

City Council Meeting
Tuesday, July 14, 2020

Minutes

WORK SESSION

Mayor Fournier called the Work Session to order at 7:15 pm.

PRESENT

Councilmember Linda Gotovac
Councilmember Dave Watterson
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Rachel Davidson

1. The Tenino Chamber of Commerce would like the City Council to consider accepting a donation in the form of services rendered. The services are the grading, leveling, and finishing with compacted gravel of the City's vacant lot behind the "Tenino Mini Mall."

The Chamber received an estimate from NL Enterprises, which was provided to the City Engineer who evaluated the work to be done and the price (\$3,485). The Engineer determined the description of work is adequate to the task and the price, well above the \$500 threshold, is "very reasonable," for 7,500 square feet.

Subsequently, K&K asphalt submitted a second estimate, for approximately 22,100 square feet, consisting of 2" of asphalt over compacted gravel for a total of \$44,115.00. At almost three times the area, this would equate to \$15,212 for a 7,500 sq ft area.

Councilmember Gotovac explained that the business community feels the parking lot behind the Tenino "Mini Mall" is in such a state of disrepair as to present a hazard to those who use it. The Tenino Chamber of Commerce requested two estimates, one that only involves a portion of the parking lot and uses crushed rock to effect the repairs, and a second one that involves the entire parking lot and uses hot mix asphalt to effect the repairs. The Chamber is considering which alternative is the most cost effective and will approach the City Council once they have decided on which option to pursue.

2. The Administration organized a "GoToMeeting" session to discuss possible changes to our COVID-19 Relief Grant Program that was conducted on Friday, July 3, 2020. The attendees included representatives from the City and the EDC. The goal was to evaluate:
 1. The effectiveness of the program. Is it having the desired effect? If not, what can we do to make it better.
 2. Can the program be made to apply to a wider cross section of the community? If so, how and should the City do it?

July 14, 2020

The committee did determine that the City could broaden the number of people eligible for the grant if we could come up with a way to quantify an appropriate grant amount for people who, while they did experience a significant loss of income, still do not fall at or below the Federal Poverty Guidelines.

The committee discussed whether the City could help more people if there were a way to remove the residency restrictions or remove the requirement that the financial situation were not a direct result of COVID-19. There was a great deal of discussion about both (residency and need not related to COVID-19), but no consensus on either. It was generally felt, however, that either of these two modifications would require a separate grant program to remain within State Constitutional and Attorney General guidelines.

Mayor Fournier informed the Council regarding the discussions had by the first COVID-19 Relief Grant Review Committee and asked the individual members for their input regarding the committee's findings. The Committee will meet again to consider the Council's input with a view toward making recommendations to improve the program.

3. Although the Legislature has recently approved the Governor's Proclamations relative to the conduct of Open Public Meetings, they declined to approve such extension to the term requested by the Governor.

Even if they had, since Thurston County is currently in Phase 3 of the Safe Start Washington plan, we could choose to hold in-person meetings provided we follow all the criteria in the Safe Start Washington Plan for conducting business in a Phase 3 environment (maintaining social distance, requiring face coverings, and no more than 50 people) despite the State Secretary of Health urging public agencies to remain closed to the public until Phase 5.

For planning purposes, therefore, the Administration wishes to engage the Council regarding their preferences for conducting Open Public Meetings whether in the absence of additional extensions or not.

This item not discussed due to time constraints.

CALL TO ORDER

Mayor Fournier called the Meeting to order at 7:30 pm.

PRESENT

Councilmember Linda Gotovac
Councilmember Dave Watterson
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Rachel Davidson

AGENDA APPROVAL

4. Agenda for the July 14, 2020, Regular Meeting of the Tenino City Council.

Recommended action: Move to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

APPROVAL OF MINUTES

5. Minutes of the June 23, 2020 Regular Meeting of the Tenino City Council

Recommended Action: Move to approve the minutes of the June 23, 2020 Regular Meeting of the Tenino City Council as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion Passes.

CONSENT CALENDAR

6. Payroll and other EFT's in the amount of \$20,403.04 and Claims Checks #29197 through #29229 in the amount of \$250,908.00 for a Grand Total of \$271,311.04

Motion to approve the vouchers as presented made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

7. Liquor & Cannabis Licenses: None

EXECUTIVE SESSION

None.

PRESENTATIONS

None

PUBLIC COMMENTS

Ms. Linda McKinnie, speaking in her capacity as the Branch Manager for the Tenino Branch, Timberland Regional Library, informed the Council of the Libraries operations since entering Phase III of the "Safe Start Washington" plan.

PUBLIC HEARING

8. Director Cannon has prepared his recommendations for this year's update to the Six-Year Street Plan.

July 14, 2020

His priorities of effort are:

1. Old Hwy 99 W
2. Ritter Street
3. McClellan Street
4. Park Avenue West
5. Old Military Road
6. Eureka Street
7. Morningside Drive

During this second Public Hearing of the proposed 2021-2026 Six-Year Street Plan, C/T Millard discussed the priorities assigned to the plan by Public Works Director Cannon. He also informed the Council that the City Engineer was preparing a grant application on behalf of the City to the Transportation Improvement Board in hopes of being awarded funding to act on the proposed plan, if adopted.

PROCLAMATIONS

Mayor Fournier introduced five proposed Proclamations he desired Council to join with him in signing on behalf of the City to extend the City's appreciation to Mr. Charles Lahaye, Ms. Zoli Browne, Mr. Randy Tresenriter & Baker's Towing, the Tenino Telephone Company, and Mr. Jed Haney & Ron and Christine Grantham for their donations to the City.

He also asked them to join him in proclaiming the month of September as "Childhood Cancer Awareness Month" in the City of Tenino.

9. Mr. Charles Lahaye donated \$5000.00 to the City's COVID-19 Relief Grant

Recommended action: Move to proclaim the City's appreciation to Mr. Charles Lahaye for his generous donation of \$5000.00 to the City of Tenino COVID-19 Relief Grant Program

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

10. Ms. Zoli Browne donated \$1000.00 to the City's COVID-19 Relief Grant

Recommended action: Move to proclaim the City's appreciation to Ms. Zoli Browne and the Zoliart Companies for the generous donation of \$1000.00 to the City of Tenino COVID-19 Relief Grant Program

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

11. Mr. Randy Tresenriter, Baker's Towing, assisted the City in relocating the trucks and chasis of Caboose X549 from the City's Public Works Shop to the railroad tracks in front of the Tenino Depot Museum.

Recommended action: Move to proclaim the City's appreciation to Mr. Randy Tresenriter and Baker's Towing for their gracious assistance to the City in furtherance of the Caboose Restoration Project.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

12. The Tenino Telephone Company assisted the City in relocating the trucks and chassis of Caboose X549 from the City's Public Works Shop to the railroad tracks in front of the Tenino Depot Museum.

Recommended action: Move to proclaim the City's appreciation to the Tenino Telephone Company for their gracious assistance to the City in furtherance of the Caboose Restoration Project.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

13. Mr. Jedidiah Haney and Ron & Christine Grantham have donated an American Flag to replace the deteriorated flag being flown by the Tenino Police Department.

Recommended action: Move to proclaim the City's appreciation to Mr. Jedidiah Haney and Ron & Christine Grantham for their generous donation of an American Flag.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

14. At the request of Ms. Jessica Beckstrand, a Childhood Cancer Awareness supporter, the Administration would like the City Council to consider proclaiming the month of September as "Childhood Cancer Awareness Month" in the City of Tenino.

Recommended action: Move to proclaim the month of September as "Childhood Cancer Awareness Month" in the City of Tenino.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

OLD BUSINESS

NEW BUSINESS

15. Conditions in the sludge basins at the Wastewater Treatment Plant have become critical. As a result of an unannounced visit by a member of the State Department of Ecology, we were made aware of the criticality of reducing the amount of sludge currently in our basins. While we were aware of the issue and have been researching a more cost effective way of sludge removal, the current environment has crippled our ability to proceed in a deliberate manner, resulting in a situation where, if we don't act quickly to reduce the accumulation, the City could be faced with an ecological situation that could result in substantial fines being assessed.

The Mayor, under the authority granted by RCW 39.04.280, has declared this situation an emergency and has waived the competitive bidding requirements for Public Works Contracts in order to expedite the removal of a sufficient quantity of accumulated biosolids to prevent an adverse ecological event and any accompanying fines or penalties. However, RCW 39.04.280 requires that the "governing body" of the agency making the declaration must make a finding of such an emergency and the finding must be entered in writing within two weeks following award of the contract. We would rather be proactive and ask for such a finding prior to award of the contract.

Recommended action: Move to find the existence of an emergency, as defined by RCW 39.04.280, for the purpose of waiving the bidding requirements relative to a contract for Public Works and to approve the Mayor signing a contract for the removal of biosolids in an amount not to exceed \$100,000.00 (+ applicable taxes, licenses, and fees).

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

RESOLUTIONS

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

16. After conducting two Public Hearings on the subject, Resolution 2020-03 would adopt Director Cannon's recommendations for the years 2020-2026 as the City's Six Year Street Plan.

Recommended action: Move to adopt Resolution 2020-03 as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

ORDINANCES

17. The first reading of Ordinance 913, Comcast Franchise Agreement, occurred during the Regular Tenino City Council Meeting on June 23, 2020. This Ordinance will adopt a revised Franchise Agreement between the City and Comcast Cable Company. Under the terms of this agreement, the requirements for insurance coverage acceptable to our Risk Pool was upgraded, as was the formula for assessment of Franchise Fees, and the requirement to provide free internet service to both the City and the Tenino School District was eliminated.

Recommended action: Move to approve as the second reading and to adopt Ordinance 913 as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

REPORTS

18. 1) Chamber of Commerce
2) Economic Development Council (EDC)
3) Experience Olympia & Beyond (VCB)
4) Fire District
5) Library. Ms. Linda McKinnie gave her report as part of Public Comment Period #1.
6) Museum. The Museum is open on weekends (Saturday & Sunday)
19. 1) ARCH Commission
2) Civil Service Commission. Met on Thursday, July 9, 2020. Chair Jones and Commissioner Lamb both informed the Administration that they intend to resign their positions effective December 31, 2020.
3) Planning Commission. Met on Wednesday, July 8, 2020. They will be going through the process of a Comprehensive Plan Change in the near future. Ms. Rachel Granrath, SCJ Alliance, briefed the Commission on the SMP Program Update funded by the
4) Facade Improvement Grant Review Committee
5) Finance Committee
6) Public Safety Committee
20. 1) Chief of Police. Chief Swain informed everyone that we would be recognizing Chief John Stines for the exemplary manner in which he filled-in for Chief Swain during his recovery. He reported that the entire Department is currently engaged in their continuing education

requirement to maintain POST certification. He also thanked Mr. Haney and the Granthams for their donation of a new flag.

2) Director of Public Works. Mayor Fournier recounted the activities of the Public Works Department for the past two weeks. He explained the “hanging basket” program and invited the Council to visit the Wastewater Treatment Plant to see the progress made on septage receiving.

3) City Planner / Building Official

4) City Attorney

5) Clerk/Treasurer. C/T Millard briefly explained his written report.

6) Mayor. Mayor Fournier explained his work with the media over the past two weeks and informed the Council of a conversation he had with Tenino School District Superintendent Joe Belmonte related to the School Resource Officer contract.

21. 1) Bucoda/Tenino Healthy Action Team (BTHAT). No more meetings this year.

2) Community Investment Partnership (CIP). Councilmember Watterson reported that the CIP did award almost \$2 million to various Thurston County agencies.

3) Solid Waste Advisory Board is still working on the Solid Waste Plan Update.

4) TCOMM/911

5) Tenino School Board. The School Board sent out two surveys seeking input in order to structure for attendance this fall. There was much discussion around the K-5 students because they are not “self-sufficient” in terms of distance learning, yet full attendance is problematic with respect to implementing CDC guidelines to prevent propagation of COVID-19. Fall sports program has been cancelled, but Tenino High School is still conducting “conditioning” for the Football program.

6) Thurston Regional Planning Council (TRPC). Councilmember Watterson reported TRPC voted on the updates to the Regional Transportation Plan.

7) South Thurston Economic Development Initiative (STEDI). Meets Friday.

8) Transportation Policy Board. Meets tomorrow morning.

PUBLIC COMMENTS 2

None.

ANNOUNCEMENTS

Councilmember O'Callahan announced that he had heard, at a Lacey City Council Meeting, that a new method of repairing roads involved a slurry, rather than chip sealing, in maintaining roads and streets at less cost and that lasted longer.

ADJOURNMENT

July 14, 2020

Mayor Fournier adjourned the meeting at 8:23pm