

**City Council Meeting
Tuesday, March 25, 2025**

Minutes

WORK SESSION

Mayor Watterson convened the work session at 6:30 pm with

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Jeff Eisel

1. Work Session Items and Agenda for 4/8/2025

Add Easement Termination Agreement to 4/8/25 meeting.

2. Judy Cryderman, Community donation

Judy Cryderman wishes to donate to the Dog Shelter build

CALL TO ORDER

Mayor Watterson convened the regular Council Meeting at 7:30 pm with

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Jeff Eisel

3. Flag Salute

AGENDA APPROVAL

4. Agenda Approval

Recommended Action: Motion to approve the 3/25/2025 agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan,
Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

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APPROVAL OF MINUTES

5. Approval of Minutes

Recommended Action: Motion to approve the 3/11/2025 minutes as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

CONSENT CALENDAR

6. Consent Calendar for March 12, 2025 through March 25, 2025 consisting of Payroll EFT's in the amount of \$37,338.49 and Claims Checks #330074 through #33101 and EFT's in the amount of \$87,145.08 for a Grand Total of \$124,483.57.

Liquor License Renewals: None

Recommended Action: Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

EXECUTIVE SESSION

None

PRESENTATIONS

None

PUBLIC COMMENTS

None

PUBLIC HEARING

None

PROCLAMATIONS

None

OLD BUSINESS

None

NEW BUSINESS

7. Planning Commission Appointment

Recommended Action: Move to approve the appointment of William Bennett II to position 3.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

8. Carol Solar-request to remove late fee

Recommended Action: Move to remove or deny the late fee due to hardships.

Motion made by Councilmember Gotovac to approve the removal of the late fee, Seconded by Councilmember O'Callahan.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

9. AUTHORIZATION FOR ENGINEERING SERVICES NO. 2025-001 CITY OF TENINO, WASHINGTON
BASEBALL FIELD DRAINAGE DESIGN SERVICES

Recommended Action: Move to approve the authorization for engineering svcs 2025-001.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

10. Late fee request to waive H. Jepsen

Recommended Action: Motion to remove or deny the late fee imposed.

Motion made by Councilmember O'Callahan to deny the request to remove the late fee, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

11. RCO Grant Agreement:

Recommended Action: Motion to approve Mayor Watterson to sign the RCO agreement.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

12. City Park Trail Maintenance Agreement:

Recommended Action: Motion to approve Mayor Watterson to sign the City Park Trail Maintenance Agreement.

Motion made by Councilmember Gotovac, Seconded by Councilmember O'Callahan.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

13. Tenino Farmers Market request. Use and block off Olympia Street and waive the Special Events Fee.

Recommended Action: Move to approve the use of Olympia St and waiver or deny the Special Events Fee.

Motion made by Councilmember O'Callahan to waive the Special Events Fee, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

RESOLUTIONS

14. Resolution 2025-03 Amending the Fee Schedule

Recommended Action: Move to approve Resolution 2025-03, amending the Fee Schedule as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

ORDINANCES

None

REPORTS

15. 12. Outside Agency

- 1) Chamber of Commerce
- 2) Economic Development Council (EDC)
- 3) South Thurston Economic Development Initiative (STEDI)
- 4) ARCH Commission 5) Experience Olympia & Beyond (VCB)
- 5) Timberland Regional Library

13. Committees/Commissions

- 1) Civil Service Commission
- 2) Finance Committee
- 3) Planning Commission
- 4) Public Safety Committee
- 5) Public Works Committee

14. Staff

- 1) Chief of Police
- 2) Director of Public Works
- 3) Code Enforcement/Building Inspector
- 4) PARC Specialist
- 5) Clerk/Treasurer
- 6) Mayor

15. Liaisons

- 1) Bucoda/Tenino Healthy Action Team (BTHAT)
- 2) Solid Waste Advisory Board
- 3) TCOMM/911
- 4) Tenino School Board
- 5) Thurston Regional Planning Council (TRPC)
- 6) Transportation Policy Board
- 7) Thurston County Commissioner's Office
- 8) Legislature

12. Outside Agency

5) Timberland Regional New Librarian reported they would like to have public works dump a garbage can outside as it would require extra time for the employees to do so. He also requested the City install a water fountain in the wall so travel bottles can be filled. They will begin closing for lunch between the hours of 1:30 pm to 2:00 pm.

14. Staff

- 1) Chief of Police: Mayor Watterson reported the Police Dept identified and arrested a suspect of the car tagging's in town.
- 2) Director of Public Works: Mayor Watterson reported they have been working on the ballfields getting ready for the reno.
- 3) Code Enforcement/Building Inspector: Mayor Watterson reported L.G. Nelson is retiring therefore, Brian will be taking over in the next 30 days, we will be modifying his contract during the next meeting.
- 6) Mayor: Mayor Watterson reported the City is close to getting the 2023 audit completed. The Food Bank Cold Storage grant is finalized. The VFW is holding a gold star family dinner in hopes of identifying additional family members that served in the area. He spoke at the last Chamber Meeting regarding happenings in the City. We have completed the heat pump contracts as well.

15. Liaisons

- 1) Bucoda/Tenino Healthy Action Team (BTHAT): Councilmember Eisel reported they will be hosting a medicine take back on 4/26/2025 from 10 am to 2 pm at the Tenino Police Dept.
- 8) Legislature: Councilmember Gotovac reported there are still some bills going through of interest, such as the Levy lid tax increasing property tax 30%.

PUBLIC COMMENTS 2

None

ANNOUNCEMENTS

Councilmember Eisel reported he toured the High School which was very interesting. They are doing some updating to the building which will be very nice. They are working through a tough budget like all of us. He met the student rep.

Councilmember Klamn reported a Middle School Math Teacher from the Rochester district has been awarded Teacher of the Year.

ADJOURNMENT

Mayor Watterson adjourned the meeting at 7:56 pm.