

**City Council Meeting**  
**Tuesday, January 23, 2024**

**Minutes**

**WORK SESSION**

Mayor Watterson convened the work session at 6:30 pm with

**PRESENT**

Councilmember Linda Gotovac  
Councilmember Elaine Klamn  
Councilmember John O'Callahan  
Councilmember Jeff Eisel

**ABSENT**

Councilmember Jason Lawton.

1. 6:30 pm Review of 1/23/2024 Council Agenda  
Discussion of 2/13/2024 Council Draft Agenda  
Discussion of new agenda items for 2/13/2024 with Mayor and Councilmembers.  
Suggestions for the 2/13 agenda are as follows:  
Emerging Technology - AI -  
List of priorities for the upcoming year and put in order  
The personnel policy handbook  
IT protection/security update
2. Discuss Fencing park rocks.  
Discussion only on whether or not the City should put up a fence around the rocks in the park.
3. Discuss Wastewater Treatment Plant  
Discussion ensued on the reasons for not continuing with the septage receiving.
4. Budget Discussion  
Update discussion on the budget.
5. Council Retreat Recap-Discussion Only  
Mayor and Council discussed the pros and cons of the retreat held on Saturday the 20th.
6. Staff Pay Increase Discussion

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Discussion by Mayor to council regarding staff pay and step increases.

**CALL TO ORDER**

Mayor Watterson convened the regular council meeting at 7:30 pm with

**PRESENT**

Councilmember Linda Gotovac  
Councilmember Elaine Klamn  
Councilmember John O'Callahan  
Councilmember Jeff Eisel

**ABSENT**

Councilmember Jason Lawton.

**AGENDA APPROVAL**

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan,  
Councilmember Eisel.

Motion passes 4/0.

7. Agenda for the Regular Meeting of the 1/23/24.

**Recommended Action:** Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan,  
Councilmember Eisel.

Motion passes 4/0.

**APPROVAL OF MINUTES**

8. Meeting Minutes for 1/9/2024

**Recommended Action:** Motion to approve 1/9/2024 meeting minutes as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan,  
Councilmember Eisel.

Motion passes 4/0.

**CONSENT CALENDAR**

9. Consent Calendar consisting of January 10, 2024 through January 23, 2024

Payroll EFT's in the amount of 36,051.60 and Claims Checks #32051 through #32093 in the amount of \$95,145.35 for a grand total of \$131,196.95

Liquor Cannabis License: Three Amigos, Tenino VFW, Landmark Tavern

Excusal of Councilmember Jason Lawton.

**Recommended Action:** Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Eisel.

Motion passes 4/0.

### **EXECUTIVE SESSION**

None

### **PRESENTATIONS**

10. Presentation by Tenino School District Superintendent Clint Endicott

**Recommended Action:** None, Presentation only.

Superintendent Endicott gave a brief presentation on the uses of the levy that is on the ballot this year.

### **PUBLIC COMMENTS**

Clint Endicott- Tenino School District Superintendent - He apologized for the heat on Saturday during the retreat. And thanked the City for their support and they will also be working on better conserving water this year.

### **PUBLIC HEARING**

None

### **PROCLAMATIONS**

None

### **OLD BUSINESS**

None

### **NEW BUSINESS**

11. Ag Park Change Order #1 for North Building Electrical

**Recommended Action:**

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Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Eisel.

Motion passes 4/0.

12. Tenino Farmers Market Fee Waiver Request

**Recommended Action:** Motion to waive fee for the Tenino Farmers Market for the 2024 Season.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Klamn.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Eisel.

Motion passes 4/0.

13. Park Master Plan Update Agreement

**Recommended Action:** Motion to approve park Master plan update agreement.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Eisel.

Motion passes 4/0.

14. Consultant Agreement for Park Ave. This Agreement is for Gibbs & Olson to be the Agency to oversee the Park Ave Overlay project.

**Recommended Action:** Motion to approve agreement.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Eisel.

Motion passes 4/0.

**RESOLUTIONS**

None

**ORDINANCES**

None

**REPORTS**

**15. 1) Chamber of Commerce**

**2) Economic Development Council (EDC)**

**3) South Thurston Economic Development Initiative (STEDI)**

**4) ARCH Commission**

**5) Experience Olympia & Beyond (VCB)**

**6) South Thurston Fire**

**7) Library**

**8) Museum**

**9) Tenino Community Service Center**

**1) Chamber of Commerce:** Next meeting will be the 3rd Wednesday of the month beginning at noon. Location TBD.

**3) South Thurston Economic Development Initiative (STEDI):** Next meeting will be the 3rd Friday of the month at Lucky Eagle Casino from 8:00 am to 9:30 am.

**6) South Thurston Fire:** Chief Schaffrin came into the office to clarify the gopher study with the City.

**16. 1) Civil Service Commission**

**2) Façade Improvement Grant Review Committee**

**3) Finance Committee**

**4) Planning Commission**

**5) Public Safety Committee**

**4) Planning Commission:** Feb 7th beginning at 6:00 pm is their next meeting with a public hearing on zoning for a meat processing plant at the Ag Park.

**17. 1) Chief of Police**

**2) Director of Public Works**

**3) City Planner**

**4) Code Enforcement/Building Inspector**

**5) PARC Specialist**

**6) City Attorney**

**7) Clerk/Treasurer**

**8) Mayor**

**2) Director of Public Works:** Councilmember Klamn reported she met with Troy and went over some future plans. He is working on finding some grants for the streets and sidewalks. He is working on keeping the water usage for the City down especially in the park. He would like to see some baseball tournaments being held on the fields. C/T Scharber read a written report into the record stating they made it through the cold snap, sanded roads, put down deicer and dealt with frozen pipes throughout the City which have all been repaired. They have been working on filling potholes made worse from the weather. The third well should be finished next week. A 4' fence along the deep side of the pool to separate the area from the QP entrance will be installed. He will be meeting with Bob Droll next Monday to start the Park Master Plan update process.

**4) Code Enforcement/Building Inspector:** Bucoda enforcement is put on hold at this time.

**6) City Attorney:** Mayor Watterson met with the Atty to introduce himself and go over work happening.

**7) Clerk/Treasurer:** C/T Scharber reported she submitted a request for a Capital Budget grant for bathrooms update. She has sent in a request for reimbursement of the pool and Hodgden St. She also attended the Tenino Chamber meeting with Mayor Watterson sharing the State of the City address. She attended the Retreat with Mayor and council.

**8) Mayor:** Mayor Watterson reported he has continued meeting with staff regarding projects and upcoming projects like hoping to get the pool open. Meet with Bob Droll re: Park Plan update. Met w/PSE rep Kristine Romps. He attended the Thurston Chamber Forum, Ag Park Meeting regarding updates, Mayor's forum, Park Property Aquisition Meeting, Finance Committee, Tenino Chamber, Tenino City Retreat, Port Meeting and Dept. Head meeting. He also met with a city resident regarding a possible property transfer. He has tried to be in the office as much as possible in order to meet with citizens.

**18. 1) Bucoda/Tenino Healthy Action Team (BTHAT)**

**2) Solid Waste Advisory Board**

**3) TCOMM/911**

**4) Tenino School Board**

**5) Thurston Regional Planning Council (TRPC)**

**6) Transportation Policy Board**

**7) Thurston County Commissioner's Office**

**8) Legislature**

**1) Bucoda/Tenino Healthy Action Team (BTHAT):** They will be hosting a screenagers meeting on 1/24/24 at the school beginning at 6:00 pm.

**5) Thurston Regional Planning Council (TRPC):** Councilmember O'Callahan reported they are mainly discussing the possibility having Intercity Transit begin using hybrids or battery operated vehicles.

**6) Transportation Policy Board:** Same as above.

**8) Legislature:** Councilmember Gotovac reported there are a few items on the ballot that have not been dropped as of yet that pertain to the City. She will keep an eye on these.

## **PUBLIC COMMENTS 2**

None

## **ANNOUNCEMENTS**

Jen Scharber reminded everyone of the Crab feed fundraiser for the Tenino High School Softball on Feb 10 at the Eagles. Tickets must be pre-purchased.

John O'Callahan reminded everyone of the South Thurston Fire District's crab fee on March 2 at the fire department.

## **ADJOURNMENT**

Mayor Watterson adjourned the meeting at 8:01 pm.