

**City Council Meeting
Tuesday, January 11, 2022**

Minutes

WORK SESSION

Mayor Fournier convened the work session at 7:00 pm with

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Rachel Davidson

Mayor Fournier explained what the CDBG Memorandum would do for the City.

1. CDBG Memorandum of Understanding between all the partners. This document outlines the process for how the Community Development Block Grant funds will be allocated over the next three years (2022, 2023 and 2024).

Reccomened Action: Review and Discuss CDBG Memorandum.

Mayor Fournier explained what the CDBG Memorandum outlines the funds for the City.

CALL TO ORDER

AGENDA APPROVAL

2. Agenda for the Regular Meeting of the 1/11/22.

Recommended Action: Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

APPROVAL OF MINUTES

3. Meeting Minutes for 12/14/2021

Recommended Action: Motion to approve 12/14/2021 meeting minutes as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

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Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

CONSENT CALENDAR

4. Consent Calendar consisting of December 30, 2021 through January 11, 2022:

Payroll EFT's in the amount of \$7,692.15

Claims Checks #30309 through #30342 and EFT's in the amount of \$334,529.85

for a grand total of \$342,222.00

Liquor Cannabis License: Los Compadres Mexican Restaurant & Tenino 76 Food Mart

Recommended Action: Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

EXECUTIVE SESSION

PRESENTATIONS

5. Oaths of Office for Council Members Lawton, O'Callahan, & Gotovac.

Recommended Action: Motion to accept Oaths.

Mayor Fournier administered the oath of Office to Council Members Lawton, O'Callahan and Gotovac.

PUBLIC COMMENTS

None

PUBLIC HEARING

None

PROCLAMATIONS

None

OLD BUSINESS

None

NEW BUSINESS

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6. Quarry House CDBG Agreement.

Recommended Action: Review and approve Quarry House CDBG Agreement

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

7. Confirmation of Tenino Police Chief Robert Auderer

Recommended Action: Confirm Robert Auderer as City of Tenino Chief of Police.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

8. Review Committee/Commission appointments for City Council Members

Recommended Action: Review and Discuss Committee/Commission Appointments.

Reviewed the Committee list and possible meetings, will bring back next meeting with Councilmember's request for attendance. Councilmember O'Callahan stated he is happy with his choices as last year and will gladly accept as the main member to attend the TRPC meetings.

9. Amendment No3 City Hall Renovation.

Amendment No.3 modifies Authorization 2019-001 for Engineering Service between Gibbs & Olson, Inc and the City of Tenino, Washington Executed on January 8, 2019, for a project known as the City Hall Renovation Project.

Recommended Action: Review and motion to approve Amendment No.3 on City Hall Reno.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

10. Community Action Council Assistance Agreement

The Community Action Council of Lewis, Mason & Thurston Counties will begin administering the Low Income Home Water Assistance Program (LIHWAP) soon. This program specifically addresses water customers whose income is at or below 150% of federal poverty guidelines and whose water and/or sewer/waste water service is disconnected or are facing imminent disconnection. LIHWAP is designed to assist customers with a grant of up to \$2,500 in

assistance to bring their accounts to a zero balance. In order to participate, water vendors are required to complete the attached vendor agreement and return it to CACLMT as soon as possible. Once we have the vendor agreements in place and receive the funding, we can begin serving your customers who meet the above criteria.

Recommended Action: Review and motion to approve Community Action Council agreement.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

11. Amendment 2022 Fee Schedule. Updated Septage receiving costs.

Recommended Action: Motion to approve amended 2022 fee schedule.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

RESOLUTIONS

None

ORDINANCES

12. Ordinance 919 Home Fund Second Reading

Recommended Action: Move to approve as the second reading and to adopt Ordinance 919. An ordinance of the City of Tenino, Washington, imposing an additional local sales and use tax of one-tenth of one percent of housing related services and providing for other matters relating thereto and properly permitted as authorized by RCW 82.14.530

Motion made by Councilmember Lawton, Seconded by Councilmember Gotovac as the 2nd reading and adoption.

Voting Yea: Councilmember Gotovac, Councilmember Lawton, Councilmember Davidson.

Voting Nay: Councilmember Klamn, Councilmember O'Callahan.

Motion passes 3/2.

REPORTS

13. 1) Chamber of Commerce

2) Economic Development Council (EDC)

3) Experience Olympia & Beyond (VCB)

4) Fire District #12

5) Library

6) Museum

7) Tenino Community Service Center

1) Chamber of Commerce: George Sharp reported the next Chamber meeting will be held next Wednesday at noon featuring Stephanie VonMoos from T90 Ranch who will update on the opening of the Ranch.

4) Fire District #12: John O'Callahan reported that Chris Gray and Joe Richie both have received the patriot's award for their involvement with helping veterans and guardsmen.

6) Museum: Jessica Reeves-Rush reported the Museum is open Fridays and Saturdays noon-4 pm. They are hoping to have a board meeting next week. She did a history talk at the High School this week and will be doing one at the Middle School next week.

7) Tenino Community Service Center: Jody Stolz reported they will hold a vaccination clinic at the Quarry House on Saturday the 15th, between the hours of 10 am - 2 pm, for children aged 5-11 years old only.

14. 1) ARCH Commission

2) Civil Service Commission

3) Façade Improvement Grant Review Committee

4) Finance Committee

5) Planning Commission

6) Public Safety Committee

1) ARCH Commission: George Sharp reported he would like to set up a meeting between Kayleen and Mayor Fournier to get the commission up and running for the year.

3) Façade Improvement Grant Review Committee: Linda Gotovac reported she is setting up a Saturday meeting to get things going.

15. 1) Chief of Police

2) Director of Public Works

3) City Planner/Building Official

4) City Attorney

5) Clerk/Treasurer

6) Mayor

1) Chief of Police: Mayor Fournier reported John Hutchings is no longer working for us and that the City has provided a letter of hire to a new Chief which is on the agenda.

2) Director of Public Works: PW Director Cannon reported they have been very busy lately with the flooding on Huston Street as well as Park & 4th Streets. They have had a multitude of check valves that have been failing and are hoping to have those fixed soon. They have changed the pre air filters at the WWTP. The septage receiving is going well, a little slow, but anticipate it getting busier during the summer months. He hopes to have the water report out next month as well as the 6 year street plan.

6) Mayor: Mayor Fournier reported he met with the commissioners on the Capital Improvement Fund budget and is hoping to get Tenino some funds for a possible playground equipment at the Ag Park.

16. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Community Investment Partnership (CIP)

3) Solid Waste Advisory Board

4) South Thurston Economic Development Initiative (STEDI)

5) TCOMM/911

6) Tenino School Board

7) Thurston Regional Planning Council (TRPC)

8) Transportation Policy Board

4) South Thurston Economic Development Initiative (STEDI): George Sharp reported the next meeting will be held 1/21/2022.

6) Tenino School Board: Councilmember Davidson reported the School District is proposing a tech and safety replacement levy for the 2/8/2022 Special Election. This is the Capital Levy for safety, security and the building maintenance continuance levy flow. This additional levy flow will begin in 2023 as there will be a gap in the fund receiving due to missing the deadline for the regular election for the year 2022.

PUBLIC COMMENTS 2

None

ANNOUNCEMENTS

Councilmember O'Callahan reported the new chair for the Fire Dept Board is now Everett as he has been promoted.

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Councilmember Klamn reported she was not sure about the protocol but she has been approached by several citizens regarding the City parking lot behind the Sandstone Mini Mall. PW Director Cannon responded stating that weather is the main reason it is not finished as he would like the lines painted prior to installing the curbs as they are not real easy to move. Councilmember O'Callahan asked about the orange fencing and the possibility of using it to block off the drain holes. Director Cannon agreed that would be a good idea, he thought the lines would have been completed by now.

Mayor Fournier asked if office staff could contact Superintendent Endicott to attend a meeting regarding the levy proposal.

ADJOURNMENT

Adjourned at 8:01 pm