



# TOWN OF SYLVA BOARD OF COMMISSIONERS WORK SESSION

Thursday, September 26, 2024 at 9:00 AM  
Board Room, 83 Allen Street Sylva, North Carolina

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## AGENDA

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### CALL TO ORDER

### APPROVAL OF AGENDA

*All items listed and adopted are for discussion or possible action*

### PUBLIC COMMENTS

### REPORTS

1. Mayor's Report
2. Commissioner's Report
3. Manager's Report
4. Public Works Department Report
5. Police Department Report
6. Fire Department Report
7. Main Street Report
8. TWSA Board Report

### NEW BUSINESS

9. Planning Board Term Limits and Appointments
- [10.](#) Economic Development Committee Applications--Discussion Only
- [11.](#) Historical Sign at New Public Restroom--Discussion Only

### ADJOURNMENT

# Town of Sylva



## APPLICATION FOR CONSIDERATION OF APPOINTMENT TO TOWN OF SYLVA BOARDS OR COMMISSIONS

Applicants are strongly urged to attend several meetings of a board prior to applying and/or appointment to a board.

NAME DONALD L. GREEN DATE 08-15-2024

ADDRESS PO Box 1864 Sylva NC 28779

EMAIL \_\_\_\_\_

HOME PHONE 828-507-6637 WORK PHONE 828-586-9220

EMPLOYER GREEN'S AUTO SERVICE & SALES OCCUPATION OWNER

EMPLOYER'S ADDRESS 125 Asheville Hwy PO Box 1864 Sylva NC

DO YOU LIVE WITHIN THE MUNICIPAL LIMITS OF SYLVA? NO

DO YOU LIVE WITHIN THE EXTRA TERRITORIAL ZONING DISTRICT? NO

NAME OF BOARD OR COMMISSION FOR WHICH YOU ARE APPLYING TO SERVE ON:  
ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

PLEASE LIST ANY SPECIAL SKILLS, INTEREST OR QUALIFICATIONS WHICH YOU FEEL WOULD BE AN ASSET TO SAID BOARD OR COMMISSION:

OWNER / GREEN'S AUTO SERVICE & SALES  
EST. 1966 FAMILY OWNED & STAFFED

WHY DO YOU WISH TO SERVE ON SAID BOARD OR COMMISSION?

TO ASSIST IN THE GROWTH OF SYLVA OUTWARDS

PLEASE RETURN THIS APPLICATION TO TOWN HALL  
83 ALLEN STREET, SYLVA, NC 28779

# Town of Sylva



## Board/Commission Appointment Application

**Full Name:** Marne Harris

**Date of application:** August 19, 2024

**Address:** 111 Storybook Lane, Sylva, NC, 28779

**Email Address:** m\_harris@southwesterncc.edu

**Home Phone:** 8283999838

**Work Phone:** 8283394211

**Employer:** Southwestern Community College

**Occupation:** Director of Small Business Center

**Employer Address:** 447 College Drive, Sylva, NC, 28779

**Do you live within the municipal limits of Sylva?** Yes

**Do you live within the extra territorial zoning district?** Yes

**Name of the board or commission for which you are applying to serve on:** Economic Development Committee

**Please list any special skills, interests, or qualifications which you feel would be an asset to said board or commission:** I have been the Director of the Small Business Center at Southwestern Community College for 3 years. As SBC Director, I work everyday to increase the # and success of our small business community by providing business trainings, 1 on 1 counseling, and connecting them with resources to help plan, start, and grow their businesses. Listening, identifying, and assessing the needs of a business is a strength, and lends itself well for this board.

**Why do you wish to serve on said board or commission?** I am passionate about, invested in, and love where we live, and want to further the work to make it stronger, better, and smarter. I work with small businesses everyday, they drive our local economy, and are the heart and soul of our community. I have served on the Highway 107 Project Team for the past 3 years supporting businesses with relocation, and see this opportunity board as an extension of that work. I feel it is my responsibility to help Sylva maintain it's beauty, culture, and small-town charm, and to progress in a way that compliments that.

# Town of Sylva



## APPLICATION FOR CONSIDERATION OF APPOINTMENT TO TOWN OF SYLVA BOARDS OR COMMISSIONS

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and/or appointment to a board.

NAME JOSH CARPENTER DATE 8/22/2024

ADDRESS 125 BONNIE LAKE SYLVA NC 28779

EMAIL josh@gownc.org

HOME PHONE 828-735-4469 WORK PHONE 828-586-1962

EMPLOYER SOUTH WESTERN COMMISSION OCCUPATION ECONOMIC DEVELOPER

EMPLOYER'S ADDRESS SAME AS ABOVE

DO YOU LIVE WITHIN THE MUNICIPAL LIMITS OF SYLVA? NO

DO YOU LIVE WITHIN THE EXTRA TERRITORIAL ZONING DISTRICT? NO

NAME OF BOARD OR COMMISSION FOR WHICH YOU ARE APPLYING TO SERVE ON:  
ECONOMIC DEVELOPMENT COMMISSION

PLEASE LIST ANY SPECIAL SKILLS, INTEREST OR QUALIFICATIONS WHICH YOU FEEL  
WOULD BE AN ASSET TO SAID BOARD OR COMMISSION:

I 15+ years of economic development ~~exp~~  
experience in various roles around the  
region and state.

WHY DO YOU WISH TO SERVE ON SAID BOARD OR COMMISSION?

AT THE REQUEST OF MAYOR PHILLIPS

PLEASE RETURN THIS APPLICATION TO TOWN HALL  
83 ALLEN STREET, SYLVA, NC 28779

# Town of Sylva



NC 1889

## APPLICATION FOR CONSIDERATION OF APPOINTMENT TO TOWN OF SYLVA BOARDS OR COMMISSIONS

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NAME Tim Jones DATE 8/22/24

ADDRESS \_\_\_\_\_

EMAIL TRJ001@gmail.com

HOME PHONE 828-269-0285 WORK PHONE 828-586-6569

EMPLOYER Self NAPA OCCUPATION Business owner

EMPLOYER'S ADDRESS 509 Asheville Hwy

DO YOU LIVE WITHIN THE MUNICIPAL LIMITS OF SYLVA? No

DO YOU LIVE WITHIN THE EXTRA TERRITORIAL ZONING DISTRICT? No

NAME OF BOARD OR COMMISSION FOR WHICH YOU ARE APPLYING TO SERVE ON:  
\_\_\_\_\_

PLEASE LIST ANY SPECIAL SKILLS, INTEREST OR QUALIFICATIONS WHICH YOU FEEL WOULD BE AN ASSET TO SAID BOARD OR COMMISSION:

Business owner

WHY DO YOU WISH TO SERVE ON SAID BOARD OR COMMISSION?

Promote sound business growth in Sylva

**PLEASE RETURN THIS APPLICATION TO TOWN HALL**  
**83 ALLEN STREET, SYLVA, NC 28779**

# Town of Sylva



## APPLICATION FOR CONSIDERATION OF APPOINTMENT TO TOWN OF SYLVA BOARDS OR COMMISSIONS

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NAME Don Hensley DATE 9-11-24

ADDRESS P.O. Box 741 Sylva, N.C. 28779

EMAIL don@westernbuildersinc.com

HOME PHONE 828-399-1414 WORK PHONE N/A

EMPLOYER retired OCCUPATION General Contractor

EMPLOYER'S ADDRESS N/A

DO YOU LIVE WITHIN THE MUNICIPAL LIMITS OF SYLVA? No

DO YOU LIVE WITHIN THE EXTRA TERRITORIAL ZONING DISTRICT? No

NAME OF BOARD OR COMMISSION FOR WHICH YOU ARE APPLYING TO SERVE ON:  
Advisory Committee

PLEASE LIST ANY SPECIAL SKILLS, INTEREST OR QUALIFICATIONS WHICH YOU FEEL WOULD BE AN ASSET TO SAID BOARD OR COMMISSION:

- 1) 52 years in commercial building
- 2) experience in buying and selling commercial property

WHY DO YOU WISH TO SERVE ON SAID BOARD OR COMMISSION?

would like to see quality of buildings improved along 107 corridor

**PLEASE RETURN THIS APPLICATION TO TOWN HALL  
83 ALLEN STREET, SYLVA, NC 28779**

### **Proposed Wording for the Historical Sign at the new Sylva Public Restrooms**

The sign should have a graphic of an octagon with the angles marked with the points of the compass: North, Northeast, East, Southeast, South, Southwest, West, and Northwest. Centered in the octagon should be a point marked "You Are Here" showing the location of the center of town marker.

Possible lettering on the sign could read:

**Why do the Public Restrooms look like a Train Station?**

**This was the site of the original Railroad Depot. The importance of the railroad to Sylva can be seen by the establishment of the town boundaries in 1899.**

**"Beginning at the southeast corner of the depot, as now located, shall run three-fourths of a mile each North, South, East, and West with the cardinal points of the compass, and intermediate points of same a like distance of three-fourths of a mile so as to form an exact octagon."**

The sign should be placed so that both the new restrooms and the center of town marker located in the flowerbed adjacent to Mill Street can be observed.