

**City Council Meeting**  
**Tuesday, September 10, 2019**

**Minutes**

**WORK SESSION**

Mayor Fournier opened the worksession at 6:30 pm.

**PRESENT**

Councilmember Linda Gotovac

Councilmember Dave Watterson

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Rachel Davidson

Mayor Fournier adjourned the work session at 7:29 pm

1. Mayor Fournier will administer the Oath of Office to the City's newest Police Officer, Robert Thornburg.

Chief Swain introduced officer Thornburg, who then introduced himself and his family.

Mayor Fournier administered the Oath of Office and Officer Thornburg officially entered the service of the City.

2. Ms. Jennie Foglia-Jones, Communications, Marketing, and Outreach Manager for the Port of Olympia, will present "Foreign Trade Zones 101," a primer to introduce the zone, some of the top uses/benefits of the zone, and basic information regarding "our" zone (boundaries, process timelines, current users, etc.)

Ms. Foglia-Jones introduced herself, then delivered her presentation to the City Council.

Foreign Trade Zones have been around since the 1930's and thrive today because they facilitate trade and increase the global competitiveness of U.S.-based companies. They attract new business, improve infrastructure, create direct and indirect jobs, and expand the local tax base.

3. Now that the last carved panel has been emplaced, we can truly say that construction on the Veteran's Memorial and Wall is complete and the Administration would like to discuss a Ribbon Cutting Ceremony commemorating the event.

Mayor Fournier presented the Council with his thoughts regarding asking the Tenino Chamber of Commerce to plan a Ribbon Cutting Ceremony for the Veteran's Memorial and Wall.

4. Now that the YTT Extension Feasibility Study Report has been accepted, the Administration would like to discuss the possibility of a Joint Statement between Bucoda and the City (and

September 10, 2019

perhaps the TRPC) for submission to the Board of County Commissioners in hopes of having the County prioritize the construction of one or more "geographic reaches" to extend the YTT both south toward Bucoda, and west toward Grand Mound.

This items was tabled until the September 24, 2019 regular meeting.

5. The process of claiming reimbursement for what the City has been calling the "Bicycle Kiosk," it was identified that the word "kiosk" implies a covered structure, and so the Administration would like to have a discussion related to officially naming the facility and an appropriate commemoration.

The Council discussed several possible names for the new addition to the park. There is no formal requirement to name the structure, but everyone thinks its a good idea to call it something descriptive of its purpose.

6. With this document, Thurston County is saying that:
  1. Because the proposed amendments are not associated with a specific development proposal, they are being reviewed as a Non-project Action.
  2. The lead agency for this proposal has determined that it does not have a probable significant adverse impact upon the environment. Therefore, an Environmental Impact Statement is not required.

The Public Comment period for this proposal will end on September 16, 2019. Any appeals must be filed by September 23, 2019.

This notice is also being provided to the Tenino Planning Commission.

This item was tabled until the September 24, 2019 regular meeting.

7. Having attended a mediation session that did not result in an agreement, Councilmember Gotovac wishes to discuss additional options for resolving the ongoing conflict with the Timberland Regional Library.

Councilmember Gotovac offered her impressions of the mediation that occurred last week.

Mayor Fournier then guided a discussion of options beginning with the fact that the real issue is one of expectations and standards.

Councilmember O'Callahan related the reasonableness of the amount the District is currently paying, but stated that price (\$623.00 per month) probably would not include maintaining the breakroom and explained why.

Councilmember Gotovac believes the Interlocal Agreement probably needs to be renegotiated.

8. Ideas for raising revenues in support of Transportation initiatives.

The MRSC has recently published an information page regarding sales taxes, some of which may be used to raise revenues for transportation projects: <http://mrsc.org/Home/Explore-Topics/Finance/Revenues/Sales-and-Use-Taxes.aspx>

C/T Millard explained that, while transportation revenues are a particular concern, the City does have a number of options available to it for increasing revenues in general and how those revenues may be "earmarked" for particular purposes, like Transportation. The MRSC link, above, is a rich resource that explains many of our options.

This item will be continued for the next several regular meetings.

**CALL TO ORDER**

Mayor Fournier called the meeting to order at 7:30 pm.

**PRESENT**

Councilmember Linda Gotovac  
Councilmember Dave Watterson  
Councilmember John O'Callahan  
Councilmember Jason Lawton  
Councilmember Rachel Davidson

**AGENDA APPROVAL**

Motion made by Councilmember Gotovac, Seconded by Councilmember O'Callahan.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

**APPROVAL OF MINUTES**

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

9. Minutes of the August 27, 2019 Regular City Council Meeting.

**Recommended Action:** Move to approve the minutes of the August 27, 2019 regular meeting of the Tenino City Council as presented.

**CONSENT CALENDAR**

Motion made by Councilmember Gotovac, Seconded by Councilmember O'Callahan.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

10. Vouchers #28515 through #28559 in the amount of \$59,109.37 and EFT's in the amount of \$58,656.73 for a total amount of \$117,766.10.

**Recommended action:** Move to approve vouchers #28515 through #28559 in the amount of \$59,109.37 and EFT's in the amount of \$58,656.73 for a total amount of \$117,766.10.

11. Liquor and Cannabis Board License Applications: Tenino Farmer's Market Special Event

Renewals: Tenino Eagles

**Recommended action:** Move to approve the Special Event License on behalf of the Tenino Farmer's Market and the renewal of the License for the Tenino Eagles.

## EXECUTIVE SESSION

None.

## PRESENTATIONS

12. Mr. Chris Hallett, on behalf of Edward Jones Investments, will present the Council with a donation in the amount of \$727.27 for the purpose of providing a "park bench" for installation along Olympia Street South in support of the Tenino Farmer's Market.

Mr. Hallett presented the Council with a check for \$727.27 on behalf of Edward Jones, representing the cost of a park bench for emplacement along the west side of Olympia Street N, at the request of the Tenino Farmer's Market.

Motion to accept the donation made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Donation accepted.

## **PUBLIC COMMENTS**

None.

## **PUBLIC HEARING**

RCW 42.17A.555 (1) requires the opportunity for Public Comment prior to the adoption and public support of any ballot measure that would increase taxes.

13. At the request of TCOMM 9-1-1, the City Council desires to adopt Resolution 2019-07 in support of **Thurston County Proposition #1, a proposition authorizing the County to impose an additional 1/10th of one percent sales and use tax to increase the emergency communications sales/use tax from 1/10th of one percent to 2/10th of one percent.**

C/T Millard explained the reason a Public Hearing is required in order for the Council to adopt a Resolution in support of the County's Proposition #1.

No public comment received.

## **PROCLAMATIONS**

None.

## **OLD BUSINESS**

14. Gibbs & Olson has provided a proposed Scope of Work to perform the architectural assessment of the Quarry House as the first step toward renovation.

**Recommended action:** Move to authorize Mayor Fournier signing the Scope of Work for the Architectural Assessment of the Quarry House.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Watterson.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

## **NEW BUSINESS**

15. The Clerk of the Municipal Court broke a foot and must stay completely off of it for the next few weeks and will have work restrictions after that time. While this will not cause an economic hardship for the employee, it puts the City in a tremendous bind because City Hall has lost 1/3 of its workforce (in addition to the Court Clerk functions, this employee also performs Accounts Receivable/Accounts Payable and numerous other miscellaneous functions.) This would not normally be a problem; however, as the City is currently undergoing an audit, the Clerk/Treasurer is unable to back-stop the injured employee. Therefore, the Administration is requesting funding for a Temporary Employee for a term of four weeks in order to keep

Accounts Receivable and Accounts Payable current, as well as to back-stop the two full-time employees as required.

**Recommended action:** Move to authorize the hiring of a temporary employee for a period of four weeks and in an amount not to exceed \$4500.00.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

## RESOLUTIONS

16. At the request of TCOMM 9-1-1, the City Council desires to adopt Resolution 2019-07 in support of **Thurston County Proposition #1, a proposition authorizing the County to impose an additional 1/10th of one percent sales and use tax to increase the emergency communicaitons sales/use tax from 1/10th of one percent to 2/10th of one percent.**

Motion made by Councilmember Watterson, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

## ORDINANCES

None

## REPORTS

17. 1) Chamber of Commerce  
2) Economic Development Council (EDC)  
3) Experience Olympia & Beyond (VCB)  
4) Fire District  
5) Library  
6) Museum

No input from outside agencies.

18. 1) Chief of Police  
2) Director of Public Works

3) City Planner / Building Official

4) City Attorney

5) Clerk/Treasurer

6) Mayor

Chief Swain reported that the net Citizens Academy is accepting applications for ten (10) seats. This iteration will meet on Tuesday and Thursday evenings, with a couple of Saturday events thrown in. Volunteer John Stines will be responsible for this iteration. He took delivery of his new Police Truck today; is working title, license, and registration, as well as application of new decals.

Director Cannon reported that we are making great strides in our efforts to conserve water; we have used several millions of gallons **less** this year than in the past several years. He believes this is due to a number of factors, not the least of which is the replacement of the Quarry Pool's old filtration system with a newer one which leads to a less frequent requirement to drain the pool in order to perform maintenance.

C/T Millard highlighted the most current Staus Report from the State Auditor's Office, which indicates the Audit Team is on track to be complete with the site visit portion of the audit by September 13, 2019.

Mayor Fournier recapped his efforts over the past two weeks including meeting with the GRAP, attending the Mayor's Forum in Lacey, meeting with the stakeholders involved with the purchase of the Barnett property, and announcing that next month is the "Boo-coda Spook-tacular and Coffin Race" coming up next month.

19. 1) Civil Service Commission

2) Park Commission

3) Planning Commission

4) Facade Improvement Grant Review Committee

5) Finance Committee

6) Public Safety Committee

Civil Service Commission meets next week.

Planning Commission rescheduled their meeting from the 11th to the 18th.

FIGR Committee has received an application from Elizabeth Schenk which has been approved.

20. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Community Investment Partnership (CIP)

3) Solid Waste Advisory Board

September 10, 2019

- 4) TCOMM/911
- 5) Tenino School Board
- 6) Thurston Regional PLanning Council (TRPC)
- 7) South Thurston Economic Development Initiative (STEDI)
- 7) Transportation Policy Board

BTHAT hasn't met yet this month.

CIP re-allocated funds from unused grants to support a request to fund provisions of the County's "Homeless Response Plan"

Councilmember Watterson will help the SWAB write an RFP for the operation of the Marvin Road Facility.

Tenino School Board: With the start of school, the Board has been very busy. The new "drop off" plan is not working smoothly

STEDI meets next week.

TPB

#### **PUBLIC COMMENTS 2**

None.

#### **ADJOURNMENT**

Mayor Fournier adjourned the meeting at 8:26 pm