

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, December 08, 2020 at 6:30 PM

Agenda

WORK SESSION

1. Ms. Suzanne Dale Estey, Executive Director of the Washington Economic Development Association, is advocating that Washington Municipalities lobby their state legislators to authorize *Tax Increment Financing*, which captures a property's appreciated value by using its increased property taxes to finance infrastructure improvements that benefit a designated area.

Mr. Michael Cade, Executive Directory of the Thurston Economic Development Council, supports this effort.

Councilmember Gotovac desires that the Tenino City Council deliberate upon this issue.

CALL TO ORDER

AGENDA APPROVAL

2. Agenda for Tuesday, December 8, 2020.

Recommended action: Move to approve the Agenda for Tuesday, December 8, 2020, as presented with two additional items of Old Business: 1) to consider the extension of the lease for the Ag Park Property to the EDC and 2) to consider Amendment No. 3 to the On-Call Agreement between Gibbs & Olson and the City for the extension of the City's sewer and water infrastructure to the Ag Park property.

APPROVAL OF MINUTES

3. Minutes of the November 24, 2020, Regular Meeting of the Tenino City Council.

Recommended action: Move to approve the Minutes of the November 24, 2020, Regular Meeting of the Tenino City Council as presented.

CONSENT CALENDAR

4. Payroll EFT's in the amount of \$57,281.58 and Claims Checks #29531 through #29565, and other EFT's in the amount of \$71,306.76 for a Grand Total of \$128,588.34.

Recommended action: Move to approve EFT's and Vouchers as presented.

5. Liquor and Cannabis Licenses or Renewals:

New Licenses:

Renewals:

EXECUTIVE SESSION

PRESENTATIONS

6. Mr. Cutter Copeland has made application for, and Mayor Fournier wishes to appoint him as, City Councilmember, Position #2. If confirmed, Mr. Copeland would be seated for the duration of the term vacated by the resignation of former Councilmember Dave Watterson. That term expires on December 31, 2023.

Mr. Copeland presents himself tonight in order to answer any questions the Council, or any individual Councilmember, may have for him.

Recommended action: Move to confirm Mr. Cutter Copeland as Councilmember, Position #2.

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

OLD BUSINESS

As the EDC prepares to construct the first building on the Ag Park Property, they must meet the site control requirement established by the Washington State Department of Commerce. The requirement is to show "site control" for a minimum of 15 years and so they request an extension of the lease to an initial term of 17.5 years from the date of the original lease.

Recommended action: Move to authorize the lease extension document once it has been vetted by the City Attorney.

Amendment No. 3 to the On-Call agreement between Gibbs & Olson (received on Tuesday, December 8, 2020) would provide the City Engineer with an additional \$5,500.00 to reimburse them for the additional time and expenses required to manage the construction contract and perform all contract close-out procedures. This amendment is required due to the City's request to have the reclaimed water line installed as part of the project.

Recommended action: Move to authorize Amendment No. 3 after vetting with the City Attorney.

NEW BUSINESS

RESOLUTIONS

7. Proposed Resolution 2020-05 would establish the Consolidated Fee Schedule for 2021.

Recommended action: Move to approve Resolution 2020-05 as presented.

ORDINANCES

8. Ordinance 915 would amend the 2020 budget by directing the Clerk/Treasurer to execute a series of transactions in order to:

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- Close the SWWAAIP Trust Fund
- Preclude the Quarry Pool and Street Funds from ending the year with negative balances.
- Reduce the balances of the Water and Sewer Funds to an amount consistent with their proprietary purposes and increase the balances of the Water Capital Improvement and Sewer Capital Improvement Funds.

Recommended action: Move to approve as a second reading and to adopt Ordinance 915 as presented.

9. Ordinance 916 would adopt the proposed 2021 Municipal Budget.

The 2021 Budget is a balanced budget, the significant features of which are:

- A 3% Cost of Living Adjustment for the City's employees
- A fifth Public Works Employee to operate the Septage Receiving Station
- The purchase or lease of a new Police Cruiser and two Emergency Response Vehicles for Public Works
- The inclusion of two street projects: Ritter Street and Hodgden Street
- The construction of a Composting Facility (including the rental of a belt press)

Recommended action: Move to approve as a second reading and to adopt Ordinance 916 as presented.

REPORTS

10. 1) Chamber of Commerce
- 2) Economic Development Council (EDC)
- 3) Experience Olympia & Beyond (VCB)
- 4) Fire District #12

- 5) Library
- 6) Museum
- 7) Tenino Community Service Center

11. 1) ARCH Commission
- 2) Civil Service Commission
- 3) Facade Improvement Grant Review Committee
- 4) Finance Committee
- 5) Planning Commission

- 6) Public Safety Committee
- 12. 1) Chief of Police
 - 2) Director of Public Works
 - 3) City Planner / Building Official
 - 4) City Attorney
 - 5) Clerk/Treasurer
 - 6) Mayor
- 13. 1) Bucoda/Tenino Healthy Action Team (BTHAT)
 - 2) Community Investment Partnership (CIP)
 - 3) Solid Waste Advisory Board
 - 4) South Thurston Economic Development Initiative (STEDI)
 - 5) TCOMM/911
 - 6) Tenino School Board
 - 7) Thurston Regional Planning Council (TRPC)
 - 8) Transportation Policy Board

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT