

**City Council Meeting**  
**Tuesday, November 28, 2023**

**Minutes**

**WORK SESSION**

Mayor Fournier convened the work session at 7:00 pm with

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

1. Budget Update

**Recommended Action:** None, Discussion Only

Mayor Fournier convened the work session at 7:00 pm with

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

**CALL TO ORDER**

Mayor Fournier convened the regular council meeting at 7:30 pm with

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

**AGENDA APPROVAL**

2. Agenda for the Regular Meeting of the 11/28/23.

**Recommended Action:** Motion to approve the agenda as presented.

Motion made by Councilmember Gotovac to amend the agenda to include a payroll action form for C/T Scharber, Seconded by Councilmember O'Callahan.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan,  
Councilmember Lawton.

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Motion carries 4/0.

### **APPROVAL OF MINUTES**

3. Meeting Minutes for 11/14/2023

**Recommended Action:** Motion to approve 11/14/2023 meeting minutes as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion carries 4/0.

### **CONSENT CALENDAR**

4. Consent Calendar consisting of November 15, 2023 through November 28, 2023

Payroll EFT's in the amount of \$35,906.18 and Checks #31923 through #3946 in the amount of \$569,640.25

for a grand total of \$605,546.43

Liquor Cannabis License: Cannabis Northwest

**Recommended Action:** Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion carries 4/0.

### **EXECUTIVE SESSION**

None

### **PRESENTATIONS**

None

### **PUBLIC COMMENTS**

None

### **PUBLIC HEARING**

5. 2nd public hearing on 2024 Budget

State law provides that each municipality hold two Public Hearings prior to budget adoption in order to provide the opportunity for input by the Public. Tonight's second hearing will focus primarily upon 2024 expenditures.

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**Recommended action:** Move to accept the Administration's recommendations on 2024 budget expenditures as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion carries 4/0.

6. 2nd Public Hearing on the proposed 2024 Ad Valorem Tax Levy

Thurston County has provided the Assessed Valuation and Property Tax Worksheet for the purpose of calculating and the Ad Valorem Property Tax for fiscal year 2024. The City will hold two Public hearings as required by RCW 84.55 on November 14th and 28th and is required to pass a resolution adopting the 2024 property tax by November 30, 2023

**Recommended action:** Move to adopt an Ad Valorem Tax Levy using Highest Lawful Levy Procedures that would result in a total increase of \$9,841.18.

Motion made by Councilmember Gotovac, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion carries 4/0.

**PROCLAMATIONS**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

Under Item 3: Executive order for a step increase from step 1 to step 4 was added to the agenda for C/T Scharber.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion carries 4/0.

7. WWTP Influent Screen Replacement Engineering.

**Recommended Action:** Motion to approve WWTP Screen replacement Engineering.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion carries 4/0.

8. Park Master Plan Agreement

**Recommended Action:** Motion to approve Park Master Plan agreement.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion carries 4/0.

**RESOLUTIONS**

None

**ORDINANCES**

9. Ordinance 929 2024 Budget Adoption

AN ORDINANCE OF THE CITY OF TENINO WASHINGTON ADOPTING THE BUDGET FOR THE FISCAL YEAR JANUARY 1, 2024 THROUGH DECEMBER 31, 2024

**Recommended Action:** Move to approve as the 1st reading of Ord 929 adopting the 2024 Budget

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion carries 4/0.

**REPORTS**

**10. 1) Chamber of Commerce**

**2) Economic Development Council (EDC)**

**3) South Thurston Economic Development Initiative (STEDI)**

**4) ARCH Commission**

**5) Experience Olympia & Beyond (VCB)**

**6) South Thurston Fire**

**7) Library**

**8) Museum**

**9) Tenino Community Service Center**

**1) Chamber of Commerce:** Holiday Market this past weekend was a great success. Tenino Tree Lighting to be held 12/1 at 6:00 pm. Tenino Chamber Auction 12/1 beginning at 7:00 pm held at the Eagles. The next Chamber lunch forum is 12/20 at noon.

**2) Economic Development Council (EDC):** Regional forecast and Innovation Expo will be on 12/7 8:00 am to 4:00 pm at the Great Wolf Lodge.

**3) South Thurston Economic Development Initiative (STEDI):** Friday Dec 15th 8 am - 9:30 am at Swede Hall in Rochester.

**8) Museum:** Dec 16th they will have an open house from 12:00 pm to 4:00 pm with photo ops with Santa

**11. 1) Civil Service Commission**

**2) Façade Improvement Grant Review Committee**

**3) Finance Committee**

**4) Planning Commission**

**5) Public Safety Committee**

No reports

**12. 1) Chief of Police**

**2) Director of Public Works**

**3) City Planner**

**4) Code Enforcement/Building Inspector**

**5) PARC Specialist**

**6) City Attorney**

**7) Clerk/Treasurer**

**8) Mayor**

**1) Chief of Police:** They have been working on an abatement issue on McClellan St with help from the home owner.

**2) Director of Public Works:** They have been sweeping the streets and winterizing all equipment.

**5) PARC Specialist:** website is up, we are still working on improvements.

**7) Clerk/Treasurer:** C/T Scharber stated she has been working on the budget and the website.

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**13. 1) Bucoda/Tenino Healthy Action Team (BTHAT)**

**2) Solid Waste Advisory Board**

**3) TCOMM/911**

**4) Tenino School Board**

**5) Thurston Regional Planning Council (TRPC)**

**6) Transportation Policy Board**

**7) Legislature**

**1) Bucoda/Tenino Healthy Action Team (BTHAT):** Their meeting consisted of going over the 2024 budget.

**5) Thurston Regional Planning Council (TRPC):** Meeting to be Friday.

**6) Transportation Policy Board:** They went over all the end of year items.

**PUBLIC COMMENTS 2**

None

**ANNOUNCEMENTS**

Mayor Fournier resigned as the City of Tenino Mayor and appointed Mayor Pro-Tem Gotovac to fill his position. He was then sworn in as County Commissioner Position #4.

Motion made by Councilmember Gotovac, Seconded by Councilmember O'Callahan.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion carries 4/0.

**ADJOURNMENT**

Mayor Pro-tem Gotovac adjourned the meeting at 8:20 pm.