

**City Council Meeting
Tuesday, December 14, 2021**

Minutes

WORK SESSION

Mayor Fournier convened the work session at 7:00 pm with

PRESENT

Councilmember Linda Gotovac

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Elaine Klamn

ABSENT

Councilmember Rachel Davidson

Mayor and Council went over the budget, hearing no comments, continued with reports.

CALL TO ORDER

Mayor Fournier convened the regular Council Meeting of 12/14/2021 to order at 7:30 pm with

PRESENT

Councilmember Linda Gotovac

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Elaine Klamn

ABSENT

Councilmember Rachel Davidson

AGENDA APPROVAL

1. Agenda for the Regular Meeting of the 12/14/21.

Recommended Action: Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton,
Councilmember Klamn.

Motion passes 4/0.

December 14, 2021

APPROVAL OF MINUTES

2. Meeting Minutes for 11/23/2021

Recommended Action: Motion to approve 11/23/2021 meeting minutes as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Klamn.

Motion passes 4/0.

CONSENT CALENDAR

3. Consent Calendar consisting of November 24, 2021 through December 14, 2021:

Payroll EFT's in the amount of \$26,100.02

Claims Checks #30258 through #30291 and EFT's in the amount of \$66,465.22

for a grand total of \$92,565.24

Liquor Cannabis License: none

Recommended Action: Move to approve the consent calendar as presented as well as Council Member Davidsons absence.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Klamn.

Motion passes 4/0.

EXECUTIVE SESSION

None

PRESENTATIONS

None

PUBLIC COMMENTS

None

PUBLIC HEARING

None

PROCLAMATIONS

None

OLD BUSINESS

None

NEW BUSINESS

4. After review of 2021 budget we have found some excess funds that were not used. We are hoping to use these funds to update office furniture for City Hall. The current furniture is not functional and very outdated. Attached is the budget position showing funds.

Recommended Action: Discuss use of excess funds, approve use of funds for City Hall office furniture update.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Klamn.

Motion passes 4/0.

5. Tenino Food Bank Lease

Recommended Action: Review and approve Lease Agreement for Tenino Food Bank.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Klamn.

Motion passes 4/0.

6. Review Planning Commission Application from Dave Watterson

Recommended Action: Review and motion to Confirm Dave Watterson as City of Tenino Planning Commission Position #1.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Klamn.

Motion passes 4/0.

7. Old PW Building Lease

Recommended Action: Review lease and motion to approve Thoren Electric lease on half of PW Old building.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Klamn.

Motion passes 4/0.

8. EDC Contract

Recommended Action: Review and motion to approve EDC Contract as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Klamn.

Motion passes 4/0.

RESOLUTIONS

9. Resolution 2021-08 Surplus police vehicles.

Recommended Action: Review and motion to approve Resolution 2021-08

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Klamn.

Motion passes 4/0.

10. Resolution 2021-09 LGIP

Recommended Action: Review and motion to approve Resolution 2021-09

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Klamn.

Motion passes 4/0.

11. Resolution 2021-10 Consolidated Fee Schedule.

Recommended Action: Review and motion to approve Resolution 2021-10

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Klamn.

Motion passes.4/0.

ORDINANCES

12. Ordinance 919

Recommended Action: Motion to approve first reading of Ordinance 919.

Motion made by Councilmember Lawton, Seconded by Councilmember Gotovac. approve this as the first reading of Ordinance 919 Home Fund Tax.

Voting Yea: Councilmember Gotovac, Councilmember Lawton

Voting Nay: Councilmember O'Callahan, Councilmember Klamn.

Motion ties at 2/2.

Mayor Fournier voted Yea breaking the tie.

Motion passes 3/2.

13. Ordinance 921 Second Reading and Adoption.

Recommended Action: Motion to approve as a second reading and adoption.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac to approve this as the 2nd reading and adoption of the 2021 Budget Amendment.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Klamn.

Motion passes 4/0.

14. Ordinance 922

Recommended Action: Motion to approve second reading and adoption of Ordinance 922.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac to approve this as the 2nd reading and adoption of Ordinance 922 - 2022 Budget.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Klamn.

Motion passes 4/0.

REPORTS

15. 1) Chamber of Commerce

2) Economic Development Council (EDC)

3) Experience Olympia & Beyond (VCB)

4) Fire District #12

5) Library

6) Museum

7) Tenino Community Service Center

1) Chamber of Commerce: George Sharp thanked the public works and police department for helping the 2021 Christmas Tree Lighting a success. The next Chamber meeting will be 12/15

beginning at noon at the Kodiak Room where they will be hosting the Hedden Family with a video by Barbara Hedden. The Chamber is also holding a decoration contest until the 12/31/21.

2) Economic Development Council (EDC): The Board meeting is being held this evening.

5) Library: Librarian Linda reported they have Launch Pads available for rent. She also reported that beginning 1/4/22 the new hours will be Tuesday thru Saturday 10 am to 5 pm.

7) Tenino Community Service Center: Jody reported they are starting a new food program next year with the EDC Ag Dept providing fresh vegis/fruits for the community. The Food Bank will be closed next week for the holiday.

16. 1) ARCH Commission

2) Civil Service Commission

3) Façade Improvement Grant Review Committee

4) Finance Committee

5) Planning Commission

6) Public Safety Committee

1) ARCH Commission: George Sharp reported they will have 5 new members for next year and will hold a meeting in early January 2022.

17. 1) Chief of Police

2) Director of Public Works

3) City Planner/Building Official

4) City Attorney

5) Clerk/Treasurer

6) Mayor

1) Chief of Police: Mayor Fournier reported Chief Hutchings is attending a Lyon's Club holiday dinner tonight. The hiring process is going along great.

3) City Planner/Building Official: Rene reported the permit was for the signage of the new gas station Kiosk has been approved and issued. He also reported the abandoned vehicle on Ritter Street has been moved.

5) Clerk/Treasurer: C/T Canup reported the Budget is complete for 2022. The City Hall reno looks amazing. Thank you to my staff for their assistance with the budget.

6) Mayor: Mayor Fournier attended the EDC expo. He has been helping with the budget and following the CH renovation. He had a meeting with the Auditor regarding 2 ongoing investigations. He attended the Chamber's Christmas Tree lighting. He has met with TC Park's regarding continuing the bike trail to Bucoda.

18. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Community Investment Partnership (CIP)

3) Solid Waste Advisory Board

4) South Thurston Economic Development Initiative (STEDI)

5) TCOMM/911

6) Tenino School Board

7) Thurston Regional Planning Council (TRPC)

8) Transportation Policy Board

1) Bucoda/Tenino Healthy Action Team (BTHAT): Councilmember Lawton reported they have a survey on their facebook account and invited everyone to please complete.

4) South Thurston Economic Development Initiative (STEDI): The meeting will be held at the Sandstone on Friday between 8 and 9 am.

8) Transportation Policy Board: They discussed the purchasing of electric vehicles on the government side.

PUBLIC COMMENTS 2

Dave Watterson: Dave stated he is eager and happy to be joining the Planning Commission, he has been thinking about applying for some time now. Thank you Council for approving the application.

ANNOUNCEMENTS

Merry Christmas and Happy New Year.

Council Meeting 12/28/2021: Due to lack of business Council motioned to cancel the meeting on 12/28/21.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Klamn.

Motion passes 4/0.

ADJOURNMENT

Mayor Fournier adjourned the meeting at 8:10 pm.