



CITY OF SWEET HOME PARKS & TREE COMMITTEE AGENDA

June 16, 2026, 4:00 PM
3225 Main Street, Sweet Home, OR 97386

WIFI Passcode: guestwifi
PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 971-203-2871 and enter the meeting ID followed by the # sign to be logged in to the call. Meeting ID: 423 585 844#

Call to Order and Pledge of Allegiance

Roll Call of Park and Tree Committee Members:

Time Reports

Meeting Minutes

- a) [2026-05-19 Park & Tree Committee Meeting Minutes](#)

Public Comment. This is an opportunity for members of the public to address the Park and Tree Committee on topics that are not listed on the agenda.

Beautification Committee Update

Old Business

Sankey Park Phase III Update

Monthly Park Clean Up Report/Schedule

Misc. Park Updates

New Business

Donated Funds Allocation

Round Table Discussions (Committee comments about topics not listed on the agenda)

Adjournment

The Sweet Home Park and Tree Committee welcomes your interest in these agenda items. Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Committee may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend.

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

If you have questions, please contact the Community and Economic Development Department at 3225 Main Street, Sweet Home, Oregon 97386; Phone: (541) 367-8113.

SHMC 1.10 CITY COMMITTEES

§ 2.10.050 POWERS AND DUTIES.

A. Park and Tree Committee. The powers and duties of the Park And Tree Committee shall be as follows:

1. To conduct an inventory of existing street trees, including historical trees and public properties in need of beautification and plantings and present a written report to the City Council of its findings;
2. To develop and recommend to the City Council, for its adoption, a master list of trees suitable for planting within the city. The list shall be reviewed annually, a copy of which shall be kept on file in the office of the City Recorder for public information;
3. To develop and recommend to the City Council, for its adoption, ordinances and policies for the planting, care, maintenance, replacement and protection of trees throughout the city;
4. To act in an advisory capacity to the Planning Commission with respect to landscape design, suitable plantings, protection of natural vegetation and street tree requirements;
5. To submit recommendations to the City Council regarding the beautification of public properties and rights-of-way;
6. To promote public knowledge and acceptance of the value of tree planting and maintenance programs and requirements;
7. To develop a capital development program for each fiscal year, to include acquisition of new land and/or development of existing property for parks and other recreation areas;
8. To recommend recreation programing needs to be produced by the city;
9. To recommend an operating budget to carry out the recreation program as outlined for the forthcoming fiscal year; and
10. To preform additional duties and studies as may be required from time to time by the City Council.
11. To meet a minimum of four meetings a year, beginning with the month of December, which meeting should be devoted to the development of the next year's capital and recreation programs.

(Ord. 1263, § 1, 2017)



CITY OF SWEET HOME PARKS & TREE COMMITTEE MINUTES

May 19, 2026, 4:00 PM
3225 Main Street, Sweet Home, OR 97386

WIFI Passcode: guestwifi
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Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order and Pledge of Allegiance

The meeting was called to order at 4:00 PM

Roll Call of Park and Tree Committee Members:

PRESENT

Chair Matthew Bechtel
Vice Chair Lena Tucker
Member Debra Northern
Member Deena Bechtel
Member Melanie Jones
Member Scott Swanson
Councilor Aaron Hegge

ABSENT

Member Nancy Patton

STAFF

Angela Clegg, Planning & Building Manager
Dominic Valloni, Public Works Operations Manager
Sean Hegge, Crew Lead: Facilities and Parks
Adam Leisinger, Special Projects Manager

GUESTS

Candice Snyder, Beautification Committee

Time Reports

Time reports from the Arbor Day event were turned in.

Meeting Minutes

- a) 2026-04-21 Park & Tree Committee Meeting Minutes
A motion to approve March 18, 2026, Park & Tree Committee Meeting Minutes with revisions was made by Member Northern and seconded by Member Tucker. The motion carried by the following vote:
AYE: Chair Matthew Bechtel, Vice Chair Tucker, Member Northern, Member Swanson, Member Jones, Member Deena Bechtel

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

NAY: None
ABSENT: Member Patton

Public Comment.

None

Beautification Committee Update

Candy Snyder provided meeting minutes to the Park & Tree Committee.

The Beautification Committee had a table at the Arbor Day event, where they handed out donated seed packets and raffled off a flower basket.

Candy Snyder shared that plants were delivered from Bowman Farms. Including 32 City baskets and 1575 potted petunias in red, white, and night sky. Planting took place today, there were a total of 28 volunteers, 19 of which were new volunteers. Entry points are scheduled for planting tomorrow.

Old Business

Blooms & Brews/Arbor Day After Action Report

A survey was sent to all vendors; all feedback was positive.

Sankey Park Phase III Update

Manager Valloni shared that concrete should be finished on Thursday, following that the contractor will be back next week to back fill sidewalks. Light poles are about two weeks out still and handrails are being made.

Discussion was had on vegetation for the hillside to help with erosion control.

Monthly Park Clean Up Schedule

Discussion was had, and June 10th was chosen to clean up Clover Park.

New Business

Tree Inventory - Manager Clegg recommended including with your park maintenance days & focus on EAB prone species. Vice Chair Lena Tucker was working on the tree inventory. Manager Clegg suggested getting the other members of the committee familiar with the tree inventory system.

Master Tree List - Vice Chair Lena Tucker is working on the master tree list; she has a rough draft prepared and will work on finalizing it.

Round Table Discussions (Committee comments about topics not listed on the agenda)

Vice Chair Lena Tucker shared costs for different SWAG items to hand out at events.

Manager Clegg shared the grant was received but the exercise park can't move forward with anything else until new fiscal year. Staff started to clear some underbrush at Quarry Park to prepare for the disc golf designer to be on site around September.

Staff are working on quotes to see about refurbishing the tennis courts at Northside Park as well as a grant opportunity to supplement what the junior high interact club is trying to do at the skate park.

Movies in the park starts June 12th with Zootopia 2

Crew lead Hegge and Manager Valloni shared that six EAB traps have been received from ODF and will be set out at the end of the month. Discussion was had on the EAB.

Adjournment

The meeting was adjourned at 4:41 PM