



# CITY OF SWEET HOME PARKS AND TREE COMMITTEE AGENDA

April 17, 2024, 8:30 AM  
Santiam Conference Room  
3225 Main Street, Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

## Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

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## Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 971-203-2871, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: # 278 852 022 483

## Call to Order and Pledge of Allegiance

## Roll Call of Park and Tree Committee Members:

## Time Reports

**Public Comment.** This is an opportunity for members of the public to address the Park and Tree Committee on topics that are not listed on the agenda.

## Old Business

- a) Cut the Gut Checkpoint at Sankey Park

## New Business

- a) Welcome New Park and Tree Committee Member
- b) Arbor Day Review

## Round Table Discussions (Committee comments about topics not listed on the agenda)

## Adjournment

The Sweet Home Park and Tree Committee welcomes your interest in these agenda items. Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Committee may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend.

If you have questions, please contact the Community and Economic Development Department at 3225 Main Street, Sweet Home, Oregon 97386; Phone: (541) 367-8113.

## SHMC 1.10 CITY COMMITTEES § 2.10.050 POWERS AND DUTIES.

A. Park and Tree Committee. The powers and duties of the Park And Tree Committee shall be as follows:

1. To conduct an inventory of existing street trees, including historical trees and public properties in need of beautification and plantings and present a written report to the City Council of its findings;

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*The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.*

2. To develop and recommend to the City Council, for its adoption, a master list of trees suitable for planting within the city. The list shall be reviewed annually, a copy of which shall be kept on file in the office of the City Recorder for public information;
3. To develop and recommend to the City Council, for its adoption, ordinances and policies for the planting, care, maintenance, replacement and protection of trees throughout the city;
4. To act in an advisory capacity to the Planning Commission with respect to landscape design, suitable plantings, protection of natural vegetation and street tree requirements;
5. To submit recommendations to the City Council regarding the beautification of public properties and rights-of-way;
6. To promote public knowledge and acceptance of the value of tree planting and maintenance programs and requirements;
7. To develop a capital development program for each fiscal year, to include acquisition of new land and/or development of existing property for parks and other recreation areas;
8. To recommend recreation programming needs to be produced by the city;
9. To recommend an operating budget to carry out the recreation program as outlined for the forthcoming fiscal year; and
10. To perform additional duties and studies as may be required from time to time by the City Council.
11. To meet a minimum of four meetings a year, beginning with the month of December, which meeting should be devoted to the development of the next year's capital and recreation programs.

(Ord. 1263, § 1, 2017)



# CITY OF SWEET HOME PARKS AND TREE COMMITTEE MINUTES

March 20, 2024, 8:30 AM  
Santiam Conference Room  
3225 Main Street, Sweet Home, OR 97386

WIFI Passcode: guestwifi

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## Call to Order and Pledge of Allegiance

The meeting called to order at 8:32 a.m.

## Roll Call of Park and Tree Committee Members:

PRESENT

Matthew Bechtel

Lena Tucker

Wally Shreves

Bob Dalton

Debra Northern (remotely)

Nancy Patton (late-excused)

Councilor Trask

Blair Larsen CEDD Director

Diane Golden Associate Planner

## Time Reports

Shreves will turn in his reports to Golden.

## 2024-02-21 Park and Tree Committee Minutes

Bechtel motioned to approve the minutes. Dalton seconded.

Yea: 6

**Public Comment.** This is an opportunity for members of the public to address the Park and Tree Committee on topics that are not listed on the agenda.

None.

## Old Business

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City Hall Park Shreves asked if there were any updates. Larsen stated that there was a donor interested in a dog park, playground, landscaping and flowers. Shreves asked about the tree removal that is needed for the park. Larsen stated that it will be needed but has not been done yet.

Ivy Pull at Sankey Park Shreves stated that he doesn't want to schedule another pull until the roots are out where they are at. There are dead trees that should come out before the ivy pull. Shreves talked to Valloni and was told that Public Works is behind from the ice storm and busy.

### **New Business**

Cut the Gut Checkpoint at Sankey Park Larsen stated that the Chamber suggested a checkpoint of Cut the Gut at Sankey Park to help bring outside attention to the park. Trask noted concerns with the checkpoint being so far away from Main Street. Larsen stated that the checkpoint could bring in needed revenue and potential donations for Sankey Park. Tucker, Bechtel and Northern are all confirmed available for Cut the Gut.

Arbor Day Tree Shreves asked for the approval of the purchase of 3 trees for Arbor Day. Tucker stated the pink flowering dogwood and two variety trees that should cost \$180-200. Larsen told the Committee to go ahead and purchase extra swag gifts for the event.

Shreves said that there will be a frisbee golf at the event to see how it goes with the public. Shreves stated that Mayor Coleman agreed to show up and state the proclamation, and Shreves and Patton will provide food and drink. The event is on April 20, 2:00. Shreves requested a newspaper advertisement in the New Era for the week before. Northern has contacted Clegg about a plaque for the event.

Park and Tree Committee Member Opening Shreves asked if there was any update. Larsen stated that an advertising has been placed on social media. Three councilor members will interview the candidate before moving forward and recommend the candidate. Shreves stated that he wants to be part of the interview process.

### **Round Table Discussions (Committee comments about topics not listed on the agenda)**

Shreves stated the Hillside church on Strawberry Loop wanted to put in a park specifically ADA-friendly. Shreves visited an ADA-friendly park in Portland and took pictures at Harper's Park for reference. Shreves stated that there are no musical instruments at any of the parks in Sweet Home, and that the church is looking at different options and talk to the neighbors for opinions.

Larsen presented the donations for Sankey Park. \$330 from the pie bake-off, \$3,700 total for Sankey Park Phase III. Two more donations came in last week totaling \$5,700. Larsen stated that swing sets have been ordered for Sankey Park. Shreves stated that popular opinion held support for the bandstand was not present. Bechtel stated that the Victors are planning to put in an entertainment venue on their property. Larsen spoke to the Welds and got similar feedback, and that the support was focused more on fixing the bridge. Shreves suggested scaling back and reassessing the idea of the structure.

Larsen gave a bridge update. There have been requests for proposals to work on the bridge before late Summer. Larsen stated that he was not sure it would be repaired before Jamboree.

Northern asked about the ivy pull. Tucker and Shreves stated that they would be available to assess in April.

Tucker asked if there were yard games available for the Arbor Day event. Patton stated she would reach out.

Shreves requested a work session meeting on April 3 at 8:30. Golden will put out a notice on the Sweet Home page.

Larsen updated the Community Foundation grant. There were two applications: for the bandstand and the bridge. Larsen requested a vote for support of the grant. Shreves motioned a vote for support.

Yea: 6.

### **Adjournment**

The meeting adjourned at 10:00 a.m.

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