

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, August 11, 2020 at 6:30 PM

Agenda

WORK SESSION

1. The Transportation Improvement Board has issued its 2020 "Call for Projects" and Ms. Carol Ruiz, Gibbs & Olson, proposes that the City's #2 priority as indicated in our recently adopted 6-Year Street Plan would make an excellent candidate for a Small City Arterial Program Grant.

Her proposed project would widen the road to provide a 10 ft lane and 4 ft shoulder on the east side, and a 12-foot lane with curb, gutter and sidewalk on the west side. The project will also add catch basins on the east side and an infiltration ditch on the west side to remove runoff from the surface and keep it from running onto private residences. To address any conflict at the intersection of Ritter St. with 4th Ave. and Park Ave., 100 ft of 6 in concrete barrier curb is proposed to be installed from Park Ave. to approximately 50 ft north of 4th Ave., creating a right-in/right-out scenario for vehicles turning off of 4th Ave. onto Ritter St.

Additionally, the City would (using Water Capital Improvement Funds) replace the water mains along the length of the project and (as part of a PSE Schedule 74 grant project) "underground" the electrical distribution lines along the length of the project area.

When completed, the Administration is of the opinion that the "finished product" will serve as an example of how the City can restore infrastructure by leveraging various funding sources.

The SCAP grant total would be \$622,245.00, of which the City would contribute \$31,107.00 (exclusive of water main replacement and undergrounding of electrical lines).

2. Four months into the COVID-19 pandemic, the number of delinquent utility accounts is on the rise. The Administration has identified three City of Tenino utility account holders whose recent arrearages appear, more likely than not, to be due to the adverse economical affect of the government-mandated response. These account holders do not qualify for a City of Tenino COVID-19 relief grant because their income has not been reduced to the level of the Federal Poverty Guidelines, but that has been reduced enough to force those account holders to make some difficult choices.

Accordingly, the Administration asks the Council to render a finding in the case of the three identified account holders that their arrearages would not have occurred absent the COVID-19 pandemic and, therefore, are to be forgiven and reimbursement sought under the CARES Act as a legitimate COVID-19 expense incurred by the City.

CALL TO ORDER

AGENDA APPROVAL

3. Agenda for the August 11, 2020, Regular Meeting of the Tenino City Council.

Recommended action: Move to approve the agenda as presented.

APPROVAL OF MINUTES

4. Minutes of the July 28, 2020 Regular Meeting of the Tenino City Council

Recommended Action: Move to approve the minutes of the July 28, 2020 Regular Meeting of the Tenino City Council as presented.

CONSENT CALENDAR

5. Payroll EFT's in the amount of 66,975.25 and Claims Checks #29258 through #29283, and other EFT's in the amount of \$28,681.82 for a Grand Total of \$95,657.07

Recommended action: Move to approve EFT's and Vouchers as presented.

6. Liquor and Cannabis Licenses:

New Licenses: Whitewood Cider

Renewals: Nine Dragons

Recommended action: Move to approve the LCB applications as presented.

EXECUTIVE SESSION

PRESENTATIONS

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

OLD BUSINESS

7. Chief Swain has negotiated a proposed Interlocal Agreement with the Lewis County Sheriff's Office for the "Use of Jail Facilities" as an additional option available for the Tenino Police Department.

This agreement has been reviewed by City Attorney Hughes whose only caution is that we budget an appropriate amount for inmate medical care in the upcoming budget.

Recommended action: Move to authorize Mayor Fournier to enter into an Interlocal Agreement with the Lewis County Sheriff's Office for the Use of Jail Facilities.

NEW BUSINESS

8. The SCAP Grant application for Ritter Street must include a funding commitment in the amount of \$31,107.00 as the matching component.

Recommended action: Move to approve the commitment of \$31,107.00 in fiscal year 2021 as matching funds for the Ritter Street SCAP Grant proposal.

9. Some utility customers have been adversely affected by the COVID-19 emergency such that they have been unable to pay all, or a significant portion, of their City water and sewer utility bills. These individuals have not been reduced to the level of the Federal Poverty Guidelines, and so do not qualify for a City of Tenino COVID-19 Relief Grant.

Recommended action: Move to find that the inability to pay any portion of a City utility account is detrimental to the health and welfare of the Citizens of Tenino and injures the City as a whole. Further move to forgive the utility arrearages for those customers who can prove their inability to pay any portion of their City utility account due either to COVID-19 or to the government-mandated response thereto, but who do not qualify for a City of Tenino COVID-19 Relief Grant. Move also to confer the authority for making future such decisions regarding individual account holders to the Clerk/Treasurer.

RESOLUTIONS

ORDINANCES

REPORTS

10.
 - 1) Chamber of Commerce
 - 2) Economic Development Council (EDC)
 - 3) Experience Olympia & Beyond (VCB)
 - 4) Fire District
 - 5) Library
 - 6) Museum
11.
 - 1) ARCH Commission
 - 2) Civil Service Commission
 - 3) Planning Commission
 - 4) Facade Improvement Grant Review Committee
 - 5) Finance Committee
 - 6) Public Safety Committee
12.
 - 1) Chief of Police
 - 2) Director of Public Works

- 3) City Planner / Building Official
 - 4) City Attorney
 - 5) Clerk/Treasurer
 - 6) Mayor
13. 1) Bucoda/Tenino Healthy Action Team (BTHAT)
- 2) Community Investment Partnership (CIP)
 - 3) Solid Waste Advisory Board
 - 4) TCOMM/911
 - 5) Tenino School Board
 - 6) Thurston Regional Planning Council (TRPC)
 - 7) South Thurston Economic Development Initiative (STEDI)
 - 8) Transportation Policy Board

PUBLIC COMMENTS 2

ANNOUNCEMENTS

14. The Association of Washington Cities' Center for Quality Communities has issued an appeal for scholarship donations. Please see the attached flyer for details.

ADJOURNMENT