

City Council Meeting
Tuesday, June 23, 2020

Minutes

WORK SESSION

Mayor Fournier called the work session to order at 7:00 pm

PRESENT

Councilmember Linda Gotovac

Councilmember Dave Watterson

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Rachel Davidson

1. Retail Lockbox has proposed an amendment to our agreement under which all costs for the acceptance of credit/debit cards for the payment of utility accounts will be borne by Retail Lockbox

C/T Millard explained that Retail Lockbox has proposed a change to our existing agreement in order to amend the fee model to eliminate any costs to the City.

2. The Administration proposes the formation of a working group for the purpose of conducting an in-progress review of the City's COVID-19 Relief Grant Program.

Of concern is whether the program is meeting the needs of the community and, if not, what can be done to improve on that aspect. Another concern is the valuation of our scrip and whether the final disposition as written should be changed to include alternate disposition instructions to accommodate changing financial conditions.

The proposal includes the suggestion that the working group be composed of members of the City Government, the Tenino Chamber of Commerce, the Thurston Economic Development Council, Experience Olympia and Beyond, and the public.

Mayor Fournier explained his reasons for wanting to form a working group and outlined his concept for the composition and operation of the working group.

3. The Administration would like to engage the City Council on the current status and focus of the Tenino Planning Commission with a view toward opening a change window to update the City's Comprehensive Plan.

Up until very recently, the Tenino Planning Commission has been focused on educating the Commissioners about the Growth Management Act and related specialty topics to better prepare the Commission for deliberations centered around such a proposed change to the City's Comprehensive Plan.

The Administration has had conversations with the Chairman of the Commission, as well as with the contracted planner from SCJ Alliance, to begin considering a number of identified concerns with the current plan; the incorporation of possible zoning changes; possible changes to either the UGA, the City Limits, or both; and the addition of both an Economic Development Chapter and the incorporation of the ARCH Commission/Creative District.

Mayor Fournier explained why the City is considering opening a Comp Plan Change Window and asked for Council input regarding what issues, if any, the Council or any Councilmember would like the Planning Commission to consider when the window is opened.

4. Director Cannon has prepared his recommendations for this year's update to the Six-Year Street Plan.

Since Public Works Director Cannon was not in attendance, this item was skipped.

5. The Administration has been working a renewal of the Comcast Franchise Agreement for several months and have finally reached the point where the agreement is ready for adoption by ordinance.

The Risk Management Service Agency and City Attorney have been intimately involved with the negotiations and both are satisfied that the agreement not only meets all legal, insurance, and indemnity requirements, but is also in the best interests of the City.

C/T Millard explained why the City has negotiated a new Franchise Agreement with Comcast in order to provide the City Council a more complete understanding of the agreement prior to asking the Council to adopt Ordinance 913.

6. The state Liquor & Cannabis Board (LCB) recently change its rules regarding the serving of alcohol outdoors. The City has had several requests from Tenino merchants urging the City to amend our Municipal Code to allow for the designation of certain outdoor areas as areas where alcohol may be served.

In light of the number of merchants in our business community who, not only serve, but manufacture beer, wine, and spirits, the Administration recommends amending our Municipal Code to allow for the designation of outdoor areas where alcohol may be served, provided that the appropriate LCB rules are observed.

Mayor Fournier described the changes made by the LCB and put forth his reasons for considering a change to the Tenino Municipal Code to allow implementation of the new LCB rules within the City. The new rules allow for the designation of an outdoor service area where merchants can serve alcoholic beverages.

CALL TO ORDER

Mayor Fournier called the meeting to order at 7:30 pm

PRESENT

Councilmember Linda Gotovac
Councilmember Dave Watterson

June 23, 2020

Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Rachel Davidson

AGENDA APPROVAL

Agenda for the June 23, 2020, Regular Meeting of the Tenino City Council.

Recommended action: Move to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton to approve the agenda as presented.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

APPROVAL OF MINUTES

8. Minutes of the June 9, 2020 Regular Meeting of the Tenino City Council

Recommended Action: Move to approve the minutes of the June 9, 2020 Regular Meeting of the Tenino City Council as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton to approve the minutes of the June 9, 2020 meeting.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

CONSENT CALENDAR

9. Payroll EFT's in the amount of \$28,897.38 and Claims Checks #29169 through #29XXX in the amount of \$70,493.11 for a Grand Total of \$99,309.49 (Claims Checks #29170, #29174, and #29194 were voided because those payments were made by EFT)

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac to approve the consent calendar consisting of payroll EFT's in the amount of \$28,897.38 and Claims Checks #29169 through #29196 in the amount of \$70,493.11 for a Grand Total of \$99,309.49 (Claims Checks #29170, #29174, and #29194 were voided because those payments were made by EFT)

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

10. Business Licenses:

New Licenses: None

Renewals: Scotty B's

Recommended action: Move to approve the LCB applications as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac to approve the LCB renewal for Scotty B's.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

EXECUTIVE SESSION - None

PRESENTATIONS - None

PUBLIC COMMENTS

Linda McKinnie reported the Timberland Library will be open on Tuesdays and Saturdays from 1 pm to 5 pm for the public to come and get books.

PUBLIC HEARING

11. Director Cannon has prepared his recommendations for this year's update to the Six-Year Street Plan.

Mayor Fournier opened the public hearing for the Six-Year Street Plan at 7:37 pm. Clerk Treasurer Millard went over the plan with council and public. Hearing no comments from the public or council members the hearing was closed at 7:39 pm.

PROCLAMATIONS - None

OLD BUSINESS - None

NEW BUSINESS

12. Director Cannon has prepared his recommendations for this year's update to the Six-Year Street Plan.

Motion made by Councilmember Gotovac, Seconded by Councilmember O'Callahan to approve the Six-Year Street Plan as presented.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

13. The Administration has been working a renewal of the Comcast Franchise Agreement for several months and have finally reached the point where the agreement is ready for adoption by ordinance.

The Risk Management Service Agency and City Attorney have been intimately involved with the negotiations and both are satisfied that the agreement not only meets all legal, insurance, and indemnity requirements, but is also in the best interests of the City.

Motion made by Councilmember Watterson, Seconded by Councilmember Lawton to approve the Comcast Franchise Agreement as presented.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

RESOLUTIONS - None

ORDINANCES - None

REPORTS

14. 1) Chamber of Commerce
 - 2) Economic Development Council (EDC): Mayor Fournier reported on the ground breaking ceremony for the new Ag Park.
 - 3) Experience Olympia & Beyond (VCB)
 - 4) Fire District
 - 5) Library
 - 6) Museum
15. 1) ARCH Commission: Councilmember Gotovac reported they will be cleaning the area between The Vault and Scattercreek Winery on Saturday in order to display the Creative District information.
 - 2) Civil Service Commission
 - 3) Planning Commission: Mayor Fournier and C/T Millard reported they met on 6/10/2020 and had a presentation from Mr. Kevin Hansen, Thurston County Hydrogeologist, on the groundwater and geology of the Tenino area in order to further the Commission's understanding of the Planning Issues within the City's Urban Growth Area.
 - 4) Facade Improvement Grant Review Committee
 - 5) Finance Committee
 - 6) Public Safety Committee
16. 1) Chief of Police: Mayor Fournier reported the temporary contract with Chief Stines is almost up. The City will need to have Chief Swain complete an IME before being able to return to work. There has been some civil unrest, angst as well as increased anxiety with the on going issues of the protests. Public safety is the number one priority.

2) Director of Public Works

3) City Planner / Building Official

4) City Attorney

5) Clerk/Treasurer: C/T Millard reported he met with the PW Director Cannon and Mike Marshall our engineer at the WWTP mapping out the septage receiving area. Director Cannon will provide a rough diagram in order for the Engineer to draft a site plan of sorts. The engineer will come down and meet with the Mayor, Director, and C/T regarding plans in the City and what can be done.

6) Mayor

17. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Community Investment Partnership (CIP)

3) Solid Waste Advisory Board

4) TCOMM/911

5) Tenino School Board: Mayor Fournier and Councilmember Davidson discussed the recent graduation day activities for the High School and how important the School Resource Officer contract is to the ability of the City to support those types of events.

6) Thurston Regional Planning Council (TRPC)

7) South Thurston Economic Development Initiative (STEDI)

8) Transportation Policy Board

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

Mayor Fournier adjourned the meeting at 8:18 pm.