

**City Council Meeting**  
**Tuesday, February 26, 2019**

**Minutes**

**WORK SESSION**

Convened at 6:30 pm

1. The Association of Washington Cities has published this year's first "Legislative Bulletin," outlining a number of bills currently being considered by the Legislature, along with the AWC's recommendations for support or non-support.
2. The 2019 Council "Getaway" is scheduled for March 16, 2019. This item is continued from the January 26 regular meeting.
3. The Department of Commerce has announced workshops in preparation for this year's round of CDBG grants. The mayors of all the cities met with representatives from Thurston County regarding the distribution of this years' grant funds. The Administration would like to engage the Council regarding CBDG grant options and priorities.
4. The Port of Olympia has notified the City of the 2019 Small City Economic Development Fund (formerly, the Small Cities Grant Program) criteria.

Application deadline is March 14, 2019, and the Cities will present their proposals to the Board of Commissioners during their March 21, 2019 Work Session beginning at 2:30 pm.

The Administration seeks Council input regarding what project the City would seek to undertake this year.

Admin requests from Council to apply for \$10,000.00 for the bike plaza phase 2. Hearing nothing from Council, administration will continue with application as stated.

5. Ordinance 698, Creating and Adding Chapter 5.15 of the Tenino Municipal Code Relating to Parades and Special Events, was adopted on September 14, 2004, but was never codified.

Given that Special Events Permits serve a number of purposes, it is right that the City should address the issue of Special Events and Parades by adoption of a standard process. Also given that the Tenino Municipal Code has undergone a number of codification efforts since 2004, it will be easier, from an administrative perspective, to revoke Ordinance 698 and publish a similar ordinance that can be codified in accordance with our current numbering scheme.

6. Ordinance 897 would allow the use of WATV's on City Streets.
7. Councilmember Gotovac wishes to continue the discussion regarding the formation of a Creative District within the City of Tenino. Specifically, she hopes all Councilmembers have

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completed the survey sent out by Mr. George Sharp of the Economic Development Council.

### **CALL TO ORDER**

Convened at 7:30 pm

PRESENT

Mayor Fournier

Councilmember Linda Gotovac  
Councilmember Dave Watterson  
Councilmember John O'Callahan  
Councilmember Jason Lawton  
Councilmember Rachel Davidson

### **AGENDA APPROVAL**

Motion made by Councilmember O'Callahan, Seconded by Councilmember Watterson to approve the agenda as presented.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

### **APPROVAL OF MINUTES**

Minutes for 1/22/19.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac to approve the minutes.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

### 8. Minutes from the January 22, 2019 Regular Meeting

### **CONSENT CALENDAR**

Consent Calendar for 2/12/19

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Consent Calendar for 2/26/19

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Motion made by Councilmember O'Callahan, Seconded by Councilmember Watterson.  
Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan,  
Councilmember Lawton, Councilmember Davidson

9. Vouchers for the period February 13, 2019 through February 26, 2019.

**Recommended Action:** Move to approve payroll EFT's in the amount of \$23,111.29 and Claims Checks #28023 through #28047 in the amount of \$18,259.39, for a grand total of \$41,370.68.

10. New Applications: Raise for Rowyn (Special Occasion April 27, 2019)

Renewals: Casa Ramos

**Recommended Action:** Move to approve all liquor and cannabis licenses applications and renewals.

#### **EXECUTIVE SESSION - None**

#### **PRESENTATIONS**

11. Chief Robert Swain would like to present Tenino's two newest Reserve Police Officers and swear them in, and would to present Mr. Joe West and Officer Jonathan Meyer with certificates of appreciation, and recognize Officer Craig Klumper for his life-saving efforts.

Mayor Fournier swore in the new Reserve Officers Sturgeon and Johnson as well as Sgt. Sharp into his new position. Chief Swain presented a certificate of appreciation to Officer Craig Klumper for his life-saving assist call.

#### **PUBLIC COMMENTS**

No public comments

#### **PUBLIC HEARING - None**

#### **PROCLAMATIONS - None**

#### **OLD BUSINESS**

12. For the past two years, Mr. Doug Mah has facilitated the City's Strategic Planning Workshop, more commonly known as the "Council Getaway."

Mr. Mah's unique perspective, as a former Olympia Mayor, and his intimate familiarity with the City due to his previous work with our Mayor and Council to produce a workable Municipal Budget, in addition to the fact that he has facilitated the previous two sessions, makes him particularly well-suited to facilitate this year's event.

The Administration, therefore, requests approval to enter into a Consultant Agreement with Mr. Mah again this year.

**Recommended action:** Move to approve Mayor Fournier entering the agreement with Doug Mah and Associates to facilitate this year's Council Getaway on March 16, 2019.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac to approve Mayor Fournier to sign the contract with Mr. Doug Mah for the City's Strategic Planning Workshop.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

## **NEW BUSINESS**

13. During the January 22, 2019 Regular Meeting, Chief Swain informed Council that he would be seeking to replace all of the City's current inventory of pistols with more modern firearms.

He had Sergeant Sharp research a number of potential vendors and obtained the best price from "Keith's Sporting Goods" in Gresham, Oregon.

Chief Swain was under the impression the funds for this purchase were within the current budget under "small equipment," but was mistaken in that regard. The funds for this type of purchase are appropriately taken from funds appropriated to the Police Department's operations section, but should be represented by a single line entry in order that the "small equipment" line is left open for the myriad items consumed during police operations throughout the year. Alternatively, the "small equipment line" could be increased in an amount equal to this proposed transaction.

The Administration therefore, requests Council approve an additional amount, not to exceed \$3000.00, for the purchase of new firearms for the Tenino Police Department. Such funds exist in the form of non-obligated General Funds. If approved, this expenditure would result in a General Fund ending balance of \$73,877.00, rather than the currently projected \$76,877.00.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac to approve the transfer of funds in the amount of \$3000.00 from the general fund to the police fund.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

## **RESOLUTIONS - None**

## **ORDINANCES**

14. Ordinance 896 would:

- 1) Amend the Table of Uses to allow agricultural use of land currently zoned P/SP.
- 2) Amend the Tenino Municipal Code to allow for the vacation of a "Lot Combination," resulting in a "Lot Split."

During the first reading of the Ordinance, Councilmembers Gotovac and Watterson requested the Administration investigate the possibility of making the Lot Split procedure available to any succeeding owner in due course. The Ordinance, as written, would limit the availability to only the immediately succeeding owner to the owner who performed a Lot Combination. City Attorney Rick Hughes provided the attached input regarding the proposed change.

**Recommended Action:** Move to approve as the second reading and to adopt Ordinance 896, as currently written, with an effective date of March 1, 2019.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Watterson to accept this as the 2nd reading and adoption of Ordinance 896.

After discussion it was requested to send this to the Planning Commission for review and advice on this ordinance. Motion made by Councilmember Watterson, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

15. Ordinance 897 would allow the use of WATV's on City Streets.

**Recommended action:** Move to approve the first reading of Ordinance 897, authorizing the use of WATV's on the City Streets of Tenino.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Watterson to accept this as the first reading of Ordinance 897 authorizing the use of the WATV's on the City Streets of Tenino.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

## **PUBLIC COMMENTS 2**

No public comments

## **REPORTS**

Police Department: Chief Swain reported to Mayor and Council that the City of Toledo will partner with Tenino to run the Reserve Academy beginning April 2 with graduation being July 20th. The monies for this will be accepted in Tenino. The department is planning a National Night Out this summer for the community. He also stated the Traffic Safety Grant application ends the end of March and he will be applying for truck scales and will request a counter from the State.

Public Works: Mayor Fournier reported the public works department crew worked hard during the snow storm to keep the roads clear. They have also been working on a major clog with the sewer lines at the east end of Park St.

Clerk/Treasurer: C/T Millard supplied a written report and went over this with Council.

Mayor: Mayor Fournier stated he has been attending various meetings and talked a little about the Creative District.

16. 1) Chamber of Commerce
- 2) Economic Development Council (EDC)
- 3) Experience Olympia & Beyond (VCB)
- 4) Fire District
- 5) Library
- 6) Museum

Library: Next meeting to meet the new supervisor.

CIP: Councilmember Watterson reported on the monies available for the whole county. He advised the application process is due by April 4th.

TSB: Councilmember Davidson reported they met on Jan 28th with the discussion mainly on the budget and plans. The schools are getting some new programs which will be very beneficial for the students.

TRPC: Councilmember Watterson will be emailing the minutes to everyone.

17. 1) Civil Service Commission
- 2) Park Commission
- 3) Planning Commission
- 4) Facade Improvement Grant Review Committee
- 5) Finance Committee
- 6) Public Safety Committee

Civil Service Commission: Met on 2/14/19, no report provided.

18. 1) Chief of Police
- 2) Director of Public Works
- 3) City Planner / Building Official
- 4) City Attorney
- 5) Clerk/Treasurer
- 6) Mayor

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19. 1) Bucoda/Tenino Healthy Action Team (BTHAT)
- 2) Community Investment Partnership (CIP)
- 3) Solid Waste Advisory Board
- 4) TCOMM/911
- 5) Tenino School Board
- 6) Thurston Regional Planning Council (TRPC)
- 7) South Thurston Economic Development Initiative (STEDI)
- 7) Transportation Policy Board

**ANNOUNCEMENTS - None**

**ADJOURNMENT**

Adjourned at 8:58 pm.