



TOWN OF SYLVA SUPPLEMENTAL BOARD OF COMMISSIONERS MEETING

Thursday, September 24, 2026 at 9:00 AM
Board Room, 83 Allen Street Sylva, North Carolina

AGENDA

CALL TO ORDER

APPROVAL OF AGENDA

All items listed and adopted are for discussion or possible action

APPROVAL OF CONSENT AGENDA

- [1.](#) September 24, 2026 Consent Agenda

PUBLIC COMMENTS

REPORTS

2. Mayor's Report
3. Commissioner's Report
4. Manager's Report
5. Public Works Department Report
6. Police Department Report
7. Fire Department Report
8. Main Street Report
9. Planning Board Report
10. TWSA Board Report
11. Pinnacle Park Report

NEW BUSINESS

- [12.](#) Resolution of Acceptance- Grant Funding- Downtown Stormwater Rehabilitation
13. Art Proposal- Tina McDonald
14. Jackson Co Dept of Social Services FY2025-2026 Presentation- Chris Weatherford

ADJOURNMENT

Town of Sylva
CONSENT AGENDA
September 24, 2026

1- BUDGET AMENDMENTS:

#17 10-353-0100 PD Donations	\$	2,100 C
10-510-3700 Community Policing		2,100 D

REF: To record donations for Walk for Hope.

#18 24-399-0100 FC FB Water Quality	\$	774,921 C
24-420-9000 FC Transfer Out		774,921 D
37-392-0000 Transfer in FC Water Quality		774,921 C
37-413-0300 Closeout FC Water Quality		774,921 D

REF: To appropriate Fisher Creek Water Quality funds into the Ritz Stormwater Project as cash flow for the project due to 80% of the grant being funded as a reimbursable grant.

2- TAX RELEASE:

4 Hardee's Restaurant ~ 2026 ~ Acct #5928 ~ Personal Property \$41.94 ~ Incorrectly listed.

3- OTHER:

- **Approve Commerce Grant Capital Project Ordinance – Downtown Stormwater Drop Inlet Repair (Ritz).** *The project authorized is the repair and upgrade of storm water infrastructure beneath a key section of the downtown corridor, where an underground stream and deteriorated drainage system have caused structural damage and inadequate flow capacity during storm events. The proposed project will rehabilitate and improve the stormwater conveyance to reduce flooding and protect surrounding facilities. Work will include demolition of existing damage structures, installation of new storm water infrastructure, reconstruction of pavement, curb, and sidewalk (see attached).*

**TOWN OF SYLVA
DOWNTOWN STORMWATER DROP INLET REPAIR – RITZ
COMMERCE GRANT CAPITAL PROJECT
ORDINANCE**

BE IT ORDAINED by the Governing Board of the Town of Sylva, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project is adopted:

Section 1. The authorized project is for the repair and upgrade of storm water infrastructure beneath a key section of the downtown corridor, where an underground stream and deteriorated drainage system have caused structural damage and inadequate flow capacity during storm events. The proposed project will rehabilitate and improve the stormwater conveyance to reduce flooding and protect surrounding facilities. Work will include demolition of existing damaged structures, installation of new storm water infrastructure, reconstruction of pavement, curb, and sidewalk.

Section 2. The project may be funded by financing through debt, grant funding, fund balance reserves, fund balance, earmarked monies or other revenue sources that are applicable.

Section 3. The officers of this unit are hereby directed to proceed with the project within the budget contained herein.

Section 4. The following amounts are authorized and appropriated for the project:

Revenues:

Commerce Grant Reimbursement	774,921
Commerce Grant 20% Grant Advance	193,730
Fisher Creek Water Quality Fund Balance – Cash Flow	<u>774,921</u>
	\$ 1,743,572

Expenditures:

Construction/Repair	968,651
Fisher Creek Water Quality Fund Balance – Cash Flow	<u>774,921</u>
	\$ 1,743,572

Section 5. At the close of the project, all remaining Fisher Creek Water Quality cash flow funds, including accrued interest, will be appropriated back to the original funding source.

Section 6. The Finance Officer is directed to maintain accounting records for this project in a manner sufficient to satisfy the requirements of any granting agencies and to ensure compliance with all applicable federal and state regulations.

Section 7. The Finance Officer is authorized to transfer amounts between line items within the project ordinance, including the contingency appropriation, provided that the total project budget remains unchanged.

Section 8. The Finance Officer is hereby directed to maintain within the project ordinance sufficient detailed accounting records to satisfy the requirements of a grantor agency and any federal regulations if applicable.

Section 9. If needed, funds may be advanced from the Fisher Creek Water Quality Fund balance for the purpose of making payments due. Any funds appropriated from Fund Balance will be approved by the Board of Commissioners.

Section 10. The Finance Officer is directed to report on a quarterly basis the financial status of each project element in Section 4.

Section 11. Copies of this project ordinance shall be furnished to the Clerk of the Governing Board and the Finance Officer for direction in carrying out this project.

Section 12. Fund 37 (Stormwater Drop Inlet Rehabilitation – Ritz) will account for the bookkeeping records of this project.

Adopted this the 24th day of September 2026

Johnny Phillips, Mayor

ATTEST:

Angela D. Stanley, Town Clerk

**RESOLUTION ACCEPTING FUNDING FOR
N.C. DEPARTMENT OF COMMERCE, RURAL ECONOMIC DEVELOPMENT DIVISION
(REDD) SMALL BUSINESS INFRASTRUCTURE GRANT**

Whereas, the Town of Sylva was impacted by Hurricane Helene, and

Whereas, the Town of Sylva has experienced increased drainage issues, potholes, and a sinkhole in and around the Ritz parking lot caused by flooding and failing stormwater infrastructure; and

Whereas, the Small Business Infrastructure Grant program was established to provide financial assistance for community recovery and resilience, restore and repair critical infrastructure allowing small businesses to resume function and operations to support economic recovery and sustainability, and

Whereas, it is the desire of the Town of Sylva to improve the stormwater infrastructure to provide safe access for customers to nearby businesses, and

Whereas, this project provides a sustainable solution to Sylva's economic recovery by investing in public infrastructure that directly supports downtown commerce by providing consistent access to local small businesses for customers, employees, and visitors; and

Whereas, rehabilitating the stormwater system and repairing the parking lot will reduce recurring damage, maintenance needs, and safety hazards associated with flooding; and

Whereas, the Town of Sylva has been awarded \$968,651.00 from the N.C. Commerce Department's Small Business Infrastructure Grant Program which does not require matching funds; and

Whereas, the Town of Sylva can request 20 percent upfront for cashflow purposes and 1.5 percent for administrative costs, and

Whereas, the Town of Sylva must complete the grant by February 28, 2029.

Now Therefore Be It Resolved, the Sylva Town Board of Commissioners authorizes the Sylva Town Manager, Paige Dowling, to execute the contract to accept the grant from the N.C. Commerce Department and to begin implementing the project.

Approved this the 24th day of September, 2026.

Johnny Phillips, Mayor

Angela D. Stanley, Town Clerk