



TOWN OF SYLVA BOARD OF COMMISSIONERS REGULAR MEETING

Thursday, September 14, 2023 at 5:30 PM
Board Room, 83 Allen Street Sylva, North Carolina

AGENDA

CALL TO ORDER

APPROVAL OF AGENDA

All items listed and adopted are for discussion or possible action

APPROVAL OF CONSENT AGENDA

1. September 14, 2023 Consent Agenda

PUBLIC COMMENTS

REPORTS

2. Mayor's Report
3. Commissioner's Report
4. Manager's Report
5. Planning Board Report

NEW BUSINESS

6. Proclamation for Constitution Week 2023
7. NC Governor's Highway Safety Program-Local Government Grant
8. Safe Haven Box Discussion
9. Resolution of Intent: Ordinance Amendment Section 36: Traffic
10. Event Street Closure Resolutions
11. Reschedule September Planning Board Meeting to October 2, 2023, 5:00 P.M.

CLOSED SESSION

12. Pursuant to G.S. 143-318.11 (a)(5)--Personnel Contracts

ADJOURNMENT

Town of Sylva
CONSENT AGENDA
September 14, 2023

1- APPROVE MINUTES: August 10, 2023, **Regular Board Meeting**; August 24, 2023, **Regular Board Meeting**

2- BUDGET AMENDMENT:

#7 10-352-0000 PD Fines and Fees	\$ 250 C
10-510-2900 PD Sunshine Fund	250 D

REF: To appropriate a donation into the Police Department budget that will be used for community programs.

#8 10-399-0200 Fund Balance Rollover	\$ 9,254 C
10-560-7400 Street Department Capital	9,254 D

REF: To rollover funds that were appropriated in the (22-23) budget for a chassis to go on the new 2023 F250. Due to a supply issue, the chassis could not be ordered in the budgeted year.

#9 10-367-0400 Miscellaneous Grant	\$ 5,000 C
10-510-7103 PD GSH Foundation	5,000 D

REF: To appropriate a Great Smokies Health Foundation Grant into the Police Department budget to provide a phone and software for the Community Care Coordinator.

3- REPORTS:

- 1- Business Registration Permits as of **August 2023**
- 2- JC Vehicle Tax Report as of **July 31, 2023**
- 3- Ad Valorem Tax Report as of **July 31, 2023**
- 4- Statement of Revenues, Expenditures, Changes in Fund Balance as of **July 31, 2023**

4-OTHER:

- **Sold Govdeals** ~ Fire Department 2003 Ford F-550 Pumper Truck
Vin#1FDAF57P53EC00359 ~\$13,405 ~ CA#0354
- **Amended Bridge Park Stormwater Project Ordinance** ~ This amendment appropriates \$367,757 received from the Jackson County TDA (see attached).
- **Amended Public Restrooms Grant Project Ordinance** ~ No additional appropriation ~ updated with utility relocation and contingency (see attached).

Business Registration Permit Application

August 2023

Item 1.

<u>Date Submitted</u>	<u>Business Name</u>	<u>Business Location</u>	<u>Owner</u>
8/25/2023	Good Vibes Vapor (new owner)	1336 E. Main St	Dean Statler, Jr.
8/28/2023	Alien Fix (new location)	310 E. Main St	Diego Olivares
8/29/2023	Taco Bell (new owner)	375 E. Main St	Luihn Vantedge Partners

JACKSON COUNTY ACTIVITY TOTALS REPORT
ACTIVITY FROM 7/1/23 THRU 7/31/23

Tax Year 2022	Levy	Penalty	Subtotal	Charges	Interest	Subtotal	Total
SGR Syva Gross Receipts			0.00	460.96		460.96	460.96
Totals For Year 2022			0.00	460.96		460.96	460.96
Grand Totals			0.00	460.96		460.96	460.96

Tax Summary
as of July 31, 2023

(10-301-XX)	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	Total	Current Year	TOTALS
Starting Balances	546,181.14	1,924,715	1,471,284	677,887	579,932	516,211	290,581	192,422	1,452,888	3,447,723	1,085,101	117,154,226		10-281-0000
July	-1,498.16		-43.35									-2,038.13		-2,038.13
August												0.00		0.00
September												0.00		0.00
October												0.00		0.00
November												0.00		0.00
December												0.00		0.00
January												0.00		0.00
February												0.00		0.00
March												0.00		0.00
April												0.00		0.00
May												0.00		0.00
June												0.00		0.00
July - June Totals	-1,498.16	-496.62	-43.35	0	0	0	0	0	0	0	0	-2,038.13	0.00	-2,038.13
Releases												0.00		0.00
Add to Original Levy												0.00		0.00
Under Appeal												0.00		0.00
Bankruptcy												0.00		0.00
Refund/Adj												0.00		0.00
Subtotals	-1,498.16	-496.62	-43.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-2,038.13	0.00	-2,038.13
EOY Adjustment												0.00		0.00
(10-110-XX) Balance	\$53,119.98	\$18,751.13	\$14,669.49	\$6,778.87	\$5,799.32	\$5,182.10	\$2,905.81	\$1,924.22	\$1,452.88	\$3,447.23	\$1,085.10	115,116.13	\$0.00	\$115,116.13
Interest	105.39	37.1	0.33									142.82		142.82
August												-		-
September												-		-
October												-		-
November												-		-
December												-		-
January												-		-
February												-		-
March												-		-
April												-		-
May												-		-
June												-		-
Interest Collected		\$37.10	\$0.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$142.82	\$0.00	\$142.82
Submitted by: Amanda Muraida, Tax Collector													Collection Rate	#DIV/0!

Top 10 Delinquent Accounts (2022 & prior)

Name	Balance	7/31/2023
Angela George	\$	14,747.53
Joe Wilson	\$	5,299.80
Dorothy Worley	\$	4,673.91
Marjorie Herbert Smith	\$	3,688.99
5 Grindstaff Cove (Nantahala Brewing)	\$	3,649.36
David George Howell	\$	3,473.04
Teena Marie Woodard	\$	3,458.04
Loyce Straton	\$	3,356.55
Janina Beck	\$	2,951.58
ern Realty LLC	\$	2,865.16

General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances
7/31/2023

	General Fund				Actual to			
	2022-2023	Previously	2022-2023	Current	2022-2023	Budget	Statement	
	Budgeted	Reported	YTD Actual	Month	Budget Balance	Percent	Period	
						1	Variance	
Revenues:								
Ad valorem taxes	\$ 2,318,925	\$ -	\$ 12,867.79	\$ 12,867.79	\$ 2,306,057.21	0.55%	8.33%	-7.78% *
Other taxes and licenses	\$ 6,200	-	1,245.00	\$ 1,245.00	\$ 4,955.00	20.08%	8.33%	11.75%
Unrestricted intergovernmental	\$ 2,849,254	-	278,739.96	\$ 278,739.96	\$ 2,570,514.04	9.78%	8.33%	1.45%
Permits and Fees	\$ 17,000	-	1,411.20	\$ 1,411.20	\$ 15,588.80	8.30%	8.33%	-0.03% *
Restricted intergovernmental	\$ 147,485	-	-	\$ -	\$ 147,485.00	0.00%	8.33%	-8.33% *
Investment earnings	\$ 67,590	-	22,612.16	\$ 22,612.16	\$ 44,977.84	33.45%	8.33%	25.12%
Other revenues	\$ 34,800	-	2,589.60	\$ 2,589.60	\$ 32,210.40	7.44%	8.33%	-0.89% *
Total revenues	\$ 5,441,254	-	319,465.71	319,465.71	\$ 5,121,788.29	5.87%	8.33%	-2.46%
Expenditures:								
General Government					847,986.51	13.64%	8.33%	-5.31% **
Salaries & Benefits	\$ 403,525	-	28,622.07	28,622.07				
Capital outlay	\$ -	-	-	-				
All other expenditures	\$ 578,441	-	105,357.42	105,357.42				
Public Safety					2,916,877.45	10.29%	8.33%	-1.95% ***
Salaries & Benefits	\$ 1,813,587	-	121,091.20	121,091.20				
Capital outlay	\$ 127,993	-	45,822.39	45,822.39				
All other expenditures	\$ 1,309,705	-	28,773.70	167,493.96				
Culture and Recreation					103,856.77	6.51%	8.33%	1.82%
Salaries & Benefits	\$ 31,990	-	1,771.39	1,771.39				
Capital outlay	\$ 7,000	-	-	-				
All other expenditures	\$ 72,100	-	5,461.84	5,461.84				
Transportation					748,182.91	9.83%	8.33%	-1.50% ***
Salaries & Benefits	\$ 350,246	-	24,992.59	24,992.59				
Capital outlay	\$ 122,284	-	10,055.19	10,055.19				
All other expenditures	\$ 357,221	-	46,520.31	46,520.31				
Economic and Physical Development					-	0.00%	0.00%	0.00%
Salaries & Benefits	\$ -	-	-	-				
Capital outlay	\$ -	-	-	-				
All other expenditures	\$ -	-	-	-				
Environmental Protection					187,771.88	10.41%	8.33%	-2.07% ****
Salaries & Benefits	\$ 92,154	-	6,642.65	6,642.65				
Capital outlay	\$ -	-	-	-				
All other expenditures	\$ 117,427	-	15,166.47	15,166.47				
Total expenditures	\$ 5,383,673	-	578,997.48	578,997.48	4,804,675.52	10.75%	8.33%	-2.42%
Revenues over expenditures	\$ 57,581	-	(259,531.77)	(259,531.77)	317,112.77	5.89%		
Other financing sources (uses):								
Transfers in	\$ 423,085	-	-	-				
Appropriated fund balance	\$ 23,500	-	-	-				
PB Appropriated fund balance	\$ 35,000	-	-	-				
Fund Balance rollover	\$ 24,650	-	-	-				
Contributed Capital	\$ -	-	-	-				
Sale of Assets	\$ 20,000	-	3,400.00					
Loan Proceeds	\$ -	-	-	-				
	\$ 526,235	-	3,400.00					
Transfers to other funds:								
Contributed to GF fund balance	\$ -	-	-	-				
Transfers out	\$ 548,085	-	-	-				
Transfer to Capital Reserve	\$ 35,731	-	-	-				
	\$ 583,816	-	-	-				
Total other financing sources (uses)	\$ (57,581)	-	3,400.00	-	-			
Revenues and other sources over expenditures and other uses	\$ -	-	(256,131.77)	(259,531.77)	317,112.77			

Analysis:
 * Timing of Revenues
 ** Postage
 *** Capital Outlay
 **** Liability Insurance/WC

**AMENDED
TOWN OF SYLVA
BRIDGE PARK STORMWATER PROJECT ORDINANCE**

BE IT ORDAINED by the Governing Board of the Town of Sylva, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project is adopted:

Section 1. The project authorized will install stormwater improvements adjacent to Bridge Park including drainage, biowales, riparian buffers, landscaping, implementation of stream restoration, and parking areas.

Section 2. The project may be funded by financing through debt, grant funding, fund balance, fund balance reserves, or other revenue sources that are applicable.

Section 3. The officers of this unit are hereby directed to proceed with the project within the budget contained herein.

Section 4. The following amounts are appropriated for the project:

Revenues:

Town of Sylva ARPA Related Funds	\$ 418,000
JCTDA Grant	<u>367,757</u>
	\$ 785,757

Expenditures:

Professional Services	67,500
Construction	633,003
Contingency	<u>85,254</u>
	\$ 785,757

Section 6. The Finance Officer is hereby directed to maintain within the project ordinance sufficient detailed accounting records to satisfy the requirements of a grantor agency and any federal regulations if applicable.

Section 7. If needed, funds may be advanced from the General Fund Balance for the purpose of making payments due. Any funds appropriated from Fund Balance will be approved by the Board of Commissioners.

Section 8. The Finance Officer is directed to report on a quarterly basis the financial status of each project element in Section 4.

Section 9. Copies of this project ordinance shall be furnished to the Clerk of the Governing Board and the Finance Officer for direction in carrying out this project.

Section 10. Fund 32 (Bridge Park Stormwater Project Ordinance) will account for the bookkeeping records of this project.

Adopted this the 14th day of September, 2023.

David Nestler, Mayor

ATTEST:

Amanda Murajda, Town Clerk

**AMENDED
TOWN OF SYLVA
PUBLIC RESTROOMS GRANT PROJECT ORDINANCE**

BE IT ORDAINED by the Governing Board of the Town of Sylva, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project is adopted:

Section 1. The project authorized is the for the engineering and construction of public restrooms downtown.

Section 2. The project may be funded by financing through debt, grant funding, fund balance reserves, earmarked monies or other revenue sources that are applicable.

Section 3. The officers of this unit are hereby directed to proceed with the grant project within the budget contained herein.

Section 4. The following amounts are appropriated for the project:

Revenues:	
State Capital and Infrastructure Grant Fund (SCIF #11611)	250,000
State Capital and Infrastructure Grant Fund (SCIF #11613)	100,000
Southwestern Commission Council of Government (SCIF)	<u>40,000</u>
	\$ 390,000
 Expenditures:	
Professional Services	32,500
Construction	269,500
Utility Relocation	50,000
Property Lease	10,000
Contingency	<u>28,000</u>
	\$ 390,000

Section 6. The Finance Officer is hereby directed to maintain within the grant project ordinance sufficient detailed accounting records to satisfy the requirements of a grantor agency and any federal regulations if applicable.

Section 7. If needed, funds may be advanced from the General Fund Balance for the purpose of making payments due. Any funds appropriated from Fund Balance will be approved by the Board of Commissioners.

Section 8. The Finance Officer is directed to report on a quarterly basis the financial status of each project element in Section 4.

Section 9. Copies of this grant capital project ordinance shall be furnished to the Clerk of the Governing Board and the Finance Officer for direction in carrying out this project.

Section 10. Fund 30 (Public Restroom Grant Project Ordinance) will account for the bookkeeping records of this project.

Section 11. Per SCIF Grant and Southwestern Commission of Government Grant requirements, investment earnings received from grant monies must be used for the same purpose as the authorized uses.

Section 12. Per SCIF Grant requirements, monies will not revert until the end of the project.

Section 13. Per SCIF Grant and Southwestern Commission of Government Grant requirements, all records related to the grant project must be retained at least five years after the close of the project.

Adopted this the 14th day of September 2023.

David Nestler, Mayor

ATTEST:

Amanda Murajda, Town Clerk

Town of Sylva, NC
Proclamation
Constitution Week 2023

WHEREAS, September 17, 2023 marks the two hundred thirty-sixth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17-23, as Constitution Week,

NOW, THEREFORE, IT IS PROCLAIMED by the Town of Sylva Board of Commissioners, that the week of September 17 through 23, is hereby designated as Constitution Week and all citizens are encouraged to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

Approved this the 14th day of September 2023.

David Nestler, Mayor

ATTEST:

Amanda W. Murajda, Town Clerk

North Carolina Governor's Highway Safety Program **LOCAL GOVERNMENTAL RESOLUTION**

WHEREAS, the Sylva Police Department (herein called the "Agency")

(The Applicant Agency)

has completed an application contract for traffic safety funding; and that the Town of Sylva Board of Commissioners (herein called the "Governing Body") has thoroughly considered the problem

(The Governing Body of the Agency)

identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED BY THE the Town of Sylva Board IN OPEN MEETING ASSEMBLED IN THE CITY OF Sylva, NORTH CAROLINA,

(Governing Body)

THIS ____ DAY OF _____, 20²³, AS FOLLOWS:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That Shannon H. Queen is authorized to file, on behalf of the Governing Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal funding in the amount of \$ 30,000 to be made to the Governing Body to assist in defraying the cost of the project described in the contract application; and
(Name and Title of Representative)
(Federal Dollar Request)
3. That the Governing Body has formally appropriated the cash contribution of \$ 0.00 as required by the project contract; and
(Local Cash Appropriation)
4. That the Project Director designated in the application contract shall furnish or make arrangement for other appropriate persons to furnish such information, data, documents and reports as required by the contract, if approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and
6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED in open meeting by Mayor David Nestler
(Chairperson/Mayor)

ATTESTED BY Amanda Murajda
(Clerk)

SEAL

DATE _____

**RESOLUTION OF INTENT
2023-08**

**A RESOLUTION DECLARING THE INTENTION OF THE
BOARD OF COMMISSIONERS OF THE TOWN OF SYLVA
TO CONSIDER AMENDING SECTION 36: 10-11 OF THE TOWN CODE OF ORDINANCES ENTITLED: TRAFFIC.**

WHEREAS, N.C.G.S. §160A-174 authorizes the Board of Commissioners to establish and amend ordinances; and

WHEREAS, the Board of Commissioners finds it necessary to amend section 36: 10-11 of the Town Code of Ordinances titled: Traffic; and

WHEREAS, the Board of Commissioners considers it advisable to conduct a public hearing for the purpose of giving consideration to the proposed amendments to section 36: 10-11 of the Town Code of Ordinances.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Sylva that;

- (1) A public hearing will be held at 5:30 pm on the 12th day of October, 2023, at Sylva Municipal Hall to consider proposed amendments to section 36: 10-11 of the Town Code of Ordinances entitled: Traffic.
- (2) The Town Clerk is hereby directed to publish the notice of public hearing for two successive weeks in the Sylva Herald.
- (3) The proposed amendment is as follows:

Sec. 36-10. - Use of roller skates, coasters, etc. on roadways

No person upon roller skates, skateboard, or riding in or by means of any coaster, toy vehicle or similar device shall go upon any roadway except upon streets set aside as play streets.

Sec. 36-11. - Manner of riding bicycles, and wheeled conveyances on sidewalks.

No person shall ride a bicycle, skateboard, roller skates, wheeled conveyances, or similar device upon any sidewalk or walkway within the town with the exception that bicycles are permitted along the public sidewalk or walkway along NC Highway 107 until such time as a bike lane is erected.

This the 14th day of September, 2023.

David Nestler, Mayor

ATTESTED BY:

Amanda W. Murajda, Town Clerk

**An Ordinance to Amend Chapter 36 of the Town Code entitled:
Traffic.**

Chapter 36: 10-11 are written as follows:

Sec. 36-10. - Use of roller skates, coasters, etc.

No person upon roller skates or riding in or by means of any coaster, toy vehicle or similar device shall go upon any roadway except while crossing a street at a crosswalk or intersection; except upon streets set aside as play streets.

Sec. 36-11. - Manner of riding bicycles, motorcycles.

No person shall ride a bicycle, motorcycle, or similar device on any street without having his hands upon the handlebars, nor shall any person ride a bicycle upon any sidewalk or walkway within the town with the exception of bicycles along NC Highway 107.
(Code 2002, § 18-11; Res. of 9-6-2001)

The ordinance is now after discussion and affirmative vote amended to state the following:

Sec. 36-10. - Use of roller skates, coasters, etc. on roadways

No person upon roller skates, skateboard, or riding in or by means of any coaster, toy vehicle or similar device shall go upon any roadway except upon streets set aside as play streets.

Sec. 36-11. - Manner of riding bicycles, and wheeled conveyances on sidewalks.

No person shall ride a bicycle, skateboard, roller skates, wheeled conveyances, or similar device upon any sidewalk or walkway within the town with the exception that bicycles are permitted along the public sidewalk or walkway along NC Highway 107 until such time as a bike lane is erected.

This ordinance shall be in full force and effect upon its adoption on October 12, 2023.

David Nestler, Mayor

Attest:

Approved as to form:

Amanda W. Murajda, Town Clerk

Eric Ridenour, Town Attorney

State of North Carolina
Town of Sylva

**RESOLUTION TO REQUEST A PARADE PERMIT
FOR A WESTERN CAROLINA UNIVERSITY HOMECOMING PARADE
IN SYLVA, NORTH CAROLINA**

WHEREAS, the Town of Sylva Board of Commissioners has received a request from Western Carolina University requesting the Board undertake the formal steps necessary for the citizens of Sylva, North Carolina to conduct a parade in the downtown area on Main Street (NC 107/US 23 BUS.), on Friday evening, October 27, 2023, at 6:00 P.M.; and

WHEREAS, the Town of Sylva Board of Commissioners believes that it is in the best interest of the citizens of the Town of Sylva that they act favorably on said request and formally notify the NC Department of Transportation for the closing of said highway at said times for the conducting of a parade in Sylva, North Carolina.

NOW, THEREFORE, the Town of Sylva Board of Commissioners does hereby resolve as follows:

1. The North Carolina Department of Transportation be advised that the Town of Sylva Board of Commissioners hereby agrees to serve as the sponsoring governmental entity for a parade to be held in Sylva, North Carolina on Friday evening, October 27, 2023 at 6:00 P.M., with no rain date and at the location of downtown Sylva on Main Street (NC107/US 23 BUS.).
2. That the Town of Sylva Board of Commissioners agrees to be the governmental entity making a request for the closing of said highway at said times and for obtaining compliance with those requirements of the North Carolina Department of Transportation for the conducting of said parade and the rerouting traffic during those times when said highway is closed.
3. The Town of Sylva Board of Commissioners accepts full responsibility for the special event and recognizes that the Town of Sylva will be responsible for safety, traffic flow, traffic control, signage, and ensuring that decorations and all debris will be removed following the event.

Date: October 27, 2023

Time: 6:00 p.m. – 7:30 p.m.

Route Description: The parade will originate at Mark Watson Park and travel east on NC 107/US 23 BUS to the intersection of Main Street and Mill Street. Walking participants will turn onto Mill Street and proceed west back to Bridge Park. The WCU Marching Band will continue to travel east on NC107/US 23 BUS to Jackson Paper. Traffic will be routed to Municipal Drive during the parade.

Adopted this the 14th day of September 2023.

David Nestler, Mayor
Town of Sylva

Amanda W. Murajda, Town Clerk
Town of Sylva

**State of North Carolina
Town of Sylva**

**RESOLUTION TO REQUEST A FESTIVAL PERMIT
FOR TREAT STREET
IN SYLVA, NORTH CAROLINA**

WHEREAS, the Town of Sylva Board of Commissioners has received a request from the Main Street Association of Sylva requesting the Board undertake the formal steps necessary for the citizens of Sylva, North Carolina to conduct a festival in the downtown area on Main Street (NC 107/US 23 BUS.), on Tuesday, October 31, 2023, from 4:00 P.M. to 9:00 P.M.; and

WHEREAS, the Town of Sylva Board of Commissioners believes that it is in the best interest of the citizens of the Town of Sylva that they act favorably on said request and formally notify the NC Department of Transportation for the closing of said highway at said times for the conducting of a festival in Sylva, North Carolina.

NOW, THEREFORE, the Town of Sylva Board of Commissioners does hereby resolve as follows:

1. The North Carolina Department of Transportation be advised that the Town of Sylva Board of Commissioners hereby agrees to serve as the sponsoring governmental entity for the festival to be held in Sylva, North Carolina on Tuesday, October 31, 2023, from 4:00 P.M. to 9:00 P.M., with no rain date and at the location of downtown Sylva on Main Street (NC107/US 23 BUS.).
2. That the Town of Sylva Board of Commissioners agrees to be the governmental entity making a request for the closing of said highway at said times and for obtaining compliance with those requirements of the North Carolina Department of Transportation for the conducting of said parade and the rerouting traffic during those times when said highway is closed.
3. The Town of Sylva Board of Commissioners accepts full responsibility for the special event and recognizes that the Town of Sylva will be responsible for safety, traffic flow, traffic control, signage, and ensuring that decorations and all debris will be removed following the event.

Date: October 31, 2023

Time: 4:00 p.m. – 9:00 p.m.

Route Description: The festival will take place in the downtown area of Main Street. Main Street will be closed from 4:00 p.m. to 9:00 p.m. for the festival. Traffic will be routed along Jackson Street and then down to Evalina Street back to Main Street.

Chipper Curve Road from the intersection of Harold Street to the intersection of Municipal Drive will be closed at said time and traffic using Chipper Curve Road will be routed to Allen Street or Skyland Drive

Municipal Drive from the intersection of Main Street to the intersection of Allen Street will be closed at said time and traffic using Municipal Drive will be routed to Main Street and then Grindstaff Cove Road.

Adopted this the 14th day of September 2023.

David Nestler, Mayor
Town of Sylva

Amanda W. Murajda, Town Clerk
Town of Sylva

State of North Carolina
Town of Sylva

**RESOLUTION TO REQUEST A PARADE PERMIT
FOR A VETERAN’S DAY PARADE IN SYLVA, NORTH CAROLINA**

WHEREAS, the Town of Sylva Board of Commissioners has received a request from the Jackson County Veterans Office requesting the Board undertake the formal steps necessary for the citizens of Sylva, North Carolina to conduct a parade in the downtown area on Main Street (NC 107/US 23 BUS.), on Saturday afternoon, November 11, 2023, at 3:00 P.M.; and

WHEREAS, the Town of Sylva Board of Commissioners believes that it is in the best interest of the citizens of the Town of Sylva that they act favorably on said request and formally notify the NC Department of Transportation for the closing of said highway at said times for the conducting of a parade in Sylva, North Carolina.

NOW, THEREFORE, the Town of Sylva Board of Commissioners does hereby resolve as follows:

1. The North Carolina Department of Transportation be advised that the Town of Sylva Board of Commissioners hereby agrees to serve as the sponsoring governmental entity for a parade to be held in Sylva, North Carolina on Saturday afternoon, November 11, 2023, at 3:00 P.M., with no rain date and at the location of downtown Sylva on Main Street (NC107/US 23 BUS.).
2. That the Town of Sylva Board of Commissioners agrees to be the governmental entity making a request for the closing of said highway at said times and for obtaining compliance with those requirements of the North Carolina Department of Transportation for the conducting of said parade and the rerouting traffic during those times when said highway is closed.
3. The Town of Sylva Board of Commissioners accepts full responsibility for the special event and recognizes that the Town of Sylva will be responsible for safety, traffic flow, traffic control, signage, and ensuring that decorations and all debris will be removed following the event.

Date: November 11, 2023

Time: 3:00 p.m. – 5:00 p.m.

Route Description: The parade will originate at Mark Watson Park and travel east on NC 107/US 23 BUS to the intersection of Main Street and Mill Street. The parade will turn onto Mill Street and proceed west back to Mark Watson Park. Traffic will be routed to Municipal Drive during the parade.

Adopted this the 14th day of September 2023.

David Nestler, Mayor
Town of Sylva

Amanda W. Murajda, Town Clerk
Town of Sylva

State of North Carolina
Town of Sylva

**RESOLUTION TO REQUEST A PARADE PERMIT
FOR A CHRISTMAS PARADE IN SYLVA, NORTH CAROLINA**

WHEREAS, the Town of Sylva Board of Commissioners has received a request from the Main Street Association of Sylva requesting the Board undertake the formal steps necessary for the citizens of Sylva, North Carolina to conduct a parade in the downtown area on Main Street (NC 107/US 23 BUS.), on Sunday afternoon, December 3, 2023, at 3:00 P.M.; and

WHEREAS, the Town of Sylva Board of Commissioners believes that it is in the best interest of the citizens of the Town of Sylva that they act favorably on said request and formally notify the NC Department of Transportation for the closing of said highway at said times for the conducting of a parade in Sylva, North Carolina.

NOW, THEREFORE, the Town of Sylva Board of Commissioners does hereby resolve as follows:

1. The North Carolina Department of Transportation be advised that the Town of Sylva Board of Commissioners hereby agrees to serve as the sponsoring governmental entity for a parade to be held in Sylva, North Carolina on Sunday afternoon, December 3, 2023, at 3:00 P.M., with no rain date at the location of downtown Sylva on Main Street (NC107/US 23 BUS.).
2. That the Town of Sylva Board of Commissioners agrees to be the governmental entity making a request for the closing of said highway at said times and for obtaining compliance with those requirements of the North Carolina Department of Transportation for the conducting of said parade and the rerouting traffic during those times when said highway is closed.
3. The Town of Sylva Board of Commissioners accepts full responsibility for the special event and recognizes that the Town of Sylva will be responsible for safety, traffic flow, traffic control, signage, and ensuring that decorations and all debris will be removed following the event.

Date: December 3, 2023

Time: 3:00 p.m. – 5:00 p.m.

Route Description: The parade will line up on Chipper Curve Rd and travel backwards on Main Street and end at Mark Watson Park. Traffic will be routed to Municipal Drive during the parade.

Chipper Curve Road will be closed from 12:00 p.m. to 5:00 p.m. for parade line-up. Grindstaff Cove Road will be closed from the intersection of Old Dillsboro Road to Mill Street from 3:00 p.m. to 5:00 p.m. West Main Street from Dillsboro will be closed at the intersection of Mark Watson Park. Traffic will be routed to Dillsboro Road and then to Grindstaff Cove Road.

Adopted this the 14th day of September 2023.

David Nestler, Mayor
Town of Sylva

Amanda W. Murajda, Town Clerk
Town of Sylva

**RESOLUTION TO REQUEST A FESTIVAL PERMIT
FOR GREENING UP THE MOUNTAINS
IN SYLVA, NORTH CAROLINA**

WHEREAS, the Town of Sylva Board of Commissioners has received a request from the Main Street Association of Sylva requesting the Board undertake the formal steps necessary for the citizens of Sylva, North Carolina to conduct a festival in the downtown area on Main Street (NC 107/US 23 BUS.), on Saturday, April 27, 2024, from 6:00 A.M. to 5:00 P.M.; and

WHEREAS, the Town of Sylva Board of Commissioners believes that it is in the best interest of the citizens of the Town of Sylva that they act favorably on said request and formally notify the NC Department of Transportation for the closing of said highway at said times for the conducting of a festival in Sylva, North Carolina.

NOW, THEREFORE, the Town of Sylva Board of Commissioners does hereby resolve as follows:

1. The North Carolina Department of Transportation be advised that the Town of Sylva Board of Commissioners hereby agrees to serve as the sponsoring governmental entity for the festival to be held in Sylva, North Carolina on Saturday, April 27, 2024, from 6:00 A.M. to 5:00 P.M., with no rain date and at the location of downtown Sylva on Main Street (NC107/US 23 BUS.).
2. That the Town of Sylva Board of Commissioners agrees to be the governmental entity making a request for the closing of said highway at said times and for obtaining compliance with those requirements of the North Carolina Department of Transportation for the conducting of said parade and the rerouting traffic during those times when said highway is closed.
3. The Town of Sylva Board of Commissioners accepts full responsibility for the special event and recognizes that the Town of Sylva will be responsible for safety, traffic flow, traffic control, signage, and ensuring that decorations and all debris will be removed following the event.

Date: April 27, 2024

Time: 6:00 a.m. – 5:00 p.m.

Route Description: The festival will take place in the downtown area of Main Street. Main Street will be closed from 6:00 a.m. to 5:00 p.m. for the festival. Traffic will be routed along Jackson Street and then down to Evalina Street back to Main Street.

Chipper Curve Road from the intersection of Harold Street to the intersection of Municipal Drive at the Sylva Fire Department will be closed at said time and traffic using Chipper Curve Road will be routed to Allen Street or Skyland Drive

Municipal Drive from the intersection at the Sylva Fire Department to the intersection of Allen Street will be closed at said time and traffic using Municipal Drive will be routed to Main Street and then Grindstaff Cove Road

Adopted this the 14th day of September 2023.

David Nestler, Mayor
Town of Sylva

Amanda W. Murajda, Town Clerk
Town of Sylva

**RESOLUTION TO REQUEST A FESTIVAL PERMIT
FOR JULY 4TH CELEBRATION
IN SYLVA, NORTH CAROLINA**

WHEREAS, the Town of Sylva Board of Commissioners has received a request that they undertake the formal steps necessary for the citizens of Sylva, North Carolina to conduct a July 4th celebration in the downtown area on Main Street (NC 107/US 23 BUS.) and Mill Street, on Tuesday, July 4, 2023, from 5:00 P.M. to 10:30 P.M.; and

WHEREAS, the Town of Sylva Board of Commissioners believes that it is in the best interest of the citizens of the Town of Sylva that they act favorably on said request and formally notify the NC Department of Transportation for the closing of said streets at said times for the conducting of a July 4th celebration in Sylva, North Carolina.

NOW, THEREFORE, the Town of Sylva Board of Commissioners does hereby resolve as follows:

1. The North Carolina Department of Transportation be advised that the Town of Sylva Board of Commissioners hereby agrees to serve as the sponsoring governmental entity for the July 4th celebration to be held in Sylva, North Carolina on Tuesday, July 4, 2023, from 5:00 P.M. to 10:30 P.M., with no rain date and at the location of downtown Sylva on Mill Street.
2. That the Town of Sylva Board of Commissioners agrees to be the governmental entity making a request for the closing of said streets at said times and for obtaining compliance with those requirements of the North Carolina Department of Transportation for the conducting of said celebration and the rerouting traffic during those times when said streets are closed.
3. The Town of Sylva Board of Commissioners accepts full responsibility for the special event and recognizes that the Town of Sylva will be responsible for safety, traffic flow, traffic control, signage, and ensuring that decorations and all debris will be removed following the event.
4. Social District: During the Independence Day Celebration, only July 4, 2024, social district hours will be extended until 10:30 P.M.

Date: July 4, 2023

Time: 5:00 p.m. – 10:30 p.m.

Route Description: The July 4th celebration will take place in the downtown area of Mill Street.

Keener Street will be closed from the intersection of Savannah Drive to the intersection of Jackson Street. Traffic traveling East coming into town on West Main Street (US 23) will be diverted up Savannah Drive where it will then follow the detour by turning left behind the Jackson County Library. The detour will continue behind the library passing Ridgeway Street and onto Keener Street. As traffic travels down the hill on Keener Street it will be diverted right onto Jackson Street. From Jackson Street, Main Street can be accessed from Landis, Spring, or Evalina Street.

Keener Street between Savannah Drive and Jackson Street at the fountain and the portion of Main Street (US 23B) located on the 700 block will be closed due to heavy pedestrian traffic.

In the event excess traffic warrants a full closure, the following will take place:

Mill Street will be closed from 5:00 p.m. to 10:30 p.m. from the intersection of Allen Street to the intersection of Grindstaff Cove Road. Railroad Avenue will be closed from the intersection of Allen Street to the intersection of Grindstaff Cove Road. All traffic on both streets will be rerouted from Allen Street to Grindstaff Cove Road for the celebration. Chipper Curve Road will be closed from the intersection of Harold Street to the intersection of Highway 107. Municipal Drive will be closed from the intersection of Highway 107 to the intersection of Allen Street.

Spring Street, Landis Street, and Schulman Street will be closed between Mill Street and
Street. Savannah Drive will be closed from the Jackson County Library to Main Street.

Item 10.

Adopted this the 14th day of September 2023.

David Nestler, Mayor
Town of Sylva

Amanda W. Murajda, Town Clerk
Town of Sylva