

**City Council Meeting**  
**Tuesday, November 14, 2023**

**Minutes**

**WORK SESSION**

Mayor Fournier convened the work session at 7:00 pm with

**PRESENT**

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Rachel Davidson

1. TCSO Agreement

**Recommended Action:** Review and Discuss

Discussion held regarding the agreement, Attorney's thoughts and changes.

2. Fourth Officer Position

**Recommended Action:** Discussion Only

Chief Auderer explained the need and the means of being able to budget for a fourth officer,

3. Budget Workshop

**Recommended Action:** None, Discussion only

Mayor Fournier went over the revenues of the budget with Council.

**CALL TO ORDER**

Mayor Fournier convened the regular Council meeting at 7:30 pm with

**PRESENT**

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Rachel Davidson,

**AGENDA APPROVAL**

4. Agenda for the Regular Meeting of the 11/14/23.

November 14, 2023

**Recommended Action:** Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan to amend to include under New Business: TCSO agreement, Fourth Officer hire and Councilmember Lawton requested to also add: Naming of the 2nd building of the Ag Park the "Fournier Building", Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson,

Motion passes 5/0.

#### **APPROVAL OF MINUTES**

5. Meeting Minutes for 10/24/2023

**Recommended Action:** Motion to approve 10/24/2023 meeting minutes as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

#### **CONSENT CALENDAR**

6. Consent Calendar November 14, 2023 consisting of

Payroll EFT's in the amount of \$36,324.97 and Checks #31871 through #31922 in the amount of \$146,454.65

for a grand total of \$182,779.62

Liquor Cannabis License: Heddens Pharmacy

**Recommended Action:** Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

#### **EXECUTIVE SESSION**

7. Litigation

**Recommended Action:** None

At this time 7:35 pm, the Mayor, Council, Attorney and Clerk/Treasurer went into Executive Session to last no more than 10 minutes with no decisions to be made.

The regular meeting re-convened at 7:46 pm.

Motion made by Councilmember O'Callahan, to add to the amended agenda to include under New Business: Settlement Offer. Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

## PRESENTATIONS

### 8. VCB Presentation

**Recommended Action:** None

Annette Pitts presented on the VCB and their services provided to the City's and County's. She advised that a video featuring the Tenino area will be come out the day of Thanksgiving.

## PUBLIC COMMENTS

None

## PUBLIC HEARING

9. State law provides that each municipality hold two Public Hearings prior to budget adoption in order to provide the opportunity for input by the Public. Tonight's hearing will focus primarily upon revenues for the 2024 Budget.

**Recommended action:** Move to accept the Administration's recommendations on budget revenues as presented.

Mayor Fournier explained the hearing process and opened the hearing to the public at 8:13 pm. Hearing no response from the public he then opened the floor to the Council and staff. No questions from either, hearing was then closed at 8:16 pm.

10. Thurston County has provided the Assessed Valuation and Property Tax Worksheet for the purpose of calculating and the Ad Valorem Property Tax for fiscal year 2024. The City will hold two Public hearings as required by RCW 84.55 on November 14th and 28th and is required to pass a resolution adopting the 2024 property tax by November 30, 2023

**Recommended action:** Move to adopt an Ad Valorem Tax Levy using Highest Lawful Levy Procedures that would result in a total increase of \$9,841.18.

Mayor Fournier explained the procedure for the public hearing and invited C/T Scharber to explain the process and figures of the Ad Valorem Tax. Hearing no response from the public or council the Public Hearing was opened at 8:16 and then closed at 8:16 pm.

## PROCLAMATIONS

None

## **OLD BUSINESS**

None

## **NEW BUSINESS**

Amended agenda New Business:

\* TCSO Agreement: Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

\* Fourth Officer Position: Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

\* Budget Revenues: Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

\*Ad Valorem Tax: Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

\* Settlement Offer: Motion made by Councilmember O'Callahan to approve the settlement offer to Chris/Leah Backus a sum of \$6,600.00, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson..

Motion passess 5/0.

\* Name of Ag Park Building B: Motion made by Councilmember Lawton to name the building the "Fournier Building", Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

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11. Civil Service Commission Appointment of Marlana Mulkins.

**Recommended Action:** Motion to approve appointment of Marlana Mulkins

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

12. Lemay Garbage, Recyclable and yard waste rate increase. Price is increasing 6.85%.

**Recommended Action:** Review and approve Lemay rate increase.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Klamn.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

13. Right Systems Quote

**Recommended Action:** Review and Approve Right Systems Quote

Motion made by Councilmember O'Callahan, Seconded by Councilmember Klamn.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

## RESOLUTIONS

14. Proposed Resolution 2023-10 would establish the Ad Valorem Tax Levy for 2024. This Resolution would authorize the collection of \$320,738.79 representing a dollar increase of \$9,841.18 over last year's levy, which is 1.3% increase in property tax revenues and represents the highest lawful levy the City may impose absent a voter-approved levy lid lift.

**Recommended Action:** Review and Approve Ad Valorem Tax Levy first public hearing.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Davidson.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

## ORDINANCES

None

## REPORTS

### 15. 1) Chamber of Commerce

#### 2) Economic Development Council (EDC)

#### 3) South Thurston Economic Development Initiative (STEDI)

#### 4) ARCH Commission

#### 5) Experience Olympia & Beyond (VCB)

#### 6) South Thurston Fire

#### 7) Library

#### 8) Museum

#### 9) Tenino Community Service Center

**1) Chamber of Commerce:** C/T Scharber read George's report reminding everyone of the social tomorrow evening 5:30 pm at the Kodiak Room. The Tenino Holiday Market is Nov 24-26th at the Kodiak Room. The tree lighting will be held Dec 1st on Sussex Ave in front of the Valley View Medical Center beginning at 6 pm with the Holiday Auction following at 7:15pm at the Eagles.

**2) Economic Development Council (EDC):** Board meeting on 11/15. They will be having a Regional Forecast and Innovation Expo Thursday Dec 7th at the Great Wolf Lodge from 8 am to 4 pm.

**3) South Thurston Economic Development Initiative (STEDI):** They will be meeting at Mr. Doug's in Yelm on 11/17 from 8 am to 9:30 am.

**7) Library:** Linda reported the new website is up with features to use. The access hours have been extended they are now 7 am to 8 pm. Thursday they will have crafting for adults on Saturday the crafting will be No Sew for children and adults from 2 - 4 pm.

### 16. 1) Civil Service Commission

#### 2) Façade Improvement Grant Review Committee

#### 3) Finance Committee

#### 4) Planning Commission

#### 5) Public Safety Committee

**2) Façade Improvement Grant Review Committee:** Councilmember Gotovac has reached out to the owners of the Landmark Tavern as well as the Fitness Center to offer them the chance to utilize the Grant monies.

**17. 1) Chief of Police**

**2) Director of Public Works**

**3) City Planner**

**4) Code Enforcement/Building Inspector**

**5) PARC Specialist**

**6) City Attorney**

**7) Clerk/Treasurer**

**8) Mayor**

**1) Chief of Police:** Chief Auderer reported his officers participated in a fail to stop at stop signs/speeding emphasis. They had many stops with about 15 tickets issued. The 1st vehicle will be sent off for the new striping that will be paid through the Nisqually Grant received.

**2) Director of Public Works:** C/T Scharber reported for Director Cannon stating they received the pool cover. The bids have gone out for the fencing around the pool. They have repainted the bulb outs and have continued with the street sweeping.

**4) Code Enforcement/Building Inspector:** Chief Auderer reported for R Durand stating they worked together on an abatement case on McClellan St. They are in contact with the owner of the property who is working well with them and hope for a great outcome on this.

**7) Clerk/Treasurer:** C/T Scharber reported she has been busy with the budget and finishing up with the final filing of the grants that are finished.

**18. 1) Bucoda/Tenino Healthy Action Team (BTHAT)**

**2) Solid Waste Advisory Board**

**3) TCOMM/911**

**4) Tenino School Board**

**5) Thurston Regional Planning Council (TRPC)**

**6) Transportation Policy Board**

**7) Legislature**

**2) Solid Waste Advisory Board:** Councilmember Klamn reported the meeting consisted of the budget and information on no more cooking oil being accepted at the Hazo House in Lacey, due to contaminants.

**4) Tenino School Board:** Councilmember Davidson reported the Veterans Day Lunch put on by the students was a huge hit. Nov 11 - 16th the High School Drama Club is performing a great play for \$8.00 per person.

**5) Thurston Regional Planning Council (TRPC):** Councilmember O'Callahan reported they did a study on lite rail in this area, however it will not be beneficial for many years down the road.

#### **PUBLIC COMMENTS 2**

None

#### **ANNOUNCEMENTS**

None

#### **ADJOURNMENT**

Mayor Fournier adjourned the regular meeting at 8:46 pm.