

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, July 14, 2020 at 7:30 PM

Agenda

WORK SESSION

1. The Tenino Chamber of Commerce would like the City Council to consider accepting a donation in the form of services rendered. The services are the grading, leveling, and finishing with compacted gravel of the City's vacant lot behind the "Tenino Mini Mall."

The Chamber received an estimate from NL Enterprises, which was provided to the City Engineer who evaluated the work to be done and the price (\$3,485). The Engineer determined the description of work is adequate to the task and the price, well above the \$500 threshold, is "very reasonable," for 7,500 square feet.

Subsequently, K&K asphalt submitted a second estimate, for approximately 22,100 square feet, consisting of 2" of asphalt over compacted gravel for a total of \$44,115.00. At almost three times the area, this would equate to \$15,212 for a 7,500 sq ft area.

2. The Administration organized a "GoToMeeting" session to discuss possible changes to our COVID-19 Relief Grant Program that was conducted on Friday, July 3, 2020. The attendees included representatives from the City and the EDC. The goal was to evaluate:
 1. The effectiveness of the program. Is it having the desired effect? If not, what can we do to make it better.
 2. Can the program be made to apply to a wider cross section of the community? If so, how and should the City do it?

The committee did determine that the City could broaden the number of people eligible for the grant if we could come up with a way to quantify an appropriate grant amount for people who, while they did experience a significant loss of income, still do not fall at or below the Federal Poverty Guidelines.

The committee discussed whether the City could help more people if there were a way to remove the residency restrictions or remove the requirement that the financial situation were not a direct result of COVID-19. There was a great deal of discussion about both (residency and need not related to COVID-19), but no consensus on either. It was generally felt, however, that either of these two modifications would require a separate grant program to remain within State Constitutional and Attorney General guidelines.

3. Although the Legislature has recently approved the Governor's Proclamations relative to the conduct of Open Public Meetings, they declined to approve such extension to the term requested by the Governor.

Even if they had, since Thurston County is currently in Phase 3 of the Safe Start Washington plan, we could choose to hold in-person meetings provided we follow all the criteria in the Safe Start Washington Plan for conducting business in a Phase 3 environment (maintaining social distance, requiring face coverings, and no more than 50 people) despite the State Secretary of Health urging public agencies to remain closed to the public until Phase 5.

For planning purposes, therefore, the Administration wishes to engage the Council regarding their preferences for conducting Open Public Meetings whether in the absence of additional extensions or not.

CALL TO ORDER

AGENDA APPROVAL

4. Agenda for the July 14, 2020, Regular Meeting of the Tenino City Council.

Recommended action: Move to approve the agenda as presented.

APPROVAL OF MINUTES

5. Minutes of the June 23, 2020 Regular Meeting of the Tenino City Council

Recommended Action: Move to approve the minutes of the June 23, 2020 Regular Meeting of the Tenino City Council as presented.

CONSENT CALENDAR

6. Payroll and other EFT's in the amount of \$20,403.04 and Claims Checks #29197 through #29229 in the amount of \$250,908.00 for a Grand Total of \$271,311.04
7. Liquor & Cannabis Licenses: None

EXECUTIVE SESSION

PRESENTATIONS

PUBLIC COMMENTS

PUBLIC HEARING

8. Director Cannon has prepared his recommendations for this year's update to the Six-Year Street Plan.

His priorities of effort are:

1. Old Hwy 99 W
4. Park Avenue West
7. Morningside Drive

- 2. Ritter Street
- 3. McClellan Street
- 5. Old Military Road
- 6. Eureka Street

PROCLAMATIONS

- 9. Mr. Charles Lahaye donated \$5000.00 to the City's COVID-19 Relief Grant

Recommended action: Move to proclaim the City's appreciation to Mr. Charles Lahaye for his generous donation of \$5000.00 to the City of Tenino COVID-19 Relief Grant Program

- 10. Ms. Zoli Browne donated \$1000.00 to the City's COVID-19 Relief Grant

Recommended action: Move to proclaim the City's appreciation to Ms. Zoli Browne and the Zoliart Companies for the generous donation of \$1000.00 to the City of Tenino COVID-19 Relief Grant Program

- 11. Mr. Randy Tresenriter, Baker's Towing, assisted the City in relocating the trucks and chasis of Caboose X549 from the City's Public Works Shop to the railroad tracks in front of the Tenino Depot Museum.

Recommended action: Move to proclaim the City's appreciation to Mr. Randy Tresenriter and Baker's Towing for their gracious assistance to the City in furtherance of the Caboose Restoration Project.

- 12. The Tenino Telephone Company assisted the City in relocating the trucks and chasis of Caboose X549 from the City's Public Works Shop to the railroad tracks in front of the Tenino Depot Museum.

Recommended action: Move to proclaim the City's appreciation to the Tenino Telephone Company for their gracious assistance to the City in furtherance of the Caboose Restoration Project.

- 13. Mr. Jedidiah Haney and Ron & Christine Grantham have donated an American Flag to replace the deteriorated flag being flown by the Tenino Police Department.

Recommended action: Move to proclaim the City's appreciation to Mr. Jedidiah Haney and Ron & Christine Grantham for their generous donation of an American Flag.

- 14. At the request of Ms. Jessica Beckstrand, a Childhood Cancer Awareness supporter, the Administration would like the City Council to consider proclaiming the month of September as "Childhood Cancer Awareness Month" in the City of Tenino.

Recommended action: Move to proclaim the month of September as "Childhood Cancer Awareness Month" in the City of Tenino.

OLD BUSINESS

NEW BUSINESS

15. Conditions in the sludge basins at the Wastewater Treatment Plant have become critical. As a result of an unannounced visit by a member of the State Department of Ecology, we were made aware of the criticality of reducing the amount of sludge currently in our basins. While we were aware of the issue and have been researching a more cost effective way of sludge removal, the current environment has crippled our ability to proceed in a deliberate manner, resulting in a situation where, if we don't act quickly to reduce the accumulation, the City could be faced with an ecological situation that could result in substantial fines being assessed.

The Mayor, under the authority granted by RCW 39.04.280, has declared this situation an emergency and has waived the competitive bidding requirements for Public Works Contracts in order to expedite the removal of a sufficient quantity of accumulated biosolids to prevent an adverse ecological event and any accompanying fines or penalties. However, RCW 39.04.280 requires that the "governing body" of the agency making the declaration must make a finding of such an emergency and the finding must be entered in writing within two weeks following award of the contract. We would rather be proactive and ask for such a finding prior to award of the contract.

Recommended action: Move to find the existence of an emergency, as defined by RCW 39.04.280, for the purpose of waiving the bidding requirements relative to a contract for Public Works and to approve the Mayor signing a contract for the removal of biosolids in an amount not to exceed \$100,000.00 (+ applicable taxes, licenses, and fees).

RESOLUTIONS

16. After conducting two Public Hearings on the subject, Resolution 2020-03 would adopt Director Cannon's recommendations for the years 2020-2026 as the City's Six Year Street Plan.

Recommended action: Move to adopt Resolution 2020-03 as presented.

ORDINANCES

17. The first reading of Ordinance 913, Comcast Franchise Agreement, occurred during the Regular Tenino City Council Meeting on June 23, 2020. This Ordinance will adopt a revised Franchise Agreement between the City and Comcast Cable Company. Under the terms of this agreement, the requirements for insurance coverage acceptable to our Risk Pool was upgraded, as was the formula for assessment of Franchise Fees, and the requirement to provide free internet service to both the City and the Tenino School District was eliminated.

Recommended action: Move to approve as the second reading and to adopt Ordinance 913 as presented.

REPORTS

18. 1) Chamber of Commerce
- 2) Economic Development Council (EDC)
- 3) Experience Olympia & Beyond (VCB)
- 4) Fire District
- 5) Library
- 6) Museum
19. 1) ARCH Commission
- 2) Civil Service Commission
- 3) Planning Commission
- 4) Facade Improvement Grant Review Committee
- 5) Finance Committee
- 6) Public Safety Committee
20. 1) Chief of Police
- 2) Director of Public Works
- 3) City Planner / Building Official
- 4) City Attorney
- 5) Clerk/Treasurer
- 6) Mayor
21. 1) Bucoda/Tenino Healthy Action Team (BTHAT)
- 2) Community Investment Partnership (CIP)
- 3) Solid Waste Advisory Board
- 4) TCOMM/911
- 5) Tenino School Board
- 6) Thurston Regional Planning Council (TRPC)
- 7) South Thurston Economic Development Initiative (STEDI)
- 8) Transportation Policy Board

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

July 14, 2020