

# City of Tenino

149 Hodgen Street South  
Tenino, WA 98589

**City Council Meeting**  
**Tuesday, January 08, 2019 at 6:30 PM**

## **Agenda**

### **WORK SESSION**

1. The City has initiated the process to update several items in our Municipal Code in order to ease the burden on both Residents and Developers with respect to gaining approval for various land use issues.

One item is creating the ability to "undo" a lot combination in very specific situations. What the Administration proposes is the addition of a new code provision that would allow a lot that had been previously combined to revert back to the original, separate, lots when there has been no change of actual conditions on the ground and the lot was combined by the immediately preceding landowner. This action would not be available if any conditions on the ground would not have been permitted had the lots remained segregated, nor would the action be available if the immediately preceding landowner had not been the one to initiate the action that combined the lots.

The other item is a change to the allowed uses table for properties zoned Public/Semi Public that would permit the types of activities envisioned to occur at the Southwest Washington Agriculture and Innovation Park.

2. The last complete update to the City's Personnel Policy Manual was undertaken in December of 2008. There have been several Resolutions since then that have not been incorporated into the Policy Manual and there have been major revisions to several Employment Law statutes in the last two years.

Accordingly, the Administration would like the Council to consider adopting a completely revised Personnel Policy Manual, attached below.

3. The Tenino Farmer's Market has submitted their Special Events Permit request for the 2019 season.

They are requesting a waiver of all fees and deposits.

4. Ms. Rachel Davidson has submitted her application to fill the Position #5 seat vacated by Susan Copeland.

The Administration has reviewed her application, interviewed her, and desires Council Confirmation of appointment.

5. Mayor Fournier has prepared this year's roster of Committee/Commission/Liaison assignments for Council approval.

#### **CALL TO ORDER**

#### **AGENDA APPROVAL**

#### **APPROVAL OF MINUTES**

6. **Recommended Action:** Move to approve the Regular Meeting Minutes for December 11, 2018 as presented.

#### **CONSENT CALENDAR**

7. Consent Calendar for the period December 12, 2018 through December 21, 2108, consisting of Payroll EFT's in the amount of \$20,360.74 and Claims Checks #27842 through #27869 in the amount of \$27,094.19 for a grand total of \$47,454.93

**Recommended Action:** Move to approve Vouchers #27842 through #27869 and EFT's in the total amount of \$47,454.93

8. Consent Calendar for the period December 22, 2018 through January 8, 2019, consisting of Payroll EFT's in the amount of \$32,690.86 and Claims Checks #27877 through #27918 in the amount of \$190,536.25 for a grand total of \$223,227.11

**Recommended Action:** Move to approve Vouchers #27877 through #27918 and EFT's in the total amount of \$223,227.11

9. None

#### **EXECUTIVE SESSION**

#### **PRESENTATIONS**

10. Ms. Rachel Davidson is presenting herself to Council for the purpose of confirming her appointment to fill the unexpired term of office for City Council Position #5.

#### **PUBLIC COMMENTS**

#### **PUBLIC HEARING**

11. The City has initiated the process to update several items in our Municipal Code in order to ease the burden on both Residents and Developers with respect to gaining approval for various land use issues.

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## **PROCLAMATIONS**

### **OLD BUSINESS**

12. The Tenino Farmer's Market has submitted their Special Events Permit request for the 2019 season.

They are requesting a waiver of all fees and deposits.

13. Each January, the Council votes to select a Mayor Pro Tempore from among their number in the event Mayor Fournier is unavailable. Also each January, the Council votes to accept or reject Mayoral recommendations for Committee/Commission/Liaison assignments.

**Recommended action:** Move to nominate Councilmember \_\_\_\_\_ to serve as Mayor Pro Tempore, when required, and to approve the Committee/Commission/Liaison assignments as submitted (or as modified.)

### **NEW BUSINESS**

### **RESOLUTIONS**

### **ORDINANCES**

### **REPORTS**

14. 1) Chamber of Commerce
- 2) Economic Development Council (EDC)
- 3) Experience Olympia & Beyond (VCB)
- 4) Fire District

- 5) Library
- 6) Museum
- 15. 1) Chief of Police
- 2) Director of Public Works
  
- 3) City Planner / Building Official
  
- 4) City Attorney
- 5) Clerk/Treasurer
- 6) Mayor
- 16. 1) Civil Service Commission
- 2) Park Commission
- 3) Planning Commission
- 4) Facade Improvement Grant Review Committee
- 5) Finance Committee
- 6) Public Safety Committee
- 17. 1) Bucoda/Tenino Healthy Action Team (BTHAT)
- 2) Community Investment Partnership (CIP)
- 3) Solid Waste Advisory Board
- 4) TCOMM/911
- 5) Tenino School Board
- 6) Thurston Regional Planning Council (TRPC)
- 7) Transportation Policy Board

**PUBLIC COMMENTS 2**

**ADJOURNMENT**