

**City Council Meeting  
Tuesday, June 25, 2024**

**Minutes**

**WORK SESSION**

Mayor Watterson convened the work session at 6:30 pm with

**PRESENT**

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Jeff Eisel.

1. 6:30 pm Review of 6/25/2024 Council Agenda

Reviewed.

2. Council Priorities

Budget

Tenino Municipal Court

Council Roles and Responsibilities

Council Priorities

Budget

Tenino Municipal Court

Council Roles and Responsibilities:

Mayor Watterson went over the Council priorities with all members as to their roles as a member in house as well as out. He also update them on the change he may continue with, with the Municipal Court.

3. Discussion of 7/9/2024 Council Draft Agenda

Council discussed any changes they may want to see on the next agenda.

4. TCSO Satellite Office @TPD

Mayor Watterson advised Council that the Thurston Co Sheriff's Office will be using a room at the Tenino PD as a satellite office.

**CALL TO ORDER**

Mayor Watterson convened the regular Council meeting at 7:30 pm with

June 25, 2024

PRESENT

Councilmember Linda Gotovac  
Councilmember Elaine Klamn  
Councilmember John O'Callahan  
Councilmember Jason Lawton  
Councilmember Jeff Eisel.

5. Flag Salute

**AGENDA APPROVAL**

6. Agenda for the Regular Meeting of the 6/25/24.

**Recommended Action:** Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan,  
Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

**APPROVAL OF MINUTES**

7. Meeting Minutes for 6/11/2024

**Recommended Action:** Motion to approve 6/11/2024 meeting minutes as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan,  
Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

**CONSENT CALENDAR**

8. Consent Calendar June 12, 2024 through June 25, 2024 consisting of

Payroll EFT's in the amount of \$41,248.97

Claims checks #32446 through #32486 in the amount of \$627,292.77

for a grand total of \$668,541.74

Liquor Cannabis License: None

**Recommended Action:** Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

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Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

#### **EXECUTIVE SESSION**

None

#### **PRESENTATIONS**

None

#### **PUBLIC COMMENTS**

None

#### **PUBLIC HEARING**

9. Public Hearing for 6-year street plan. The purpose of the public hearing is to obtain public comment on the Six Year Transportation Improvement Program from 2025-2030. Director Cannon has prepared his recommendations for this year's update to the Six-Year Street Plan. His priorities of effort are: Old Hwy 99 W, Morningside Drive, Old Military Road, McClellan Street, Eureka Street

**Recommended Action:** None, Public Hearing only.

Mayor Watterson reminded everyone of the rules and requests of the public hearing. He then introduced Public Works Director Cannon and invited him to the podium to go over the 6 year Street Plan recommendations with the public and Council.

Public Works Director Cannon went over the plan recommendations and welcomed any questions from the public and Council.

Mayor Watterson then opened the floor to the public and Council for questions at 7:39 pm, hearing no comments/questions he then closed the public hearing at 7:40 pm.

#### **PROCLAMATIONS**

None

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

10. Water Rights Review Contract

**Recommended Action:** Review Water Rights Contract

After much discussion, it was decided to bring forth at the next meeting with additional information from the Contractor's such as, do the costs stay the same as of this date.

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11. Resignation of Planning Commissioner Alex Murray

**Recommended Action:** Motion to accept Resignation of Planning Commissioner Alex Murray.

Motion made by Councilmember Gotovac, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

12. Lions Club Parade Fee Waiver. See attached Letter

**Recommended Action:** Motion to approve waiving fee for Tenino Lions Club

Motion made by Councilmember Lawton, Seconded by Councilmember O'Callahan.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

13. Change Order for Ag Park N Bldg, Travers Electric

**Recommended Action:** Motion to approve Change order 3 for Ag Park N Bldg, Travers Electric

Motion made by Councilmember Gotovac, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Lawton

Voting Nay: Councilmember Klamn, Councilmember O'Callahan, Councilmember Eisel.

Motion dies 2/3.

Mayor Watterson will hold a special meeting with additional information on the change over request prior to the next meeting.

## RESOLUTIONS

14. Resolution 2024-03 A Resolution Authorizing Investment of City of Tenino Monies in the Local Investment Pool

**Recommended Action:** Motion to Approve Resolution 2024-03

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton

Voting Nay: Councilmember Eisel.

Motion passes 4/1.

## ORDINANCES

None

## REPORTS

### 15. Outside Agency

#### 1) Chamber of Commerce

#### 2) Economic Development Council (EDC)

#### 3) South Thurston Economic Development Initiative (STEDI)

#### 4) ARCH Commission

#### 5) Experience Olympia & Beyond (VCB)

**1) Chamber of Commerce:** July 1st they will have an OTD meeting to get applications for the Grand Marshall and Citizens of the Year.

**3) South Thurston Economic Development Initiative (STEDI):** The Port of Olympia provided the City of Tenino with a \$10,000.00 grant.

**4) ARCH Commission:** Jessica reported they are accepting proposals and questions from Muralists, anyone can send in proposals through our website.

**8) Library:** Linda reported they have started with the summer programs. They have partnered with Parkside Elementary and Tenino Farmers Market with additional programs for kids. She also gave a shout out to Jessica for Family Fun Day, it was great. They will be hosting adults only Books & Bites on Thursday. Tenino's library has been put on the calendar for repairs this year by the main office at Timberland Library.

### 16. Committees/Commissions

#### 1) Civil Service Commission

#### 2) Façade Improvement Grant Review Committee

#### 3) Finance Committee

#### 4) Planning Commission

#### 5) Public Safety Committee

#### 6) Public Works Committee

**4) Planning Commission:** Adam Carney reported they accepted the resignation from Alex Murray at their last meeting. He provided the Council members with copies of the first phase of the Comp plan they are working on and went over some of the areas they are looking at for the UGA plan.

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## 17. Staff

### 1) Chief of Police

### 2) Director of Public Works

### 3) Code Enforcement/Building Inspector

### 4) PARC Specialist

### 5) Clerk/Treasurer

### 6) Mayor

**1) Chief of Police:** Alec McClelland reported they have been having some issues in the park/campground areas recently and are working on getting the local ordinance laws into sector. They have had some vandalism at the concession stand and would suggest possibly cameras would help. They will continue to lock the bathrooms at night. He also reported the use of the office by TCSO for meetings and report writing. They will be exchanging training for the officers for the use of the building.

**2) Director of Public Works:** Director Cannon thanked Jessica for her hard work on the Family Fun Day on Saturday it was well attended and she put in a lot of hours. His employees and himself have been busy since, cleaning and some minor repairs to the pool area. They learned a lot from the weekend such as the occupancy the pool can handle. The lifeguards need some more training but all in all, it went well. He is going to be shutting down the camping from Monday - Wednesday and only allow camping on the weekends until further notice. He is looking into the possibility of purchasing a few cabins for rent at the park to bring in extra monies for more.

**4) PARC Specialist:** Jessica reported the Family Fun Day exceeded her expectations, but found everyone enjoyed themselves. She attended the Chewelah Conference for the Creative District and learned some new ideas for Tenino. The QH has been very busy with reservations. East Coast Swing Dance has been hosting classes. She has been working on some additional grants as well as getting ready for OTD in July. The Museum is changing things around this year for OTD.

**5) Clerk/Treasurer:** C/T Scharber reminded council she posts the current agenda at least a week prior to the regular meeting and requested that if anyone has any questions to please contact her and not wait for the meeting.

**6) Mayor:** Mayor Watterson reiterated what C/T Scharber and reminded Council that is why the agenda and packet is sent out early is so everyone has a chance to read and have their questions answered prior to the meeting.

## 18. Liaisons

### 1) Bucoda/Tenino Healthy Action Team (BTHAT)

- 2) Solid Waste Advisory Board**
- 3) TCOMM/911**
- 4) Tenino School Board**
- 5) Thurston Regional Planning Council (TRPC)**
- 6) Transportation Policy Board**
- 7) Thurston County Commissioner's Office**
- 8) Legislature**
- 4) Tenino School Board:** Councilmember Eisel reported to council.

#### **PUBLIC COMMENTS 2**

None

#### **ANNOUNCEMENTS**

Mayor Watterson announced he will be calling them for a special meeting on the Ag Park and to be ready for a call. And again advised why they have agenda's sent out early.

#### **ADJOURNMENT**

Mayor Watterson adjourned the meeting at 8:20 pm.