



CITY OF SWEET HOME PARKS AND TREE COMMITTEE AGENDA

June 15, 2022, 8:30 AM
Santiam Conference Room
3225 Main Street, Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet, you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID:491 332 600#

Call to Order and Pledge of Allegiance

Roll Call of Park and Tree Committee Members:

Time Reports

Meeting Minutes

- a) [May 18, 2022 Park and Tree Committee Meeting Minutes](#)

Public Comment. This is an opportunity for members of the public to address the Park and Tree Committee on topics that are not listed on the agenda.

Old Business

Beautification Committee Updates

Ashbrook Park

Weddle Bridge

Sankey Park Stage

Dahlenburg Bridge

Northside Park

Lower Sankey Park Donation Recognition

Health Fair Booth

Public Safety Fair Booth

New Business

Harvest Festival

Round Table Discussions (Committee comments about topics not listed on the agenda)

Adjournment

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

The Sweet Home Park and Tree Committee welcomes your interest in these agenda items. Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Committee may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend.

If you have questions, please contact the Community and Economic Development Department at 3225 Main Street, Sweet Home, Oregon 97386; Phone: (541) 367-8113.

SHMC 1.10 CITY COMMITTEES

§ 2.10.050 POWERS AND DUTIES.

A. Park and Tree Committee. The powers and duties of the Park And Tree Committee shall be as follows:

1. To conduct an inventory of existing street trees, including historical trees and public properties in need of beautification and plantings and present a written report to the City Council of its findings;
2. To develop and recommend to the City Council, for its adoption, a master list of trees suitable for planting within the city. The list shall be reviewed annually, a copy of which shall be kept on file in the office of the City Recorder for public information;
3. To develop and recommend to the City Council, for its adoption, ordinances and policies for the planting, care, maintenance, replacement and protection of trees throughout the city;
4. To act in an advisory capacity to the Planning Commission with respect to landscape design, suitable plantings, protection of natural vegetation and street tree requirements;
5. To submit recommendations to the City Council regarding the beautification of public properties and rights-of-way;
6. To promote public knowledge and acceptance of the value of tree planting and maintenance programs and requirements;
7. To develop a capital development program for each fiscal year, to include acquisition of new land and/or development of existing property for parks and other recreation areas;
8. To recommend recreation programing needs to be produced by the city;
9. To recommend an operating budget to carry out the recreation program as outlined for the forthcoming fiscal year; and
10. To preform additional duties and studies as may be required from time to time by the City Council.
11. To meet a minimum of four meetings a year, beginning with the month of December, which meeting should be devoted to the development of the next year's capital and recreation programs.

(Ord. 1263, § 1, 2017)



CITY OF SWEET HOME PARKS AND TREE COMMITTEE MINUTES

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Call to Order and Pledge of Allegiance

The meeting was called to order at 8:34 AM

Roll Call of Park and Tree Committee Members:

PRESENT

Lena Tucker
Wally Shreves
Bob Dalton
Nancy Patton
Debra Northern
Dave Trask, City Councilor

ABSENT

Nanci Curtis

STAFF

Associate Planner Angela Clegg
Community and Economic Development Director Blair Larsen
Public Works Director Greg Springman

Time Reports

None

Meeting Minutes – April 20, 2022

Motion to approve the minutes made by Dalton, Seconded by Northern.

Yea: 5

Nay: 0

Absent: 1

Public Comment.

None

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Old Business

Beautification Committee: Dalton handed out the agenda from the May 12th meeting. Shreves complimented the committee for the communication to volunteers for the median planting.

Ashbrook Park: Tucker stated that danger trees were removed. There will be an opportunity to plant replacement trees, possibly in the fall or 2023 Arbor Day event. Staff and Committee will look into types of trees and fees.

Weddle Bridge: Larsen stated that the bridge will be inspected on May 31, 2022. Springman discussed with the committee the process of the inspection and the possible work that may need to be done. Councilor Trask asked staff to look into past budgets for bridge painting and board replacement. Springman told the committee that security cameras are going in all over Sankey Park.

Sankey Park Stage: Shreves gave an update of the group walk through and visioning session. The Committee discussed with staff the size, design and budget. There was discussion of whether the stage should be portable or permanent.

Dahlenburg Bridge: The Committee discussed the proposed future location of the bridge. It was decided on to move it to the City Hall park area.

Northside Park: The Committee would like to do a future Park and Tree Committee meeting at Northside Park. The Committee will decide on the date and staff will notice it. There was discussion with staff regarding a pickleball court, river access and the dog park.

WWTP/Pleasant Valley Bridge Ramp Closure: Springman gave an update. They are still working through the budget.

Lower Sankey Park Donation Recognition: The Committee discussed with Staff options for the type of recognition. It was discussed to have a monolithic rock with a plaque located near the plaza. The Committee will discuss further after the budget is approved.

Health Fair Booth: The health Fair is Saturday, August 20 from 9:00 AM to 2:00 PM in front of the LBCC campus and auditorium at Sweet Home High School. Committee members will meet with Lagea Mull, Communications Specialist, to design a brochure to hand out at the event. There was discussion about having a slide show and comparing old and new pictures of Sankey Park.

New Business: None

Round Table Discussions (Committee comments about topics not listed on the agenda)

Larsen gave an update on the Quarry property. He wanted to make the Park and Tree Committee aware that it may become a public perk. The City will be soliciting for comments and idea. A date had yet to be set.

Staff asked the Committee if they would like to have a booth at the Safety Fair. The Committee agreed to have a booth. Dalton reported that the May Day event with the high school students went well. and was well attended.

Adjournment

The meeting was adjourned at 9:59 AM

The Sweet Home Park and Tree Committee welcomes your interest in these agenda items. Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Committee may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend.

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