



# Public & Traffic Safety Committee AGENDA

July 10, 2024, 4:00 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

## Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

---

## Call to Order

## Roll Call

## Approval of Minutes

[2024-02-21](#) Public & Traffic Safety Committee Meeting Minutes

[2024-04-10](#) Public & Traffic Safety Committee Meeting Minutes

## Old Business

First Avenue Discussion

## New Business

Commercial Vehicle Parking

## Good of the Order

## Adjournment

---

*The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.*



# Public & Traffic Safety Committee Minutes

February 21, 2024, 4:00 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

## Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

---

## Meeting Information

The meeting was called to order at 4:00 PM.

### Roll Call

#### PRESENT

Chair Frank Gallagher  
Committee Member Vince Adams (4:12 PM arrival)  
Committee Member Erin Barstad  
Committee Member Joe Graybill (4:02 PM arrival)  
Committee Member Bud Mather  
Committee Member Mykal Hildebrand (alternate)  
Committee Member Kelcey Young, City Manager (ex officio)  
Committee Member Jason Ogden, Police Chief (ex officio)

#### STAFF

Cecily Hope Pretty, Administrative Services Director  
Adam Leisinger, Communications Manager  
Sean Morgan, Community Services Officer

## Approval of Minutes

Committee Member Graybill entered at this time.

Committee Member Hildebrand moved to approve the minutes of the October 11, 2023 Public & Traffic Safety Committee meeting. Committee Member Mather seconded the motion. The motion carried unanimously by those present.

## Old Business

### Updates on 1st Avenue Closure

City Manager Young stated that City Council would hold a workshop to discuss the proposed options for closing a portion of First Avenue and invited the committee members to attend. She noted that any changes would likely be temporary to allow for public input before any permanent changes were made.

Committee Member Hildebrand asked if staff had traffic and speed data for First Avenue. City Manager Young replied that there was evidence of speeding, and the street may not have been constructed suitably for a residential area. She added that Chair Gallagher had conducted a survey of residents on First Avenue and they were supportive of a potential closure. Committee Member Hildebrand asked of the

placement of temporary closure barricades. City Manager Young replied that the barricade would likely be placed at 1498 First Avenue. Committee Member Hildebrand expressed concern that the closure would simply reroute through traffic to another area. City Manager Young stated that this was the intent of initiating a temporary closure in order to study how traffic patterns were affected before making a final decision. She added that the closure would enhance access to Clover Park.

Committee Member Adams entered at this time.

Committee Member Hildebrand asked of plans for signage. City Manager Young replied that significant signage would be placed to inform drivers of the change.

The committee reiterated their support to send the recommendation forward to the City Council for consideration. No action was required for this item.

#### School District Traffic Safety Improvements

City Manager Young stated that staff was working on proposals for additional stop signs in school zones based on the Committee's prior recommendation. She noted that the Public Works Department would be able to install the signs themselves. She reviewed the proposed locations at each school and stated that they would be included in the upcoming City Council workshop with the Committee's support.

Committee Member Adams expressed concerns with the slickness of the crosswalk surface at Mountain View Road and 22nd Avenue. City Manager Young stated that staff was in discussions with the Sweet Home School District about potential changes to the crossing. Chief Ogden added that the Police Department had added traffic control in the area.

Committee Member Adams moved to recommend that the proposed locations be reviewed by City Council. Committee Member Hildebrand seconded the motion. The motion carried unanimously.

#### **New Business**

##### Election of Vice Chair

Committee Member Mather moved to nominate Committee Member Graybill as Vice Chair of the Public & Traffic Safety Committee. Committee Member Adams seconded the motion. The motion carried unanimously by those present.

##### Speed Trailers

Chief Ogden stated that staff would investigate options and costs for speed trailers.

No action was required for this item.

##### Ticket Statistics

##### Traffic Officer Position

Ticket Statistics and the Traffic Officer Position were addressed jointly.

Chief Ogden stated that City Council expressed a desire for greater traffic enforcement in the past fiscal year. He noted that the position only operated completely when the Police Department is at full staff. He added that full staffing was anticipated in the summer, at which point there would be a dedicated Traffic Officer. He stated that traffic statistics had significantly increased in 2023 due to an improvement in staffing levels.

No action was required for this item.

##### 22nd & Mountain View Crosswalk

This item was addressed during the School District Traffic Safety Improvements item. No action was required.

#### **Good of the Order**

City Manager Young stated that the Transportation System Plan was almost complete.

Chair Gallagher expressed support for purchasing a traffic counter. City Manager Young stated that a purchase had already been approved and it would be ordered soon.

No action was required for this item.

**Adjournment**

There being no further discussion, the meeting was adjourned at 4:45 PM.

---

Chair

ATTEST:

---

City Manager – Ex Officio City Recorder



# Traffic & Safety Committee Minutes

April 10, 2024, 4:00 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

## Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

---

## Meeting Information

### Call to Order

The meeting was called to order at 4:00 PM.

### Roll Call

#### PRESENT

Chair Frank Gallagher  
Vice Chair Joe Graybill (4:03 arrival)  
Committee Member Vince Adams  
Committee Member Mykal Hildebrand  
Committee Member Bud Mather  
Kelcey Young, City Manager, Committee Member Ex Officio

#### ABSENT

Committee Member Erin Barstad  
Jason Ogden, Police Chief, Committee Member Ex Officio

#### CITY COUNCIL

Councilor Josh Thorstad, Committee Liaison

#### STAFF

Levi Gideon, Engineering Technician II  
Adam Leisinger, Communications Manager  
Sean Morgan, Community Services Officer

## Approval of Minutes

2024-02-21 Public & Traffic Safety Committee Minutes

Committee Member Graybill entered at this time.

No action was taken on this item.

## Old Business

First Avenue Review

City Manager Young stated that City Council requested staff to investigate additional options to mitigate traffic issues on First Avenue. She added that staff would present those options to the committee at a later date.

No action was required for this item.

**New Business**

City Manager Young stated that City Council identified additional stop sign locations to be considered by the committee. She reviewed the proposed locations.

There was consensus to recommend the following locations to City Council for consideration:

- Four-way stop at Long Street and 23rd Avenue
- Additional stop sign at Live Oak Street and 44th Avenue
- Four-way stop at Airport Road and 44th Avenue
- Additional stop signs at Airport Road and 46th, 47th Avenue
- Additional stop signs at Long Street and 47th Avenue
- Additional stop signs at Mountain View Road and Elm Street

**Good of the Order**

Chair Gallagher suggested investigating options with ODOT for additional stop signs at Highway 228 and First Avenue. City Manager Young replied that staff planned to place that intersection in the City's next Transportation System Plan (TSP) to improve safety at that intersection.

**Adjournment**

There being no further discussion, the meeting was adjourned at 5:10 PM.

---

Chair

ATTEST:

---

City Manager – Ex Officio City Recorder