wage \$44.54
  - Population 3477
- ***McCleary***
  - Wage \$38.61
  - Population 2039
- ***Westport***
  - Wage \$41.73
  - Population 2254
- ***Long Beach***
  - Wage \$38.22
  - Population 1719
- ***Eatonville***
  - Wage \$45.20
  - Population 2854

As you can see the discrepancies in pay are at best significant and in some cases shocking. It is understood that compensation packages are largely driven by city budget. That however does not change the retention and recruitment challenges we are facing. Recruitment and retention of police officers is essentially “market driven.” A few years ago, there were thousands of police jobs available and very few applicants.

The City of Tenino is unable to compete with our current compensation package and many of the applicants that we do get do not meet the basic qualifications to become a Police Officer.

Currently the Tenino Police Department has four full time police officers' positions. We are unable to maintain four at our current pay scale due to attrition.



I am currently proposing three options for review to assist with retention and recruitment.

Current payroll budget for four patrol officers is \$238,343.

Option 1 - Increase the pay scale to be more competitive to other Thurston County agencies.

STEP	HOURLY	MONTHLY	YEARLY
1	\$ 33.00	\$ 5,445.00	\$ 65,340.00
2	\$ 34.73	\$ 5,730.45	\$ 68,765.40
3	\$ 36.56	\$ 6,032.40	\$ 72,388.80
4	\$ 38.39	\$ 6,334.35	\$ 76,012.20
5	\$ 40.31	\$ 6,651.15	\$ 79,813.80
6	\$ 42.32	\$ 6,982.80	\$ 83,793.60

Option 1 proposal would decrease this year budget by close to \$3,000.00 acknowledging officers staying at their current step. In a effort to retain current officers, I also asked, we move each officer 1 step forward on the scale.

This aggressive retention effort would positively affect our ability to retain and recruit highly qualified lateral officers for our city. I would ask this budget be carried through to the end of 2024.



# Comparison chart

<b>Currently</b>			<b>Proposed</b>		
	<b>Hourly</b>	<b>Salary</b>		<b>Hourly</b>	<b>Salary</b>
<b>Step 1</b>	<b>\$24.04</b>	<b>\$3,967.60</b>	<b>Step 1</b>	<b>\$33.00</b>	<b>\$5,445.00</b>
<b>Step 2</b>	<b>\$25.80</b>	<b>\$4,265.49</b>	<b>Step 2</b>	<b>\$34.73</b>	<b>\$5,730.45</b>
<b>Step 3</b>	<b>\$27.83</b>	<b>\$4,592.08</b>	<b>Step 3</b>	<b>\$36.56</b>	<b>\$6,032.40</b>
<b>Step 4</b>	<b>\$29.16</b>	<b>\$4,812.75</b>	<b>Step 4</b>	<b>\$38.39</b>	<b>\$6,334.35</b>
<b>Step 5</b>	<b>\$29.90</b>	<b>\$4,934.11</b>	<b>Step 5</b>	<b>\$40.31</b>	<b>\$6,651.15</b>
<b>Step 6</b>	<b>\$31.39</b>	<b>\$5,180.83</b>	<b>Step 6</b>	<b>\$42.32</b>	<b>\$6,982.80</b>

6.

Option 2 - Suspension of position number 4 and reallocation of those funds to the remaining 3 officers. Each of the 3 remaining officers would receive an approximated \$10.47 per hour raise for the remaining months of the year. No monetary change to the existing budget.

Option 3 - Suspension of position number 4 and reallocation of those funds to all 6 steps of the pay scale. This will result in a \$5.23 hourly increase to each step. No monetary change to the existing budget.

8.

**File Attachments for Item:**

8. Planning Commissioner Mathew Rounsley Oath

**Recommended Action:** None, already approved by council



### OATH OF OFFICE

CITY OF TENINO  
STATE OF WASHINGTON

County of Thurston

*I, Matthew Rounsley, do solemnly swear (or affirm) that I will support the Constitution of the United States, the Constitution and laws of the State of Washington and the Ordinances and regulations of the City of Tenino, and that I will faithfully and impartially perform and discharge the duties of the office of*

Commissioner  
For the City of Tenino  
Planning Commission  
Position No. 4

*according to law, to the best of my ability.*

X \_\_\_\_\_  
Matthew Rounsley

*Subscribed and sworn to before me*

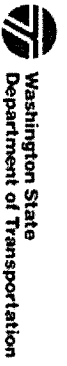
*this \_\_\_\_\_ day of \_\_\_\_\_, 2023.*

9.

**File Attachments for Item:**

9. 6 Year Street Plan Update

**Recommended Action:** Motion to approve 6 year street plan as presented.



## Six Year Transportation Improvement Program From 2024 to 2029

Agency: Tenino  
 County: Thurston  
 MPO/RTPO: TRPC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	1	Old Hwy 99 West Old Hwy 99 Hwy 507 to Milma Acres Dr SE 2" asphalt grind, asphalt overlay using HMA that contained reinforcing fibers	WA-09995					04		1.500		No

Funding		Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE		2024	STBG(R)	99,300	TIB	60,100	18,580	177,980
P	CN		2025	STBG(R)	759,200	TIB	462,400	142,880	1,364,480
				<b>Totals</b>	<b>858,500</b>		<b>522,500</b>	<b>161,460</b>	<b>1,542,460</b>

Expenditure Schedule		1st	2nd	3rd	4th	5th & 6th
Phase						
	PE	177,980	0	0	0	0
	CN	0	1,364,480	0	0	0
<b>Totals</b>		<b>177,980</b>	<b>1,364,480</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Six Year Transportation Improvement Program From 2024 to 2029

Agency: Tenino  
County: Thurston  
MPO/RTPO: TRPC

Y Inside N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
05	2	Park Street W Park Street W 6th street to Howard ST Chip Seal and Maintenance	WA-15259					05		0.750	CE	No

Funding		Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
Status	P	Phase	CN	2024	0	T1B	75,000	0	75,000
Totals					0		75,000	0	75,000

Expenditure Schedule		1st	2nd	3rd	4th	5th & 6th
Phase	CN	75,000	0	0	0	0
Totals		75,000	0	0	0	0

## Six Year Transportation Improvement Program From 2024 to 2029

Agency: Tenino  
 County: Thurston  
 MPO/RTPO: TRPC

Y Inside

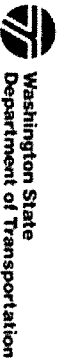
N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	3	Old Military Road Old Military Road Sussex St E to Old Military Road crack seal, and chipseal	WA-09998					05		0.500		No

Funding							Total Funds	
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2024		0	T1B	100,000	75,000	175,000
Totals				0		100,000	75,000	175,000

Expenditure Schedule						
Phase	1st	2nd	3rd	4th	5th & 6th	Totals
ALL	175,000	0	0	0	0	175,000
Totals	175,000	0	0	0	0	175,000





## Six Year Transportation Improvement Program From 2024 to 2029

Agency: Tenino  
 County: Thurston  
 MPO/RTPO: TRPC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	4	McClellan St McClellan St Sussex Ave W to Wichman St S widen, install drainage, and chipseal	WA-09997					05		0.210		No

Funding		Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
Status	P	ALL	2025		0	TIB	45,000	28,500	73,500
				Totals	0		45,000	28,500	73,500

Expenditure Schedule		1st	2nd	3rd	4th	5th & 6th
Phase	ALL	0	73,500	0	0	0
Totals		0	73,500	0	0	0

## Six Year Transportation Improvement Program From 2024 to 2029

Agency: Tenino  
County: Thurston  
MPO/RTPO: TRPC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	5	Ritter St Ritter St Sussex Ave W to Park Ave W Widen, install drainage, chipseal	WA-09996					04		0.250		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2026		0	TIB	70,500	17,000	87,500
Totals				0		70,500	17,000	87,500

Expenditure Schedule						
Phase	1st	2nd	3rd	4th	5th & 6th	Totals
ALL	0	0	87,500	0	0	87,500
Totals	0	0	87,500	0	0	87,500



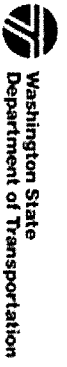
## Six Year Transportation Improvement Program From 2024 to 2029

Agency: Tenino  
 County: Thurston  
 MPORTPO: TRPPC  
 Y Inside  
 N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	6	Morning Side Dr Morning Side Dr McClellan St to Morning Side Dr Repair, chipseal, and safety improvements as needed	WA-100064					05		0.050		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2024		0		0	17,500	17,500
Totals				0		0	17,500	17,500

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	17,500	0
Totals	0	0	0	17,500	0



## Six Year Transportation Improvement Program From 2024 to 2029

Agency: Tenino  
 County: Thurston  
 MPO/RTPO: TRPC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	7	Eureka Street S Old Hwy 99 Sussex Ave E to Park Ave E Widen, repair, chipseal, safety improvements as needed.	WA-10002					04		0.100	EIS	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2026	STP(US)	35,000		0	0	35,000
Totals				35,000		0	0	35,000

Expenditure Schedule						
Phase	1st	2nd	3rd	4th	5th & 6th	Totals
CN	0	0	0	0	35,000	35,000
Totals						35,000

Grand Totals for Tenino		Federal Funds	State Funds	Local Funds	Total Funds
		893,500	813,000	299,460	2,005,960