

# City of Tenino

149 Hodgen Street South  
Tenino, WA 98589

**City Council Meeting**  
**Tuesday, July 09, 2019 at 7:30 PM**

## **Agenda**

### **WORK SESSION**

1. The EDC wishes to have a discussion centered around the operation of the Southwest Washington Agriculture and Innovation Park.

As the initial master planning efforts come to a close and construction of the first building is within easy view, the next significant challenge to be overcome is deciding upon the best form of governance structure. The EDC is, therefore, pulling together a Green Ribbon Panel to approach the issue in a collaborative manner.

2. During the June 25, 2019, regular City Council Meeting, Councilmember O'Callahan indicated he wished to discuss the subject of Library repairs more fully during the July 9 Work Session.

### **CALL TO ORDER**

### **AGENDA APPROVAL**

### **APPROVAL OF MINUTES**

3. **Recommended action:** Move to approve the June 25th Council Meeting Minutes as written.

### **CONSENT CALENDAR**

4. Payroll EFT's in the amount of \$34,422.35; Claims checks #28351 through #28389 in the amount of \$111,808.91 for a grand total of \$146,231.26.
5. New Applications: None

Renewals: None

### **EXECUTIVE SESSION**

### **PRESENTATIONS**

6. Mr. Peter King, AWC CEO, will present Mayor Fournier with the AWC Certificate of Advanced Municipal Leadership
7. Mr. I.V. Reeves, KeyBank, will present the Council with a donation of land.
8. Ms. Whitney Holmes, SCJ Alliance, and Mr. Paul Brewster, TRPC, will present the results of the Yelm-Tenino Trail Feasibility Study.

## **PROCLAMATIONS**

### **PUBLIC HEARING**

9. RCW 36.70.070 (Comprehensive Plans - Mandatory Elements) requires the City to have a Capital Facilities Plan that is part of its Comprehensive Plan. Chapter 5, Capital Facilities, to Tenino's Comprehensive Plan satisfies the statutory requirement.

The attached extracts from the 2016-2036 Comprehensive Plan show the projects projected out to 2031. A brief overview of project status is as follows:

New Library Flooring, new patrol cars, and the septage receiving feasibility study have all been accomplished. Virtually no projects related to streets, roads, sidewalks, and bridges have been accomplished. Some projects were accomplished earlier than planned (the Quarry House roof, for example); and some projects have been subsumed by larger projects (City Hall Renovation, for example, will see carpet replacement, roof replacement, and communications upgrades as part of that project).

For this Public Hearing, the goal is to receive input from the Public, the Council, and the Administration in hopes of coming to a consensus regarding which projects should be included in the 2020 budget. The 2nd Public Hearing will cover which projects will actually be included in the 2020 budget, along with their funding source(s).

### **OLD BUSINESS**

10. The current contract for the operation of the City's Wastewater Treatment Plant is currently being treated as a "month to month" contract because the term as written into the contract has expired.

Both the vendor and the City desire to renew the contract for a longer term and including the proposed cost adjustment, which the Administration considers reasonable.

The City Attorney has posed a number of questions for the vendor to consider, but in general, approves of the agreement.

**Recommended action:** Move to authorize Mayor Fournier to enter into the agreement provided the Administration is satisfied with the responses to the City Attorney's concerns.

11. As the very first step in the process of renovating City Hall, Gibbs & Olson has requested an amendment to the Scope of Work currently in place for the project to allow for the initial planning effort and preparation of the "road map" for the remainder of the renovation process.

The City Attorney has asked that we coordinate with G&O to ensure they and the City understand what deliverables (rough plans, suggested budget allocations) shall result from this modification and to include assistance with any bid-related documents not in the underlying contract.

**Recommended action:** Move to authorize Mayor Fournier to enter into the modification, provided the Administration is satisfied with G&O's responses to the City Attorney's concerns.

12. As the City continues to pursue certification of the proposed Creative District, the Administration proposes to satisfy the organizational requirement for oversight by amending the Tenino Municipal Code to add Chapter 2.70, Arts, Recreation, Culture, and History (ARCH) Commission. Proposed Ordinance 904 would accomplish this intent.

**Recommended Action:** Move to accept as the first reading, Ordinance 904.

## **NEW BUSINESS**

### **RESOLUTIONS**

13. Proposed Resolution 2018-04 would amend Resolution 2018-01 by replacing the current Creative District Map with a newer, updated version, and adding the initial Creative District Budget.

**Recommended Action:** Move to adopt Resolution 2018-04 amending Resolution 2018-01 to update the Creative District Map and add the initial Creative District Budget.

### **ORDINANCES**

### **REPORTS**

14. 1) Chamber of Commerce
- 2) Economic Development Council (EDC)
- 3) Experience Olympia & Beyond (VCB)
- 4) Fire District
- 5) Library

6) Museum

15. 1) Civil Service Commission

2) Park Commission

3) Planning Commission

4) Facade Improvement Grant Review Committee (see below)

5) Finance Committee

6) Public Safety Committee

As a result of the most recent meeting of the FIGR Committee, the Committee recommends the following:

1. Approval of the Postmaster' Request for both a "picnic bench" and a wayfinding sign, with the following modifications: The City will install a picnic table already in the City's possession, but not as part of the Facade Improvement Program. As part of the Facade Improvement Grant Program, the City will contract with Shawn Hickox for the fabrication of a wayfinding sign to match those previously installed around town.

2. The committee recommends approval of the Farmer's Market grant request to install benches along the west side of Olympia Street S, but only if the City Council determines:

a. That a promise to "keep the streets swept" shall meet the grant's matching requirements (Paragraph 4 of the Program Guidelines); and

b. That an amount greater than \$1000 would best serve the City (Paragraph 5 of the Program Guidelines.) (Two benches would cost between \$1400-\$1600)

16. 1) Chief of Police

2) Director of Public Works

3) City Planner / Building Official

4) City Attorney

5) Clerk/Treasurer

6) Mayor

17. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Community Investment Partnership (CIP)

3) Solid Waste Advisory Board

- 4) TCOMM/911
- 5) Tenino School Board
- 6) Thurston Regional PLanning Council (TRPC)
- 7) South Thurston Economic Development Initiative (STEDI)
- 7) Transportation Policy Board Agenda: <https://www.trpc.org/Calendar.aspx?EID=355>

**PUBLIC COMMENTS 2**

**ANNOUNCEMENTS**

**ADJOURNMENT**