

# City of Tenino

149 Hodgen Street South  
Tenino, WA 98589

**City Council Meeting**  
**Tuesday, June 14, 2022 at 7:00 PM**

## **Agenda**

### **WORK SESSION**

1. Use of ARPA Funds

Grit City has not yet received their SAM certification, SAM Certification is required to receive CDBG Funds. Grit City applied for the SAM Certification 2+ months ago. SAM is System for Award Management and is issued by the Federal Government. Without SAM certification Grit City cannot be paid through CDBG funds, we are asking the City council authorized use of ARPA (We have been allocated \$520,000 of which we have used \$100,209 we have already dedicated \$150,000 for the playground prep) We are asking for \$80,000 from ARPA to pay Grit City. The money not used from CDBG funds will be transferred to the Quarry Pool project.

### **CALL TO ORDER**

### **AGENDA APPROVAL**

2. Agenda for the Regular Meeting of the 6/14/22.

**Recommended Action:** Motion to approve the agenda as presented.

### **APPROVAL OF MINUTES**

3. Meeting Minutes for 5/24/2022

**Recommended Action:** Motion to approve 5/24/2022 meeting minutes as presented

### **CONSENT CALENDAR**

4. Consent Calendar consisting of May 25, 2022 through June 14, 2022:

Payroll EFT's in the amount of \$117,975.55

Claims Checks #30634 through #30690 and EFT's in the amount of \$486,135.02

for a grand total of \$604,110.57

Liquor Cannabis License: None

**Recommended Action:** Move to approve the consent calendar as presented.

Council Member Rachel Davidson Excused Absence.

**EXECUTIVE SESSION**

**PRESENTATIONS**

**PUBLIC COMMENTS**

**PUBLIC HEARING**

**PROCLAMATIONS**

**OLD BUSINESS**

**NEW BUSINESS**

5. Use of ARPA Funds

Grit City has not yet received their SAM certification, SAM Certification is required to receive CDBG Funds. Grit City applied for the SAM Certification 2+ months ago. SAM is System for Award Management and is issued by the Federal Government. Without SAM certification Grit City cannot be paid through CDBG funds, we are asking the City council authorized use of ARPA (We have been allocated \$520,000 of which we have used \$100,209 we have already dedicated \$150,000 for the playground prep) We are asking for \$80,000 from ARPA to pay Grit City. The money not used from CDBG funds will be transferred to the Quarry Pool project.

**Recommended Action:** Discuss and motion to approve use of ARPA funds.

**RESOLUTIONS**

**ORDINANCES**

**REPORTS**

6. 1) Chamber of Commerce

2) Economic Development Council (EDC)

3) South Thurston Economic Development Initiative (STEDI)

4) ARCH Commission

5) Experience Olympia & Beyond (VCB)

6) Fire District #12

7) Library

8) Museum

9) Tenino Community Service Center

7. 1) Civil Service Commission

2) Façade Improvement Grant Review Committee

3) Finance Committee

- 4) Planning Commission
- 5) Public Safety Committee
- 8. 1) Chief of Police
- 2) Director of Public Works
- 3) City Planner
- 4) Code Enforcement/Building Inspector
- 5) PARC Specialist
- 6) City Attorney
- 7) Clerk/Treasurer
- 8) Mayor
- 9. 1) Bucoda/Tenino Healthy Action Team (BTHAT)
- 2) Solid Waste Advisory Board
- 3) TCOMM/911
- 4) Tenino School Board
- 5) Thurston Regional Planning Council (TRPC)
- 6) Transportation Policy Board
- 7) Legislature

**PUBLIC COMMENTS 2**

**ANNOUNCEMENTS**

**ADJOURNMENT**

**File Attachments for Item:**

3. Meeting Minutes for 5/24/2022

**Recommended Action:** Motion to approve 5/24/2022 meeting minutes as presented

**City Council Meeting  
Tuesday, May 24, 2022**

**Minutes**

**WORK SESSION**

Mayor Fournier convened the work session at 7:00 pm with

**PRESENT**

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Rachel Davidson

**ABSENT**

Councilmember Jason Lawton

1. Potential New Building Services

**Recommended Action:** Review contract, Discussion.

Mayor Fournier requested council review the information for a new company to take over the Building and Plan review position.

**CALL TO ORDER**

Mayor Fournier convened the regular meeting at 7:30 pm with

**PRESENT**

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Rachel Davidson

**ABSENT**

Councilmember Jason Lawton

**AGENDA APPROVAL**

2. Agenda for the Regular Meeting of the 5/24/22.

**Recommended Action:** Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan to add to the agenda the excusal of Councilmember Lawton, Seconded by Councilmember Davidson.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Davidson.

Motion made by Councilmember Gotovac, Seconded by Councilmember O'Callahan to amend the agenda to include under New Business the new Building Service.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Davidson.

Motion passes 4/0.

#### **APPROVAL OF MINUTES**

3. Meeting Minutes for 5/10/2022

**Recommended Action:** Motion to approve 5/10/2022 meeting minutes as presented

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Davidson.

Motion passes 4/0.

#### **CONSENT CALENDAR**

4. Consent Calendar consisting of May 11, 2022 through May 24, 2022:

Payroll EFT's in the amount of \$63,378.75

Claims Checks #30602 through #30633 and EFT's in the amount of \$463,971.36

for a grand total of \$527,350.11

Liquor Cannabis License: Mill Lane Winery

**Recommended Action:** Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Klamn to approve the consent calendar including the excusal of Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Davidson.

Motion passes 4/0.

#### **EXECUTIVE SESSION**

Cheryl Heywood presented during the work session her State of the Library Address for all.

#### **PRESENTATIONS**

5. TRL Cheryl Heywood presenting State of the Library Address.

#### **PUBLIC COMMENTS**

None

#### **PUBLIC HEARING**

None

#### **PROCLAMATIONS**

None

#### **OLD BUSINESS**

##### 6. City Council Retreat

**Recommended Action:** Confirm City Council Retreat for June 25, 2022

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Davidson.

Motion passes 4/0.

#### **NEW BUSINESS**

##### **1. New Building Services Contract:**

Motion made by Councilmember O'Callahan, Seconded by Councilmember Davidson.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Davidson.

Motion passes 4/0.

#### **RESOLUTIONS**

None

#### **ORDINANCES**

None

#### **REPORTS**

##### 7. 1) Chamber of Commerce

2) Economic Development Council (EDC)

3) South Thurston Economic Development Initiative (STEDI)

4) ARCH Commission

5) Experience Olympia & Beyond (VCB)

6) Fire District #12

**7) Library****8) Museum****9) Tenino Community Service Center**

**8) Museum:** Mayor Fournier reported the floors and electrical have been updated and is looking good.

**8. 1) Civil Service Commission****2) Façade Improvement Grant Review Committee****3) Finance Committee****4) Planning Commission****5) Public Safety Committee**

**2) Façade Improvement Grant Review Committee:** Councilmember Gotovac stated the parklet that The Shiplap Coffee Shop has been nixed by the State, so they will not be using the grant funds at this time.

**9. 1) Chief of Police****2) Director of Public Works****3) City Planner****4) Code Enforcement/Building Inspector****5) PARC Specialist****6) City Attorney****7) Clerk/Treasurer****8) Mayor**

**2) Director of Public Works:** Director Cannon reported the new park bathrooms are closed at this due to vandalism. They have to do some repairs and clean up. Today we stated moving the toys. They will be putting up some "Play at your risk" signs for the remaining equipment in the old park. They have started the new site as the toys should be here in the next few weeks. They should have the belt press for the treatment plant by July 1st. Ritter St project is going to bid on 6/16 and hopefully to Council on 6/28 for approval. He would like to give a great big Thank You to Dennis Peterson with Tenino Telephone for all the volunteer help he gives to the City and Chamber as well.

**8) Mayor:** Mayor Fournier reported he had a meeting with a DOT employee and she may have a conclusion for the parklet in the City. The Quarry House remodel is coming along nicely. They will probably be moving the trophy case to another wall as they wish to put a window in, in it's place. He will be meeting with the Creative Arts District and WA State Arts Commission as they want to do a segment regarding the remodel and the park area.

**10. 1) Bucoda/Tenino Healthy Action Team (BTHAT)****2) Solid Waste Advisory Board****3) TCOMM/911****4) Tenino School Board****5) Thurston Regional Planning Council (TRPC)****6) Transportation Policy Board****7) Legislature**

**4) Tenino School Board:** Councilmember Davidson reported the Boy Scouts will be doing an interview with Jessica regarding the Park and Quarry pool. The kids that would like to become an Eagle are looking for work to do. Scott Hyder will be the new principal at the High School. The PTA Auction went very well and they did sell out of their tickets.

**6) Transportation Policy Board:** Councilmember O'Callahan reported he sent the minutes to council's email.

**PUBLIC COMMENTS 2**

None

**ANNOUNCEMENTS****ADJOURNMENT**

Mayor Fournier adjourned the meeting at 8:06 pm.

**File Attachments for Item:**

4. Consent Calendar consisting of May 25, 2022 through June 14, 2022:

Payroll EFT's in the amount of \$117,975.55

Claims Checks #30634 through #30690 and EFT's in the amount of \$486,135.02 for a grand total of \$604,110.57

Liquor Cannabis License: None

**Recommended Action:** Move to approve the consent calendar as presented.

Council Member Rachel Davidson Excused Absence.

**Consent Calendar consisting of May 25, 2022 through June 14, 2022:**

- Payroll EFT's in the amount of \$117,975.55**
- Claims Checks #30634 through #30690 and EFT's in the amount of \$486,135.02**

**for a grand total of \$604,110.57**

**Liquor or Cannabis License requests:**

# CHECK REGISTER

4. City Of Tenino

Time: 17:05:05 Date: 06/14/2022

05/25/2022 To: 06/14/2022

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1697	06/14/2022	Claims	5	30671	Tenino Marketfresh	424.88	
1698	06/14/2022	Claims	5	30672	Tenino Telephone Co	1,666.12	
1699	06/14/2022	Claims	5	30673	City Of Tenino	1,619.42	
1700	06/14/2022	Claims	5	30674	That Hose Guy	51.54	
1701	06/14/2022	Claims	5	30675	Thoren Electric, LLC	270.00	
1702	06/14/2022	Claims	5	30676	Thurston Co Public Health & Social Serv	120.00	
1703	06/14/2022	Claims	5	30677	Thurston Co Treasurer	18.04	
1704	06/14/2022	Claims	5	30678	Thurston-Mason Behavior Health Org	153.22	
1705	06/14/2022	Claims	5	30679	Tribeca Transport/Denali LLC	24,861.53	
1706	06/14/2022	Claims	5	30680	Tyler Rentals	2,879.22	
1707	06/14/2022	Claims	5	30681	U S Post Master	160.00	
1708	06/14/2022	Claims	5	30682	USA BlueBook	549.03	
1709	06/14/2022	Claims	5	30683	Utilities Underground Location	11.61	
1710	06/14/2022	Claims	5	30684	Verizon Wireless (Cell)	750.20	
1711	06/14/2022	Claims	5	30685	Voyager Fleet System	3,286.96	
1712	06/14/2022	Claims	5	30686	WA State Dept of Retirement Systems	120.59	
1713	06/14/2022	Claims	5	30687	WA State Treasurer	816.19	
1714	06/14/2022	Claims	5	30688	DES-Criminal Justice WSCJTC	4,431.00	
1715	06/14/2022	Claims	5	30689	Whitney Equipment Co	14,731.59	
1716	06/14/2022	Claims	5	30690	Wilson Parts Corporation	37.95	
						113,509.96	
001 General Government Fund #001							
002 Quarry Pool Fund #002						730.08	
101 City Street Fund #101						7,579.45	
310 Municipal Capital Imp Fund 310						335,073.23	
401 Water Fund						12,445.16	
402 Water Capital Imp Fund						6,463.81	
410 Sewer Fund						45,756.66	
421 Sewer Capital Improvement Fund						82,552.22	
						604,110.57	
						Claims:	486,135.02
						Payroll:	117,975.55

# CHECK REGISTER

4. City Of Tenino

Time: 17:05:05 Date: 06/14/2022

05/25/2022 To: 06/14/2022

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1622	06/07/2022	Payroll	5	EFT	AWC Benefits Trust	12,464.98	Pay Cycle(s) 05/20/2022 To 05/20/2022 - AWC Disability; Pay Cycle(s) 05/20/2022 To 05/20/2022 - AWC; Pay Cycle(s) 06/05/2022 To 06/05/2022 - AWC Disability; Pay Cycle(s) 06/05/2022 To 06/05/2022 - AWC
1623	06/07/2022	Payroll	5	EFT	WA State Dept of Retirement Systems	8,179.80	Pay Cycle(s) 03/20/2022 To 04/05/2022 - PERS II
1635	06/09/2022	Payroll	5	EFT	WA State Dept of Retirement Systems	10,339.12	Pay Cycle(s) 05/20/2022 To 05/20/2022 - LEOFF II; Pay Cycle(s) 05/20/2022 To 05/20/2022 - PERS II; Pay Cycle(s) 06/05/2022 To 06/05/2022 - LEOFF II; Pay Cycle(s) 06/05/2022 To 06/05/2022 - PERS II
1660	06/14/2022	Claims	5	30634	American Fence Rental LLC	1,280.28	
1661	06/14/2022	Claims	5	30635	Aramark	210.41	
1662	06/14/2022	Claims	5	30636	Barony of GlymmMere	400.00	Mayfair Deposit Refund
1663	06/14/2022	Claims	5	30637	Bright Technologies	42,800.00	
1664	06/14/2022	Claims	5	30638	CME, Inc	11,955.60	
1665	06/14/2022	Claims	5	30639	City of Everett	900.00	
1666	06/14/2022	Claims	5	30640	Corporate Payment Systems	1,600.10	
1667	06/14/2022	Claims	5	30641	Correct Equipment	8,786.77	
1668	06/14/2022	Claims	5	30642	DPI Legal & Classified Publishing	208.76	
1669	06/14/2022	Claims	5	30643	Ford Motor Municipal Fin Dept 43401	9,183.35	
1670	06/14/2022	Claims	5	30644	ERA	466.72	
1671	06/14/2022	Claims	5	30645	Enbody, Dugaw, Enbody	1,470.00	
1672	06/14/2022	Claims	5	30646	Gibbs & Olson Inc	15,263.76	
1673	06/14/2022	Claims	5	30647	Grit City Conti	79,805.30	
1674	06/14/2022	Claims	5	30648	H D Fowler Co	210.28	
1675	06/14/2022	Claims	5	30649	Robert Half	6,659.23	
1676	06/14/2022	Claims	5	30650	Highwire, Inc	220,679.64	
1677	06/14/2022	Claims	5	30651	Hillier, Scheibmeir & Kelly, PS	1,623.00	
1678	06/14/2022	Claims	5	30652	IDEXX Laboratories	634.90	
1679	06/14/2022	Claims	5	30653	Interstate Automotive Inc	965.81	
1680	06/14/2022	Claims	5	30654	J & I Power Equip	596.18	
1681	06/14/2022	Claims	5	30655	Joes Refuse	1,006.80	
1682	06/14/2022	Claims	5	30656	Drew Johnson	90.09	
1683	06/14/2022	Claims	5	30657	LeMay Mobile Shredding	74.40	
1684	06/14/2022	Claims	5	30658	Les Schwab Tires (Tumwater)	1,222.58	
1685	06/14/2022	Claims	5	30659	Lewis County Chemical	623.20	
1686	06/14/2022	Claims	5	30660	Miles Sand And Gravel Company	705.63	
1687	06/14/2022	Claims	5	30661	Mountain Mist Water	97.29	
1688	06/14/2022	Claims	5	30662	Pitney Bowes	994.00	
1689	06/14/2022	Claims	5	30663	Puget Sound Energy	5,813.15	
1690	06/14/2022	Claims	5	30664	Quill	23.20	
1691	06/14/2022	Claims	5	30665	RTS Enviromental LLC	5,500.00	
1692	06/14/2022	Claims	5	30666	Bev Reinhold	250.00	
1693	06/14/2022	Claims	5	30667	Right Systems Inc	5,441.01	
1694	06/14/2022	Claims	5	30668	Rosen Supply Lacey	120.78	
1695	06/14/2022	Claims	5	30669	Schaeffer's Mfg. Co.	746.71	
1696	06/14/2022	Claims	5	30670	T-Jags Trucking	767.00	

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4. City Of Tenino

Time: 17:05:05 Date: 06/14/2022

05/25/2022 To: 06/14/2022

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1571	06/05/2022	Payroll	5	EFT	Robert A Auderer	2,322.58	
1572	06/05/2022	Payroll	5	EFT	Veronica A Barnes	1,802.93	
1573	06/05/2022	Payroll	5	EFT	Troy LK Cannon	2,651.33	
1574	06/05/2022	Payroll	5	EFT	Judith Cryderman	715.14	
1575	06/05/2022	Payroll	5	EFT	Rene Durand	1,746.18	
1576	06/05/2022	Payroll	5	EFT	Brent L Gibbs	2,610.91	
1577	06/05/2022	Payroll	5	EFT	Drew Johnson	1,611.74	
1578	06/05/2022	Payroll	5	EFT	Aaron Lee	1,882.93	
1579	06/05/2022	Payroll	5	EFT	Alec C McClelland	2,166.88	
1580	06/05/2022	Payroll	5	EFT	Cole Plaja	707.94	
1581	06/05/2022	Payroll	5	EFT	Jason M Plaja	2,302.98	
1582	06/05/2022	Payroll	5	EFT	Derrick Prosser	1,890.88	
1583	06/05/2022	Payroll	5	EFT	Jessica Reeves-Rush	455.83	
1584	06/05/2022	Payroll	5	EFT	Maria Rodriguez	1,812.91	
1585	06/05/2022	Payroll	5	EFT	Colby Russell	1,218.86	
1586	06/05/2022	Payroll	5	EFT	Jennifer N Scharber	1,449.28	
1587	06/05/2022	Payroll	5	EFT	Rachel L Davidson	229.37	
1588	06/05/2022	Payroll	5	EFT	Wayne R Fournier	1,093.95	
1589	06/05/2022	Payroll	5	EFT	Linda Gotovac	275.25	
1590	06/05/2022	Payroll	5	EFT	Effie E Klamn	229.37	
1591	06/05/2022	Payroll	5	EFT	Jason A Lawton	114.69	
1592	06/05/2022	Payroll	5	EFT	John J O'Callahan	275.25	
1616	06/07/2022	Payroll	5	EFT	Timberland Bank	9,084.24	941 Deposit for Pay Cycle(s) 06/05/2022 - 06/05/2022
1618	06/07/2022	Payroll	5	EFT	AWC Benefits Trust	12,083.24	Pay Cycle(s) 01/20/2022 To 01/20/2022 - AWC Disability; Pay Cycle(s) 01/20/2022 To 01/20/2022 - AWC; Pay Cycle(s) 01/20/2022 To 01/20/2022 - AWC Add'l Life; Pay Cycle(s) 02/05/2022 To 02/05/2022 - AWC
1619	06/07/2022	Payroll	5	EFT	AWC Benefits Trust	12,527.64	Pay Cycle(s) 02/20/2022 To 02/20/2022 - AWC Disability; Pay Cycle(s) 02/20/2022 To 02/20/2022 - AWC Add'l Life; Pay Cycle(s) 03/05/2022 To 03/05/2022 - AWC Disability; Pay Cycle(s) 03/05/2022 To 03/05
1620	06/07/2022	Payroll	5	EFT	AWC Benefits Trust	12,113.35	Pay Cycle(s) 03/20/2022 To 03/20/2022 - AWC Disability; Pay Cycle(s) 03/20/2022 To 03/20/2022 - AWC; Pay Cycle(s) 03/20/2022 To 03/20/2022 - AWC Add'l Life; Pay Cycle(s) 04/05/2022 To 04/05/2022 - AWC
1621	06/07/2022	Payroll	5	EFT	AWC Benefits Trust	11,616.00	Pay Cycle(s) 04/20/2022 To 04/20/2022 - AWC Disability; Pay Cycle(s) 04/20/2022 To 04/20/2022 - AWC; Pay Cycle(s) 05/05/2022 To 05/05/2022 - AWC Disability; Pay Cycle(s) 05/05/2022 To 05/05/2022 - AWC