



CITY OF SWEET HOME PARKS AND TREE COMMITTEE AGENDA

August 17, 2022, 8:30 AM
Council Chambers
3225 Main Street, Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet, you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: 419 332 600#

Call to Order

Roll Call of Park and Tree Committee Members:

Time Reports

Public Comment. This is an opportunity for members of the public to address the Park and Tree Committee on topics that are not listed on the agenda.

a) [July 20, 2022 Meeting Minutes](#)

Old Business

Beautification Committee Updates

Ashbrook Park

Weddle Bridge

Sankey Park Stage: tabled

Lower Sankey Park Donation Recognition

Health Fair Booth Planning for August 20th

Northside Park Meeting Recap

New Business

Downtown / Median Trees

Round Table Discussions (Committee comments about topics not listed on the agenda)

Adjournment

The Sweet Home Park and Tree Committee welcomes your interest in these agenda items. Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Committee may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend.

If you have questions, please contact the Community and Economic Development Department at 3225 Main Street, Sweet Home, Oregon 97386; Phone: (541) 367-8113.

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

SHMC 1.10 CITY COMMITTEES

§ 2.10.050 POWERS AND DUTIES.

A. Park and Tree Committee. The powers and duties of the Park And Tree Committee shall be as follows:

1. To conduct an inventory of existing street trees, including historical trees and public properties in need of beautification and plantings and present a written report to the City Council of its findings;
2. To develop and recommend to the City Council, for its adoption, a master list of trees suitable for planting within the city. The list shall be reviewed annually, a copy of which shall be kept on file in the office of the City Recorder for public information;
3. To develop and recommend to the City Council, for its adoption, ordinances and policies for the planting, care, maintenance, replacement and protection of trees throughout the city;
4. To act in an advisory capacity to the Planning Commission with respect to landscape design, suitable plantings, protection of natural vegetation and street tree requirements;
5. To submit recommendations to the City Council regarding the beautification of public properties and rights-of-way;
6. To promote public knowledge and acceptance of the value of tree planting and maintenance programs and requirements;
7. To develop a capital development program for each fiscal year, to include acquisition of new land and/or development of existing property for parks and other recreation areas;
8. To recommend recreation programing needs to be produced by the city;
9. To recommend an operating budget to carry out the recreation program as outlined for the forthcoming fiscal year; and
10. To preform additional duties and studies as may be required from time to time by the City Council.
11. To meet a minimum of four meetings a year, beginning with the month of December, which meeting should be devoted to the development of the next year's capital and recreation programs.

(Ord. 1263, § 1, 2017)



CITY OF SWEET HOME PARKS AND TREE COMMITTEE MINUTES

July 20, 2022, 8:30 AM
Santiam Conference Room
3225 Main Street, Sweet Home, OR 97386

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Call to Order

The meeting was called to order at 8:35 AM

Roll Call of Park and Tree Committee Members:

PRESENT

Debra Northern
Nanci Curtis
Wally Shreves
Nancy Patton (left at 9:55 AM)
Lena Tucker
Councilor Trask

ABSENT

Bob Dalton

STAFF

Public Works Director Greg Springman
Operations Manager Dominic Valloni
Crew Lead: Facilities and Parks Sean Hegge
Associate Planner Angela Clegg

Time Reports

Volunteer time for the safety fair needs to be turned into Angela.

Public Comment.

None

Meeting Minutes

- a) June 15, 2022 Park & Tree Committee Meeting Minutes
 - Motion to approve the minutes made by Tucker, Seconded by Northern.
 - Yea: 5

Nay: 0
Absent: 1

Old Business

Beautification Committee Updates: None. There was discussion about replacing the trees in the median. Placement of trees downtown are part of the approved streetscape plan.

Ashbrook Park: Tucker is investigating a tree that got peeled by someone. Tucker will be completing the tree inventory.

Weddle Bridge: Public works reported that the cameras have been installed. There was discussion about shopping carts being thrown in the creek.

Sankey Park Stage: it was decided to table the discussion.

Lower Sankey Park Donation Recognition: Shreves will talk with a rock establishment. Clegg will talk to the local funeral home.

Public Safety Fair Booth Recap: Shreves reported that they gave out a lot of park brochures.

Health Fair Booth Planning: Tucker will take Safety Fair booth supplies to the health fair. Asked to have Lagea print more brochures.

New Business

Northside Park Site Visit

- a) 2022 Budget Project Priorities - 01.13.22 Meeting Minutes

The Committee reviewed the 2022 budget priorities.

- b) Northside Park Assessment

The Committee discussed the dog park design. Shreves stated that he would measure the Sunnyside Park dog park to compare dimensions. The cost of fencing and dog park equipment needs to be priced. Items identified to work on:

The memorial table needs to be replaced.

The trail to the river needs improvement and ADA access.

The committee would like to get information out to tubers and rafters, via the media, that Northside Park can be a take-out location.

The non-native Laurels and dead trees need to be removed.

There need to be more lighting.

The bathrooms need to be pressure washed and painted.

Need security cameras throughout the park.

Take out the BBQ pit.

Need to add soft fall to the playground.

Repair lights at the basketball and tennis courts.

Fix the racquetball court floor, repaint, and clean up.

Look into changing the tennis court to a pickleball court.

Plan to have the 2023 Arbor Day celebration at Northside Park.

Tucker will complete the Northside Park tree inventory.

Round Table Discussions (Committee comments about topics not listed on the agenda)

The Committee asked staff to add median/downtown trees to the August agenda.

Adjournment

The meeting was adjourned at 10:05 AM