

**City Council Meeting
Tuesday, July 23, 2019**

Minutes

WORK SESSION

Convened at 6:30 pm.

1. Councilmember Gotovac wishes to discuss the subject of fireworks with a view toward amending the Tenino Municipal Code.

After much discussion, the Council directed staff to prepare a proposed Ordinance that reduces the number of days during which fireworks may legally be discharged within the City Limits. The proposed ordinance will be discussed during the next work session and presented for a first reading during the business session.

2. Councilmember O'Callahan wishes to review the status of Library repairs/maintenance.
3. In preparation for this years Budget Development Process, Mayor Fournier would like to review the City's FIT tool products.

C/T Millard opened the discussion with a review of the FIT data currently available on the SAO web site and explained the areas of concern are due to the changes made in the City's account structure, but, when properly analyzed, the trends are in the right direction.

This discussion will continue next work session with a comparison of the final 2018 Budget Position with the current status of the 2019 Budget Position.

CALL TO ORDER

Mayor Fournier called the meeting at 7:30 pm.

PRESENT

Councilmember Linda Gotovac
Councilmember Dave Watterson
Councilmember John O'Callahan
Councilmember Rachel Davidson

ABSENT

Councilmember Jason Lawton

AGENDA APPROVAL

Agenda was amended to include the addition of a Proclamation making "The Town That Made Us" the City's Official Song.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Watterson.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Davidson

APPROVAL OF MINUTES

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Davidson

4. Minutes of the July 9, 2019 Regular City Council Meeting.

CONSENT CALENDAR

5. Payroll EFT's and checks #28390 through #38396 in the amount of \$45,833.24, and Claims Checks #28397 through #38426 in the amount of \$23,876.80, for a grand total of \$69,710.04.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Davidson

6. New Applications: None

Renewals: None

7. Councilmember Lawton asked to be excused due to a work conflict.

Recommended action: Move to excuse Councilmember Lawton from the July 23rd Regular City Council Meeting.

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Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Davidson

EXECUTIVE SESSION

PRESENTATIONS

8. Comes now Ms. Fay Bronson to request an adjustment to her utility account on the basis of abnormal water consumption. The attached document is the contents of an email outlining the basis for her request.

Recommended action: Since Ms. Bronson admits to no leak in her water system, move to deny Ms. Bronson's request as it would amount to a gift of public funds.

Ms. Bronson explained that she has kept records of her water meter readings for a number of years and has experienced unusual activity on several occasions. She explained that she was on-hand when the meter was replaced by members of the City's Public Works Department and was able to see the meter move when service was restored, leading to the discovery that there actually was a leak in the sprinkler system that required the sprinkler system shut off valve to be tightened with some force to completely stop the flow of water through the sprinkler system. She still maintains, however, that she is not responsible for the use of the amount of water reflected by the City's records.

This issue will be continued during the next City Council Meeting with a discussion concerning the observations from the Public Works crew.

9. After many months of searching, the Administration, in coordination with Planning Commission Chair Will Rutherford, has selected Mr. Alex Murray as the Administration's nomination as Planning Commissioner, Position 5 and wishes to present Mr. Murray to the City Council for Confirmation.

If confirmed, Mr. Murray would replace Commissioner Beckie Stevens in the number 5 position, which term expires in February, 2025.

While Mr. Murray was unable to attend this meeting, Mayor Fournier nevertheless asked the City Council to confirm his appointment to the Number 5 position on the Planning Commission.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Davidson

10. Mr. Joey Smione, Brightwire Networks, will present their proposal for Information Technology services.

Mr. Samione presented the Council with Brightwire's proposal to address the City's Managed Information Technology needs at a cost of \$2,385.00 per month (\$28,620.00 per year) and an initial \$3,500.00 Network Assessment and Client Onboarding fee. The yearly cost represents a 290% cost increase, although this is still about 1/3 the cost of a single IT employee.

Informational for Mayor and Council. Another presentation from a different company next council meeting, and the proposal will be compared during the August 27 regular meeting.

PUBLIC COMMENTS

Leslie Lamb 118 McArthur St N: He questioned who owned the sidewalks in the City, City or Business Owners? Mayor Fournier reminded him this is for public comments only. Why are businesses chaining merchandise to the front of the buildings it is hard enough to get through with a wheelchair. He does not agree with changing the fireworks ordinance.

PUBLIC HEARING

11. This is the second Public Hearing for the City of Tenino 2020 Capital Improvement Plan.

This Public Hearing is the result of input gathered from the first Public Hearing with the intent of finalizing those capital expenses intended to be included in the City's 2020 Municipal Budget. The purpose of this hearing is to ensure those items selected for inclusion in the 2020 Budget reflect the priorities of both the Administration and the City Council.

Mayor Fournier opened the public comment period at 8:06 pm. Hearing no public comments nor council comments the hearing was closed at 8:07 pm.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Watterson to accept this as the second reading and adoption of the 2020 Capital Improvement Plan.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Davidson

PROCLAMATIONS

Mayor Fournier proclaimed the Adam Craig song The Town that Made Us as the City's Official Song.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Davidson

OLD BUSINESS

12. The FIGR Committee has recommended the City install two benches on the west side of Olympia Street as per the Farmer's Market FIGR request under the condition that the City Council accepts the "in kind" contribution of the Farmer's Market as adequate (keeping the streets swept during the operation of the Farmer's Market) and expressly authorizing the excess of \$600 under the terms of the Grant.

Recommended action: Move to approve the FIGR Committee's recommendation as written.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Watterson.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan,
Councilmember Davidson

NEW BUSINESS

RESOLUTIONS

ORDINANCES

13. Ordinance 904 would amend the Tenino Municipal Code to add Chapter 2.70, Arts, Recreation, Culture, and History (ARCH) Commission.

Recommended Action: Move to accept as the second reading and adopt Ordinance 904.

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Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan,
Councilmember Davidson

REPORTS

14. 1) Chamber of Commerce
- 2) Economic Development Council (EDC)
- 3) Experience Olympia & Beyond (VCB)
- 4) Fire District
- 5) Library
- 6) Museum
- 1) Chamber of Commerce
- 2) Economic Development Council (EDC)

3) Experience Olympia & Beyond (VCB): The VCB along with the Adam Craig Foundation and Chamber of Commerce have hired a multi media company to put together a video of the events happening this weekend. They will be having a drone taking pictures.

4) Fire District

5) Library: Nicole provided a written report to the Mayor and Council.

6) Museum: They are gearing up for the weekend with free entertainment for the public.

15. 1) Civil Service Commission

2) Park Commission

3) Planning Commission

4) Facade Improvement Grant Review Committee

5) Finance Committee

6) Public Safety Committee

1) Civil Service Commission: Commissioner Lamb reported they have received 3 applications for the open position and Chairman Jones has spoken to all applicants and will be bringing forth a recommendation.

2) Park Commission

3) Planning Commission

4) Facade Improvement Grant Review Committee

5) Finance Committee

6) Public Safety Committee

16. 1) Chief of Police

2) Director of Public Works

3) City Planner / Building Official

4) City Attorney

5) Clerk/Treasurer

6) Mayor

1) Chief of Police: Reported his patrol car is in need of some major repairs and it may be more cost effective to purchase a new one. He will contact TCSO to see what they may have. The Reserve Academy Graduation will be held Thursday at 6:00 pm at The Vault. He briefed Council on the shooting on Huston Street.

2) Director of Public Works: Reports his crew is busy with OTD.

3) City Planner / Building Official

4) City Attorney

5) Clerk/Treasurer: Provided a written report and informed the Council that the PARC Foundation of Thurston County reimbursed the City \$2400 for the "No Child Left Inside" program.

6) Mayor: Stated he has been busy with questions, regarding the Nancy Moyer case.

17. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Community Investment Partnership (CIP)

3) Solid Waste Advisory Board

4) TCOMM/911

5) Tenino School Board

6) Thurston Regional Planning Council (TRPC)

7) South Thurston Economic Development Initiative (STEDI)

7) Transportation Policy Board

1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Community Investment Partnership (CIP): United Way has been a partner with CIP and they are going to discontinue this. The homeless census count this year went down, however the unsheltered homeless count increased. The amount of homeless children increased.

3) Solid Waste Advisory Board: They have been working on their Comp Plan for the State.

4) TCOMM/911: A letter from the Director is attached.

5) Tenino School Board

6) Thurston Regional Planning Council (TRPC): They have completed their 2 year comp plan.

7) South Thurston Economic Development Initiative (STEDI): C/T Millard read a report on the state of the City. A report is attached from TRPC regarding the meeting..

7) Transportation Policy Board

PUBLIC COMMENTS 2

None

ADJOURNMENT

July 23, 2019

Adjourned at 8:35 pm

July 23, 2019