



CITY OF SWEET HOME PARKS AND TREE COMMITTEE AGENDA

April 21, 2021, 8:30 AM
Santiam Conference Room
3225 Main Street, Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

The Park & Tree Committee will hold a meeting at 8:30 a.m. in the City Council Chambers at City Hall, 3225 Main Street. Individuals attending public meetings in person will be required to maintain appropriate social distancing, (6-ft.) and be free of symptoms related to COVID-19. The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. To view the meeting online visit live.sweethomeor.gov. If you don't have access to the internet you can call in to +1 971-203-2871 and you'll be asked to choose option #1 to be logged in to the call. Meeting ID: 715 039 904#. This video stream and call in options meet the requirements for Oregon public meeting law.

Call to Order

Roll Call of Park and Tree Committee Members:

Time Reports

Approval of Meeting Minutes

- a) [2021-04-21 Park and Tree Committee Meeting Minutes](#)

Public Comment. This is an opportunity for members of the public to address the Park and Tree Committee on topics that are not listed on the agenda.

Old Business

Sankey Park Project Update

Beautification Committee Update

Pocket Park Naming Update

Tree Inventory Update

New Business

Arbor Day Celebration

Sankey Park Public Input/Gathering

Dog Parks/City Hall Park Proposal

Weddle Bridge

- a) [Dog Parks / City Hall Park Proposal](#)

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Round Table Discussions (Committee comments about topics not listed on the agenda)

Adjournment

The Sweet Home Park and Tree Committee welcomes your interest in these agenda items. Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Committee may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend.

If you have questions, please contact the Community and Economic Development Department at 3225 Main Street, Sweet Home, Oregon 97386; Phone: (541) 367-8113.

SHMC 1.10 CITY COMMITTEES

§ 2.10.050 POWERS AND DUTIES.

A. Park and Tree Committee. The powers and duties of the Park And Tree Committee shall be as follows:

1. To conduct an inventory of existing street trees, including historical trees and public properties in need of beautification and plantings and present a written report to the City Council of its findings;
2. To develop and recommend to the City Council, for its adoption, a master list of trees suitable for planting within the city. The list shall be reviewed annually, a copy of which shall be kept on file in the office of the City Recorder for public information;
3. To develop and recommend to the City Council, for its adoption, ordinances and policies for the planting, care, maintenance, replacement and protection of trees throughout the city;
4. To act in an advisory capacity to the Planning Commission with respect to landscape design, suitable plantings, protection of natural vegetation and street tree requirements;
5. To submit recommendations to the City Council regarding the beautification of public properties and rights-of-way;
6. To promote public knowledge and acceptance of the value of tree planting and maintenance programs and requirements;
7. To develop a capital development program for each fiscal year, to include acquisition of new land and/or development of existing property for parks and other recreation areas;
8. To recommend recreation programing needs to be produced by the city;
9. To recommend an operating budget to carry out the recreation program as outlined for the forthcoming fiscal year; and
10. To preform additional duties and studies as may be required from time to time by the City Council.
11. To meet a minimum of four meetings a year, beginning with the month of December, which meeting should be devoted to the development of the next year's capital and recreation programs.

(Ord. 1263, § 1, 2017)



CITY OF SWEET HOME PARKS AND TREE COMMITTEE AGENDA

March 17, 2021, 8:30 AM
Council Chambers
3225 Main Street, Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order 8:34

Roll Call of Park and Tree Committee Members:

Chairman Shreves	Present
Debra Northern	Present
Bob Dalton	Present
Nancy Patton	Present (9:00)
Lena Tucker	Present (9:30, excused at 10:00)
James Curtis	Absent
Nanci Curtis	Absent
Councilor Trask	Present

Staff: Brandon Neish, Finance Director
Kevin Makinson, Facilities and Park Crew Lead
Dominic Valloni, Operations Manager
Blair Larsen, CEDD Director
Angela Clegg, Associate Planner

Time Reports None

Approval of Meeting Minutes: January 20, 2021

Bob Dalton Moved to approve the January 20, 2021 meeting minutes.

Debra Northern seconded the motion to approve the January 20, 2021 meeting minutes.

Ayes: 4
Nays: 0
Absent: 3

Public Comment. None

Old Business

Sankey Park Project Update:

Dominic Valloni provided an update to the committee. The Weddle Bridge Plaza concrete is being poured and cured. They have tentatively scheduled the remainder of the trees to be removed in mid-April. Once the trees are removed, they will finish the remainder of the paths, lighting, irrigation, etc.

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Beautification Committee/Median Update:

Bob Dalton met with the Beautification. The committee have scheduled March 23rd as a workday. They will be preparing the median strips for planting.

Pocket Park Naming update:

Chairman Shreves is waiting for the weather to improve to schedule public input meetings at the parks.

Tree Inventory Update:

Chairman Shreves stated that he is having issues with the GPS on the phone app. He will be conducting inventory on Strawberry Park and is waiting for the tree removal to complete the survey at Sankey Park.

New Business

SHMC 2.10.050 (K):

Associate Planner Clegg reviewed the code with the committee.

2021/2022 Parks Budget:

Finance Director Neish gave a draft budget update to the committee.

Sankey Park public input/gathering:

Chairman Shreves outlined a plan to hold public meetings in upper Sankey Park. He tentatively has April 30th, May 1st, and May 9th as the meeting dates. Chairman Shreves will work with the Associate Planner and the Communications specialist to create surveys, meeting materials and advertising for the events. Park and Tree Committee members need to plan to attend as many of the meetings as possible.

Dog Parks:

Associate Planner Clegg, and Chairman Shreves gave a brief outline of the proposal brought to staff by a private donor. The donor would like to see a dog park at City Hall and in one of the parks. Clegg provided aerial views of the larger parks for the Committee to consider. The Committee is tasks with choosing a park to recommend by the April 21st meeting.

City Hall Park:

Associate Planner Clegg, and Chairman Shreves gave a brief outline of the proposal brought to staff by a private donor. Councilor Trask will get more information from the donor regarding a timeline and the specific amount of money being donated.

Other Park and Tree Business

Nancy Patton asked about plans for the skate park. Associate Planner Clegg stated that a new location for the park will need to be found, but nothing needs to be done until the Sweet Home School district decides they need the property back.

Dominic Valloni and Associate Planner Clegg asked the Committee for their recommendation to have CTC log the southwest corner of the Hobart Natural Area. They are proposing to remove approximately 3 loads of conifers. They will leave the hardwoods. There will be no logging traffic through the Natural Area so the Bradshaws lomatium will not be disturbed. Lena Tucker will meet with the Public Works department on site to discuss a removal and replanting plan to present to CTC.

Bob Dalton moved to approve the recommendation to log the southwest corner of Hobart Natural Area.

Nancy Patton seconded the motion.

Ayes: 5
Nays: 0

Absent: 2

Round Table Discussions None

Adjournment 10:15

City of Sweet Home Parks Board
3225 Main Street
Sweet Home, OR 97386

04/07/21

RE: Community Park Donations

Dear Park Board Members,

My name is Greg Mahler, Owner of Hoy's Ace Hardware and also a member of Sweet Home City Council. I have been approached by three local families that would like to make donations to our community parks but with certain reasonable stipulations.

Let me start off with the **first donation** and the family has asked to keep this donation anonymous. The family would like to recognize a lady who was very committed to this community and spent years volunteering her time working with or being part of organizations such as Kiwanis, Rotary Club, Presidents Club, Chamber of Commerce, Garden Club and our Beautification Committee. This lady loved flowers and was friends with Alice Grovom. She admired Alice and her commitment to this community. She never looked for recognition but this family would like to show gratitude for all her efforts for so many years. They would like to name a park after a nickname because her real name was too hard to pronounce. The name the family is proposing for the park is "Joleen Park" or "Joleen Memorial Park" The family has set aside funds for the sign and the look and design of the sign determined by the Parks Board. The family would like some type of document showing the donation for their records.

The family has entrusted me with a budget of \$35,000.00 to go towards park equipment and would like to see the park next to the new city hall. I was approached because of my community involvement and that Ace Hardware Corporation has a national account with Ultra Play, subsidiary of Playcore Company that provides commercial playground and park equipment nationwide. I have the ability to purchase all the equipment at discounted rate of 40-50%. Below is a breakdown of how the family would like to see the donation spent.

- Purchase Slide Mountain Playground with in-ground anchor kit. Purchase cement to anchor the set in the ground, provide safe barrier around the playground set with playground mulch from Rexus Corporation. **Estimated cost: \$12,479.25, Suggested retail \$21,995.00.** The family asks for the city to assist in installing the playground or I'm to hire a local contractor. See attached documents showing the playground equipment and a breakdown proposal on flying someone from Ultra Play to install the equipment which isn't feasible.
- Budget **\$5,000.00** for flowers to be located within the park and would like to see the Beautification Committee assist in picking out the flowers and assisting in planting decisions.
- Budget **\$10,000.00** for picnic tables, benches and trash cans to be located within the park.
- Budget **\$5,000.00** for pet park area. The donation to be spent towards dog park equipment, benches, trash cans, signage, dog refuge station, dog leash post, etc. Ultra Play has a complete package and budget based on this information.
- Budget **Approximately \$5,000.00** to go towards fencing to enclose the dog park, gate and a maintenance gate for city staff to access.

I've had preliminary discussions with the city and it was mentioned that the Parks Board has a general idea of what they would like to see in their parks regarding picnic tables, benches and trash cans. I agree it should be standardized and ultimately what the city would like to see in their parks. If I'm not able to purchase these items through my vendor, the intent is the money designated still go towards park equipment. It just means that we may not be able to purchase as many park equipment items due to items costing much higher than my vendor. The other option is submitting a check to the board for the donation amount but the park needs to be established within one year, not just hold onto the donation for a lengthy time period. I've enclosed various documents for the board to review and I'm always available to answer any questions. The family would like to utilize these funds sooner than later because the cost of building materials, metal and supplies are going up tremendously.

The 2nd donation is from the Hunt family and would like to donate \$5,000.00 to go towards a Pet Park and location to be decided by the Parks Board. If City Councilor Diane Gerson donates half the amount for the dog park, they would like to see the park named after her. If the full donation amount goes towards the pet park, they would like to see the pet park named after William Hunt.

The 3rd donation is from a family that was related to the founder of our family business and was a long time Fire Chief of Sweet Home for 25 years. The donation is for playground equipment to be located at Clover Park and the family only wants a sign dedicating the playground equipment after Ivan Hoy. The stipulation is the theme of the playground equipment be a fire engine. I've located fire engine themed playground equipment and the cost is around \$17,500.00. The family has also agreed to make sure the equipment is anchored in the ground, and outline with playground bark mulch for safety. If approved, I will have to get back in touch with the family to secure the donation.

I'm open to questions and I will be awaiting a decision from the Parks Board.

Regards,



Greg Mahler
President
Hoy's Hardware Inc.
3041 Main Street
Sweet Home, OR 97386
Tel: 541-367-2221

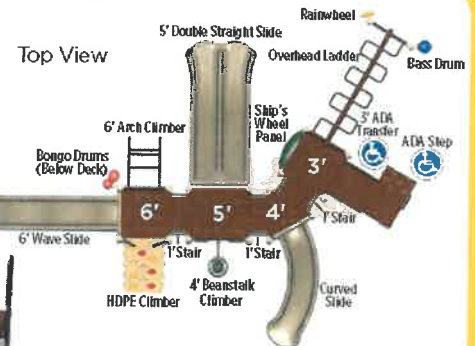
Slide Mountain

UPLAY-045-PKG | \$32,082.42*

*price reflects standard installation. Tax is not included.

UPLAY TODAY PLAY SYSTEMS

(N) Natural



ACTIVITIES

- Bass Drum
- Bongo Drum
- Ship's Wheel Panel
- Rain Wheel
- Arch Climber
- Overhead Ladder
- 4' Straight Slide
- 5' Double Straight Slide
- 6' Wave Slide
- HDPE Climber
- Bean Stalk Climber

slide mountain

UPLAY-015-P

(P) Playful

Reverse View



Age: 5-12			
Activities: 11			
Kid Capacity: 30-40			
Use Zone: 47' x 37'			
Fall Height: 7'6" 229cm			
Specify Color option	MOUNTING KITS (Required)		
Play Structure	Ground Spike	Anchor Bolt	Inground Kit
UPLAY-015-N Slide Mountain (natural)	Included	33-13-0105	33-13-0106
UPLAY-005-P Slide Mountain (playful)	Included	33-13-0105	33-13-0106

WARNING: Installation over a hard surface such as concrete, asphalt, or packed earth may result in serious injury from falls.

Package Includes:

Standard bench, standard receptacle, EWF, border timbers, ADA ramp, and installation.

Site Furnishing Color:

Playful: Blue Bench & Receptacle

Natural: Green Bench & Receptacle



BARKPARK KITS



Small Dog Course BARK-SMKIT | \$5,589.28*

Includes: Paws Table, Doggie Crawl, Hoop Jump, Rover Jump Over

*price reflects standard installation. Tax not included



Small Dog Advanced Course BARK-SMAKIT | \$8,727.16*

Includes: Paws Table, Doggie Crawl, Hoop Jump, Weave Posts, Stepping Paws

*price reflects standard installation. Tax not included



NOVICE KIT BARK-NVKIT | \$5,804.16*

Includes: Paws Table, Doggie Crawl, Hoop Jump, Rover Jump Over

*price reflects standard installation. Tax not included



BARKPARK KITS

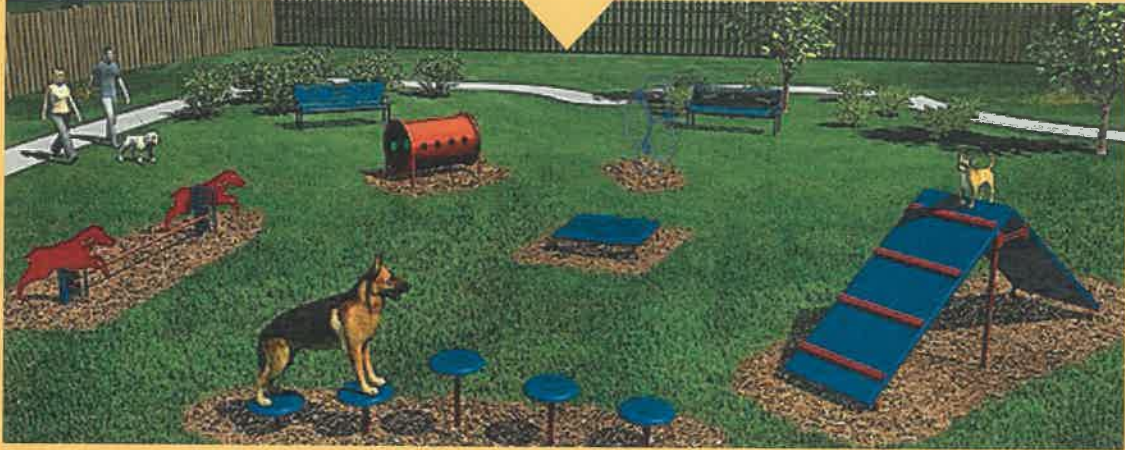


By Ultra site

Intermediate Course BARK-ITKIT | \$8,834.60*

Includes: Paws Table, Doggie Crawl, Hoop Jump, Rover Jump Over, Paws Table, Stepping Paws

*price reflects standard installation. Tax not included



Expert Course BARK-XPKIT | \$15,865.47

Includes: Paws Table, Doggie Crawl, Hoop Jump, Rover Jump Over, Stepping Paws, King of the Hill, Teeter Totter, Weave Posts, Dog Walk

*price reflects standard installation. Tax not included



Best In Show Kit BARK-BSTKIT | \$7,399.17*

Includes: Paws Table, Doggie Crawl, Hoop Jump, Rover Jump Over, Sit & Stay Bench, Trash Receptacle, Pet Waste Station

*price reflects standard installation. Tax not included



FREESTANDING

Package Includes: Installation with safety surfacing and borders timbers if necessary. Freestanding packages must be purchased with Playground Packages as add-ons.



Accessible Ramp Timber
02-07-0078 | \$601.97



4' x 12" x 3" Border Timber
02-07-0038 | \$54.05



Double Bay Swing Set
PBP-8-2SC | \$8,979.03



UltraToss
UP114 | \$1,097.71



Climb and Discover Cave
UP120 | \$7,693.85



Mountain Twist
UP158 | \$5,942.90



Moon Crater Climber
UPLAY-032 | \$7,152.89



School Bus
M59027 | \$5,895.73



Countryside Cottage
UPLAY-038 | \$6,835.07

FREESTANDING

Package Includes: Installation with safety surfacing and borders timbers if necessary. Freestanding packages must be purchased with Playground Packages as add-ons.



Solstice Bike Rack
5000S | \$296.08



Standard Picnic Table
238-P6 | \$1,481.03



6' Standard Bench
940S-P6 | \$848.22



32 Gallon Receptacle
PR-32 | \$451.60



Dog Waste Station
PBARK-490 | \$456.82



Whirl and Twirl Spinner
UP100 | \$2,653.94



Cozy Pod Spinner
UPLAY-033 | \$5,372.85



Flower Package
COL-FWR | \$6,068.95







