



CITY OF SWEET HOME PARKS & TREE COMMITTEE AGENDA

July 21, 2026, 4:00 PM

3225 Main Street, Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 971-203-2871 and enter the meeting ID followed by the # sign to be logged in to the call. Meeting ID: 423 585 844#

Call to Order and Pledge of Allegiance

Roll Call of Park and Tree Committee Members:

Time Reports

Meeting Minutes

- a) [2026-06-16 Park & Tree Committee Meeting Minutes](#)

Public Comment. This is an opportunity for members of the public to address the Park and Tree Committee on topics that are not listed on the agenda.

Beautification Committee Update:

- a) [2026-07-09 Beautification Committee Meeting Minutes](#)

Old Business

Sankey Park Phase III

Monthly Park Clean Up Report

Misc. Park Updates

EAB Traps

New Business

None

Round Table Discussions (Committee comments about topics not listed on the agenda)

Adjournment

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

The Sweet Home Park and Tree Committee welcomes your interest in these agenda items. Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Committee may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend.

If you have questions, please contact the Community and Economic Development Department at 3225 Main Street, Sweet Home, Oregon 97386; Phone: (541) 367-8113.

SHMC 1.10 CITY COMMITTEES

§ 2.10.050 POWERS AND DUTIES.

A. Park and Tree Committee. The powers and duties of the Park And Tree Committee shall be as follows:

1. To conduct an inventory of existing street trees, including historical trees and public properties in need of beautification and plantings and present a written report to the City Council of its findings;
2. To develop and recommend to the City Council, for its adoption, a master list of trees suitable for planting within the city. The list shall be reviewed annually, a copy of which shall be kept on file in the office of the City Recorder for public information;
3. To develop and recommend to the City Council, for its adoption, ordinances and policies for the planting, care, maintenance, replacement and protection of trees throughout the city;
4. To act in an advisory capacity to the Planning Commission with respect to landscape design, suitable plantings, protection of natural vegetation and street tree requirements;
5. To submit recommendations to the City Council regarding the beautification of public properties and rights-of-way;
6. To promote public knowledge and acceptance of the value of tree planting and maintenance programs and requirements;
7. To develop a capital development program for each fiscal year, to include acquisition of new land and/or development of existing property for parks and other recreation areas;
8. To recommend recreation programing needs to be produced by the city;
9. To recommend an operating budget to carry out the recreation program as outlined for the forthcoming fiscal year; and
10. To preform additional duties and studies as may be required from time to time by the City Council.
11. To meet a minimum of four meetings a year, beginning with the month of December, which meeting should be devoted to the development of the next year's capital and recreation programs.

(Ord. 1263, § 1, 2017)



CITY OF SWEET HOME PARKS & TREE COMMITTEE MINUTES

June 16, 2026, 4:00 PM
3225 Main Street, Sweet Home, OR 97386

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Mission Statement

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Call to Order and Pledge of Allegiance

The meeting was called to order at 4:01

Roll Call of Park and Tree Committee Members:

PRESENT

Chair Matthew Bechtel
Vice Chair Lena Tucker
Member Deena Bechtel
Member Melanie Jones
Member Debra Northern (4:06 PM)
Councilor Aaron Hegge

ABSENT

Member Scott Swanson

STAFF

Angela Clegg, Planning & Building Manager
Dominic Valloni, Public Works Operations Manager
Sean Hegge, Crew Lead: Facilities and Parks
Adam Leisinger, Special Projects Manager

GUESTS

Candice Snyder, Beautification Committee

Time Reports: Chair Bechtel turned in time reports to staff.

Meeting Minutes

- a) 2026-05-19 Park & Tree Committee Meeting Minutes
A motion to approve May 19, 2026, Park & Tree Committee Meeting Minutes was made by Member Jones and seconded by Member Tucker. The motion carried by the following vote:

YEA: Member Jones, Chair Matthew Bechtel, Member Deena Bechtel, Vice Chair Tucker
Nay: None
Absent: Member Swanson, Member Northern

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Public Comment.

None

Beautification Committee Update

Candy provided a copy and summarized the Beautification Meeting Minutes. She gave an update on the flowers and possible predation at Shea Point. She discussed adding more perennials at Shea Point. The Beautification Committee will be changing their weeding schedules to Wednesdays for the next 3 months.

Old Business

Sankey Park Phase III Update

Crew Lead Hegge gave an update on the project. He informed them that the ground has been hydroseeded, concrete is done, railings are being installed, and light poles are installed. We are waiting on engineering plans for the bandstand.

Monthly Park Clean Up Report/Schedule

Chair Bechtel gave a report. The Committee worked in Cover Park and stated there were an abundance of crabapples. These were added to the tree inventory. Vice Chair Tucker stated the Committee could do more work in partnership with Public Works. There is a need for power tools for some areas.

Next parks - Ashbrook Park at 9:00 AM on July 16th. Strawberry Park at 9:00 AM on August 14th.

Misc. Park Updates

Vice Chair Tucker asked about garden plots at Strawberry Park. Manager Leisinger gave an update.

New Business

Donated Funds Allocation

Manager Clegg reported the following allocations: 10.09.23 Pie Bake-Off Proceeds \$329 to Phase III match; 07.17.25 Cut the Gut donations \$3.62 to Phase III match; 10.08.24 Pie Bake-Off Proceeds \$365 to Phase III match; 04.08.25 Arbor Day Donations \$19 to Phase III match; 04.27.26 Blooms & Brews Fundraiser \$92 to Phase III match; 2026 \$350 various donors for Pie Bake Off; Total for Phase III Match \$808.62; and Total for 2026 Pie Bake Off \$350.00.

Chair Bechtel asked if there is an option to include donations on the online payment portal. Staff stated that they would check with the financial manager.

Round Table Discussions (Committee comments about topics not listed on the agenda)

Vice Chair Tucker reported that the tree inventory software now includes EAB information.

Crew Lead Hegge reported on the 6 EAB trap locations.

Adjournment

The meeting was adjourned at 4:27 PM

Sweet Home Beautification Committee Meeting Minutes

July 9, 2026, 10 am, City Hall Conference Room

1. Attendance: Phyllis Osborn-Smith, Bonnie Healy, Patty Holk, Candy Snyder
2. Minutes of Last Meeting Read
3. Reviewed how plants are doing
 - Median - weeded June 24th, flowers look good. 7 volunteers weeded for 1 hour, so it went fast.
 - Clover Park – Flag is looking good. Sean sprayed horse's tail. Patty Holk is keeping an eye on it.
 - Hwy. 228 & Fern Ridge – Looks nice. Bonnie worked 1.5 hours weeding and removing trash. Patty found an invasive weed there. She will talk to Brain Gardner about possibly spraying it.
 - Shea Point – Melanie Jones is adding water when it's extra hot. Red and indigo petunias are looking better.
 - 4th & Oak Terrace – Iris need to be dead-headed and separated.
4. Notes for Next Year:
 - Candy and Melanie were invited to Bauman Farm's on July 2nd to preview flowers for next year. Proven winners are the best. Consider using yellow with a bright pink or peach color next year. They also looked at perennials that could be used in the entryways next year. Candy will talk to Cecily Pretty about next year's budget.
5. Summer Weeding Schedule:
 - Changed to ONLY Wednesday, July 15th to weed the Median.
 - Go with weeding the Median every 3 weeks, August 5th & 26th.
 - Add Wednesday, August 19th to work on trimming shrubs at Hwy. 228 and 4th Ave. Patty will ask Joe Grable and Gilbert M. to help. Candy will ask Bob Snyder and Amy Byler and her kids.
6. Alice Grovum Memorial:
 - Patty is checking on finding someone to do etching on the bench at Clover. She will also talk to Rose Peda about the "sillouette" statue.
7. Next Meeting, August 13th.
8. Meeting adjourned at 10:35 am.

Beautification Committee Volunteer Hours

Event: Weed Median

Date: June 24, 2026 8:30-9:30 am

Name	Total Hours	Chairman or Volunteer Signature
Candy Snyder	1	CS
Bonnie Healy	1	CS
Phyllis Osborne Smith	1	CS
Ashley Stewart	1	CS
Sue Beedle	1	CS
Nancy Ashlock	1	CS
Brittany Warren	1	CS

July 8 Bonnie Healy - Hwy 228 1.5 hours. CS.

Beautification Committee Volunteer Hours

Event: Weed Median

Date: July 15, 2026 8:30 am

Name	Total Hours	Chairman or Volunteer Signature
Phyllis Osborne-Smith	1	CS
Bonnie Healy	1	CS
Suzie Graville	1	CS
Melanie Jones	2	CS
Bonnie Neal	2	CS
Nancy Ashlock	2	CS
Candy Snyder	2	CS
Patty Holk	1.5	CS.
Clover & Hwy 228		
		(All total 21 hours)