



CITY OF SWEET HOME PARKS AND TREE COMMITTEE AGENDA

September 15, 2021, 8:30 AM
Santiam Conference Room
3225 Main Street, Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: 715 039 904#

The Park & Tree Committee will hold a meeting at 8:30 a.m. in the City Council Chambers at City Hall, 3225 Main Street. Individuals attending public meetings in person will be required to maintain appropriate social distancing, (6-ft.) and be free of symptoms related to COVID-19. The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. To view the meeting online visit live.sweethomeor.gov. If you don't have access to the internet you can call in to +1 971-203-2871 and you'll be asked to choose option #1 to be logged in to the call. Meeting ID: 715 039 904#. This video stream and call in options meet the requirements for Oregon public meeting law.

Call to Order

Roll Call of Park and Tree Committee Members:

Time Reports

Meeting Minutes

- a) [2021-07-21 Park and Tree Committee Meeting Minutes](#)

Public Comment. This is an opportunity for members of the public to address the Park and Tree Committee on topics that are not listed on the agenda.

Old Business

Sankey Park Project Update

Beautification Committee Update

Tree Inventory Update

Pocket Park Information Gathering

Harvest Festival

New Business

Upper Sankey Park

Gazebo Discussion

Ames Creek (between Sankey Park and Mt. View Road)

Evergreen Park

Round Table Discussions (Committee comments about topics not listed on the agenda)

Adjournment

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

The Sweet Home Park and Tree Committee welcomes your interest in these agenda items. Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Committee may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend.

If you have questions, please contact the Community and Economic Development Department at 3225 Main Street, Sweet Home, Oregon 97386; Phone: (541) 367-8113.

SHMC 1.10 CITY COMMITTEES

§ 2.10.050 POWERS AND DUTIES.

A. Park and Tree Committee. The powers and duties of the Park And Tree Committee shall be as follows:

1. To conduct an inventory of existing street trees, including historical trees and public properties in need of beautification and plantings and present a written report to the City Council of its findings;
2. To develop and recommend to the City Council, for its adoption, a master list of trees suitable for planting within the city. The list shall be reviewed annually, a copy of which shall be kept on file in the office of the City Recorder for public information;
3. To develop and recommend to the City Council, for its adoption, ordinances and policies for the planting, care, maintenance, replacement and protection of trees throughout the city;
4. To act in an advisory capacity to the Planning Commission with respect to landscape design, suitable plantings, protection of natural vegetation and street tree requirements;
5. To submit recommendations to the City Council regarding the beautification of public properties and rights-of-way;
6. To promote public knowledge and acceptance of the value of tree planting and maintenance programs and requirements;
7. To develop a capital development program for each fiscal year, to include acquisition of new land and/or development of existing property for parks and other recreation areas;
8. To recommend recreation programing needs to be produced by the city;
9. To recommend an operating budget to carry out the recreation program as outlined for the forthcoming fiscal year; and
10. To preform additional duties and studies as may be required from time to time by the City Council.
11. To meet a minimum of four meetings a year, beginning with the month of December, which meeting should be devoted to the development of the next year's capital and recreation programs.

(Ord. 1263, § 1, 2017)



CITY OF SWEET HOME PARKS AND TREE COMMITTEE MINUTES

July 21, 2021, 8:30 AM
Santiam Conference Room
3225 Main Street, Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order

The meeting was called to order at 8:39 AM

Roll Call of Park and Tree Committee Members:

PRESENT

Wally Shreves
Nanci Curtis
Debra Sue Northern
Nanci Patton

ABSENT

James Curtis
Lena Tucker
Bob Dalton

STAFF

Associate Planner Angela Clegg
Community and Economic Development Director Blair Larsen
Public Works Director Greg Springman
Operations Manager Dominic Valloni
Crew Lead: Facilities and Parks Sean Hegge

Time Reports

Committee Member Northern turned in a time report.

Public Comment. This is an opportunity for members of the public to address the Park and Tree Committee on topics that are not listed on the agenda.

None

Old Business

Sankey Park Project Update
Beautification Committee Update

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Tree Inventory Update
Bandstand Update

Public Works Director Springman and Operations Manager Valloni gave an update on the Sankey Park Project. Public Works is finishing the pathways and lighting in the southern portion of the park.

There were no Beautification Committee Updates.

Chairman Shreves gave an update on the Tree Inventory. Shreves finished Strawberry park and will be moving on to the smaller parks.

Public Works reported that the bandstand has been demolished, but pieces were saved for later use.

New Business

Pocket Park Information Gathering
Upper Sankey Park Results
Dog Park and Small Parks Update
Movies in the Park
Harvest Festival

Chairman Shreves will work with Communications Officer Lagea Mull to create a Facebook event to invite citizens to informational meetings in the packet parks.

Associate Planner Clegg reviewed the upper Sankey Park survey results with the Committee. The pump track/BMX track was the most popular. Then came the gazebo, the sport court and the disc golf. The committee will discuss next steps at the August meeting. The committee stated that Upper Sankey Park would not be a good area to locate the Skate Park.

City Council approved a dog park at City Hall and Northside Park. The Council also approved a small park and playground at City Hall.

Friday, August 13, 2021 the Movies in the Park program will feature the movie Trolls II at 8:30 PM.

Harvest Festival is scheduled for Saturday, October 2nd, 2021. Associate Planner Clegg is looking for volunteers.

Round Table Discussions (Committee comments about topics not listed on the agenda)

Committee members discussed the proposed small playground at Clover Park. They discussed the use of the park and parking issues associated with the park.

Adjournment

The Sweet Home Park and Tree Committee welcomes your interest in these agenda items. Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Committee may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend.

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