

City Council Meeting
Tuesday, October 22, 2019

Minutes

WORK SESSION

Mayor Fournier brought the session or order at 6:30 p.m.

PRESENT

Councilmember Linda Gotovac
Councilmember Dave Watterson
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Rachel Davidson

Mayor Fournier adjourned the session at 7:26 p.m.

1. Legislative Priorities.

The Association of Washington Cities has published its 2020 Legislative Priorities.

<https://wacities.org/advocacy/City-Legislative-Priorities>

Councilmember O'Callahan wishes that the AWC would advocate for road monies for smaller cities in rural areas.

2. Council/Staff Relationships.

The Administration wishes to have a conversation about the relationships between the City Council and the City Staff.

Mayor Fournier requests that, because the City is staffed by people who are eager to serve, Councilmembers consider discussing issues involving the use of time only with Department Heads to ensure the interests of the Councilmembers are integrated with that Department's work plan.

3. Public Comment Policy

This item is a continuation of the discussion began at the September 24, 2019, regular City Council Meeting. The issue is determining the best method for the City of Tenino to manage the Public Comment period of the City Council Agenda and the best method for agenda management.

The Council vigorously debated this subject in an effort to balance the belief that the Public should have the ability to speak about whatever topic they so choose, and the need to have an efficient process to facilitate the conduct of Public Business.

The result of the discussion was an agreement by all that the ability to speak on any topic is not not only important, but deserving of answer. Because the very nature of an impromptu decision

is not an appropriate topic for the Business Meeting, all members of the Council and the Administration agreed therefore, that the appropriate place for a "back and forth" type discussion is the Work Session.

Accordingly, the Work Session should include a Public Comment period at the very beginning. Members of the Public may speak on any topic they wish, subject only to a 3-minute time limit. If there are several members of the Public who wish to speak on the same topic, they must select a Representative from amongst themselves to speak for the group; no repetitive comments will be allowed. No "action" will be taken during the Work Session. The Presiding Officer shall, based on the remaining Work Session Agenda, determine the maximum time to be allowed for the entire Public Comment period.

However, the current policy shall remain in effect for the Business Meeting: There will be two Public Comment Periods: one near the beginning of the meeting, and one near the end. Any member of the Public may make comments, but any comments must relate to an item already on the Agenda (the only exception being a request to be added to a future meeting's agenda.) Comments will be limited to 3 minutes. Repetitive comments are not allowed. The Council, nor any individual member, will do more than acknowledge the speaker's comments

Mayor Fournier directed C/T Millard to Make the above changes in the current policy. Once published, it was further agreed that the new policy be advertised quarterly to ensure understanding of the policy by all members of the Public.

4. Water Meters.

This item is a continuation of the discussion which began at the September 24, 2019, regular City Council Meeting. The issue is to inform the City Council about what is happening with the City's water meters and possible solutions.

Tabled until November 12, 2019.

5. Revenue Discussion.

The Administration would like to review the revenue projections for 2020. The attached 5-Year Comparison Spreadsheet will be used to facilitate the discussion.

C/T Millard outlined the methodology used to develop the proposed revenue amounts for the 2020 Budget. The 5-Year Comparison Spreadsheet (in name only; in reality it is a 4-year comparison). The default computation averages the amounts received for the years 2016, 2017, 2018, and the higher of either the actual or budget amount for 2019. Unless there is a comment in the "Notes" column, the figures are the result of the application of the formula. Any remark in the Notes column explains the method used to arrive at the figure indicated. C/T Millard asked that the Council review the worksheet and challenge any item they think inappropriate.

Mayor Fournier then led a discussion consisting of such challenges. The Administration will take the resulting notes back for further analysis and revision where appropriate. The next Work Session topic will be expenditures.

Since there was ample time for additional discussion, Mayor Fournier opened the floor to Public Comment and the following members of the Public offered their comments:

Ms. Sharon Prince, Friends of Rocky Prairie, offered comments in opposition to the rezoning of property within Thurston County for the purpose of commercial development o the old "Powder Works" near Maytown, for ecological reasons.

Mr. Jack Stattmeyer, Friends of Rocky Prairie, offered comments in opposition to the development of the property described above for warehouse purposes focusing on the damage that would be caused by the increased truck traffic associated with warehousing. He also talked about the jobs that would, or would not, be created.

Ms. Vickie Damero, of Tenino, offered comments in opposition to any proposed increase to vehicle license fees within the Tenino City Limits.

CALL TO ORDER

Mayor Fournier called the meeting to order at 7:30 p.m.

PRESENT

Councilmember Linda Gotovac
Councilmember Dave Watterson
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Rachel Davidson

AGENDA APPROVAL

Motion to approve agenda as written.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

APPROVAL OF MINUTES

6. Minutes of the September 24, 2019 regular meeting of the Tenino City Council.

Recommended action: Move to approve the minutes of the September 24, 2019 regular meeting of the Tenino City Council as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

7. Minutes of the October 15, 2019, Special City Council Meeting.

Recommended action: Move to approve the minutes of the October 15, 2019, Special City Council Meeting as presented.

Motion made by Councilmember Gotovac, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

CONSENT CALENDAR

Motion to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

8. Vouchers.

October 9 through October 22, 2019: EFT's in the amount of \$36,446.21 and Claims Checks #28625 through #28656 in the amount of \$35,699.63, for a grand total of \$72,145.84

9. Liquor & Cannabis License Applications: None

Renewals: None

EXECUTIVE SESSION

None.

PRESENTATIONS

None.

PUBLIC COMMENTS

Mr. Frank Hicks, Commander of Tenino VFW Post 7858, requested the VFW be placed on a future Meeting Agenda to Discuss their concept for an Honor Roll Memorial.

PUBLIC HEARING

10. Proposed Ad Valorem Tax Levy.

1st Public Hearing regarding the proposed 2020 Ad Valorem Tax Levy

Mayor Fournier opened the Public Hearing at 7:43 pm and informed the Council and members of the public of the Public Hearing Process.

C/T Millard explained process used to develop the proposed Ad Valorem Tax Lev and of the uncertain nature of the process at this point in time. The County Assessor does not have all information required to complete the process and some information will not physically be available until after the November 5, 2019, election. Fire District #12 has proposed a Levy Lid Lift that, if passed by the voters, would reduce the amount the City is able to levy by a like amount. From the City's perspective, then, the worst case scenario Ad Valorem Tax levy would be if the Levy Lid Lift were to pass and the best case scenario would be the Levy Lid Lift did not pass. In the best case, the City would levy approximately \$2.03 for every \$1000.00 of assessed value and this would amount to approximately \$266,597. In the worst case, the City would levy approximately \$1.75 for each \$1000.00 of assed value and this would amount to approximately \$229,824.

No public comment was received.

The Council held discussions related to the fact that the "worst case" scenario is offset by the fact that the City no longer is contractually bound to pay the District for services rendered which effectively negates the impact of the lower levy amount.

Mayor Fournier concluded the Public Hearing at 7:58 p.m.

PROCLAMATIONS

None.

OLD BUSINESS

11. Mr. Doug Mah requests we settle on a date for the 2020 Strategic Visioning Session and recommends the following dates:

March 7, 2020

March 14, 2010

April 4, 2020

After much discussion, none of the proposed dates work for everyone on the Council.

The Administration will seek new dates from Mr. Mah.

12. Gibbs & Olsen has proposed a Scope of Work to address the engineering aspect of the Quarry Pool Renovation.

Recommended Action: Move to authorize Mayor Fournier to authorize the Engineer to proceed.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes.

NEW BUSINESS

None.

RESOLUTIONS

None.

ORDINANCES

None.

REPORTS

13. Outside Agencies

- 1) Chamber of Commerce. Councilmember Gotovac announced the date of the next Chamber Auction (December 6) to be held at the Tenino Eagles Lodge.
- 2) Economic Development Council (EDC)
- 3) Experience Olympia & Beyond (VCB)
- 4) Fire District
- 5) Library
- 6) Museum. Mr. Loren Ackerman, for the Tenino Depot Museum, announced that the Museum will resume the practice of submitting a written report to be shared at City Council Meetings.

14. Commissions & Committees

- 1) Civil Service Commission. C/T Millard, as the Acting Secretary of the Civil Service Commission, briefed the Council on the results of the October 8 Civil Service Commission Meeting: Ms. Samantha Garcia was added to the City's standing list of personnel eligible for lateral hire by the Tenino Police Department and it was determined that an administrative error in 2007 is the root of the the Civil Service Rules issue we have been having. It was discovered that Ordinance 730, adopted on March 6, 2007, was modified by Ordinance 759, adopted on April 11, 2009. It appears that Ordinance 759 was adopted with the sole intent of modifying the first two sections of Chapter 2.68 (Civil Service Commission), it was discovered that the City's previous Code Publishers removed the remaining 12 sections due to a clerical error. This caused it to appear as though Tenino's Civil Service Rules consisted of only two sections, which were inadequate to the task of governing the activities of the Civil Service Commission. The current Code Publishers have agreed to revive the 12 sections erroneously removed, restoring the Code's ability to adequately govern the activities of the Civil Service Commission.
- 2) Park Commission
- 3) Planning Commission
- 4) Facade Improvement Grant Review Committee

- 5) Finance Committee
- 6) Public Safety Committee

15. Staff.

- 1) Chief of Police. Chief Swain reported on the activities of the Department including: Onboarding of Officer's Thornburg and Garcia; status of training; grant requests; movement of the radar-operated speed limit sign; approaching the County about emplacing higher-visibility warning signs at a greater distance to the approach of the RR Bridge across Old Hwy 99 just north of Offut Lake Road SE; the socializing of the Emergency Management Plan with Tenino School District; the possibility of becoming part of a Joint Task Force (along with Lacey, Tumwater, Yelm, and TCSO); and the need to speak with several of the Councilmembers as individuals as part of an ongoing investigation the Department is conducting.
- 2) Director of Public Works
- 3) City Planner / Building Official
- 4) City Attorney
- 5) Clerk/Treasurer
- 6) Mayor. Mayor Fournier related his attendance at a meeting with the EDC that included: Mr. Perry Shea, Mr. Michael Cade and Mr. Aslan Meade from the EDC; and Councilmember Gotovac, Mayor Fournier, and C/T Millard. The meeting was designed to ensure there has been no divergence of interests or priorities and to ensure we are acting in a concerted manner as we move into the next phase of the development of the SW Washington Agriculture and Innovation Center. Two major points of the discussion were to 1) Emphasize the scope of the project: while it may be physically located within the Tenino City Limits, it is a regional project that is intended to be integrated with other regional projects involving multiple stakeholders, perhaps even including stakeholders in Oregon; and 2) Innovation is the touchstone of the project; this project is not just another "business park." This project is future-focused and envisions a campus-like atmosphere with an inquisitive culture and business-like ethos. By integrating the latest technology (WSU) with "best practices" (Centralia College), "value added" food producers will be able to display, process, sample, share, and sell locally grown, locally processed, agricultural products with the intent of these products being distributed locally. This project is based on, and is being informed by the progress of, the Northwest Agriculture and Business Center in Mount Vernon, Washington; the vision is a network of such centers reducing the need for long-haul transportation and increased use of "green" technologies.

16. Liaisons.

- 1) Bucoda/Tenino Healthy Action Team (BTHAT)
- 2) Community Investment Partnership (CIP)
- 3) Solid Waste Advisory Board

- 4) TCOMM/911. Mayor Fournier reminded everyone we are working two separate Resolutions for action by TCOMM.
- 5) Tenino School Board
- 6) Thurston Regional Planning Council (TRPC)
- 7) South Thurston Economic Development Initiative (STEDI)
- 7) Transportation Policy Board. Councilmember O'Calahan announced the progress of the "rolling" 5-yr plan

PUBLIC COMMENTS 2

ANNOUNCEMENTS:

Councilmember O'Callahan wanted everyone to know that he is organizing a new annual BBQ to coincide with the yearly National Night Out honoring First Responder and will no longer be sponsoring the annual "First Responder's Potluck". He also reminded everyone that the next meeting of the Emergency Management Council is on December 9.

ADJOURNMENT

Mayor Fournier adjourned the meeting at 8:24 pm.