

**Civil Service Commission Meeting  
Thursday, July 09, 2020**

**Minutes**

**CALL TO ORDER**

Chair Jones called the meeting to order at 10:00 am

**PRESENT**

Commissioner Ken Jones

Commissioner Leslie Lamb

**HOUSEKEEPING**

1. Proposed agenda for the July 9, 2020, Regular Meeting of the Tenino Civil Service Commission.

**Recommended action:** Move to approve the agenda for the July 9, 2020, Regular Meeting of the Tenino Civil Service Commission, as presented.

Motion to approve the agenda along with the addition of two items under New Business made by Commissioner Jones, Seconded by Commissioner Lamb.

New Business Item #1: Reason for non-conduct of meetings since January of 2020.

New Business Item #2: Letter to City Council

Voting Yea: Commissioner Jones, Commissioner Lamb

Motion passes.

2. Minutes of the November 14, 2019, Regular Meeting of the Tenino Civil Service Commission.

**Recommended Action:** Move to approve the November 14, 2019, minutes of the Regular Meeting of the Tenino Civil Service Commission, as presented.

Motion made by Commissioner Lamb, Seconded by Commissioner Jones.

Voting Yea: Commissioner Jones, Commissioner Lamb

Motion Passes.

**PUBLIC COMMENT**

None.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

Two new items added during Agenda Approval are:

#1. Reason for non-conduct of Civil Service Commission Meetings since January, 2020.

There was no new or old business to conduct during the months of January through June of 2020. Additionally, Governor Inslee's Proclamations of emergency regarding the COVID-19 pandemic prohibited the conduct of any Open Public Meeting that did not contain items that were not both "necessary and routine," or that were not directly related to the remediation of COVID-19 or as a result of an action related to the COVID-19 response.

#2. Letter to the Tenino City Council.

The Commission has been operating with only two members since the resignation of Commissioner Lucas in May of 2019. The Commission is aware of no less than three applications for appointment, most specifically an application submitted by Ms. Linda Martin, to be appointed to the vacant position. Both Commissioners Jones and Lamb have decided to resign from the Commission as of December 31, 2020, and wish to seat a third Commission member in order to maintain continuity of operations of the Commission and seek the assistance of the Tenino City Council in making this appointment.

Motion to adopt the explanation for the non-conduct of meetings and to present a Letter to the Tenino City Council made by Commissioner Jones, Seconded by Commissioner Lamb.

Voting Yea: Commissioner Jones, Commissioner Lamb

Motion passes.

**ADJOURN**

Chair Jones adjourned the meeting at 11:15 am.