

TOWN OF SYLVA BOARD OF COMMISSIONERS REGULAR MEETING

Thursday, July 10, 2025 at 5:30 PM Board Room, 83 Allen Street Sylva, North Carolina

AGENDA

CALL TO ORDER

APPROVAL OF AGENDA

All items listed and adopted are for discussion or possible action

APPROVAL OF CONSENT AGENDA

1. July 10, 2025 Consent Agenda

PUBLIC COMMENTS

REPORTS

- 2. Mayor's Report
- 3. Commissioner's Report
- 4. Manager's Report

NEW BUSINESS

- 5. Fireman of the Year Award Presentation
- 6. Resolution to Accept Grant--Recreational Trails Program
- 7. Resolution of Exemption from Architect/Engineer/Surveyor Qualifications-Based Selection
- 8. Resolution of Support and Acceptance of Funding--Duke Energy Foundation Local Environmental Impact Grant

ADJOURNMENT

Town of Sylva CONSENT AGENDA July 10, 2025

1- APPROVE MINUTES: June 12, 2025, Regular Board Meeting

2- BUDGET AMENDMENT:

#30 19-336-0200 FD State Property	\$ 2,428 C
19-530-9100 FD Transfer to Capital CRF	2,428 D
20-392-0000 FD Capital Reserve Transfer In	2,428 C
20-410-0600 FD CRF Contribution	2,428 D

REF: To transfer FD State Property unspent revenue into the Fire Department Capital Reserve Fund as of June 30, 2025.

#1 10-660-0600 Contingency	\$ 1,200 C
10-660-0800 Parking Lot Rental	1,200 D

REF: To appropriate from contingency to cover under budgeting in Non-Departmental.

#2 10-336-0200 GUTM Arts/Crafts	\$ 1,400 C
10-450-1700 GUTM Expense	1,400 D

REF: To amend additional GUTM revenue due to an increase in fees.

#3 20-399-0200 FD CRF Fund Balance Approp.	\$ 20,000 C
20-415-0000 FD CRF Transfer to FD	20,000 D
19-391-0000 FD Transfer In	20,000 C
19-530-7400 FD Capital	20,000 D

REF: To appropriate from FD CRF into FD Capital to purchase a Lucas Device. A donation of \$10,000 was received in (2024-2025).

#4 20-399-0200 FD CRF Fund Balance Approp.	\$ 19,000 C
20-415-0000 FD CRF Transfer to	19,000 D
19-391-0000 FD Transfer In	19,000 C
19-530-7400 FD Capital	19,000 D

REF: To amend the FD CRF into FD Capital to allow for repair work on the ladder truck. Insurance covered most of the repair; however, due to timing of when the insurance check was received a rollover was necessary.

3- REPORTS:

- 1- Business Registration Permits as of June 30, 2025
- 2- Vehicle Tax Report as of May 31, 2025
- 3- Ad Valorem Tax Report as of May 31, 2025
- 4- Statement of Revenues, Expenditures, Changes in Fund Balance as of May 31, 2025

Item 1.

Business Registration Permit Application June 2025

Date Submitted	<u>Business Name</u>	Business Location	<u>Owner</u>
6/10/2025	Mama Chuya	30 E. Main Street	Martin Guadarrama

ACTIVITY FROM 5/1/25 THRU 5/3/1/25

RUN DATE: 6/2/2025 1:10 PM

;

.T otal 371.62	371.62
Subtotal Total 371.62 371.62	371.62
ges Interest 371.62	371.62
Chare	0.00
nalty Subtotal	371.62
	1
	erialization (A. P. A. A. P. A.
Tax Year 2022 Levy SGR Sylva Gross Receipts	Totals For Year 2022
Tax SGR	Tota

Tax Year 2022 Penalty	Subtotal	Charges Interest	Subtotal	Total
SGR Sylva Gross Receipts	0.00	371.62	371.62	371.62
Totals For Year 2022	0.00	371.62	371.62	371.62
	er i de state en	and particular extends the design of the des	ningen, at service course, addrights-purit/recipies imminishenergymens-equation . Authority-course-and and agreement and account of the service course and agreement and agreement of the service course and agreement agreement and agreement agreement and agreement agr	
Levy Penalty	Subtotal	Charges Interest	Subtotal	Total
Grand Totals	0.00	371.62	371.62	371.62
The second secon	abel er en product de ser en	The state of the s	teral files and the second management of the second	

Tax Summary as of May 31, 2025

(40-304-XX)	2023	2022	2021	2020	2013	2010	1107	2010	2013	1107		Cullellt Ical	The state of the s
Starting Balances	48668.17	20666.09	11217.88	9177.7	6102.32	5377	4626.93	2726.05	1747.04	1275.7	111,584.88	\$2,176,717.75	10-281-0000
VIII.	-855.67	-202.88					-6.55				-1,065.10		-1,065.10
Ouig August	-833.26	-470 15	-760.85			-50.85					-2,115.11		-2,115.11
August	-4286 56	-232.91				-120.18					-4,639.65	-265,742.26	-270,381.91
October	-97.91	-197.31				-128.49					-423.71	-135,849.18	-136,272.89
November	-897 29	-1279 83				-73.13					-2,250.25	-328,991.79	-331,242.04
Jecember	-2461	-216.56	-49.81								-2,727.37	-1,130,306.05	-1,133,033.42
Januar,	-2905 12	-668.27	-144.19		-73.72						-3,791.30	-228,005.28	-231,796.58
Salidary	-997 25	4.1-	-145.27		-207.78						-1,351.70	-57,113.87	-58,465.57
March	-2244.11	-1907.71	-365.22	-61.06	-88.38						-4,666.48	-44,926.35	-49,592.83
Anril	-3286.2	-200.7	-146.52	-262.37	-64.69	-65.18					-4,025.66	-18,356.97	-22,382.63
d	-1234.1	-144.28	-294.28	-329.46	-335.79	-338.31	-338.31	-314.23			-3,328.76	-11,912.33	-15,241.09
lay											0.00		00.00
Julie Totalo	71 80006	5500	-1906 14	-652 89	-770.36	-776.14	-344.86	-314.23	0	0	-30,385.09	-2,221,204.08	-2,251,589.17
July - Julie Totals	75.0002	-554 74									-1,124.70	-2,294.89	-3,419.59
eledaes											0.00	102,803.24	102,803.24
Add to Original Levy											0.00		0.00
Under Appeal											0.00		0.00
Bankruptcy											0.00		0.00
Retund/Adj Gubtatala	20 668 43	A 076 74	-1 906 14	-652.89	-770.36	-776.14	-344.86	-314.23	0.00	0.00	-31,509.79	-2,120,695.73	-2,152,205.52
ubiolais	25,000,03-	6,000											
EOY Adjustment	427 000 74	£14 580 25	\$9 311 74	\$8 524 81	\$5 331 96	\$4.600.86	\$4.282.07	\$2.411.82	\$1,747.04	\$1,275.70	80,075.09	\$56,022.02	\$136,097.11
(10-110-XX) Balance Interest	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	Total		
luky	25.09	5.08				118.40	0.05				148.62		148.62
August	60.48	105.57	13.04	50.00		70.15					299.24		299.24
Sentember	338.54	10.50				4.82					353.86		353.86
October	34.12	1.48	120.00			1.51					157.11		157.11
November	119.37	230.19			51.32	0.55					401.43		401.43
December	270.79	37.92	94.19								402.90	86.37	489.27
Janian	359.97	102.8	5.81		122.28						590.86	1,385.52	1,976.38
Eahnian	140 21	0.11	4.73		2.22						147.27	1,539.89	1,687.16
March	271.57	409,98	70.34	145.9	0.66						898.45	1,567.89	2,466.34
Anril	430.52	19.37	17.95	166.36	200.16	234.57	227.26	197.86			1,494.05	844.00	2,338.05
May	195.3	33.13	46.09								274.52	530.61	805.13
June										;	' !	00 110	-
Interest Collected	\$2,245.96	\$956.13	\$372.15	\$362.26	\$376.64	\$430.00	\$227.31	\$197.86	\$0.00	\$0.00	\$5,168.31	\$5,954.28	\$11,122.59
Suhmitted by: Amanda Muraida Tax Collector	luraida, Tax Collecto	ي ا										Collection Rate	97.5424%

Top	Top 10 Delinquent Accounts (2024 & prior)		
	Name	ш	Balance
		2	5/31/2025
JTS T	JTS Transport	69	10,841.18
Doroth	Dorothy Worley	8	6,510.85
Joe V	Joe Wilson	49	6,220.69
Kelly	Kelly Robinson	₩	5,797.46
Marjo	Marjorie Herbert Smith	69	5,644.73
David	David George Howell	69	5,355.12
Angel	Angela George	69	4,831.47
limm.	Jimmy Ray Wilson	69	4,158.86
. <u>ta</u>	tahala Brewing	↔	3,524.98
	ntain Park Urgent Care	\$	3,209.36

General Fund Statement of Revenues, Expenditures, and Changes in Fund Balances 5/31/2025

				General Fund		1-114-		
						Actual to Budget	Statement	
	2024-2025	Previously	2024-2025	Current	2024-2025	Percent	Period	Variance
	Budgeted	Reported	YTD Actual	Month	Budget Balance		11	
Revenues:	\$ 2,309,93	\$ 2,355,939.44	\$ 2,382,078.10	\$ 25,680.24	s (72,148.10)	103.12%	91.67%	11.46%
Ad valorem taxes Other taxes and licenses	\$ 6,20		7,465.00	\$ 230.00	s (1,265.00)	120.40%	91.67%	28.74%
Unrestricted intergovernmental	S 2,853,14°	7 2,324,249.32	2,495,895.94	\$ 172,105.04	\$ 357,251.06	87.48%	91.67%	-4.19%
Permits and Fees	\$ 18,00		19,069.80	\$ 1,629.99	S (1,069.80)	105.94%	91.67% 91.67%	14.28% -17.48%
Restricted intergovernmental	S 194,043 S 77,25		143,946.87 294,827.61	\$ 7,449.98 \$ 28,073.07	\$ 50,095.13 \$ (217,577.61)	74.18% 381.65%		
Investment earnings Other revenues	\$ 53,21		66,753.29	S 14,117.72	\$ (13,538.29)	125.44%		
Total revenues	\$ 5,511,78		5,410,036.61	249,286.04	\$ 101,747.39	98.15%	91.67%	6.49%
77								
Expenditures: General Government	\$ 984,72	7 641,422.66	789,024.89	73,570.68	195,702.11	80.13%	91.67%	11.54%
Salaries & Benefits	\$ 424,46	0 352,299.12	389,813.00	32,258.44				
Capital outlay	s -		200 211 00	41.212.24	l,			
All other expenditures	\$ 562,76	7 289,123.54	399,211.89	41,312.24				
Public Safety	\$ 3,971,93	5 2,183,607.71	2,707,989.01	291,224.58	1,263,945.99	68.18%	91.67%	23.49%
Salaries & Benefits	S 1,691,51		1,431,537.81	139,334.79				
Capital outlay	S 820,48		204,772.94	151,889.79				
All other expenditures	s 1,325,07	3 819,558.72	1,071,678.26	151,869.79				
Culture and Recreation	\$ 127,65	0 85,681.53	96,079.16	5,659.65	31,570.84	75.27%	91.67%	16.40%
Salaries & Benefits	\$ 33,65		20,763.85	3,722.89				
Capital outlay	\$ 10,47		10,473.95 64,841.36	1,936.76	I			
All other expenditures	\$ 83,52	50,132.01	04,841.50	1,530.70	-			
Transportation	\$ 870,47		623,963.52	53,544.93	246,511.48	71.68%	91.67%	19.99%
Salaries & Benefits	\$ 367,91		297,597.40	25,091.58				
Capital outlay	S 85,10 S 417,46		14,891.00 311,475.12	192.00 28,261.35	,			
All other expenditures	3 417,40	3 240,254.00	311,473.12	20,201,00				
Economic and Physical Development	s -	•	-	-	-	0.00%	0.00%	0.00%
Salaries & Benefits					1			
Capital outlay All other expenditures	S -	-	-	-	J			
•					1	25.010/	01 (70)	F4 (F0/
Environmental Protection	S 479,13 S 97,48		177,336.27 72,128.88	16,016.96 4,107.53	301,795.73	37.01%	91.67%	54.65%
Salaries & Benefits Capital outlay	S 97,48 S 259,50		-	- 4,107.55				
All other expenditures	S 122,15		105,207.39	11,909.43				
Total expenditure	es \$ 6,433,91	9 3,572,210.39	4,394,392.85	440,016.80	2,039,526.15	68,30%	91.67%	23.37%
Total expenditure	0 0,100,71	5,072,210,05	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,					
Revenues over expenditures	\$ (922,13	5) 1,588,540.18	1,015,643.76	(190,730.76)	(1,937,778.76)	-30.12%	•	
Other financing sources (uses):								
Office mancing sources (uses).								
Transfers in	S 892,25		40,000.00		-			
Appropriated fund balance Transfers to other depts	S 836,20 S 369,51		•					
PB Appropriated fund balance	\$ 32,00							
Fund Balance rollover	S 22							
Contributed Capital	s -	-		-				
Lease Liability Sale of Assets	S 57,09 S 20,37		10,960.00					
Loan Proceeds	S -	10,500.00	10,500.00					
	\$ 2,207,66	1,272,729.00	50,960.00					
Transfers to other funds:					-			
Contributed to GF fund balance Transfers out	s 456,02	456,029.00	(38,481.84)					
Transfer to Capital Reserve	\$ 829,50		(=0,102.01)		-			
•	\$ 1,285,52	1,285,529.00	(38,481.84)			-		
Total other financing sources (uses)	\$ 922,13	(12,800.00)	12,478.16			-		
Revenues and other sources over								
expenditures and other uses	s -	1,575,740.18	1,028,121.92	(190,730.76)	(1,937,778.76))		

Analysis:

* Timing of Sales Tax and Grants



TOWN OF SYLVA BOARD OF COMMISSIONERS REGULAR MEETING

Thursday, June 12, 2025 at 5:30 PM Board Room, 83 Allen Street Sylva, North Carolina

MINUTES

PRESENT:

Jonathan Brown, Commissioner Blitz Estridge, Commissioner

Mary Gelbaugh, Mayor Pro-Tem

Johnny Phillips, Mayor Brad Waldrop, Commissioner Joseph Waldrum, Commissioner Paige Dowling, Town Manager Amanda Murajda, Town Clerk Eric Ridenour, Town Attorney

ABSENT:

CALL TO ORDER

Mayor Phillips called the meeting to order at 5:30 p.m.

STAFF PRESENT: Robbie Carter (Asst. Police Chief), John Jeleniewski (County Planner) and Michael Poston (County Planner).

VISITORS: Deborah Smith, Tammy Brown, Sarah Hirsch, Carol Hall, Chuck Hall, Keith Blaine, Bill Lefevers, Christy Agner, Pat Morris, Cody Lewis and Melissa Lewis.

APPROVAL OF AGENDA:

Commissioner Brown made a motion to remove Item #11, Resolution of Support—Fontana Regional Library. The motion carried with a 3-2 vote. Voting in the affirmative were commissioners Brown, Estridge and Gelbaugh. Voting against the amendment were commissioners Waldrop and Waldrum. Commissioner Gelbaugh made a motion to approve the agenda as amended. The motion carried with a unanimous vote.

APPROVAL OF CONSENT AGENDA

Commissioner Gelbaugh made a motion to approve the consent agenda. The motion carried with a unanimous vote.

PUBLIC COMMENTS: Sarah Hirsch addressed the board regarding the Fontana Regional Library and was hopeful the board would show support for the FRL instead of removing the resolution. Keith Blaine discussed political signs located throughout town during election time. He also asked the board to consider changing municipal elections to even number years.

MAYOR'S REPORT: None.

COMMISSIONER'S REPORT: Commissioners reported the following:

Waldrop—Commissioner Waldrop stated he was proud of the Town of Sylva and does not agree with removing the resolution in support of the Fontana Regional Library.

MANAGER'S REPORT: Manager Dowling reported the following:

- Paving on Fincannon Road is being completed this week. Charles Street was paved last week.
- The basketball court at Bryson Park will be resurfaced this week. The fence and concrete work will be the last two remaining items.
- Employment: Josh Geiger has been promoted from Police Officer to Sergeant.

- Town Hall will be closed June 20th in observance of Juneteenth.
- The mast arms downtown will be painted in early July. Most work will be done at night.
- Dowling thanked Commissioner Estridge and Commissioner Waldrop for the work they've been doing on Mill Street to remove outdated utility lines.

PUBLIC HEARING—ZONING MAP AMENDMENT—AWD FAMILY LIMITED PARTNERSHIP

LLLP/JACKSON COUNTY: Commissioner Brown made a motion to open the public hearing at 5:44 p.m. The motion carried with a unanimous vote.

ZONING MAP AMENDMENT REQUEST—AWD FAMILY LIMITED PARTNERSHIP LLLP/JACKSON

COUNTY: John Jeleniewski, Senior County Planner, presented the staff report as follows:

Applicant: Jackson County Government – Kevin King, County Manager **Property Location:** 899 Highway 107, Sylva NC 28779; PIN 7640-85-7027

Current Property Zoning: ETJ General Business (ETJ-GB)

Ordinance Section for which the Text Amendment is requested: Article 3 - Procedures - Section 3.9.B - Zoning and Map Amendments

Description of Request:

The applicant is requesting a map amendment that would designate the subject property as ETJ Institutional District (ETJ-ID).

Background:

The Institutional District (ID) is a moderately sized district within Sylva's zoned jurisdiction. The ID District offers a broad range of permitted (use-by-right) and special uses (SUP) such as public/civic/social services, auditoriums, community centers, emergency services, government facilities, places of worship, pre-school/daycare, parks/recreation, health care facilities, professional offices, etc. Property improvements in this district are subject to development standards as set forth in the zoning ordinance including building setbacks, landscaping, architectural standards, sidewalk construction, parking, storm water treatment, etc.

The subject property is located on Highway 107 and approximately 850 feet north of the Highway 107/Old Cullowhee Road intersection. This property is a total of 58.60 acres in land area and is vacant with no structures. Access to this property is from the public right-of-way of Highway 107. This property is adjacent to properties to the north and south that are in the ETJ-GB District and is not located within the 100-year flood plain or protected watershed. This property is or can be served by Tuckaseigee Water & Sewer Authority for public utilities.

Application Response:

The applicant is requesting that the existing Town of Sylva Zoning Map be amended to designate this property (58.60 acres total) to the ETJ-I District.

Staff Findings:

The requested map amendment would not constitute "spot zoning" as the request is consistent with the Town's adopted 2040 Land Use Plan. The Town's adopted Land Use Plan for 2040 establishes that this property will be in the future *Community Corridors District* with encouraged land uses for this district being mixed-use buildings, institutional uses, walkable neighborhood commercial (retail, office, personal services), large scale commercial, business centers, community services and civic/educational services.

Bill Lefevers address the board and noted that the Lutheran Church did not received the adjoining property owners notice in the mail and the Town should make other efforts to notify property owners.

Pat Morris addressed the board and would like information on how traffic patters would change.

Being no further comment, Commissioner Waldrum made a motion to close the hearing at 5:55 p.m. The motion carried with a unanimous vote.

NEW BUSINESS:

Mayor

ZONING MAP AMENDMENT REQUEST—AWD FAMILY LIMITED PARTNERSHIP LLLP/JACKSON

COUNTY: Commissioner Brown made a motion to approve the zoning map amendment request. The motion carried with a unanimous vote. Commissioner Waldrop read the statement of consistency and made a motion to approve. The motion carried with a unanimous vote.

FY 2025-2026 BUDGET ORDINANCE: Manager Dowling explained that the budget ordinance presented is the same version as advertised. She thanked everyone for their time and effort on budget. Commissioner Waldrum made a motion to approve the budget as presented. The motion carried with a unanimous vote.

FY 2025-2026 FEE SCHEDULE: Manager Dowling reported that the fee schedule is the same as the version advertised. Commissioner Waldrop made a motion to approve the FY 2025-2026 fee schedule. The motion carried with a unanimous vote.

ORDINANCE AMENDMENT—CHAPTER 22—LICENSE AND BUSIENSS REGULATIONS: Currently, new businesses pay a \$100 occupancy use fee and the \$20 registration. Existing businesses pay a \$20 annual business registration permit fee. The occupancy use fee was intended to cover the cost of fire and zoning inspections. The business registration was intended to provide the Town with up-to-date information for correspondence and emergency contact information. The business registration permit process has not worked well the last few years and staff have ended up spending a lot of time billing, when few are returned and others are sent back without up-to-date information. It's creating an unpaid liability in our accounting system that we need to correct. The amended ordinance and fee schedule propose a \$200 fee for a new commercial business, professional service, and non-profit. This \$200 will cover the cost of zoning and fire inspections for new establishments. When a business moves locations, changes ownership, or expands in a way that would necessitate another inspection, the business will need to pay for the new inspection or permit. Commissioner Estridge made a motion to approve the ordinance amendment. The motion carried with a unanimous vote.

SPECIAL EVENT REQUEST: SMHS CLASS OF 2005—ALCOHOL SERVICE: The SMHS Class of 2005 has rented Bridge Park June 28th for a class reunion and is applying to have Balsam Falls sell alcohol at the event. This application is coming before the Town Board since Bridge Park is Town owned property. Commissioner Gelbaugh made a motion to approve the request. The motion carried with a unanimous vote.

ADJOURNMENT: Commissioner Waldrop unanimous vote.	o made a motion to adjourn the meeting at 6:00 p.m.	The motion carried with a
Johnny Phillips	Amanda W. Murajda	

Town Clerk

Resolution Authorizing the Acceptance of Grant Funding from the N.C. Department of Natural and Cultural Resources

- **Whereas**, it is the desire of the Town of Sylva, to provide quality, recreational opportunities to the residents of Sylva, NC, and
- Whereas, the Town of Sylva is committed to the improvement, long-term stewardship, and maintenance of Pinnacle Park, and
- Whereas, investment is needed to expand the trail system to provide additional safe and accessible user experiences, and the Pinnacle Park Master Plan has identified additional trail sections that would create a loop for users; and
- Whereas, the Town of Sylva was awarded grant funding from the N.C. Department of Natural and Cultural Resources, Division of Parks and Recreation, Recreational Trails Program to connect the West Fork and East Fork trails, construct a footbridge, and provide access to a waterfall that has not previously been accessible to the public; and
- Whereas, the Town of Sylva has received the grant from the N.C. Department of Natural and Cultural Resources, Recreational Trails Program in the amount of \$92,000 for the construction of 1.9 miles of sustainably built hiking trails and a creek crossing; and
- **Whereas,** the Town of Sylva will be required to provide matching funds of \$23,000. The matching funds have been approved in the Fiscal Year 2025-2026 Budget and will be appropriated from the Fisher Creek Fund; and
- **Whereas**, the Town of Sylva desires to accept the grant money awarded and construct 1.9 miles of trails and a creek crossing; and
- **Now Therefore Be It Resolved,** the Town of Sylva Board of Commissioners accepts the grant from the N.C. Department of Natural and Cultural Resources, Recreational Trails Program and authorizes the Town Manager, in conjunction with the Town of Sylva Finance and Public Works Departments, to proceed with the grant agreement formal steps to hire a trail builder.

Approved this the 10 th day of July 202
Johnny Phillips, Mayor
Amanda Murajda, Town Clerk

RESOLUTION FOR EXEMPTION FROM ARCHITECT/ENGINEER/SURVEYOR QUALIFICATION-BASED SELECTION PROCESS

- Whereas, G.S. 143-64.31 requires the initial solicitation and evaluation of firms to perform architectural, engineering, surveying, construction management-at-risk services, and design-build services (collectively "design services") to be based on qualifications and without regard to fee; and
- **Whereas,** the Town of sylva proposes to enter into one or more contracts for design services for work on the Town of Sylva Recreational Trails Program Grant RTP2024-1031 Administration; and
- Whereas, G.S 143-64.32 authorizes units of local government to exempt contracts for design services from the qualifications-based selection requirements of G.S 143-64.31 if the estimated fee is less than \$50,000; and

Whereas, the estimated fee for design services for the above-described project is less than \$50,000; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Sylva that

- 1. The above-described project is hereby made exempt from the provisions of G.S. 143-64.31.
- 2. This resolution shall be effective upon adoption.

Approved this the 10 th day of July, 202	5.	
Johnny Phillips, Mayor		
Amanda W. Murajda, Town Clerk		

Item 8.

Resolution of Support and Acceptance of Funding Duke Energy Foundation – Local Environmental Impact Grant

- **Whereas**, it is the desire of the Town of Sylva to provide quality, recreational opportunities to the residents of Sylva and to provide accessibility to a wider range of public users; and
- Whereas, the Town of Sylva is committed to the improvement, long-term stewardship, and maintenance of Pinnacle Park; and
- Whereas, the Town of Sylva adopted the Pinnacle Park Master Plan in April 2025 and the plan identified signage and trail accessibility improvements as a need within the park; and
- Whereas, the Town of Sylva plans to enhance the pedestrian environment by improving approximately 303 linear feet of an accessible section of the Forest Therapy Trail and add interpretive signage along the trail to provide educational information about Pinnacle Park's biological and ecological resources; and
- **Whereas,** the Town of Sylva submitted an application to the Duke Energy Foundation in the amount of twenty-five thousand dollars (\$25,000.00) to hire a professional trail builder to grade, smooth, and widen a 303-foot portion of the Forest Therapy Trail and to pay to design and install signage along the trail; and
- **Now Therefore**, the Sylva Town Board of Commissioners authorizes the Sylva Town Manager, Paige Dowling, to accept the Duke Energy Foundation's Local Environmental Impact Grant, if awarded, and to hire a professional trail builder and have signage designed and installed.

Approved this the 10 th day of July 2025.
Johnny Phillips, Mayor
Amanda Murajda, Town Clerk