

City Council Meeting
Tuesday, December 12, 2023

Minutes

WORK SESSION

Mayor Pro Tem Gotovac convened the work session at 7:00 pm and having no business went right into reports with

PRESENT

Councilmember Linda Gotovac
Councilmember Elaine Klamn
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Rachel Davidson.

CALL TO ORDER

Mayor Pro Tem Gotovac convened the regular council meeting at 7:30 pm with

PRESENT

Councilmember Linda Gotovac
Councilmember Elaine Klamn
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Rachel Davidson

AGENDA APPROVAL

1. Agenda for the Regular Meeting of the 12/12/23.

Recommended Action: Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton,
Councilmember Davidson.

Motion carries 4/0.

APPROVAL OF MINUTES

2. Meeting Minutes for 11/28/2023

Recommended Action: Motion to approve 11/28/2023 meeting minutes as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Davidson.

December 12, 2023

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 4/0.

CONSENT CALENDAR

3. Consent Calendar consisting of November 29, 2023 through December 12, 2023

Payroll EFT's in the amount of \$110,435.28 and Checks #31947 through #31979 in the amount of \$279,109.53.

for a grand total of \$389,554.81

Liquor Cannabis License: none

Recommended Action: Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Klamn.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 4/0.

EXECUTIVE SESSION

4. Litigation

Recommended Action: Approve the settlement agreement.

Mayor Pro Tem Gotovac announced the council will adjourn into an executive session for approximately 5 minutes. At this time, they adjourned the regular meeting at 7:35 pm, resuming the regular council meeting at 7:40 pm.

Motion made by Councilmember O'Callahan to approve the settlement agreement with Russell Martin in the amount of \$4,050.00, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 4/0.

PRESENTATIONS

None

PUBLIC COMMENTS

None

PUBLIC HEARING

None

PROCLAMATIONS

None

OLD BUSINESS

5. EDC Contract

Recommended Action: Motion to approve contract.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 4/0.

NEW BUSINESS

6. ARTS WA Amendment

Recommended Action: Motion to approve ARTS Wa Amendment

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 4/0.

7. TIB Park Ave Award

Recommended Action: Motion to accept TIB Park Ave Award.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 4/0.

8. Amendment for City of Tenino and DIG for the North Building CM

Recommended Action: Motion to approve Amendment.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Davidson.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 4/0.

9. Award for Electrical Ag Park North Bldg.

Recommended Action: Motion to approve Award for Electrical Ag Park North Bldg.

Motion made by Councilmember O'Callahan to award the bid to Travers Electric, the lowest bidder, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 4/0.

10. Award for HVAC on Ag Park North Building.

Recommended Action: Motion to approve Award of HVAC to Ag Park North Building.

Motion made by Councilmember O'Callahan to award the bid to Elite Mechanical the lowest bidder, Seconded by Councilmember Davidson.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 4/0.

RESOLUTIONS

11. Resolution 2023-11

A Resolution of the City of Tenino Amending the Adopted 2024 Consolidated Fee Schedule

Recommended Action: Motion to pass Resolution 2023-11

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 4/0.

ORDINANCES

12. Ordinance 929 second reading and adoption of the 2024 budget.

Recommended action: Move to accept as the second reading and motion to adopt Ordinance 929 as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Davidson.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 4/0.

REPORTS

13. 1) Chamber of Commerce

- 2) Economic Development Council (EDC)
- 3) South Thurston Economic Development Initiative (STEDI)
- 4) ARCH Commission
- 5) Experience Olympia & Beyond (VCB)
- 6) South Thurston Fire
- 7) Library
- 8) Museum
- 9) Tenino Community Service Center

1) **Chamber of Commerce:** Next meeting will be 12/20/23.

7) **Library:** Linda reported they have a new phone number 360-539-3329. You can get the mobile app at trlco. The access hours have expanded. Thursday from 2-4 they have an adult craft program and Saturday will be for all ages from 2-4 for rock painting and a Pokiman game. The library will be partnering with the STCHS doing programs at the Quarry House.

8) **Museum:** C/T Scharber reported for Jessica that she will be hosting a photo op with Santa on Saturday at the Caboose.

14. 1) **Civil Service Commission**

- 2) Façade Improvement Grant Review Committee
- 3) Finance Committee
- 4) Planning Commission
- 5) Public Safety Committee

4) **Planning Commission:** Commissioner Watterson reported they are meeting on 12/13 regarding rezoning for the Ag Park. They will start working on the Comp Plan in 2024.

15. 1) **Chief of Police**

- 2) Director of Public Works
- 3) City Planner
- 4) Code Enforcement/Building Inspector
- 5) PARC Specialist
- 6) City Attorney
- 7) Clerk/Treasurer

8) Mayor

2) Director of Public Works: C/T Scharber reported they put out a press release on the work to be done on Park Ave W between 6th and Howard Streets.

3) City Planner: C/T Scharber reported the Park Ave E changes they are discussing. After tomorrow they will also have a vacancy to fill so please apply if interested. Dan Penrose has been working on the Ag Park bids.

7) Clerk/Treasurer: C/T Scharber reported she has been submitting the final paperwork for the grants and has received some monies back already. The cyber audit will begin on January 12, 2024.

16. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Legislature

4) Tenino School Board: Councilmember Davidson reported the band members held a fundraiser at the Eagles last week and did very well. The FFA group has done many fundraiser and were able to go shopping for families this last week. Congratulations to the 2 Junior cross country students who went to Kentucky and participated in the Junior Olympics, they did very well. And congratulations to the Parkside teachers who received certificates for their hard work..

PUBLIC COMMENTS 2

None

ANNOUNCEMENTS

None

ADJOURNMENT

Mayor Pro Tem Gotovac adjourned the meeting at 7:55 pm.