



# CITY OF SWEET HOME CITY COUNCIL AGENDA

August 25, 2021, 6:30 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

## Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

---

## Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: 226 531 982#

## Call to Order and Pledge of Allegiance

### Roll Call

### Consent Agenda:

Approval of Minutes:

- a) [2021-08-10 City Council Minutes \(pg. 3\)](#)

### Recognition of Visitors and Hearing of Petitions:

### Old Business:

### New Business:

- a) [Sweet Home Sleeping Shelter Proposal \(pg. 8\)](#)
- b) [Request for Council Action - Resolution and Accompanying Proclamation Declaring a State of Emergency Regarding Effects of COVID-19 Emergency Response \(pg. 19\)](#)

### Ordinance Bills

Request for Council Action and First Reading of Ordinance Bills

Second Reading of Ordinance Bills

Third Reading of Ordinance Bills (Roll Call Vote Required)

- a) [Request for Council Action - Ordinance No. 6 for 2021 - Ordinance No. 1298 - Zone Map Amendment \(pg. 25\)](#)

### Reports of Committees:

Ad Hoc Committee on Health

---

*The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.*

Administrative and Finance/Property  
Area Commission on Transportation  
Chamber of Commerce  
Council of Governments  
Legislative Committee  
Library Advisory Board  
Park and Tree Committee  
Solid Waste Advisory Council  
Youth Advisory Council

**Reports of City Officials:**

Mayor's Report  
City Manager's Report

**Department Director's Reports** (2nd meeting of the Month)

Finance Director

- a) [July 2021 Monthly Report \(pg. 34\)](#)

Police Chief

- a) [Police Department Monthly Report \(pg. 42\)](#)

City Attorney

**Council Business for Good of the Order**

**Adjournment**



# CITY OF SWEET HOME CITY COUNCIL MINUTES

August 10, 2021, 7:00 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

## Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

---

## Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID:473 954 605#

## Call to Order and Pledge of Allegiance

The meeting was called to order at 7:00pm.

## Roll Call

### PRESENT

Mayor Greg Mahler  
President Pro Tem Diane Gerson  
Councilor Dave Trask  
Councilor Lisa Gourley  
Councilor Susan Coleman (7:05 PM)  
Councilor Angelita Sanchez  
Councilor Dylan Richards

### STAFF

City Manager Ray Towry  
Finance Director Brandon Neish  
Community and Economic Development Director Blair Larsen  
Administrative Services Manager Julie Fisher  
City Attorney Robert Snyder  
Public Works Director Greg Springman  
Police Chief Jeff Lynn  
Communication Specialist Lagea Mull  
Engineer Technician Trish Rice

### Media

Benny Wolcott, The New Era

---

*The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.*

## Recognition of Visitors and Hearing of Petitions:

Lori Martin, 37675 Sunset Lane, Brownsville, spoke regarding the upcoming State Mask Mandate stating the community is opposed to the mandate and asked what Sweet Home can do. The Mayor replied the Council is working on a Resolution regarding their position on the mandate. Mayor Mahler clarified the City Council has no authority over the School District. The Mayor stated that anyone is available to come and address the Council. City Manager Towry stated that the mandates are legal and lawful, however the City does not enforce any mask mandate. Ms. Martin asked for a public meeting or town hall to share ideas. Councilor Trask reported Representative Jamie Cate and Senator Girod have said the Governor has the right to mandate masks at schools. They wrote a letter to Governor Brown asking that masks in schools be optional. Mayor Mahler stated behind the scenes actions are happening and emotions cannot dictate our decisions. City Manager Towry added the Wastewater Treatment Plant upgrade is the bigger picture. Councilor Sanchez encouraged the community to put pressure where it is needed at the state level.

Nancy White, 911 6th Avenue, was concerned about a code enforcement issue regarding a neighbor who has open storage of trash, disabled vehicles, and a large dumpster full of garbage. CEDD Larsen stated it is certainly an issue and the property owner is a repeat offender who gains compliance after notification, but then falls into relapse. Staff must follow process and order to avoid dismissal. He added Code Enforcement work is not quick.

Vince Adams, 809 Mountain View Road, agreed with a town meeting regarding any mask mandate. He was opposed to any homeless camp in Sweet Home. Mayor Mahler stated the Council and staff are trying to address the homelessness problem.

Raquel Buyers, Corvallis, asked what is happening regarding the mask mandate. Mayor Mahler explained the previous discussion regarding a town hall meeting and resolution that will explain the Council's stance. He stated it will be a public meeting and everyone will be welcome to come. He encouraged community voices be heard at the State Capitol.

- a) Police Department Swearing-In Ceremony  
Savannah Bradd

## Consent Agenda:

Approval of Minutes:

Motion to Approve the Consent Agenda. Motion made by Councilor Coleman, Seconded by Councilor Gerson.

Roll Call Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

- a) 2021-07-27 City Council Work Session
- b) 2021-07-27 City Council Meeting

## Old Business:

- a) Police Department Traffic Data Review

Chief Lynn presented a Traffic Data Report with findings regarding traffic concerns in the downtown area. Chief Lynn reported that speed and volume of traffic will not be fixed with only enforcement. Chief Lynn presented the data collected in June from the radar signs that showed a high volume of traffic and a high percentage of traffic going at least 5 miles over the posted limit. The data also showed there was a significant decrease in speeding traffic where the road narrows. Staff has engaged with ODOT to find more ways of "traffic calming" efforts. The Police Department will use targeted education to gain more compliance, focusing on the downtown area first, then work further east. Chief Lynn will continue tracking and presenting data and keechanging.

- b) Request for Council Action - Premium Pay for Employees Working During COVID-19

City Manager Towry introduced the request to consider premium pay for staff who worked during COVID as a part of the American Rescue Plan Act relief funds.

Finance Director Neish presented the total cost from ARPA funds noting six employees do not qualify for ARPA, if Council wanted to include those six employees, those funds would come from appropriate funds.

Councilor Gourley stated City staff has gone above and beyond thru COVID and recent fire season. Motion to approve premium pay for all employees. Motion made by Councilor Gourley, Seconded by President Pro Tem Gerson.

Roll Call Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

### **New Business:**

a) Request for Council Action - 2021 Overlay Project Contract Award

Engineer Technician Rice introduced the request for approval of contract to Knife River for the 2021 Overlay Project. The bid process was outlined and all bid totals presented to Council.

Councilor Sanchez declared a potential Conflict of Interest and abstained from voting.

Motion to Award the Contract to Knife River Motion made by Councilor Coleman, Seconded by Councilor Richards.

Roll Call Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Richards

Abstaining: Councilor Sanchez

b) Request for Council Action - 24th Avenue Land Exchange Agreement

Community and Economic Development Director Blair Larsen introduced the 24th Avenue Land Exchange Agreement explaining the need for improved access off 24th to accommodate development of the Quarry property for events like the Oregon Jamboree. To better develop 24th Avenue, the City has proposed a land exchange for property along 24th owned by Reliable Welding for City owned property along their the north property line. The exchange has met all requirements of Oregon law and processes.

Motion to Approve and Authorize the City Manager to Sign the Agreements and Subsequent Planning Applications. Motion made by Councilor Trask, Seconded by Councilor Richards.

Roll Call Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

c) Request for Council Action - Water Meter Modernization Authorization

Finance Director Neish presented the requests to upgrade water meters. He explained the benefits of the smart meters including a customer service benefit as the smart meters will help determine and alert staff of potential leaks early. The average lifespan of the smart meters are double the current meters. Finance Director Neish explained the cost of the change over that would include the meters and software. Funding options were discussed. Council asked how rates would be affected.

Motion made by President Pro Tem Gerson, Seconded by Councilor Gourley to approve staff purchase new meters to complete the change-out project and bring an interfund loan forth at the next meeting – The City could complete this project internally, using funds provided from either the General Fund, Wastewater fund or other funding source to be repaid at the beginning of the 2023 fiscal year (July 2022). Any additional costs for interest would be determined by the Council in the interfund loan resolution to be presented during the August 24<sup>th</sup> City Council meeting.

Roll Call: Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman. Voting Nay: Councilor Sanchez, Councilor Richards

d) Fiscal Year 2021 End-of-Year Report

Finance Director Neish presented an end of the year report for Fiscal Year 2021. Property Tax Revenue, Service Charges, Utility Revenues, Gas Taxes, Other Revenues, Personnel, and Materials and Services were all reviewed. There were no questions.

## **Ordinance Bills**

### Request for Council Action and First Reading of Ordinance Bills

None

### Second Reading of Ordinance Bills

None

- a) Request for Council Action - Zone Map Amendment for Sweet Home Sanitation

Ordinance No. 6 for 2021 was read by title only.

Motion to move Ordinance No. 6 for 2021 to third and final reading made by Councilor Gourley, Seconded by Councilor Richards.

Roll Call: Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

### Third Reading of Ordinance Bills (Roll Call Vote Required)

## **Reports of Committees:**

### Ad Hoc Committee on Health

Councilor Gourley announced the Community Health Committee will bring a proposal to the Council at the next meeting regarding a sleep center facility.

### Youth Advisory Council

Councilor Gerson announced an orientation on August 26th.

## **Reports of City Officials:**

### Mayor's Report

- a) If I Were Mayor Contest Winner Madalyn Coleman

Mayor Mahler congratulated our local winner Madalyn Coleman who received recognition and a prize in the State contest.

### City Manager's Report

City Manager Towry announced Megan Dazey, new Library Services Director starts tomorrow. He thanked the library staff for their dedicated work during the last several months.

City staff met with Senator Merkley's staff, DEQ, Business Oregon, and USDA, to discuss barriers that rural cities navigate to access federal funds. City staff learned there are a few other programs we may be able to access.

A seven member group made of staff, committee and community members are traveling to Walla Walla, WA to study homeless solutions. They hope to learn key points to bring back and implement to comply with Federal and State mandates.

Senator Girod and Representative Cate held a special meeting with the district Fire Chiefs, and City Managers. They plan on continuing to meet on a quarterly basis.

Saturday Senator Girod and Representative Cate held a town hall at Sankey Park. There was good conversation between them and community members.

City Manager Towry reported Governor Brown announced she will be implementing COVID precautions, including wearing masks indoors in public spaces. Staff will set a town hall meeting as requested to discuss what the City can and cannot do. City Manager Towry stated it is important to remember Sweet Home first. Sweet Home has a history of stepping up

helping during tough times. City Manager Towry asked that we remember we may not like what's going on, but we need to put Sweet Home first.

**Department Director's Reports (1st meeting of the Month)**

Library Services Director

No Report

Community and Economic Development Director

- a) CEDD July Monthly Report (pg. 156)

A written report was included in the packet. There were no questions.

Public Works Director

- a) Public Works Monthly Report of Activities - July 2021 (pg. 161)

A written report was included in the packet. There were no questions.

City Attorney

No Report

**Council Business for Good of the Order**

It was discussed that City facilities will be open during normal business hours for cooling centers during the hot weather.

**Adjournment**

The meeting adjourned at 8:40pm.

---

Mayor

ATTEST:

---

City Manager – Ex Officio City Recorder

# SWEET HOME COMMUNITY

## ADDRESSING HOMELESSNESS

**Larry Horton  
Shirley Byrd  
Beth Young  
Ray Towry  
Dick Knowles  
Sean Morgan  
Brock Byers**

**Jeff Lynn  
Matt Wallace  
Blair Larsen  
Bob Dalton  
Jeff Young  
Mike Davis**





## **Family Assistance & Resource Center Group**



By collaboratively working with the City of Sweet Home, we will build an assisted client-centered homeless program that addresses homelessness and creates a path to safe, affordable housing and services for people who experience homelessness.

# What?

- Develop and build a low barrier Sleep Center to address homelessness in Sweet Home

# Why?

- Homelessness is a growing problem within our community
- It is required by the law – Martin vs. Boise “Right to Rest”
- There are no Low Barrier sleeping accommodations in Linn County, east Linn County does not have any shelters



# COMMUNITY GOALS & KEY STRATEGIES

## Goal I

Provide health equity through innovative low barrier Housing Crisis Intervention and Advocacy for the homeless and those at risk

### Activities and Expected Outcomes:

1. Sleep center that is safe, secure and stable
2. A housing first model with services that focus on helping people find stability as quickly as possible.
3. Permanent connections to our continuum of care partners
4. Education & Employment
5. Social and emotional well being



# COMMUNITY GOALS & KEY STRATEGIES

## Goal 2

Create pathways from low barrier sleep center housing to permanent housing through coordinated partner plans and individualized client management

### **Activities & Expected Outcomes:**

1. Setup a process pathway from Sleep Center to transitional housing to permanent housing solutions
2. Health respite solutions
3. Create a program that addresses physical and mental health needs, facilitates goal-setting, life skills development and networking with services to support self-sufficiency

## COMMUNITY GOALS & KEY STRATEGIES

### Goal 3

Provide a continuum of care through new techniques and technologies to provide coordinated care and individualized client management.

#### Activities & Expected Outcomes:

1. Client management system would be able to track the most elusive of clients
2. Health and Health Care – Providing linkages to Lebanon Community Hospital, Linn County Health Services (*Mental Health, Alcohol/Drug, etc.*)
3. Economic Stability – Coordinated care that reduces financial impact on City services, medical/legal systems and social services
4. Social and Community Context – Advocacy and Community building for homeless and unstably housed



# Proposed Location: Linn County mill property next to Sweet Home Public Works

- Managed “low barrier” environment with 24-hour oversight
- Individualized shelters for “Sleep Center”
- RV/Car parking spots for Nightly “Emergencies”
- Tent spots for nightly “Emergencies” overflow or “timeout” alternatives.
- Restrooms / Shower / Laundry options
- Mailing address
- Transportation access
- Near community services
- Away from schools

## Sweet Home - FAC Homeless Facility



Not to Scale

# INNOVATIVE

This pilot program is innovative because it is the only one of its kind in the East Linn County area. The Sleep Center will be modeled after the Walla Walla, Washington site and will operate by the guidelines adopted by the City of Sweet Home and its leadership (*see Sweet Home Operating Guidelines*). Will provide emergency housing and programs that facilitate actions from low barrier emergency housing to transitional housing and eventually permanent housing.





# Family Assistance and Resource Center Group

**Our mission is to establish *TRUST* and inspire *HOPE* by providing access to resources, services, and education to those who are experiencing homelessness and housing instability.**

Shirley Byrd, Executive Director



# QUESTIONS:

BROCK BYERS



# BIGGEST QUESTION OF THE NIGHT:

Will the Sweet Home City Council support this program and direct the City Manager to negotiate an agreement with the Linn County for the use of the “Knife Property” for the development and operation of the proposed sleep center?



# REQUEST FOR COUNCIL ACTION

---

**Title:** Proclamation of State of Emergency

**Preferred Agenda:** August 25, 2021

**Submitted By:** R. Towry, City Manager

**Reviewed By:** R. Towry, City Manager

**Type of Action:** Resolution  X  Motion \_\_\_\_ Roll Call \_\_\_\_ Other \_\_\_\_

**Relevant Code/Policy:** [SHMC 2.52: Emergency Management Program](#)

**Towards Council Goal:** Vision Statement: “The Sweet Home community members have elected the City Council to represent their collective best interests. We have been entrusted to make decision that do the most good for the most people for the longest period of time.”  
Mission Statement: “...As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.”  
GOAL #2. Be an effective and efficient government

**Attachments:** DRAFT Resolution #22 for 2021. A resolution proclaiming a state of emergency concerning effects of the COVID-19 emergency response.  
DRAFT Proclamation: COVID restrictions state of emergency

---

**Purpose of this RCA:**

For Council consideration, a resolution and accompanying proclamation of a state of emergency concerning the effects of the COVID-19 Emergency Response

**Background/Context:**

At the August 10, 2021, City Council meeting, Mayor Mahler requested a Resolution be brought before the City Council regarding the effects of COVID-19 precautions enacted by Governor Kate Brown. Attached is a draft of a document for your consideration.

On March 8, 2020, Governor Kate Brown enacted Executive Order 20-03 declaring a state of emergency throughout Oregon due to the COVID-19 virus and pending pandemic. In that time, and under the authority of ORS 401.165 to 401.670, ORS 433.443, and ORS 431A.015, Governor Brown declared a public health emergency under ORS 653.616.

Since that time additional Executive Orders have been enacted for the purpose of protecting and mitigating the spread of COVID-19.

Some of the mandates have been sweeping in nature including the closing of schools, businesses, and churches.

There have been unintended consequences of these measures encompassing increases in certain crimes and mental health issues including depression. It is commonly discussed that children may be suffering the most from the Executive Orders implemented to combat the spread of COVID-19.

The City of Sweet Home has seen an increase in mental health calls of 131% between 2019 to 2021. They currently are on track for an increase of 288% in 2021 over pre-pandemic numbers. Likewise, Sweet Home Police have recorded a 24% increase in domestic violence calls in 2020.

### **The Challenge/Problem:**

Should the City of Sweet Home declare a state of emergency concerning effects of the COVID-19 emergency response?

### **Stakeholders:**

- Businesses of Sweet Home – Businesses have been hard hit by the Executive Orders; some have closed for extended periods of time. Additional relief would be appreciated. Some businesses were hit harder than others and mandated to be closed longer than others. While many received financial aid, for some it was not enough to replace their lost revenue or requires interest be paid.
- Adults of Sweet Home – Many have been laid off, resulting in record unemployment numbers because of the business closures. Adults have experienced a rise in mental health issues and domestic violence in our community amongst other challenges related to homeschooling as a result of school closures.
- Children of Sweet Home – The closure of schools has impacted their education and their mental well-being. Children have been unable to socialize at school or during school sponsored events. Likewise, other activities such as club sports and scout programs were cancelled limiting their social growth opportunities.

### **Issues and Financial Impacts:**

\$7,000,000.00 is in the current state budget as a General Fund expense earmarked for our Wastewater Treatment Plant upgrade project. While the budget is set and the opportunity for a line-item veto has passed, under the current state of emergency the Governor has unregulated authority. We have reached out to get a definitive answer as to if the Governor could instruct staff not to distribute the funds to us – essentially implement a selective spending freeze. Further, Article X-A of the Oregon Constitution allows her to utilize all General Fund allocations for a public health emergency. Loss of those funds would result in each water account holder (some have multiple accounts, i.e., a constituent may have both a residential and business account) would be responsible for +/- \$2500 plus interest to cover the gap.

### **Elements of a Stable Solution:**

A decision regarding a state of emergency concerning effects of the COVID-19 emergency response.

### **Options:**

1. Do nothing – Council could choose to do nothing.
2. Adopt Resolution No. 22 for 2021, A resolution proclaiming a “state of emergency” concerning effects of the COVID-19 emergency response as presented. – Staff would then fulfill the requirements as indicated in statute.
3. Suggest edits to the draft resolution. – Council could discuss edits in the open session.
4. Remand the document to the Admin, Finance and Property Committee.

### **Recommendation:**

Staff has no recommendation, but respectfully reminds City Council that they are elected to make decisions that do the most good, for the most people, for the longest of period of time.

**RESOLUTION NO. 22 FOR 2021**

**A RESOLUTION PROCLAIMING A “STATE OF EMERGENCY” CONCERNING EFFECTS OF THE COVID-19 EMERGENCY RESPONSE.**

WHEREAS, the City of Sweet Home has the authority granted under ORS Chapter 401 and the Sweet Home Municipal Code Chapter 2.52.030, that provides direction to the City, its officials, and others in the event of an emergency that exists within the City; and,

WHEREAS, the City Manager, acting as the Emergency Program Manager, under Sweet Home Municipal Code Chapter 2.52 hereby requests the Sweet Home City Council to proclaim the existence of a “state of emergency” for the City of Sweet Home concerning COVID-19 mandates; and,

WHEREAS, a Proclamation declaring a “state of emergency” for the City of Sweet Home has been prepared and attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SWEET HOME:

That the City Council hereby declares and proclaims that the City of Sweet Home is in a “state of emergency” and directs the Mayor of Sweet Home to execute said Proclamation.

That the Proclamation attached hereto is incorporated herein and made a part of this resolution.

IT IS FURTHER DECLARED, that emergency procurement of goods and services are authorized pursuant to ORS 279B.080, and all other applicable laws and rules.

This resolution shall become effective immediately upon passage by the City Council and signature of the Mayor.

PASSED by the Council and approved by the Mayor this 25<sup>th</sup> day of August 2021.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Manager - Ex Officio City Recorder



# PROCLAMATION Declaring a State of Emergency for the City of Sweet Home

WHEREAS, the Constitution of the United States and the Oregon State Constitution are the cornerstones of governance for the freedom and rights of our citizens and the grounds for legislative actions; and,

WHEREAS, the City of Sweet Home has the authority granted under ORS Chapter 401 and the Sweet Home Municipal Code Chapter 2.52.030, that provides direction to the City, its officials, and others in the event of an emergency that exists within the City; and

WHEREAS, the Sweet Home Municipal Code Chapter 2.52 designates the City Manager as the City of Sweet Home Emergency Program Manager; and

WHEREAS, Sweet Home Municipal Code Section 2.52.040 (A) empowers the Emergency Program Manager to request the Sweet Home City Council to proclaim the existence of a “state of emergency” for the City of Sweet Home; and

WHEREAS, existing conditions related to the COVID-19 Emergency Orders warrant the proclamation of emergency, as defined by Sweet Home Municipal Code Section 2.52.020; and

WHEREAS, the novel coronavirus (COVID-19) is a respiratory disease that may result in serious illness or death and is easily transmissible from person to person; and

WHEREAS, on March 8, 2020, Governor Kate Brown declared a state of emergency exists in all counties in the State of Oregon due to the number of confirmed cases of COVID-19 in the State and implemented Emergency Orders in response to combat the pandemic; and

WHEREAS, we as a municipality have no legal ability to summarily defy the Governor’s Emergency Executive Orders, mandates, guidelines and enforcement by State agencies, and therefore cannot protect any local business from State-directed targeting, repercussions and penalties if such local business personally chooses to; and,

WHEREAS, social distancing and prolonged isolation are proven to create a number of mental health issues such as anxiety and depression, sometimes pushing individuals toward suicide; and,

WHEREAS, social distancing and prolonged isolation, combined with unemployment and other stressors, increased cases of domestic abuse calls to the Sweet Home Police Department by 24% in 2020; and,

WHEREAS, the Sweet Home Police Department recorded a 131% increase in mental health calls in 2020 over 2019, is on track to record a 288% increase in 2021 over 2019; and,

WHEREAS, the City requires additional assistance, and a formal declaration of emergency allows additional resources to flow to the City in a timely fashion; and,

WHEREAS, we believe in the kindness, compassion, and common sense of our citizens and

businesses to help protect the most fragile and susceptible in our community; and,

WHEREAS, the State of Oregon owes a duty to its constituents to address the mental health crisis caused by the COVID-19 pandemic mandates with increased funding and resources for mental health care throughout the state of Oregon, especially for rural Oregonians; and,

WHEREAS, the State of Oregon owes a duty to its constituents to address the rise in criminal activity correlating with the COVID-19 pandemic mandates through increased funding and resources directly to local jurisdictions to help recruit, hire, and train a more qualified police force, especially for rural Oregon communities; and,

WHEREAS, the State of Oregon should look to the future and fully fund an initiative for DPSST to train our future police officers to better equip them to deal with mental health issues.

WHEREAS, fear is a tool of untruth, manipulation, and control; and,

WHEREAS, the City Council request the emergency Executive Orders implemented by the Governor lasting more than thirty (30) days require the approval of the Oregon House and Senate before implementation; and finally,

WHEREAS, Sweet Home City Council met and passed by resolution this Proclamation declaring a "state of emergency" for the City of Sweet Home.

NOW, THEREFORE, I, Greg Mahler, Mayor of the City of Sweet Home, do hereby proclaim with City Council authorization, a "state of emergency" in the City of Sweet Home; and that during the existence of said emergency, the powers, functions, and duties of the Sweet Home Emergency Program Manager and the emergency organization of this city shall be those prescribed by state law and by ordinances and resolutions of this City. Said "state of emergency" shall exist for a period of time during which conditions resulting from the COVID-19 Executive Orders exist which have given rise to the Proclamation. The local emergency shall continue until terminated by the Mayor of the City of Sweet Home, State of Oregon.

PROCLAIMED this 25<sup>th</sup> day of August 2021.

---

Mayor

ATTEST: \_\_\_\_\_  
City Manager – Ex Officio City Recorder  
Emergency Program Manager for the City of Sweet Home





# REQUEST FOR COUNCIL ACTION

---

**Title:** Public Hearing for Zone Map Amendment Application ZMA21-02

**Preferred Agenda:** July 27, 2021 Public Hearing  
July 27, 2021 1<sup>st</sup> Reading  
August 10, 2021 2<sup>nd</sup> Reading  
August 24, 2021 3<sup>rd</sup> Reading

**Submitted By:** Angela Clegg, Associate Planner

**Reviewed By:** B. Larsen, CEDD Director  
R. Towry, City Manager

**Type of Action:** Resolution \_\_\_\_ Motion X Roll Call \_\_\_\_ Other X

**Relevant Code/Policy:** SHMC 2.04.030 Powers of the City Council

**Towards Council Goal:** Vision Statement, Aspiration I: Desirable Community, Mission Statement

**Attachments:** Ordinance Bill No. 6 for 2021, Ordinance No. 1298  
Planning Commission Order of Approval  
Original Application

---

## **Purpose of this RCA:**

The Sweet Home Planning Commission held a public hearing on July 15, 2021. At the hearing the Planning Commission reviewed application ZMA21-02 where they received testimony and recommended that the application move on to the City Council for approval.

On July 27, 2021 the City Council held a Public Hearing and completed the 1<sup>st</sup> Reading of Zone Map Amendment Application ZMA21-02. On August 10, 2021 the City Council completed the 2<sup>nd</sup> reading of Zone Map Amendment Application ZMA21-02. On August 24, 2021 the City Council will complete the 3<sup>rd</sup> and final reading of Zone Map Amendment Application ZMA21-02.

## **Background/Context:**

The applicant is proposing to change the Zoning Map in an area consisting of approximately 29,335 square feet (.67 acres) located 1411 18<sup>th</sup> Avenue and 1355 19<sup>th</sup> Avenue, Sweet Home, OR 97386 (13S01E32DB Tax Lots 3701, 400 and 1100). The Sweet Home Zoning Map is proposed to change from the Commercial Highway (C-2) and Industrial (M) Zones to Light Industrial Zone. The proposed zone change would bring the zoning designation into conformity with the property's existing Comprehensive Plan Map designation. The Planning Commission will hold a public hearing and make a recommendation to the City Council. The City Council will hold a public hearing and decide on this application.

The Sweet Home Planning Commission held a public hearing on July 27, 2021. At the hearing the Planning Commission reviewed application ZMA21-02. The Planning Commission received testimony and deliberated on this matter at their July 27, 2021 meeting and passed a motion to recommend approval of the application to City Council. That motion of approval specified a 12-

day appeal period from the date the decision motion is mailed. No specific conditions of approval were required.

Application ZMA21-02 is being filed simultaneously with Applications PLA21-13, PLA21-14, and PLA21-15. Applications PLA21-13, PLA21-14 and PLA21-15 were approved with conditions by the Community and Economic Development Director on July 6, 2021.

**The Challenge/Problem:**

Should the zoning map be changed to allow industrial activity on the property in question, rather than the current Commercial Highway (C-2) and Industrial (M) designation?

Should the Comprehensive Plan designations be followed if the proposed amendment is consistent with the goals and policies of the comprehensive plan? The Comprehensive Plan States that the Planning Commission will recommend, and the City Council shall determine the location of boundaries by examining the goals and policies contained within the Plan. [Chapter 2, Page 12 of the Comprehensive Plan].

**Stakeholders:**

- The Owner/Developer would be able to develop the property as they have proposed.
- The residents and businesses in the surrounding area would benefit from the future site improvement of the property.
- The City of Sweet Home would benefit from the future site improvement of the property that could come from the changed zoning

**Issues and Financial Impacts:**

There are no issues or financial impacts currently identified.

**Elements of a Stable Solution:**

A stable solution is one in which a decision on the application is made that conforms with City Code and State Law.

The Sweet Home Comprehensive Plan guides official policy decisions about development within the area. The Plan aims to organize and coordinate complex interrelationships between people, land, resources, and facilities to meet the future needs of the citizens and to protect the livability of the community. The Plan also reflects the public's goals and aspirations for Sweet Home about the best way to handle development and conservation in the City. The officially acknowledged Comprehensive Plan gives policy direction for land use decisions and coordinates private and public development. [Chapter 1, Page 1 of the Comprehensive Plan].

Comprehensive Plan Map Policy 1: The Comprehensive Plan Map graphically portrays Sweet Home's land use pattern as recommended by Comprehensive Plan policy. Each designation has a different symbol or color. The land use map portrays the long-range vision of land use patterns in Sweet Home. [Chapter 2, Page 12 of the Comprehensive Plan].

SHMC 17.12.025 Review Criteria for Map Amendments. An amendment to the official zoning or comprehensive plan map may be authorized provided that the proposal satisfied all relevant requirements of this title and also provided that the applicant demonstrates the following:

- A. The proposed amendment is consistent with the goals and policies of the comprehensive plan;
- B. The proposed amendment is orderly and timely, considering the pattern of development in the area, surrounding land uses, and any changes which may have occurred in the neighborhood or community to warrant the proposed amendment;
- C. Utilities and services can be efficiently provided to serve the proposed uses or other potential uses in the proposed zoning district; and

- D. The proposed amendment to the comprehensive plan map is consistent with Oregon's statewide planning goals

**Options:**

1. Deny Application Staff would prepare an Order of Denial for Application ZMA21-02.
2. Approve Application ZMA21-02 and Ordinance Bill No. 6 for 2021, Ordinance No. 1298 as presented.
3. Recommend different zone amendment. Council could review these proposed changes and recommend different zone amendments. Staff would take these recommendations and revise the proposed application for review at a future Planning Commission and Council meeting.

**Recommendation:** Staff Recommends Option 2: Approve Application ZMA21-02 and Ordinance Bill No. 6 for 2021, Ordinance No. 1298 as presented.

ORDINANCE BILL NO. 6 FOR 2021

ORDINANCE NO. 1298

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP

WHEREAS, the applicant, Sweet Home Sanitation Service, Inc., submitted Zone Change Application ZMA21-02 and requested a zone map change for an area consisting of approximately 29,335 square feet (.67 acres) located 1411 18<sup>th</sup> Avenue and 1355 19<sup>th</sup> Avenue, Sweet Home, OR 97386 (13S01E32DB Tax Lots 3701, 400 and 1100). The Sweet Home Zoning Map is proposed to change from the Commercial Highway (C-2) and Industrial (M) Zones to Light Industrial Zone. The proposed zone change would bring the zoning designation into conformity with the property's existing Comprehensive Plan Map designation. The subject property is identified on the Linn County Assessor's Map as 13S01E32DB Tax Lots 3701, 400, 1100; and

WHEREAS, the Planning Commission of the City of Sweet Home held a public hearing on July 15, 2021 with due notice of such public hearing having been given and provided an opportunity for public comments and testimony. The Planning Commission deliberated at their July 15, 2021 meeting, and recommended that the City Council approve this application: and

WHEREAS, the City Council held a public hearing on this matter on July 27, 2021, with due notice of such public hearing, to provide opportunity for public comment and testimony. The City Council approved this application by motion at their July 27, 2021 meeting; and

WHEREAS, the proposed Light Industrial zoning is needed to facilitate development of the subject property;

Now, Therefore,

THE CITY OF SWEET HOME DOES ORDAIN AS FOLLOWS:

Section 1: The City of Sweet Home adopts the findings of fact in support of zone change application ZMA21-02 included as Exhibit A.

Section 2: The City of Sweet Home amends the Official Zoning Map, identified in SHMC 17.20.020 as the City Zoning Map including all subsequent amendments, for the an area consisting of approximately .67 acres located at 1411 18<sup>th</sup> Avenue and 1355 19<sup>th</sup> Avenue, Sweet Home, OR 97386.; and identified on the Linn County Assessor's Map as 13S01E28DC Tax Lots 3701, 400, and 1100. The Official Zoning Map shall be amended from the Commercial Highway (C-2) and Industrial (M) Zones to the Light Industrial Zone for the subject property as shown on Exhibit B.

Passed by the Council and approved by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Manager - Ex Officio City Recorder

Exhibit A

Findings of Fact in Support of Zone Change Application ZMA21-02

**Exhibit A to Order of Approval for ZMA21-02**

The review and decision criteria for a zone change are listed below in bold. Staff findings and analysis are provided under each review and decision criterion.

- A. An amendment to the official zoning or comprehensive plan map may be authorized provided that the proposal satisfied all relevant requirements of this title and also provided that the applicant demonstrates the following: [SHMC 17.12.010]**
- 1. The proposed amendment is consistent with the goals and policies of the comprehensive plan; [SHMC 17.12.025(A)]**
- a. The Zoning Code implements the Comprehensive Plan by providing specific development guidelines for each Land Use Designation. The general nature of each Comprehensive Plan Land Use Designation will guide the uses and standards for the corresponding zone in the Zoning Code. [Sweet Home Comprehensive Plan, Chapter 2 Text]**
- b. The Comprehensive Plan Map graphically portrays Sweet Home's land use pattern as recommended by Comprehensive Plan policy. Each designation has a different symbol or color. The land use map portrays the long-range vision of land use patterns in Sweet Home. [Sweet Home Comprehensive Plan, Chapter 2, Comprehensive Plan Map Policies, Policy 1]**
- c. Zoning Codes. The Zoning Codes regulate the use of land on a comprehensive basis. More specifically, the Zoning Codes divide the community into residential, commercial, industrial, and other use zones based on the Comprehensive Plan. Each zone has standards and regulations that determine the allowed uses on that land and the standards to which structures must conform, such as building height, yard setbacks, and lot size. The Codes consists of text, found in Title 17 of the Sweet Home Municipal Codes, and an official Zoning Map.**

**The Zoning Codes fulfill two major roles. First, zoning promotes the public health, safety, and welfare of Sweet Home. Secondly, the Zoning Codes implement the Comprehensive Plan. Oregon Revised Statute 197.175 states that cities will:**

- Prepare, adopt, amend, and revise comprehensive plans in compliance with Statewide Planning Goals; and**
- Enact land use regulations to implement their comprehensive plan.**

**In a broad sense, zoning encourages the orderly development of the community and implements the Comprehensive Plan. Zoning can only partially relate to the long-term aspects of the plan because as a regulatory tool, it must relate to the current conditions within the City of Sweet Home.**

**The Comprehensive Plan provides a general and long-range policy for the City while the Zoning Codes serve as a legal ordinance with binding provisions on**

land development. The various zones have specific boundaries and when drafting the Zoning Ordinance, the City considers how each land parcel will be affected.

Zoning Code provisions and the Zoning Map can be amended. Amendments shall be consistent with the Comprehensive Plan. If proposed amendments to the Zoning Codes do not comply with the Comprehensive Plan, the Comprehensive Plan must also be amended so that the two documents correspond. [Sweet Home Comprehensive Plan, Chapter 2, Comprehensive Plan Map Policies, Chapter 8: Plan Management]

- d. **Updating the plan: Making the Comprehensive Plan a basic part of the community's planning process an ongoing active function of City government will keep the Plan as a viable and useable policy document. The Comprehensive Plan needs to be updated occasionally for the following reasons:** [Sweet Home Comprehensive Plan, Chapter 8: Plan Management]
  - i. **To accurately reflect changes in the community.**
  - ii. **To ensure integration with other policies, Zoning Codes, and Subdivision Codes.**
- e. **Changes to the Plan Shall be made by ordinance after public hearings.** [Sweet Home Comprehensive Plan, Chapter 2, Plan Amendment Policies, Policy 2]
- f. **Changes in the Plan shall be incorporated directly into the document at the appropriate place. A list of all amendments with date of passage should be a part of the document.** [Sweet Home Comprehensive Plan, Chapter 2, Plan Amendment Policies, Policy 3]
- g. **Property Owners, their authorized agents, or the City Council may initiate a Comprehensive Plan amendment. In order to obtain a Comprehensive Plan amendment, the applicants have the burden of proof that all of the following conditions exist.** [Sweet Home Comprehensive Plan, Chapter 2, Plan Amendment Policies, Policy 5]
  - i. **There is a need for the proposed change;**
  - ii. **The identified need can best be served by granting the change requested;**
  - iii. **The proposed change complies with the Statewide Planning Goals; and,**
  - iv. **The proposed change complies with all other elements of the City's Comprehensive Plan.**
- h. **Highway Commercial: To provide suitable and desirable commercial areas along the highway intended to meet the business needs of the community.** [Sweet Home Comprehensive Plan Land Designations for Economic Development, Table 11]
- i. **High Density Residential: To provide areas suitable and desirable for higher density residential development, and particularly for apartments, manufactured home parks, other residential uses, and appropriate community facilities.** [Sweet Home Comprehensive Plan Map Residential Land Designations, Table 7]

Staff Findings: The applicant is proposing to change the Zoning Map of an approximately 29,335 square feet (.67 acres) located 1411 18<sup>th</sup> Avenue and 1355 19<sup>th</sup> Avenue, Sweet Home, OR 97386 (13S01E32DB Tax Lots 3701, 400 and 1100). The Sweet Home Zoning Map is proposed to change from the Commercial Highway (C-2) Zone and Industrial (M) Zone to Light Industrial Zone.

Based on the Linn County 2018 aerial photograph, the area is surrounded by Highway Commercial and Industrial lots. There is no development planned with the Zone Map Amendment application.

Based on the findings above the proposed zoning plan designation would be consistent with the Sweet Home Comprehensive Plan.

The application complies with this criterion.

- 2. The proposed amendment is orderly and timely, considering the pattern of development in the area, surrounding land uses, and any changes which may have occurred in the neighborhood or community to warrant the proposed amendment; [SHMC 17.12.025(B)]**

Staff Findings: Staff finds that the proposed zoning map amendment would be orderly and timely, be consistent with the pattern of development in the area, and based on the 2018 Linn County aerial photograph, staff finds that the subject property is surrounded by Highway Commercial and Industrial lots.

The application complies with this criterion.

- 3. Utilities and services can be efficiently provided to serve the proposed uses or other potential uses in the proposed zoning district; and [SHMC 17.12.025(C)]**

Staff Findings: Water and sanitary sewer services are available in 18<sup>th</sup> Avenue and 19<sup>th</sup> Avenue. The subject property has frontage along 18<sup>th</sup> Avenue and 19<sup>th</sup> Avenue. The applicant has not proposed development with this Zone Map Amendment application

The application complies with this criterion.

- 4. The proposed amendment to the comprehensive plan map is consistent with Oregon's statewide planning goals. [SHMC 17.12.025(D)]**

Staff Findings: The applicant is not proposing an amendment to the comprehensive plan map.

- 5. OAR 660-012-0060(1). If an amendment to a functional plan, an acknowledged comprehensive plan, or a land use regulation (including a zoning map) would significantly affect an existing or planned transportation facility, then the local government must put in place measures as provided in section (2) of this rule, unless the amendment is allowed under section (3), (9) or (10) of this rule. A plan or land use regulation amendment significantly affects a transportation facility if it would:**
  - a. Change the functional classification of an existing or planned transportation facility (exclusive of correction of map errors in an adopted plan);**
  - b. Change standards implementing a functional classification system; or**
  - c. Result in any of the effects listed in paragraphs (a) through (c) of this subsection based on projected conditions measured at the end of the planning period identified in the adopted TSP. As part of evaluating projected conditions, the amount of traffic projected to be generated within the area of the amendment**

may be reduced if the amendment includes an enforceable, ongoing requirement that would demonstrably limit traffic generation, including, but not limited to, transportation demand management. This reduction may diminish or completely eliminate the significant effect of the amendment.

- i. **Types or levels of travel or access that are inconsistent with the functional classification of an existing or planned transportation facility;**
- ii. **Degrade the performance of an existing or planned transportation facility such that it would not meet the performance standards identified in the TSP or comprehensive plan; or**
- iii. **Degrade the performance of an existing or planned transportation facility that is otherwise projected to not meet the performance standards identified in the TSP or comprehensive plan. [OAR 660-012-0060(1)]**

Staff Findings: The subject property has existing frontage along Highway 20. The applicant has proposed a change in zoning from the Commercial Highway (C-2) Zone and Industrial (M) Zone to Light Industrial Zone. The proposed use would be consistent with the Comprehensive Plan Map designation. Based on these findings, staff concludes that the proposed zone change would not significantly affect the existing transportation infrastructure in the neighborhood and is consistent with the Sweet Home Transportation System Plan.

The application complies with this criterion.



EXHIBIT B



1 inch = 108 feet

ZMA21-02  
Subject Property Map

Date: 6/11/21



**City of Sweet Home**  
 3225 Main Street  
 Sweet Home, OR 97386  
 541-367-5128  
 Fax 541-367-1215  
 www.sweethomeor.gov

**Finance Department**

To: City Council  
 Ray Towry, City Manager

From: Brandon Neish, Finance Director

Subject: Finance Department Monthly Report – July 2021

The Finance Department is responsible for the for the fiscal management of the City of Sweet Home. This includes accounts payable, payroll, general accounting, preparing the annual budget and the city’s annual audit. This department also administers the city’s assessment docket, coordinates employee’s benefits and maintains financial records relating to grants and contracts. The following information represents the department’s activities during the month of **July 2021**.

	July 2021	June 2021	YTD	Fiscal Year 2021	Prior Five-Year Average
<b>Accounts Payable</b>					
Chks printed	51	294	51	2,099	2,037
Exp. Total	\$102,511.73	\$1,876,082.03	\$102,511.73	\$9,419,358.90	\$7,448,251.05
<b>Passports</b>					
Processed	29	37	29	260	280*
Photos taken	34	36	34	254	249*
* Data back to August 2018					
<b>Lien Searches</b>	83	113	83	765	680

	July 2021	June 2021	YTD	Fiscal Year 2021	Prior Five-Year Average
<b>Utility Billing</b>					
Service requests	254	212	254	2,000	2,119*
New accounts	22	12	22	138	138*
Net account changes	+5	+1	+5	+26	+26*
Statements processed	3,201	3,201	3,201	35,410	35,140*
Past-due notices sent	773	819	773	9,916	10,764*
Accounts scheduled for turn-off	39	44	39	503	516*

Below is a list of the checks that were equal to or exceeded \$5,000 and their purpose (if not clear on check listing).

<b>Check No.</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>	<b>Fund</b>
92822	Sweet Home Volunteer Firefighters Assoc.	City support for fireworks	\$ 10,000.00	General Fund (100)
92835	Environmental Systems Research Institute	ArcGIS Annual Maintenance	\$ 5,900.00	Various
92849	RAIN		\$ 7,124.76	General Fund (100)

# Bank Reconciliation

## Checks by Date

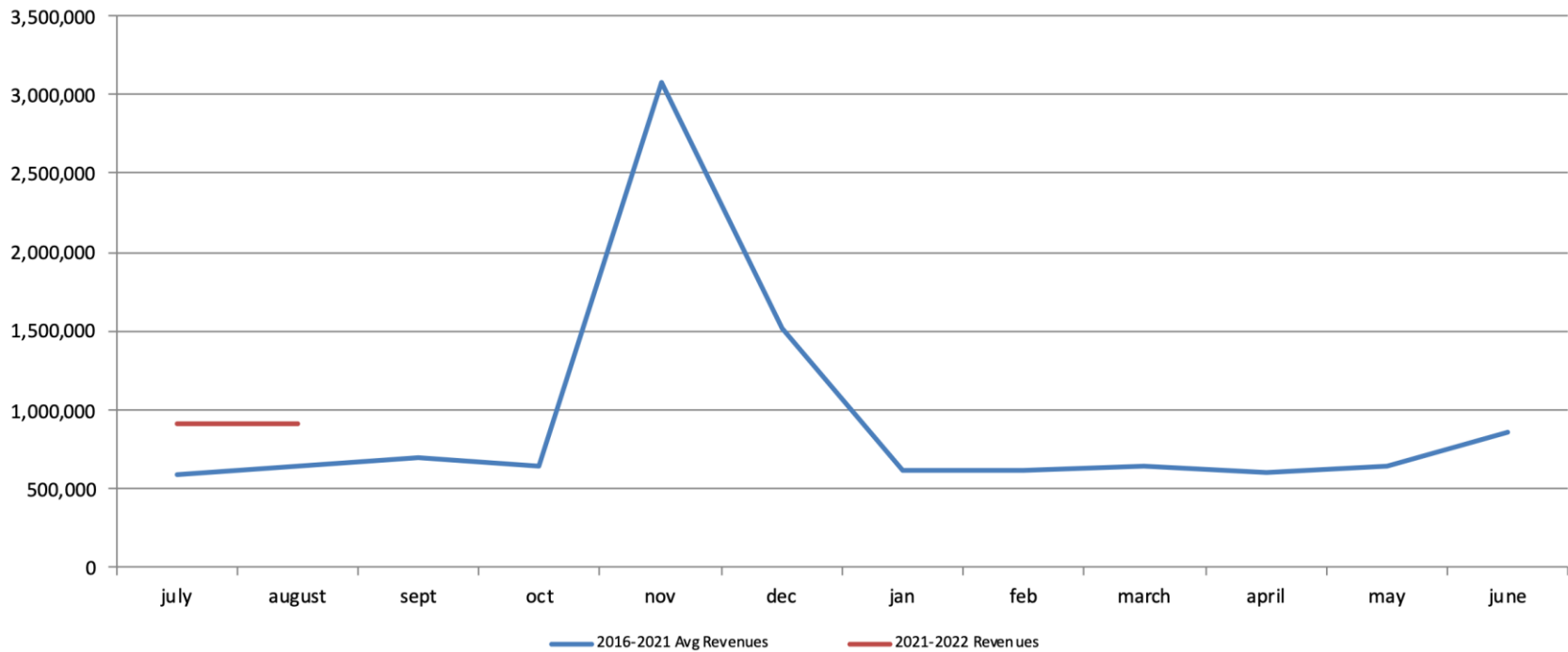
User: bneish  
 Printed: 08/20/2021 - 2:25PM  
 Cleared and Not Cleared Checks



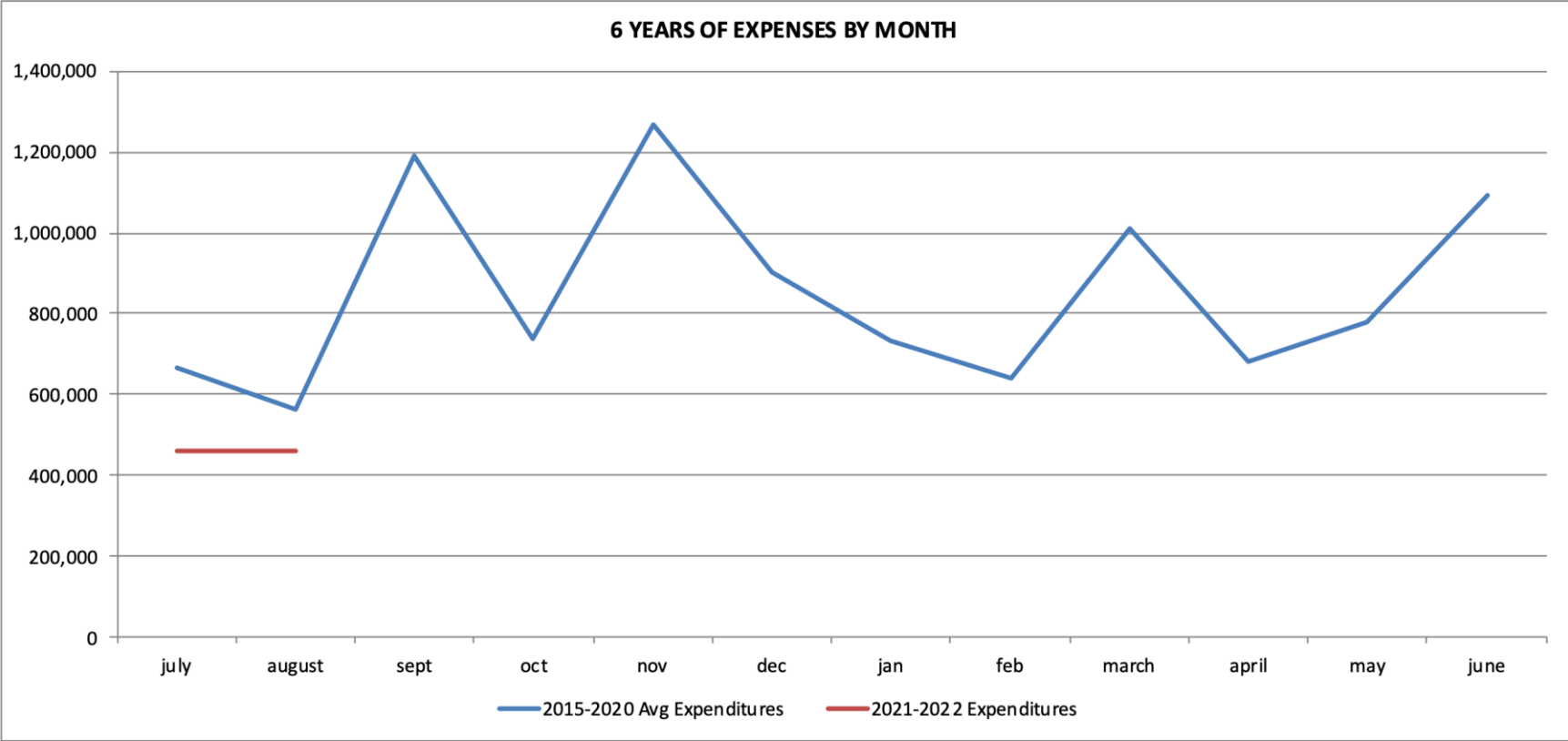
Check No	Check Date	Name	Comment	Module	Clear Date	Amount
92817	7/9/2021	CENTURION REAL ESTATE MANAC		AP		66.86
92818	7/9/2021	ETHAN COLLMAN		AP		22.50
92819	7/9/2021	TIFFANY EARP		AP		100.00
92820	7/9/2021	JOHN EISIMINGER		AP		27.50
92821	7/9/2021	AVIS KITSON		AP		77.15
92822	7/9/2021	Sweet Home Volunteer Firefighters Assn		AP		10,000.00
92823	7/9/2021	DOROTHY UNDERWOOD		AP		77.50
0	7/12/2021	FEDERAL PAYROLL TAXES		AP		2,056.28
0	7/12/2021	OREGON PAYROLL TAXES		AP		1,103.08
0	7/12/2021	FICA PAYROLL TAXES		AP		1,728.88
0	7/12/2021	MEDICARE		AP		404.34
0	7/14/2021	UMPQUA BANK - ACH		AP		3,793.22
92824	7/16/2021	PETTY CASH - MUNICIPAL COURT		AP		360.00
0	7/19/2021	Cardmember Services		AP		4,329.16
0	7/19/2021	Amazon Capital Services, Inc.		AP		9,735.02
0	7/19/2021	Cardmember Services		AP		13,211.76
0	7/25/2021	Cardmember Services		AP		17,844.26
0	7/26/2021	PETROCARD		AP		3,392.19
0	7/26/2021	CENTURYLINK - Bus		AP		3,168.75
92825	7/26/2021	ALSCO		AP		224.10
92826	7/26/2021	BRIAN BECK		AP		46.57
92827	7/26/2021	Michael Bloom		AP		40.00
92828	7/26/2021	DON BRAATEN		AP		19.42
92829	7/26/2021	Canon Financial Services, Inc.		AP		417.01
92830	7/26/2021	CENTER POINT LARGE PRINT		AP		175.56
92831	7/26/2021	COMCAST		AP		242.58
92832	7/26/2021	Dormers Embroidery & Promo Products		AP		377.00
92833	7/26/2021	WENDEL DURBIN		AP		100.00
92834	7/26/2021	Ennis-Flint, Inc.		AP		684.00
92835	7/26/2021	Environmental Systems Research Institute		AP		5,900.00
92836	7/26/2021	HOY'S TRUE VALUE		AP		29.99
92837	7/26/2021	JULIE JEFFERSON		AP		36.14
92838	7/26/2021	JOHN DEERE FINANCIAL		AP		152.83
92839	7/26/2021	JUNIOR LIBRARY GUILD		AP		159.80
92840	7/26/2021	KING OFFICE EQUIPMENT, INC.		AP		617.10
92841	7/26/2021	KIP AMERICA, Inc.		AP		240.00
92842	7/26/2021	WALTER MCCANN III		AP		34.16
92843	7/26/2021	CHAYHOWA MCELHINNY		AP		35.00
92844	7/26/2021	Moore Holding Corporation		AP		3,206.00
92845	7/26/2021	NORTHWEST COMPRESSOR		AP		852.42
92846	7/26/2021	OREGON DEPT. OF ENVIRONMENT		AP		360.00
92847	7/26/2021	Samantha Osborn		AP		35.00
92848	7/26/2021	RACHELLE RAVEN		AP		20.33
92849	7/26/2021	Regional Accelerator & Innovation Network		AP		7,124.76
92850	7/26/2021	RENEWABLE RESOURCE GROUP, INC.		AP		264.00
92851	7/26/2021	SENIOR CITIZENS OF SWEET HOME		AP		10.00

Check No	Check Date	Name	Comment	Module	Clear Date	Amount
92852	7/26/2021	THE BUILDING DEPARTMENT, LLC		AP		5,435.90
92853	7/26/2021	TK Elevator Corporation		AP		92.95
92854	7/26/2021	WELD FAMILY LLC		AP		69.69
92855	7/26/2021	GEOFFREY HAMLIN		AP		189.97
92856	7/26/2021	SBRK Finance Holdings, Inc.		AP		3,821.00
Total Check Count:						51
Total Check Amount:						102,511.73

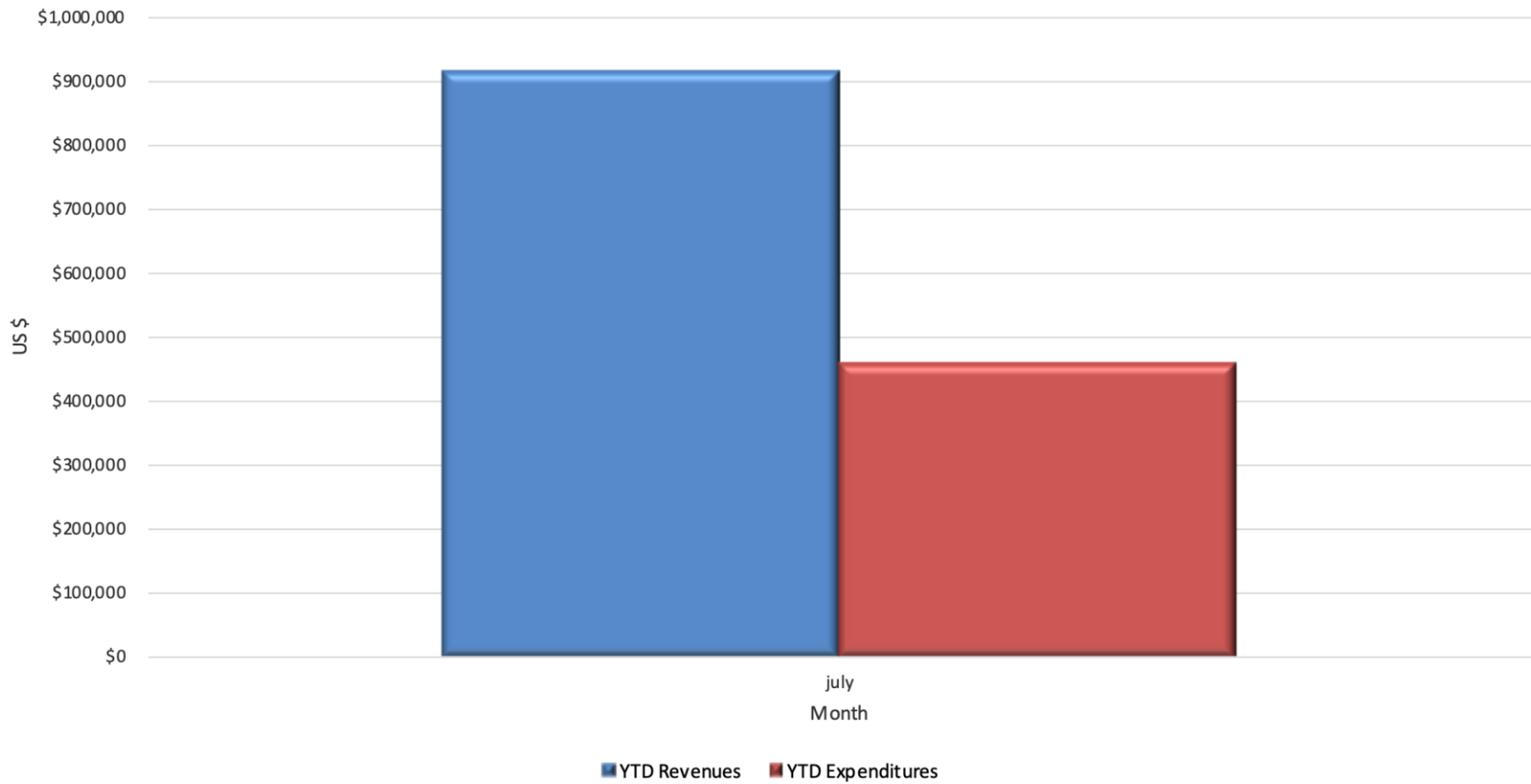
6 Years of Revenues by Month



6 YEARS OF EXPENSES BY MONTH

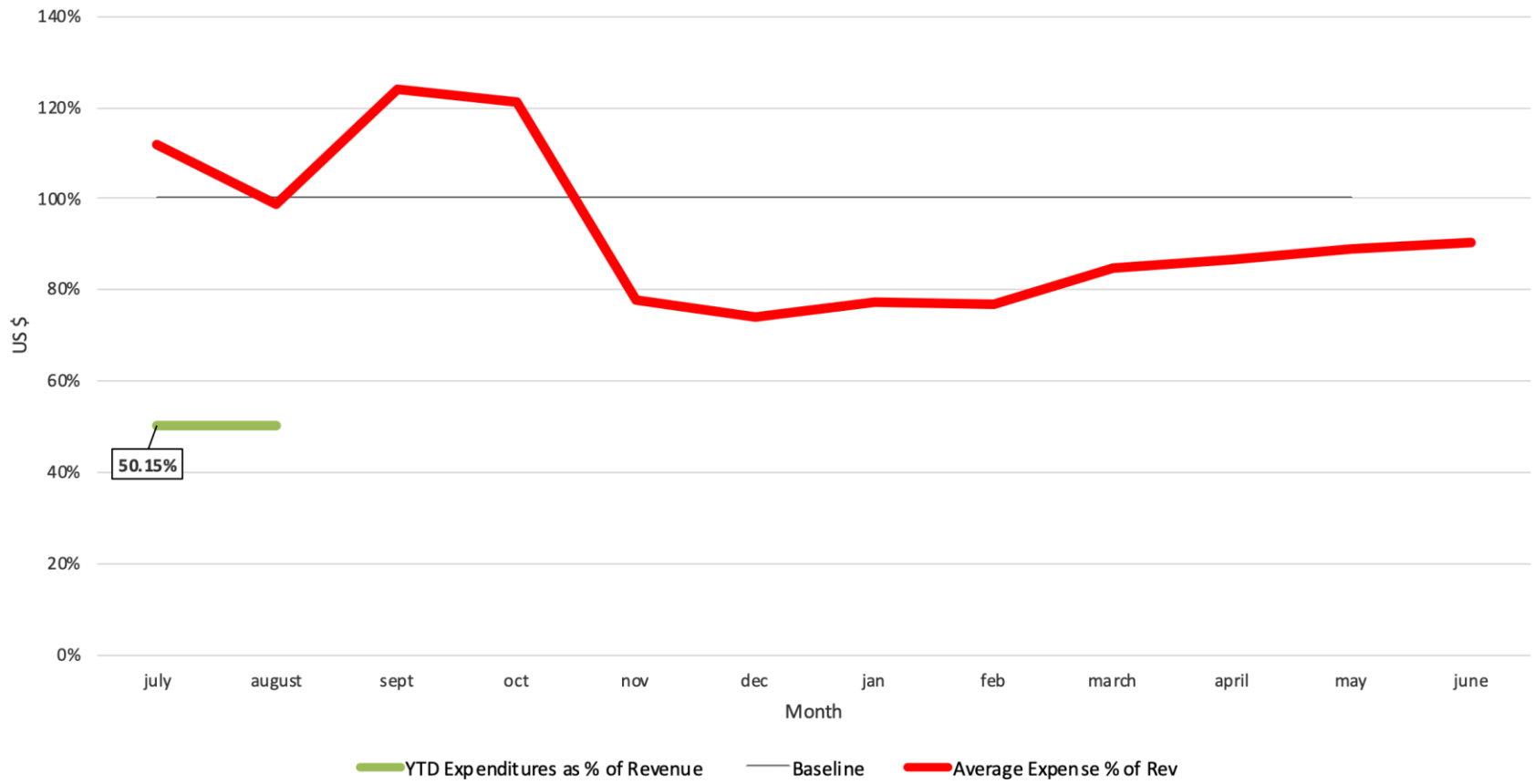


### Current Year Revenue & Expenditure Comparison





### Expenditures as % of Revenues YTD



**SWEET HOME POLICE DEPARTMENT**  
**CHIEF OF POLICE**  
 1950 Main Street  
 Sweet Home, OR 97386  
 (541) 367-5181 Fax (541) 367-5235

	<b>This Month</b>	<b>Last Month</b>	<b>Last Year</b>	<b>Year to Date</b>	<b>5 Year</b>
	07/31/2021	06/30/2021	07/31/2020	07/31/2021	
<b>Call Volume</b>	934	857	823	5280	5285
<b>CAD Calls</b>	1715	1559	1526	10224	10148
<b>ONIBR Person Crimes</b>	13	17	12	114	97
<b>ONIBR Person Crimes Cleared</b>	11	9	7	87	69
<b>ONIBR Property Crimes</b>	60	59	37	307	316
<b>ONIBR Property Crimes Cleared</b>	27	15	8	82	98

**Trends:**

The Oregon Jamboree concluded with relatively minimal impact on the Police Departments call load. Below is a breakdown of the various calls for service that our officers responded to over the Jamboree weekends for the last 5 years. Overall, the city-wide calls for service were lower than the previous years, which is outstanding. We will continue to look into various ways and opportunities to improve and augment our resources during the Oregon Jamboree weekend in the year to come.

	JAM RELATED					CITY WIDE				
CALLS FOR SERVICE THURS - MON	2021	2020	2019	2018	2017	2021	2020	2019	2018	2017
PERSON CRIMES	0	N/A	1	0	1	1	1	4	3	5
PROPERTY CRIMES	1	N/A	3	6	5	14	6	9	19	19
CRIMES AGAINST SOCIETY	1	N/A	1	0	2	6	1	6	8	7
OREGON ONLY CRIMES	1	N/A	2	1	0	10	12	9	12	17
NON CRIMINAL CALLS	19	N/A	30	16	23	143	117	153	157	225
<b>TOTAL</b>	<b>20</b>	<b>0</b>	<b>32</b>	<b>17</b>	<b>23</b>	<b>153</b>	<b>129</b>	<b>162</b>	<b>169</b>	<b>242</b>

Our department continues its recruiting efforts to fill the open police officer vacancies. We currently have four open positions. We have held several testing sessions for applicants and have several background packets out to individuals. Recruiting for law enforcement positions is becoming more difficult, not just for Sweet Home, but for the entire profession nationwide. We are in the process of refining our recruitment process in the hopes of attracting a variety of qualified applicants.

We continue to monitor trends in several types of calls for service to determine what effects the ongoing COVID-19 pandemic situation has on them. The calls that we are monitoring include thefts, domestic violence calls, child abuse calls (physical and sexual), suicide calls, mental health calls and burglaries. Below is a comparison of those types of calls between July of 2021 and July of 2020.

	<b>Jul-21</b>	<b>Jul-20</b>
Domestic Violence/Dispute Call	43	48
Child Abuse(Physical/Sexual)	43	45
Suicidal Calls	3	11
Mental Health Calls	46	35
Burglary	4	1

As mentioned over previous reports, the calls associated with mental health continue to be a focus. Through the CSO's efforts, the cooperation that we have with Linn County Mental Health has been excellent. They have been highly responsive when we have called. With that said, they do continue to have limited resources and have seldom been able to respond to an individual in crisis. But they have been doing work on the backend of person who has experienced a mental health crisis through their outreach. The CSO and I do meet with Linn County Mental Health on a monthly basis to review specific cases and to keep the lines of communication and cooperation open.