

City Council Meeting
Tuesday, November 27, 2018

Minutes

WORK SESSION

1. The RMSA Board of Directors recently adopted a revised set of Required Member Standards, including the adoption of one new Required Standard.

"Required Standards" are mandatory. An RMSA member's failure to comply with Required Member Standards will result in a deductible, applicable to the claim costs resulting from that member's non-compliance with the Standard, to include defense, investigative, and settlement costs.

Many of these standards can be met through the use of on-line resources, such as RMSA-U, free of cost to the City.

This item was delayed until the arrival of Mr. Dan Fisher from the Tenino Independent.

The ceremonial "swearing in" occurred at the outset of the Business Meeting.

2. Mayor Wayne Fournier will administer the Oath of Office for our newest Reserve Police Officer, Samantha Garcia.
3. Chief Swain would like to re-invigorate the City's participation in Special Emphasis patrols that result in reimbursements to the City from the Washington State Patrol.

Chief Swain explained his vision for the City's participation in the 2019 program.

4. In an effort to better meet the needs of Tenino's citizens, the Administration approached the TRPC with a proposal to bifurcate the City's Planning Services Contract into a Long-Term portion, and a Short-Term portion. The proposal was to keep TRPC as the City's provider of long-term planning services and seek the services of separate provider for short-term services. This action is completely independent of the City's status as a dues-paying member of the TRPC; whatever the result of this action, the City shall remain a dues-paying member of the TRPC.

After due consideration, Executive Director Marc Daily made the decision that bifurcating the provision of planning services would not be in the best interests of either the City or the TRPC. Given the challenges our two agencies have been having in recent months regarding the direction the City is wanting to move relative to planning under the State's Growth Management Act, Mayor Fournier agreed and directed C/T Millard to prepare a Request for Proposal for Planning Services, which was sent to three providers listed on the City's Consultant Roster as maintained by MRSC Rosters.

Two of the three potential providers elected to provide a proposal: Local Planning Solutions (Olympia, WA) and SCJ Alliance (Lacey, WA) are the two firms who are competing for our business.

Mayor Fournier and C/T Millard explained the rationale for a change in Municipal Planning Service provider.

5. Councilmember Susan Copeland has tendered her resignation to become effective following the December 11, 2018 Regular Meeting of the Tenino City Council.

While absent tonight, Councilmember Copeland will be present next meeting and will be appropriately recognized.

Her resignation is due to the conflicts with her new job responsibilities.

CALL TO ORDER

Mayor Fournier called the Meeting to order at 7:30 pm.

AGENDA APPROVAL

Motion made by Councilmember O'Callahan, Seconded by Councilmember Watterson.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan

APPROVAL OF MINUTES

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan

6. Minutes from the November 13, 2018, Regular Meeting.

CONSENT CALENDAR

Motion made by Councilmember O'Callahan, Seconded by Councilmember Watterson.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan

7. Vouchers for the period 14-27 November, 2018.

8. None.

EXECUTIVE SESSION - None

PRESENTATIONS

PUBLIC COMMENTS

9. The "Public Comments" portion of the Business Meeting, while specifically designed to afford any interested person the opportunity to notify the City Council regarding any issues or concerns particular to the individual making the comments, it is also the opportunity for such persons to indicate their approval or disapproval of any Council action, City Policy, City employee, or to just comment about any particular interest the person may have. Such remarks are limited to three (3) minutes.

Please note that the Public Comment Period is NOT intended, nor does the City allow it to be used, as a forum for discussion between the person making the comments and the Council or any one particular person on the Council. The Council will NOT take any "action" (as that term is defined by RCW 42.30, *et seq*). The Council may, as a result of Public Comments made, direct Staff to research the issue for action at a future meeting. Persons desiring to present an issue for resolution must raise that issue with a member of Council, the Mayor, or the City Clerk at least five calendar days prior to a regularly scheduled meeting of the City Council.

PUBLIC HEARING

10. 2nd Public Hearing on the 2019 Budget.

No public comment received.

C/T Millard answered questions from Council; no issues.

PROCLAMATIONS

OLD BUSINESS

11. As discussed during the budget hearings, the Administration requests authority to enter into an agreement with LEXIPOL to provide education, training, and administrative support to the Tenino Police Department. The stated cost of the proposed agreement is \$7075 per annum, but the RMSA will reimburse up to half of those costs in the name of risk reduction.

Council approved Mayor Fournier entering the service agreement with LEXIPOL.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Watterson.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan

NEW BUSINESS

12. Proposed Ordinance 895 would amend the 2018 budget in order to zero-balance the 2018 budget in preparation for establishment of the 2019 budget.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan

13. Proposed Ordinance 894 would adopt the 2019 Budget.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan

14. The Administration, having just received two proposals, must score each proposal on its merits and the winning proposal shall be the proposal scoring the highest. In the event of a tie, Mayor Fournier may avail himself of any of the options as published in the RFP to resolve the tie.

The Administration is, therefore, seeking authority to enter into an appropriate agreement with the winning Proposer in an amount not to exceed \$29,000.00 per annum for an initial period of three years.

Such an agreement must be negotiated and, as always, we will have the City Attorney review the agreement and would not enter the agreement until his approval has been obtained.

Council declined not to vote without a copy of an agreement in front of them.

RESOLUTIONS

ORDINANCES

REPORTS

15. Library

Fire District

Museum

16. Chief of Police

Director of Public Works

City Planner

City Attorney

Clerk/Treasurer

Mayor

17. Civil Service Commission

Park Commission

Planning Commission

Finance Committee

Public Safety Committee

Facade Improvement Grant Review (FIGR) Committee

18. Bucoda/Tenino Healthy Action Team (BTHAT)

Community Investment Partnership (CIP)

Solid Waste Advisory Board

TCOMM-911

Tenino School Board

Thurston Regional Planning Council (TRPC)

Transportation Policy Board

PUBLIC COMMENTS 2

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ADJOURNMENT

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