



CITY OF SWEET HOME LIBRARY BOARD AGENDA

January 09, 2025, 4:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

PHONE: 541-367-5007
FAX: 541-367-3754

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID:

Call to Order

EnterTextHere

Review & Approval of Minutes

- a) [2024-12-12 Library Board Meeting Minutes](#)

Report of the Library Services Director

- a) [Library Director Report Dec 2024/Jan 2025](#)

Statistics

- a) [Library Statistics Dec 2024](#)

Fiscal Report

Old Business

- a) [Final Strategic Plan 2025-2030](#)

New Business

- a) [SHPL January 2025 Newsletter](#)

Adjournment

Chair

ATTEST:

Library Services Director, Secretary to the Board

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

The Sweet Home Public Library Advisory Board welcomes your interest in these agenda items. The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's office at 541-367-8969.



CITY OF SWEET HOME LIBRARY BOARD MINUTES

December 12, 2024, 4:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Call to Order

The meeting was called to order at 4:30 PM.

Roll Call

PRESENT

Vice Chair Kelsey Hicks
Board Member Jen Castaneda
Board Member Caryn Wise

ABSENT

Chair Eva Journey
Board Member Jim Corley

STAFF

Megan Dazey, Library Services Director
Adam Leisinger, Special Projects Manager

Review & Approval of Minutes

- a) 2024-11-14 Library Board Meeting Minutes

Board Member Wise moved to approve the minutes of the November 14, 2024 Library Advisory Board meeting. Board Member Castaneda seconded the motion. The motion carried by the following vote:

AYE: Hicks, Castaneda, Wise

ABSENT: Journey, Corley

Report of the Library Services Director

- a) Report of the Library Director December 2024

Director Dazey reported that bookcases were moved to support collections for teens at their request. She noted that due to space restrictions, staff was required to rotate collections. She stated that a new toilet had been installed. She highlighted that there were more visitors in November 2024 than in the three years prior. She noted good engagement with the current community read selection. She stated there were no new updates regarding a new building.

Board Member Wise asked of the new sensory hours. Director Dazey stated that attendance was mixed but staff planned to continue hosting those hours.

No action was required for this item.

Statistics

- a) Library Monthly Statistics November 2024

Director Dazey highlighted that statistics were up across most categories. She noted a reduction in volunteer hours due to a prominent volunteer stepping back.

No action was required for this item.

Fiscal Report

There was no fiscal report to be heard.

New Business

- a) Library December 2024 Newsletter

Director Dazey stated that the newsletter was available at the library and on the Facebook page.

No action was required for this item.

- b) Draft 2025-2030 SHPL Strategic Plan

Director Dazey stated that she was developing a Sweet Home Public Library Strategic Plan to coincide with the library's next operating levy and demonstrate its value to the community. She highlighted the inclusion of goals and objectives and requested feedback from the Board.

Board Member Wise suggested inviting local service organization to ensure their familiarity with the library and its services.

The Board expressed support for the proposed plan. Director Dazey stated she would return to the Board with a revised version for review and approval.

No action was required for this item.

Adjournment

There being no further discussion, the meeting was adjourned at 4:55 PM.

Chair

ATTEST:

Library Services Director, Secretary to the Board

Report of the Library Director for Dec 2024/Jan 2025 Activities

Collection updates:

We are researching the possibility of creating a “middle grade” collection area. This could help with space issues in the kid and teen areas, but would require moving the Westerns. Albany has recently added this type of collection, so we are waiting a bit to see what worked and didn’t work for them, before we move forward.

Building issues:

We have banned shopping carts (from local stores) on library property. We are working on behavior issues with those that hang out outside and at the bus stop. SHPD is driving by multiple times a day and overnight to keep an eye out for any trouble.

In building updates:

We are adding our recent gifted items to their designated areas. We have a new table top gaming table for the teen room with new fidget stools, a new reading cube add to the kid’s area and lots of new games and other items for both areas. These are all donations from the community, Sweet Home Community Singing Christmas Tree audience donations and from the Friend’s of the Library. Lots of Lego parts for

In-person Programming:

New Year new programs! 2024 was a busy year with programs as we averaged almost 1 program a day. We are adding some new programs for 2025 and already scheduling programs for our Summer Reading Program. We are working with Sunshine Industries to offer a weekly or monthly movie date for their clients.

New Building:

We received the final allocation from the Alheit Revocable Living Trust to go towards land acquisition for a new library building (\$355,695.70). This brings the donation to around \$800,000 in total.

Other updates:

We have applied for several grants for various items, from new books to items for better handicap access. We should find out if we received any of these grants in the next several months. More grants open up in the next few weeks to continue applying for!

Megan was accepted to be part of the Libraries Advancing Community Learning to Reduce Substance Abuse national forum in Kansas City in May 2025. <https://lacl.missouri.edu/> This is a fully funded, limited participation event.



City of Sweet Home
 Sweet Home Public Library
 1101 13th Avenue
 Sweet Home, OR 97386
 541-367-5007

Sweet Home Public Library

Statistics

December 2024	This month Dec 2024	Last month Nov 2024	Year to date 2024	Previous year 2023	Year over year change %
Patron Activity					
Door Count	3208	6926	45,620	31,161	46.4%
Program participants (all ages)	207	158	3,697	2,127	73.8%
Total programs(all ages)	27	22	323	148	118.24%
Circulation and Renewals					
Checkouts & renewals	6152	6614	72,250	62,060	16.42%
E-audio & E-book checkouts	683	740	8,860	6,971	27%
Total items checked out	6835	7354	81,110	69,031	17.5%
Public Computers					
Logins	223	240	3,016	2,597	16.13%
Resource Sharing Savings					
Cost savings	5136.54	5077.09	63,565.22	59,496.76	6.8%
Items borrowed by consortium libraries	395	356	4,300	3,871	11%
Items borrowed from consortium libraries	473	447	5,127	4,266	20.18%
Volunteer Hours					
Hours worked by volunteers	11.5	15.25	450.50	671.75	-32.94%
New Library Patrons					
New patron cards issued	26	31	620	623	-.48%

Events this month: A HUGE thank you to all that came to the Sweet Home Community Singing Christmas Tree and donated to the Library. We received a \$2000 donation from the community.

Building updates: We received our final payment from the Alheit Trust to go towards our funding for a new building.

Items of note: Our stats could not have gone up in almost every category without the amazing Library staff of Kira, Joy, Sarah, Taylor, Tawyna, and Megan, plus our amazing volunteers!

Strategic Plan of the Sweet Home Public Library

2025-2030

Mission Statement

The Sweet Home Public Library transforms lives by educating, inspiring, and connecting people. The Library is dedicated to fostering an informed, engaged and connected community.

Core Values Statement

Our users are not only our customers, but they are also the reason the Library exists. We provide a safe and welcoming environment for all of our patrons. Services are provided in an equal manner that is sensitive to and supportive of human differences. We are a learning organization that is not afraid to change and take appropriate risks in pursuit of meeting community needs. We periodically assess our services and methods. We conduct the library functions with integrity and responsibly by maintaining high standards in our work and a sense of pride. We support our community members, where all can be respected and valued as part of the community.

Goals and Objectives

Goal 1: Work towards a new (or) updated facility

Objective : Clearly communicate need for new facility and a well funded library

Objective : Acquire Property (*with donated funds*)

Objective : Find/secure additional funding and partnerships for new facility

Objective: Building plans with Architect

Objective: Break Ground

Goal 2: Increase awareness and usage of the library by intensifying marketing and promotion and communication

Objective : Increased communication throughout the community to enhance awareness of all that is available and possible at the library

Objective: Host an annual Open House to highlight the library and library resources and library card sign ups

Objective: Update and streamline the Library Website

Goal 3: Provide enlightening and entertaining learning experiences for all residents of all ages and abilities.

Objective: Form a Teen Advisory Group

Objective : Increase access to and use of library resources by reducing barriers and enhancing collections

Objective : Develop services and programming that inclusively meet the needs of the community for all ages

Objective : Continue to promote the Library as a safe destination for all

Goal 4: Promote literacy and enrich people’s lives through lifelong learning

Objective: Offer current, high-demand, high-interest materials in a variety of formats for borrowers of all ages and ensure access to a diverse range of collections for all in the community.

Objective: Work with school district to offer tours, storytime or research help to all school district students (during school hours) via visits to the Library

Objective: Find grants/funding opportunities for literacy related materials and programs

Goal 5: Support the economic health of the community

Objective : Build, maintain, repair and establish community relationships

Objective : Host job/volunteer fairs and job skills classes at the Library

Objective : Collaborate with community partners to improve access to services and resources

Objective: Secure funding for a yearly Teen Internship Program

Approved by Sweet Home Public Library Director and Library Advisory Board,

Board President’s signature

Date

Library Director’s signature

Date

LIBRARY NEWSLETTER

January 2025

January Events

Every Tuesday @ 4pm Lego Creator's Club - All ages

Every Thursday @ 10am Lapsit Storytime

Every Thursday @ 11am Preschool Storytime

Every Tuesday @11am Inkslingers

Wednesday 1/7 @ 3pm Muppet Movie

Wednesday 1/15 @ 3pm Wild Robot

Wednesday 1/22 @ 3pm Chicken Run

Wednesday 1/29 @ 3pm Labyrinth

Thursday 1/9 @ 4-5pm Teen Craft

Friday 1/17 @ 6pm Teen Game Night

Thursday 1/23 @ 4-6pm Anime Club

Friday 1/24 @ 6pm Teen Movie Night

Friday 1/10 2-5pm Faith's Furry Friends Animal Rescue adoption event

Everyday- all ages craft table!

Donations

Are you decluttering your home for a New Year's Resolution?

The Friends of the Sweet Home Library accepts donations of books and DVDs.

The Library can accept small donations of 1 box or less. For larger donations please take them to the Friend's of the Library Bookstore at 1200 Long Street

Hours

1st Monday 1-2pm for Low Sensory Hour (*closed on 3rd Monday in January for holiday*)

Tuesdays-Thursdays 10am-6pm

Fridays 10am-5pm

Saturdays 11am-4pm

Contact Info

shpl@sweethomeor.gov

541-367-5007

1101 13th Ave Sweet Home

Follow us on Facebook and Instagram

New Books

Adult Fiction

Onyx Storm by Rebecca Yarros
After nearly eighteen months at Basgiath War College, Violet Sorrengail knows there's no more time for lessons. No more time for uncertainty. A storm is coming, and not everyone can survive its wrath.
#3 in the Empyrean series

Adult Non-Fiction

People Pleaser by Jinger Vuolo
Are you a people pleaser? Can you even begin to measure how the approval of others has shaped your heart and mind? Your faith and relationships? Your habits and identity? Jinger shares her personal journey of constantly seeking approval from others and how she found her true identity.

Kids for ages 4-8

Make Your Mark by Jacqui Gresham
A picture book biography celebrating the first known Black female tattoo artist in the U.S., Jacqui Gresham. Express yourself. Keep an open mind. Practice every day. Stand up for what you believe.

Tween- for ages 8-12

Very Bad at Math by Hope Larson
Hijinks, unexpected friendships, and math take center stage in this graphic novel. Verity "Very" Nelson can do it all. She's student body president, debate club whiz, and first chair clarinetist. You could say she's pretty much the best at everything...Well, almost everything. Everything except math.

Teen- for ages 14-17

Bingsu for Two by Sujin Witherspoon
Meet River Langston-Lee. In the past 24 hours, he's dumped his girlfriend, walked out of his SATs, and quit his job at his parents' cafe in spectacularly disastrous fashion--even for him. Somehow, he manages to talk his way into a gig at a failing Korean cafe, Bingsu for Two, which is his lucky break until he meets short, grumpy, and goth: Sarang Cho.

I didn't know the Library had that!

Don't have a printer at home?

You can print documents from a USB drive or from one of our computers! 15 cents per page for Black & White and 50 cents per page for Color.

Don't have a computer at home?

With your library card you can log on to one of our computers for an hour each day for FREE! Don't have a Library card, you can still use one of our computers as long as you have an ID.

Don't have internet at home?

You can use our Wifi for FREE in the building. You will just need to log on with the Library user name and password with your phone, tablet or laptop.

Don't have a computer camera, headset or microphone?

You can check out one of our USB camera & headset/microphone sets to either use in the Library or to take home and use. They will work with most computers or laptops that have a USB slot.

Don't have a DVD or BluRay player at home?

Check one out with your library