

City Council Meeting
Tuesday, March 12, 2024

Minutes

WORK SESSION

Mayor Watterson convened the work session at 6:30pm

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan - Virtually

Councilmember Jason Lawton

Councilmember Jeff Eisel

1. 6:30 pm Review of 3/12/2024 Council Agenda

Mayor and Council review the agenda.

2. Council Priorities

Mayor Watterson brought up the PSE back dated bill that was received due to incorrect billing from PSE. He let the Council know it has been paid.

3. Discussion of 3/26/2024 Council Draft Agenda

Mayor Watterson let the Council Members know the financial policies will be on the next council meeting agenda.

CALL TO ORDER

Mayor Watterson convened the regular council meeting at 7:30 pm

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Jeff Eisel

AGENDA APPROVAL

4. Agenda for the Regular Meeting of the 3/12/24.

Recommended Action: Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

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Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan,
Councilmember Lawton, Councilmember Eisel

Motion passes 5-0

APPROVAL OF MINUTES

5. Meeting Minutes for 2/27/2024

Recommended Action: Motion to approve 2/27/2024 meeting minutes as presented.

Motion made by Councilmember Klamn, Seconded by Councilmember O'Callahan.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan,
Councilmember Lawton, Councilmember Eisel

Motion passes 5-0

CONSENT CALENDAR

6. Consent Calendar consisting of February 28, 2024 through March 12, 2024

Payroll EFT's in the amount of \$65,301.59

Claims checks #32191 through #32228 in the amount of \$94,554.59 for a grant total of
\$159,856.18

Claims Checks #32187 Thru 32190 Voided due to printer error.

Liquor Cannabis License: Sandstone Cafe & Quarry Bar

Recommended Action: Move to approve the consent calendar as presented.

Motion made by Councilmember Lawton, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan,
Councilmember Lawton, Councilmember Eisel

Motion passes 5-0

EXECUTIVE SESSION

PRESENTATIONS

PUBLIC COMMENTS

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PUBLIC HEARING

PROCLAMATIONS

OLD BUSINESS

7. VFW Memorial Wall

Recommended Action: None, Discussion only

Council Member Gotovac recommended a location over by the park.

Mayor Watterson will discuss with the VFW and present an agreement at the next Council meeting.

Keith Phillips wanted to thank the council members for the fruition of this project.

NEW BUSINESS

8. Splash Bash Donation for Quarry Pool

Recommended Action: Motion to accept donation from Splash Bash

Motion made by Councilmember Gotovac, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel

Motion passes 5-0

9. Biodigester Project

Recommended Action: Motion to approve Mayor Watterson sending letter of Commitment

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel

Motion passes 5-0

10. ARTS WA agreement, Creative District Capital Grant to fund Tenino City Park Art Walk in the amount of \$21,120.00

Recommended Action: Motion to approve Arts WA Grant agreement

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel

Motion passes 5-0

11. ARTS WA agreement for Creative District Capital Grant to fund the Library Mural project in the amount of \$5,840.00

Recommended Action: Motion to approve Arts WA grant agreement.

Motion made by Councilmember Lawton, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel

Motion passes 5-0

12. ARTS WA agreement for Creative District Capital Grant to fund the WSDOT Signage in the amount of \$7,500.

Recommended Action: Motion to approve Arts WA agreement.

Motion made by Councilmember Gotovac, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel

Motion passes 5-0

13. Purchase and Sale agreement for Park addition.

Recommended Action: Motion to approve Purchase and Sale agreement for Park addition.

Motion made by Councilmember Gotovac, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel

Motion passes 5-0

RESOLUTIONS

ORDINANCES

REPORTS

14. Outside Agency

1) Chamber of Commerce

2) Economic Development Council (EDC)

3) South Thurston Economic Development Initiative (STEDI)

4) ARCH Commission

5) Experience Olympia & Beyond (VCB)

6) South Thurston Fire

7) Library

8) Museum

9) Tenino Community Service Center

1) Chamber of Commerce: C/T Scharber reported on behalf of George Sharp: Next meeting is March 20th at 5:30pm at the Sandstone Cafe, the feature speaker is Daryl Murrow- the lead trainer for the Thurston Economic Development Council.

2) Economic Development Council (EDC): C/T Scharber reported on behalf of George Sharp: The next board meeting is Marth 27th.

3) South Thurston Economic Development Initiative (STEDI): C/T Scharber reported on behalf of George Sharp: Next meeting is Friday, March 15th 8-9:30 am at Ranier City Pizza and Burgers.

6) South Thurston Fire: Chris Grey: Report on behalf of Chief Schaffran: 71 days in with 365 calls, 40% being "fire" and 60% EMS. Working on pre-fire evaluations of buildings for software. Requesting a Knox Box push for the businesses in Tenino. 4 people in EMT courses right now, in the Fall we will have 5-7 new volunteers going through Fire Academy.

8) Museum: P/S Reeves-Rush reported there is a new audio walking tour. Historical society meeting next week.

15. Comittees/Comissions

1) Civil Service Commission

2) Façade Improvement Grant Review Committee

3) Finance Committee

4) Planning Commission

5) Public Safety Committee

6) Public Works Committee

2) Façade Improvement Grant Review Committee: Council member Gotovac spoke with Landon with the Masonic Lodge about applying for the grant to replace casings around windows. Kasey with the new gym also requested an additional grant for the middle building of her three buildings.

4) Planning Commission: Next meeting March 13th.

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6) Public Works Committee: Council Member Klamn had a meeting with P/W Director Cannon March 12th. They are working on the pool and hoping to open in June. There have been trees removed around the pond, and a fountain in discussion. They will be requesting additional money for baseball fields next year in the budget. They will be utilizing some of the dirt from the Ag Park to level out the soccer fields. Due to vandalism, bathrooms will be locked at 7pm. The water rights process has also been started, and they would like to send out a notice about water conservation to the public.

16. Staff

1) Chief of Police

2) Director of Public Works

3) City Planner

4) Code Enforcement/Building Inspector

5) PARC Specialist

6) City Attorney

7) Clerk/Treasurer

8) Mayor

5) PARC Specialist: P/S Reeves-Rush reported on some findings of the Park Master Plan Survey she is conducting. She has received 87 responses so far.

7) Clerk/Treasurer: C/T Scharber reported the Ag Park Precon was last week for the tenant improvements. The pool walk through with CDBG is scheduled for Thursday, they have let us know that CDBG has leftover funds from the HOSS field project and asked if the City would like the \$1,117 to be added to the pool grant. We will be receiving an amended contract soon. Working on the reimbursement on the SLCGP grant, we are about 70% complete. The annual report for 2023 is coming along, due May 29th. Met with SAO and our City Audit is set to officially being in May. This is an Audit for the 2019-2022. AWC also reached out to let us know they are having a small city connect dinner that will focus on emergency management including preparing and responding to emergencies.

8) Mayor: Mayor Watterson reported he reached out to the attorney in regard to the Habitat for Humanity, we will need a commitment from them prior to moving forward with any commitment. Miles sand and Gravel is working with the Fire Dept on possible property for the new building. We have received notice about possibility of some grants for low-income people to do efficiency upgrades- looking to add us to it. Possible solar project at the food bank, has a planner out to look at the facility to find out what renewable energy can be done there. Had a meeting with Sherriff Saunders- just wanted to talk about how everything is going. Went to the Mayor's forum in Yelm last Friday. Also had a meeting on Monday with emergency management to get back into the plan with the County.

17. Liasions

1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Thurston County Commissioner's Office

8) Legislature

1) Bucoda/Tenino Healthy Action Team (BTHAT): Council Member Lawton reported the next meeting is Wednesday, March 20th.

2) Solid Waste Advisory Board: Council Member Klamn reported: they are discussing what can and cannot be recycled. Plastic bags are one of the top contaminants. May 4th is Earth Day, 11-2pm they have a composting event where a person can get half a yard per each vehicle. Bicycle donation station at inner city transit program starting. Any of the orange logo litter bags can be dumped at the dump for free.

4) Tenino School Board: Council Member Lawton reported Spring sports are starting to pick up. The next school board meeting is March 25th.

5) Thurston Regional Planning Council (TRPC): Council Member O'Callahan reported: Passed the new growth limits for rural areas.

8) Legislature: Council Member Gotovac reported that the legislature is done.

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

Mayor Watterson adjourned the meeting at 7:53pm.