



CITY OF SWEET HOME CITY COUNCIL AGENDA

February 24, 2026, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

This meeting is open to the public in person and virtually. The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, visit <http://live.sweethomeor.gov>. If you do not have access to the internet, you can call in to 971-203-2871 and enter the meeting ID followed by the # sign to be logged in to the call. Meeting ID: 635 790 974

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon Public Meeting Law, and have been approved by the Mayor and Chairperson of the meeting.

I. Call to Order & Pledge of Allegiance

II. Roll Call

III. Consent Agenda

- a) Approval of Minutes:
 - i) [2026-02-10 City Council Work Session Minutes](#)
 - ii) [2026-02-10 City Council Meeting Minutes](#)

IV. Recognition of Visitors & Hearing of Petitions

V. Old Business

- a) [Request for Council Action – Reaffirming the City's Commitment to the Intergovernmental Agreement for Managing Oregon Resources More Efficiently \(MORE\)](#)

VI. New Business

- a) [Request for Council Action – Granting Negotiation & Execution Authority to the City Manager for the Sankey Park Phase III Contract](#)
- b) [Request for Council Action – Resolution No. 3 for 2026 – Adopting & Allocating Funds for an Outdoor Fitness Court](#)

VII. Reports of Committees

Administration, Finance & Property Committee – President Pro Tem Thorstad

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Community Health Committee – Councilor Bronson

Library Advisory Board – Councilor Augsburg

• [2026-02-12 Library Board Meeting Minutes](#)

Park & Tree Committee – Councilor Hegge

Planning Commission

Area Commission on Transportation – Councilor Sanchez, Councilor Bronson (alternate)

[2026-02-26 CWACT Meeting Agenda](#)

Chamber of Commerce – Councilor Hegge

Council of Governments – Councilor Bronson, Councilor Sanchez (alternate)

Solid Waste Advisory Council – Councilor Richards

VIII. Department Reports

IX. Reports of City Officials

City Manager's Report

Mayor's Report

X. Council Business for Good of the Order

XI. Adjournment



CITY OF SWEET HOME CITY COUNCIL WORK SESSION MINUTES

February 10, 2026, 5:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order & Pledge of Allegiance

The meeting was called to order at 5:30 PM.

Roll Call

PRESENT

Mayor Susan Coleman
President Pro Tem Josh Thorstad
Councilor Chelsea Augsburger
Councilor Ken Bronson
Councilor Aaron Hegge
Councilor Dylan Richards

ABSENT

Councilor Angelita Sanchez

STAFF

Jason Ogden, City Manager / Police Chief
Blair Larsen, City Attorney
Cecily Hope Pretty, Deputy City Manager
Angela Clegg, Planning & Building Manager
Adam Leisinger, Special Projects Manager
Greg Springman, Public Works Advisor

Work Session

a) Evaluation Survey

City Manager Ogden stated that his annual performance review was due soon and Deputy City Manager Pretty was seeking feedback on the following proposed survey questions:

1. How do you feel about the direction the City of Sweet Home is going right now?
2. How well do you think the City is being run day to day?
3. How well do you feel the City listens to people who live and work here?
4. How well does the City share information about what is happening or changing?
5. How satisfied are you with City services like streets, water, parks, or public safety?
6. When there is a problem, how well do you think the City tries to fix it?
7. Overall, how would you rate how the City of Sweet Home is doing?

There was consensus to utilize the questions as proposed.

Councilor Augsburger asked of the intended distribution method. Deputy City Manager Pretty replied that it would be advertised online and in the newspaper.

Adjournment

There being no further discussion, the meeting was adjourned at 5:35 PM.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder

DRAFT



CITY OF SWEET HOME CITY COUNCIL MEETING MINUTES

February 10, 2026, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order & Pledge of Allegiance

The meeting was called to order at 6:30 PM.

Roll Call

PRESENT

Mayor Susan Coleman
President Pro Tem Josh Thorstad
Councilor Chelsea Augsburger
Councilor Ken Bronson
Councilor Aaron Hegge
Councilor Dylan Richards
Councilor Angelita Sanchez

STAFF

Jason Ogden, City Manager / Police Chief
Blair Larsen, City Attorney
Cecily Hope Pretty, Deputy City Manager
Angela Clegg, Planning & Building Manager
Megan Dazey, Library Services Director
Adam Leisinger, Special Projects Manager
Greg Springman, Public Works Advisor

Consent Agenda

Approval of Minutes:

- a) 2026-01-27 City Council Work Session Minutes
- b) 2026-01-27 City Council Meeting Minutes
- c) 2026-02-03 City Council Executive Session Minutes

Council Action:

- a) Request for Council Action – Council Response to Personnel Complaint

President Pro Tem Thorstad moved to approve the Consent Agenda. Councilor Richards seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Bronson, Hegge, Richards, Sanchez

NAY: None

Recognition of Visitors & Hearing of Petitions

There were no visitors to be heard.

New Business

- a) Request for Council Action – Board & Committee Reappointments

City Manager Ogden stated that all the proposed reappointments to the Community Health Committee and Library Board were requested by their current members with terms expired or expiring.

Councilor Richards moved to approve the reappointments as proposed. Councilor Sanchez seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Bronson, Hegge, Richards, Sanchez

NAY: None

- b) Request for Council Action – Resolution No. 1 for 2026 – Adopting the Sweet Home Public Library Donor Naming Rights Policy

Director Dazey stated that the purpose of the Naming Rights Policy was developed in anticipation of a new or renovated library and associated donations.

President Pro Tem Thorstad moved to approve Resolution No. 1 for 2026. Councilor Richards seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Bronson, Hegge, Richards, Sanchez

NAY: None

- c) Request for Council Action – Resolution No. 2 for 2026 – Appointing a Budget Officer

City Manager Ogden stated that Oregon law required the appointment of a Budget Officer.

Councilor Richards moved to approve Resolution No. 2 for 2026. President Pro Tem Thorstad seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Bronson, Hegge, Richards, Sanchez

NAY: None

Reports of Committees

Administration, Finance & Property Committee – President Pro Tem Thorstad

Community Health Committee – Councilor Bronson

- 2026-01-28 Community Health Committee Meeting Minutes

Library Advisory Board – Councilor Augsburger

Park & Tree Committee – Councilor Hegge

- 2026-01-21 Park & Tree Committee Meeting Minutes

Planning Commission

- 2026-01-15 Planning Commission Meeting Minutes

Area Commission on Transportation – Councilor Sanchez, Councilor Bronson (alternate)

- 2026-2027 CWACT Work Plan

Chamber of Commerce – Councilor Hegge

Council of Governments – Councilor Bronson, Councilor Sanchez (alternate)

Solid Waste Advisory Council – Councilor Richards

Mayor Coleman thanked the Councilors for their roles as liaisons and their connections to interested community members.

Department Reports

Library

- Library Report – January 2026

Planning & Building

- Planning & Building Report – January 2026

Public Works

- Public Works Report – December 2025 & January 2026

Finance

- Finance Report – January 2026

Police

- Police Department Report – January 2026

City Manager Ogden stated that the City's Traffic Officer had been reassigned to traffic duty due to increased staffing. He highlighted decreasing crime across several categories.

Director Dazey highlighted an upcoming suicide prevention training at the Sweet Home Public Library on March 9, 2026.

Reports of City Officials

City Manager's Report

- a) LOC 2025 Research Review
- b) Statement of Economic Interest Filing

City Manager Ogden reminded Councilor that they would be receiving an email to complete their Statement of Economic Interest. He stated that the League of Oregon Cities (LOC) 2025 Research Review was included for the Councilors' information regarding trends in local Oregon government. He highlighted that the metal fish fabricated by the Sweet Home High School were anticipated for installation later that week.

Mayor's Report

Mayor Coleman highlighted the Chamber of Commerce Annual Banquet on February 28th, the Sunshine Industries annual fundraising dinner on March 7th, a puzzle competition on March 14th to send students to Japan, and the participation of 120 students in the local literacy program with statistics demonstrating improved reading skills.

Council Business for Good of the Order

There was no business to be heard.

Adjournment

There being no further discussion, the meeting was adjourned at 6:41 PM.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder



REQUEST FOR COUNCIL ACTION

Title: Request for Council Action – Reaffirming the City’s Commitment to the Intergovernmental Agreement for Managing Oregon Resources More Efficiently (MORE)

Preferred Agenda: February 24, 2026

Submitted By: Cecily Hope Pretty, Deputy City Manager

Reviewed By: Jason Ogden, City Manager / Police Chief

Type of Action: Motion Resolution Reading Roll Call

Relevant Code/Policy: N/A

Towards Council Goal: Desirable Community, Effective Government, Infrastructure, Essential Services, Economic Strength

Attachments: MORE-IGA

Purpose of this RCA:

The purpose of this RCA is to reaffirm the City Council's directive for the City to participate in the Intergovernmental Agreement (IGA) for the Managing Oregon Resources More Efficiently (MORE) program organized through Marion County.

Background/Context:

Marion County maintains the administration of the MORE-IGA contract which strives to aid local governments by sharing resources. The MORE-IGA promotes cost-effect and efficient uses of public resources between public agencies in Oregon and meetings the requirements of ORS Chapter 190. Marion County maintains a list of participating agencies that share equipment, personnel, and material resources at “true cost” in order to preserve community infrastructure funds for projects.

On July 14, 2020, City Council approved the City’s participation in the MORE program. However, the executed agreement was not filed with Marion County so the City is not formally recognized as a program partner.

The Challenge/Problem:

Staff is seeking the City Council's affirmation that participation in the MORE-IGA is desired. If approved, the paperwork will be re-executed and filed and potential partnerships will be explored.

Issues and Financial Impacts:

The City may be able to realize cost savings through participation in this program. For example, the City does not have the internal capacity for road striping and already partners with Marion County for road restriping at a savings over contracting out the work, demonstrating the potential benefits of a more expansive IGA.

Elements of a Stable Solution:

Delivery of public services in a more cost-effective manner.

Options:

1. Do nothing or move to deny the request: The City will not file the paperwork to formalize its participation in the MORE IGA.
2. Move to approve the item as proposed: The City will execute the IGA for participation in MORE.
3. Direct staff to take other action: Direct staff to seek other options, conduct additional due diligence, or some other option.

Recommendation:

Staff recommends option #2: Move to approve the item as proposed.

MANAGING OREGON RESOURCES EFFICIENTLY {**MORE**}

INTERGOVERNMENTAL AGREEMENT for resources and services

This Agreement is made between the SIGNED PARTIES pursuant to the authority provided by ORS Chapter 190 and shall be referred as the **MORE-IGA** {Managing Oregon Resources Efficiently Intergovernmental Agreement} (“**AGREEMENT**”).

WHEREAS:

1. Each **PARTY** owns certain equipment and materials, and provides services that may be useful to another **PARTY** for public works, municipal, transportation, engineering, construction, operations, maintenance, service districts, emergency management and related activities; and
2. The **PARTIES** agree that sharing equipment, materials, and services promotes the cost-effective and efficient use of public resources; and
3. The **PARTIES** desire to enter into this **AGREEMENT** to establish procedures for sharing equipment, materials, resources, and services, and defining legal relationships and responsibilities. Therefore, in consideration of the mutual covenants herein, it is

AGREED:

1. The **PARTIES** shall make available to each other vehicles, equipment, machinery, materials, related items (“**EQUIPMENT OR MATERIALS**”) and/or services in the manner and on the terms and conditions provided herein. The **PARTY** supplying the services or the **EQUIPMENT OR MATERIALS** shall be designated as the “**PROVIDER**” herein. The **PARTY** receiving the services or assuming the use of **EQUIPMENT OR MATERIALS** shall be designated as the “**USER**” herein.
2. A cost estimate for specific services will be supplied by the **PROVIDER** at the request of the **USER**. Service **PROVIDERS** shall maintain an accurate cost accounting system, track expenditures and provide monthly billing to **USER**. Unless other arrangements are agreed upon by the **PARTIES**, **PROVIDER'S** invoices will be paid by **USERS** in full within thirty (30) days of billing.
3. **EQUIPMENT OR MATERIALS** and/or services shall be provided upon reasonable request at mutually convenient times and locations. The **PROVIDER** retains the right to refuse to honor a request if the **EQUIPMENT OR MATERIALS** are needed for other purposes, if providing the **EQUIPMENT OR MATERIALS** would be unduly inconvenient, or if for any other reason, the **PROVIDER** determines in good faith that it is not in its best interest to provide a particular item at the requested time. **EQUIPMENT OR MATERIALS** shall be returned immediately at **PROVIDER'S** request.
4. The **USER** receiving the **EQUIPMENT OR MATERIALS** shall take proper precaution in its operation, storage and maintenance. **EQUIPMENT OR MATERIALS** shall be used only for its intended purpose. The **USER** shall permit the **EQUIPMENT OR MATERIALS** to be used only by properly trained, properly licensed, and supervised operators. The **USER** shall be responsible for **EQUIPMENT OR MATERIALS** repairs necessitated by misuse or negligent operation and for the maintenance and/or replacement of high wear items (i.e., milling machine teeth, etc.). The **USER** shall not be responsible for scheduled preventive maintenance (**P.M.**) unless **EQUIPMENT OR MATERIALS** hours used exceeds the **P.M.** schedule periods and has been agreed by the **PROVIDER**. The **USER** shall perform and document required written maintenance checks prior to and after use and shall provide routine daily maintenance of **EQUIPMENT OR MATERIALS** (i.e., fluid checks, lubricating, etc.) during the period in which the **EQUIPMENT OR MATERIALS** is in **USER'S** possession.
5. **PROVIDER** shall endeavor to provide **EQUIPMENT OR MATERIALS** in good working order and to inform **USER** of any information reasonably necessary for the proper operation of the **EQUIPMENT OR MATERIALS**. The **EQUIPMENT OR MATERIALS** are provided "as is", with no representation or warranties as to its condition or its fitness for a particular purpose. **USER** shall be solely responsible for selecting the proper **EQUIPMENT OR MATERIALS** for its needs and inspecting **EQUIPMENT OR MATERIALS** prior to use. It is acknowledged by the **PARTIES** that the **PROVIDER** is not in the

business of selling, leasing, renting or otherwise providing EQUIPMENT OR MATERIALS to others, and that the PARTIES are acting only for their mutual convenience and efficiency.

6. The PARTIES shall provide EQUIPMENT OR MATERIALS storage to each other, at no charge, upon request when mutually convenient. It is recognized that such storage is for the benefit of the PARTY requesting it. The PARTY storing the EQUIPMENT OR MATERIALS shall be responsible for providing a reasonably safe and secure area and not responsible nor liable for theft or damage.
7. The PROVIDER may require, in its sole discretion, that only PROVIDER'S personnel operate EQUIPMENT OR MATERIALS. In so doing, PROVIDER shall be deemed an independent contractor and PROVIDER'S employees shall not be deemed employees of USER. The PROVIDER'S operator shall perform under the general direction and control of the USER, but shall retain full control over the manner and means of using the EQUIPMENT OR MATERIALS.
8. For the purposes of this AGREEMENT, the PARTIES are independent contractors. Nothing herein shall alter the employment status of any workers providing services under this AGREEMENT. Such workers shall at all times continue to be subject to all standards of performance, disciplinary rules and other terms and conditions of their employer. No USER shall be responsible for the direct payment of any salaries, wages, compensation or benefits for PROVIDER'S workers performing services to USERS under this AGREEMENT.
9. Each PARTY shall be solely responsible for its own acts and those of its employees and officers under this AGREEMENT. No PARTY shall be responsible or liable for consequential damages to another PARTY arising out of providing or using EQUIPMENT OR MATERIALS or services under this AGREEMENT. PROVIDERS requiring that their personnel operate EQUIPMENT OR MATERIALS shall, within limits of the Oregon Constitution and the Oregon Tort Claims Act, hold harmless, indemnify and defend the USER, its officer, agents and employees from all claims arising solely by reason of any negligent act by persons designated by PROVIDER to operate EQUIPMENT OR MATERIALS. Notwithstanding the above, the USER shall bear sole responsibility for ensuring that it has the authority to request the work, for its designs and for any representations made to the PROVIDER regarding site conditions or other aspects of the project. The PROVIDERS of the EQUIPMENT OR MATERIALS shall adequately insure the EQUIPMENT OR MATERIALS or provide self-insurance coverage.
10. Any PARTY may terminate its participation by providing thirty (30) days written notice to the other PARTIES. Any amounts due and owing by a terminating PARTY shall be paid within thirty (30) days of termination.
11. Nothing herein shall be deemed to restrict authority of any of the PARTIES to enter into separate agreements governing the terms and conditions for providing EQUIPMENT OR MATERIALS or services on terms different than specified herein.
12. Any **OREGON PUBLIC ENTITY** may become a PARTY to this AGREEMENT. Each PARTY in accordance with the applicable procedures of that PARTY shall approve this AGREEMENT. This AGREEMENT will be executed separately by each PARTY and shall be effective as to each PARTY and binding among all the PARTIES that have signed this AGREEMENT on the date of execution and sending a copy of the signed AGREEMENT to the **CONTRACT ADMINISTRATOR**. The current CONTRACT ADMINISTRATOR is:

Scott Wilson, Marion County Public Works, 5155 Silverton Road NE, Salem, Oregon 97305
Telephone: 503.365.3129 E-mail: SWWilson@co.marion.or.us

A new CONTRACT ADMINISTRATOR may be named at any time with the approval of a majority of the PARTIES.

13. This AGREEMENT may be amended by written amendment signed by all of the PARTIES.

- end of the AGREEMENT narrative -

*Final MORE-IGA narrative revision date: **March 5, 2013** (no changes or additions are allowed to the above)*

MORE-IGA SIGNATURE PAGE

(MANAGING OREGON RESOURCES EFFICIENTLY INTERGOVERNMENTAL AGREEMENT)

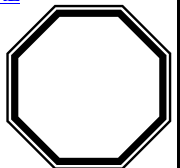
IN THE WITNESS WHEREOF, the PUBLIC ENTITY _____ (PARTY) has caused this AGREEMENT to be executed by its duly authorized representatives as the date of their signatures below:

_____ Signature of Officer	_____ Date	_____ Officer's title
_____ Signature of Officer	_____ Date	_____ Officer's title
_____ Signature of Counsel	_____ Date	_____ Counsel's title

Name & title of the AGENCY'S IGA OVERSEER: _____
Address: _____ _____
Office Phone: _____ Cell Phone: _____
E-mail: _____

<i>Optional:</i> Name & title of Agency's 2 nd Contact: _____
Office Phone: _____ Cell Phone: _____
E-mail: _____

1. Mail the original signed MORE-IGA SIGNATURE PAGE (this page – *actual hard copy page*) to:
Scott Wilson, CONTRACT ADMINISTRATOR for distribution to member agencies.
Marion County, 5155 Silverton Road NE, Salem, Oregon 97305 E-mail: SWWilson@co.marion.or.us
Telephone: 503.365.3129 MORE-IGA web site: <http://www.co.Marion.or.us/PW/Roads/MORE>
2. Retain a 2nd **original signed MORE-IGA SIGNATURE PAGE** for your records (a total of 2-sets are required).
3. Send additional agency staff contacts' e-mail addresses to the above CONTRACT ADMINISTRATOR.
4. Copy other PARTIES' **MORE-IGA SIGNATURE PAGES** for your agency's records from the above MORE-IGA web site.



INSTRUCTIONS FOR THE MORE-IGA

(MANAGING OREGON RESOURCES EFFICIENTLY INTERGOVERNMENTAL AGREEMENT)

“Doing MORE with less!”

The following is directed to officials of local and state governments that may want to participate in the accompanying **MORE-IGA** [AGREEMENT]. There are four pages to the MORE-IGA:

- The MORE-IGA narrative – pages 1-2
 - **MORE-IGA SIGNATURE PAGE** – page 3
 - **INSTRUCTIONS FOR THE MORE-IGA** (this page) – page 4
- a. The purpose of the MORE-IGA is for to exchange EQUIPMENT OR MATERIALS or services between OREGON PUBLIC ENTITIES.
 - b. All PARTIES, who sign the AGREEMENT, must honor the AGREEMENT entirely.
 - c. Each PUBLIC ENTITIES shall identify an AGENCY’S IGA OVERSEER which will process, file and will receive and maintain IGA documents.
 - d. Scott Wilson of Marion County has agreed to act as the CONTRACT ADMINISTRATOR. The CONTRACT ADMINISTRATOR will notify all the AGENCY’S IGA OVERSEERS for all PARTIES. The CONTRACT ADMINISTRATOR will not resolve any disputes of the AGREEMENT PARTIES, nor would Marion County or its employees be liable for any damages sought between any two other PARTIES.
 - e. Each new PARTY shall execute the **MORE-IGA SIGNATURE PAGE** in two original sets: One shall be filed with the CONTRACT ADMINISTRATOR for approval, filing and distribution, and the second for the PARTY entity’s records.
 - f. Each AGENCY’S IGA OVERSEER will receive digital copies of the **MORE-IGA SIGNATURE PAGE** from the web site: <http://www.co.Marion.or.us/PW/Roads/MORE> for their records. The CONTRACT ADMINISTRATOR will directly inform the AGENCY’S IGA OVERSEERS of new Agencies signers by e-mail.
 - g. After the signature and approval process is completed, any PARTY may directly approach any other PARTY for exchange of equipment, materials, resources, and services. There is no need to coordinate requests amongst other PARTIES or with the CONTRACT ADMINISTRATOR.
 - h. It is important to note paragraph 3 (page 1): “The PROVIDER retains the right to refuse to honor a request”.
 - i. The CONTRACT ADMINISTRATOR maintains two-e-mail lists: 1) Each PUBLIC ENTITIES’ AGENCY’S IGA OVERSEERS; 2) other PUBLIC ENTITIES’ staff that want to be informed of MORE members’ news, announcements, and activities. MORE members will schedule and host meetings 3-times a year to discuss joint issues.
 - j. An optional 2nd agency contact person can identify on the **MORE-IGA SIGNATURE PAGE** which will also receive direct ongoing correspondence of MORE’s activities or of its members.
 - k. The IGA, list of PUBLIC ENTITIES with agencies’ contacts, digital file copies of **MORE-IGA SIGNATURE PAGES**, meeting announcements, and members’ news are found on <http://www.co.Marion.or.us/PW/Roads/MORE>

Questions or concerns may be addressed to:

Scott Wilson, CONTRACT ADMINISTRATOR

Marion County, 5155 Silverton Road NE, Salem, Oregon 97305

Telephone: 503.365.3129

E-mail: SWWilson@co.marion.or.us

History: An original joint agency IGA for shared services was originally signed by Multnomah County, the City of Gresham and Oregon Department of Transportation in 1996. By the provision of a 1999 ADDENDUM, other parties agreed to sign the agreement. The IGA was revised in July 2002 and was named PMAT-IGA (PORTLAND METROPOLITAN AREA TRANSPORTATION CO-OPERATIVE INTERGOVERNMENTAL AGREEMENT) with 33-signing agencies. In February 2013 the MORE-IGA, with a more statewide focus, was crafted in tandem to eventually replaced PMAT-IGA.

A second ODOT IGA (OMAT), which allows agencies work with ODOT, can be obtained by contacting:

Rita Gill, OMAT Administrator, Oregon Department of Transportation, Region 1-Contracts & Agreements Unit;

123 NW Flanders Street, Portland, OR 97209-4012;

Telephone: 503-731-8548; e-mail: Syreeta.Gill@ODOT.state.or.us



REQUEST FOR COUNCIL ACTION

Title: Request for Council Action – Granting Negotiation & Execution Authority to the City Manager for the Sankey Park Phase III Contract

Preferred Agenda: February 24, 2026

Submitted By: Cecily Hope Pretty, Deputy City Manager

Reviewed By: Jason Ogden, City Manager / Police Chief

Type of Action: Motion Resolution Reading Roll Call

Relevant Code/Policy: N/A

Towards Council Goal: Desirable Community, Effective Government, Infrastructure, Essential Services, Economic Strength

Attachments: Sankey Park Phase III Request for Proposals
Sankey Park Phase III Final Scoring
Sankey Park Phase III Construction Contract (Draft)

Purpose of this RCA:

The purpose of this RCA is to formally direct the City Manager to negotiate and execute the construction contract for the Sankey Park Phase III project.

Background/Context:

The City solicited for project design in April 2024 and awarded the design contract to Ashley and Vance in May 2024, who completed the design in early 2025. A Request for Proposals (RFP) for the construction phase was issued September 23rd and a mandatory pre-proposal meeting was held at Sankey Park on October 7th. Nine firms submitted proposals, with eight proposals deemed responsive. A four-member evaluation committee independently scored each proposal and met on November 24th to tally the final scores. North Santiam Paving Co. was the highest scorer and received a Notice of Intent to Award on November 25th.

The Challenge/Problem:

The City Manager is seeking Council direction to finalize contract negotiations and execute the construction contract with North Santiam Paving Co. Negotiations have already begun; staff and the contractor are working out final details related to the fabrication timeline of necessary project components, but the draft contract is substantially similar to what will ultimately be executed.

Issues and Financial Impacts:

Sankey Park Phase III is funded through grant funds, City funds, and donations. The selected contractor's bid price is \$496,401.25; whatever is not covered by the grant is budgeted in the City's General Fund. Substantial completion of the construction must be completed by June 30, 2026 in order to maximize grant funding so time is of the essence.

Elements of a Stable Solution:

Continuing the process toward project completion.

Options:

1. Do nothing: The City will not move forward with Sankey Park Phase III construction at this time.
2. Move to direct the City Manager to negotiate and execute the contract: The City Manager will finalize the contract with North Santiam Paving Co. and execute it.
3. Direct staff to take other action: Direct staff to solicit additional proposals, conduct additional due diligence, or some other action.

Recommendation:

Staff recommends option #2: Move to direct the City Manager to negotiate and execute the contract.

REQUEST FOR PROPOSAL
RFP-SankeyPh3-2025
REQUEST FOR PROPOSALS - SANKEY PARK PHASE LLL
CONSTRUCTION

City of Sweet Home
3225 Main Street
Sweet Home, OR 97386

RELEASE DATE: September 23, 2025

DEADLINE FOR QUESTIONS: October 30, 2025

RESPONSE DEADLINE: November 13, 2025, 5:00 pm

RESPONSES MUST BE SUBMITTED ELECTRONICALLY TO:

<https://procurement.opengov.com/portal/sweethomeor>

City of Sweet Home
REQUEST FOR PROPOSAL

Request for Proposals - Sankey Park Phase III Construction

I. INVITATION AND INTRODUCTION.....
II. GENERAL INFORMATION
III. SCOPE OF WORK/SERVICES.....
IV. PROPOSAL AND PROPOSER REQUIREMENTS
V. PROPOSAL SELECTION AND EVALUATION.....
VI. PROTESTS.....
VII. CONTRACT REQUIREMENTS.....

Attachments:

- A - Sankey Phase III Engineering Bid Set
- B - Sankey Unit Cost Table Template
- C - Performance Bond Template
- D - Bid Bond Template
- E - Payment Bond Template
- F - Subcontractor Disclosure Form

1. INVITATION AND INTRODUCTION

SWEET HOME

REQUEST FOR PROPOSALS (RFP)

Request for Proposals - Sankey Park Phase III Construction

Proposals Due by 5:00 pm, Thursday, November 13, 2025

The City of Sweet Home, Oregon (City), is issuing this Request for Proposal (RFP) from qualified firms or individuals (Proposer) with demonstrated experience in Request for Proposals - Sankey Park Phase III Construction. To be considered, interested parties must submit their Proposals in accordance with the requirements set forth in this RFP.

The RFP will be used to select the Proposer to complete the services which generally includes and at the same time are not limited to the following: Request for Proposals - Sankey Park Phase III Construction

The Request for Proposals can be downloaded from the City website at <https://procurement.opengov.com/portal/sweethomeor>.

There will be a mandatory pre-proposal meeting for this RFP on the date and time indicated in the RFP Schedule.

Submit proposals electronically at the following site located at: <https://procurement.opengov.com/portal/sweethomeor>

Hard copy proposals will not be considered. Late proposals will not be considered.

The City may reject any proposal not in compliance with all prescribed solicitation procedures and requirements and other applicable law, and may reject any or all proposals in whole or in part when the cancellation or rejection is in the best interest of the City.

DATED Tuesday, September 23, 2025.

Kelcey Young, City Manager

PUBLISH: The New Era, Tuesday, September 23, 2025

1.1. [Summary](#)

The City is now accepting proposals from firms with demonstrated experience in the areas necessary to complete this project successfully. The proposed project includes a 600-foot sidewalk along 14th Avenue connecting the upper and lower parking lots, approximately 855 feet of hard surfaced trails and 720 feet of soft surface trails to connect upper and lower Sankey Park, and extension of an existing trail to provide water access, along with additional lighting, security cameras, park benches, amphitheater seating, and vegetation removal.

1.2. [Background](#)

Sankey Park is a 14-acre park with natural amenities such as Douglas fir, Oregon White Oak, Salmon Berry, Oregon Grape, etc. Ames Creek runs along the northern border of the lower park and has a variety of fish

and a healthy riparian zone. The park includes the historic Weddle Bridge, a gazebo, restrooms, play structures, rental areas, three parking lots, picnic tables, benches, accessible trails, non-established trails, and a rough BMX track. In 2019 the City of Sweet Home was awarded an OPRD Local Government Grant to complete Phase II. The project was completed in Fall of 2021 and included an accessible playground structure, a plaza connecting the playground structure to the bridge and paths, lighting, benches, and a network of accessible paths connecting the variety of amenities in lower Sankey Park.

1.3. [Contact Information](#)

Project Contact:

Angela Clegg

Tourism and Economic Development Coordinator
3225 Main Street
Sweet Home, OR 97386
Email: aclegg@sweethomeor.gov
Phone: [\(541\) 818-8029](tel:(541)818-8029)

Procurement Contact:

Cecily Pretty

Deputy City Manager
3225 Main Street
Sweet Home, OR 97386
Email: cpretty@sweethomeor.gov
Phone: [\(541\) 367-8969](tel:(541)367-8969)

Department:

Executive

1.4. [Timeline](#)

The City anticipates the following general timeline for receiving and evaluating the proposals and selecting a firm/individual for the services. The schedule may be changed if it is in the City's best interest to do so.

RFP Advertised in the New Era	September 23, 2025
Pre-Proposal Meeting (Mandatory)	October 7, 2025, 9:00am Sankey Park, 877 14th Avenue, Sweet Home, OR 97386
Deadline to Submit Questions	October 30, 2025, 5:00pm
Last Date for an Addenda	November 6, 2025, 5:00pm

Proposal Due to City	November 13, 2025, 5:00pm
Notice of Intent to Award	November 25, 2025
Award Protest Period Ends	November 26, 2025
Contract Award	December 9, 2025
Notice to Proceed	December 10, 2025
Completion of Contract	June 30, 2026

2. GENERAL INFORMATION

2.1. ISSUING OFFICE AND SUBMITTAL LOCATION

Cecily Pretty, the Deputy City Manager, will issue the Request for Proposals (RFP) document and will be the point of contact for the City for questions and protests concerning the RFP. Cecily Pretty can be reached at (541) 367-8969 or cpretty@sweethomeor.gov. Angela Clegg, Executive Department Tourism and Economic Development Coordinator will be the point of contact for the City for all questions and concerns regarding the services to be provided by the selected firm. These questions or requests for clarifications shall be submitted in writing electronically via the City's e-Procurement Portal ("Portal") Question and Answer (Q&A) tab for this project.

Once you have completed your proposal, submit your proposal by uploading it electronically via the Portal as specified on the invitation page of this RFP. Do not submit proposals in hardcopy. Hardcopy proposals shall not be accepted for this RFP process. If you have questions about submitting, contact Angela Clegg. It is the Proposer's sole responsibility to ensure that its proposal is delivered prior to the RFP closing date and time. Proposals not submitted to the Portal by the due date and time shall be considered late. Late proposals shall be ineligible for award consideration.

2.2. CHANGES TO THE SOLICITATION BY CITY ADDENDA

The City reserves the right to make changes to the RFP by written addendum. The addendum will be posted to the City's Portal at: <https://procurement.opengov.com/portal/sweethomeor>

A prospective Proposer may request a change in the RFP to the Procurement Contact or a request for additional information via the Portal or the contact information listed herein. The request must specify the provision of the RFP in question, and contain an explanation for the requested change or additional information.

NOTE: All requests for changes or additional information must be submitted to the City no later than the date set in the RFP Schedule.

The City will evaluate any request submitted, but reserves the right to determine whether to accept the requested change in writing. If in the Director's opinion, additional information or interpretation is necessary; such information will be supplied in the form of an addendum as stated above.

Any addenda shall have the same binding effect as though contained in the main body of the RFP. Oral instructions or information concerning the scope of work of the project given out by City managers, employees, or agents to the prospective Proposers shall not bind the City.

- A. Addenda will be posted to the City website at <https://procurement.opengov.com/portal/sweethomeor>
- B. No addenda will be issued later than the date set in the RFP Schedule, except an addendum, if necessary, postponing the date for receipt of Proposals, withdrawing the invitation, modifying elements of the proposal resulting from a delayed process, or requesting additional information, clarification, or revisions of proposals leading to obtaining best offers or best and final offers.

- C. Each Proposer shall ascertain, prior to submitting a Proposal, that the Proposer has received all Addenda issued, and receipt of each Addendum shall be acknowledged electronically via the Portal as part of the Proposal submittal.

2.3. CONFIDENTIALITY

All information submitted by Proposers shall be public record and subject to disclosure pursuant to the Oregon Public Records Act, except such portions of the Proposals for which Proposer requests exception from disclosure consistent with Oregon Law. All requests shall be in writing, noting specifically which portion of the Proposal the Proposer requests exception from disclosure. Proposer shall not copyright, or cause to be copyrighted, any portion of any said document submitted to the City as a result of this RFP. Proposer should not mark the entire proposal document "Confidential."

2.4. CANCELLATION

The City reserves the right to cancel award of this contract at any time before execution of the contract by both parties if cancellation is deemed to be in the City's best interest. In no event shall the City have any liability for the cancellation of award.

2.5. LATE PROPOSALS

All Proposals that are not received by the deadline stated in the RFP schedule will be considered late. Delays due to mail and/or delivery handling, including, but not limited to delays within City's internal distribution systems, do not excuse the Proposer's responsibility for submitting the Proposal to the correct location by the stated deadline.

2.6. DISPUTES

In case of any doubt or differences of opinions as to the items or service to be furnished hereunder, or the interpretation of the provisions of the RFP, the decision of the City shall be final and binding upon all parties. Disputes should be addressed to Cecily Pretty at cpretty@sweethomeor.gov.

2.7. PROPOSER'S REPRESENTATION

Proposers, by the act of submitting their Proposals, represent that:

- A. They have read and understand the Proposal Documents and their Proposal is made in accordance therewith;
- B. They have familiarized themselves with the local conditions under which the work will meet their satisfaction;
- C. Their Proposal is based upon the requirements described in the Proposal Documents without exception (unless exceptions are clearly stated in the response).

2.8. CONDITIONS OF SUBMITTAL

By the act of submitting a response to this Invitation, the Proposer certifies that:

- A. The Proposer and each person signing on behalf of any Proposer certifies, and in the case of a sole proprietorship, partnership or corporation, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of their knowledge and belief, no elected official, officer, employee, or person, whose salary is payable in whole or in part by the City, has a direct or indirect financial interest in the Proposal, or in the services to which it relates, or in any of the profits thereof other than as fully described in the Proposer's response to this solicitation.
- B. The Proposer has examined all parts of the Request for Proposal, including all requirements and contract terms and conditions thereof, and, if its Proposal is accepted, the Proposer shall accept the contract documents thereto unless substantive changes are made in same without the approval of the Proposer.
- C. The Proposer, if an individual, is of lawful age; is the only one interested in this Proposal; and that no person, firm, or corporation, other than that named, has any interest in the Proposal, or in the proposed contract.
- D. Proposers responding to this RFP do so solely at their own expense.

2.9. PROPOSER REQUEST INTERPRETATION OF RFP DOCUMENTS

Proposers shall promptly notify the City of any ambiguity, inconsistency or error, which they may discover upon examination of the Proposal Documents. Proposers requiring clarification or interpretation of the Proposal Documents shall make a written request for same to the contacts noted above.

The City shall make interpretations, corrections, or changes of the Proposal Documents in writing by published Addenda. Interpretations, corrections, or changes of the Proposal Documents made in any other manner will not be binding, and Proposers shall not rely upon such interpretations, corrections, and changes.

Should any doubt or difference of opinion arise between the City and a Proposer as to the items to be furnished hereunder or the interpretation of the provisions of this solicitation, the decision of the City shall be final and binding upon all parties.

2.10. PROPOSER REQUEST FOR ADDITIONAL INFORMATION

Requests for information regarding City services, programs, or personnel, or any other information shall be submitted in writing electronically via the Portal's Q&A tab. All requests for additional information shall be submitted in writing. Answers shall be provided to all Proposers of record on the date that answers are available.

2.11. COMPETITION

Respondents are encouraged to comment in writing, either with their Proposals or at any other time, on any specification or requirement within this RFP, which the respondent believes, will inordinately limit competition.

2.12. COMPLAINTS AND INEQUITIES

Any complaints or perceived inequities related to this RFP or award of work referenced herein shall be in writing and directed to the Cecily Pretty at the contact information listed herein and shall be received no later than the date listed in the RFP Schedule. Such submittals will be reviewed upon receipt and will be answered in writing.

2.13. COST OF RFP AND ASSOCIATED RESPONSES

The City is not liable for any costs incurred by a proposer in the preparation and/or presentation of a proposal. The City is not liable for any cost incurred by a proposer in protesting the City's selection decision.

2.14. CITY REQUEST CLARIFICATION, ADDITIONAL RESEARCH, AND REVISIONS

The City reserves the right to obtain clarification of any point in a Proposal or to obtain additional information necessary to properly evaluate a particular Proposal. Failure of a Proposer to respond to such a request for additional information or clarification could result in a finding that the Proposer is non-responsive and consequent rejection of the Proposal.

The City may obtain information from any legal source for clarification of any Proposal or for information on any Proposer. The City need not inform the Proposer of any intent to perform additional research in this respect or of any information thereby received.

The City may perform, at its sole option, investigations of the responsible Proposer. Information may include, but shall not necessarily be limited to credit history, recent financial statements, current litigation, bonding capacity and related history, and contacting references. All such documents, if requested by the City, become part of the public records and may be disclosed accordingly.

The City reserves the right to request revisions of proposals after the submission of proposals and before award for the purpose of obtaining best offers or best and final offers.

2.15. REJECTION OF PROPOSALS

The City reserves the right to reject any or all Proposals received as a result of this request. Proposals may be rejected for one or more of the following reasons, including but not limited to:

- A. Failure of the Proposer to adhere to one or more of the provisions established in this RFP.
- B. Failure of the Proposer to submit a Proposal in the format specified herein.
- C. Failure of the Proposer to submit a Proposal within the time requirements established herein.
- D. Failure of the Proposer to adhere to ethical and professional standards before, during, or following the Proposal process.

The City may reject any Proposal not in compliance with all prescribed public procurement procedures and requirements, and may reject for good cause any or all Proposals upon a finding of the City that it is in the public interest to do so.

2.16. MODIFICATION OR WITHDRAWAL OF PROPOSAL BY PROPOSER

A Proposal may not be modified, withdrawn, or canceled by the Proposer for 60 (sixty) calendar days following the time and date designated for the receipt of Proposals.

Prior to the time and date designated for receipt of Proposals, Proposals submitted early may be modified or withdrawn electronically via the Portal.

Withdrawn Proposals may be resubmitted up to the time designated for the receipt of Proposals provided that they are then fully in conformance with these Instructions to Proposers.

2.17. PROPOSAL OWNERSHIP

All Proposals submitted become and remain the property of the City and, as such, are considered public information and subject to public disclosure within the context of the federal Freedom of Information Act and Oregon Revised Statutes (ORS) 192.501 and ORS 192.502, public records exempt from disclosure.

Unless certain pages or specific information are specifically marked "proprietary" and qualify as such within the context of the regulations stated in the preceding paragraph, the City shall make available to any person requesting information through the City's processes for disclosure of public records, any and all information submitted as a result of this solicitation without obtaining permission from any Proposer to do so after the Notice of Intent to award has been released.

If your proposal contains proprietary information, upload a redacted copy in addition to the original.

2.18. DURATION OF PROPOSAL

Proposal prices, terms and conditions shall be firm for a period of at least ninety (90) days from the deadline for receipt of submittal. The successful proposal shall not be subject to future price escalation or changes of terms if accepted during the ninety (90) day period. Price decreases or changes in terms by others after the acceptance of a proposal will not be considered.

2.19. INTERGOVERNMENTAL COOPERATIVE AGREEMENT

Pursuant to ORS 279A, other public agencies shall have the ability to purchase the awarded goods and services from the awarded Contractor(s) under terms and conditions of the resultant contract. Any such purchases shall be between the Contractor and the participating public agency and shall not impact the Contractor's obligation to the City. Any estimated purchase volumes listed herein do not include other public agencies and the City makes no guarantee as to their participation. Any bidder, by written notification included with their solicitation response, may decline to extend the prices and terms of this solicitation to any and/or all other public agencies.

2.20. AFFIRMATIVE ACTION/NONDISCRIMINATION

By submitting a proposal, the Proposer agrees to comply with the Fair Labor Standard Act, Civil Rights Act of 1964, Executive Order 11246, Fair Employment Practices, Equal Employment Opportunity Act, Americans with Disabilities Act, and Oregon Revised Statutes. By submitting a proposal, the Proposer specifically certifies, under penalty of perjury, that the Proposer has not discriminated against minority, women or emerging small business enterprises in obtaining any required subcontracts.

2.21. PERFORMANCE AND PAYMENT BONDS

Performance and payment bonds are required for this project. You will need to update your documents in Section 4 of this solicitation, Proposal and Proposer Requirements.

3. SCOPE OF WORK/SERVICES

3.1. Responsibilities

Responsibility of Consultant– It is understood and agreed that the services the Consultant will be required to perform under this contract shall be rendered directly by or under close personal supervision by the Consultant, and that the work shall be faithfully performed with care and diligence. The Consultant will return all calls or other contacts from the City within a reasonable time. If it is not possible for the called or contacted party to respond, the Consultant will make arrangements for a designated member of the Consultant to respond to the contact.

Responsibility of the City– Departmental project manager will be the main contact with the Consultant including billing issues and any technical activities.

Joint Responsibility– If additional services, supplemental to those included herein, are required, both the City and the Consultant have the responsibility to identify those services, include them as an addendum or amendment to the Contract, and determine fair compensation for the additional services.

3.2. Experience and Expertise

Proposers wishing to submit proposals must meet or exceed the criteria outlined in the **PROPOSAL AND PROPOSER REQUIREMENTS** section.

3.3. Communications

The City requires the Consultant to have the communication abilities and skills to provide the City with effective and professional advice, and to:

- A. Be available in a timely manner, in person, by telephone, or e-mail, for consultation or advice;
- B. Follow established City policies and procedures whenever providing consultation or advice to City representative(s) and implement revisions to procedures where needed;
- C. Be familiar with state and federal laws relating to the City;
- D. Provide periodic status reports on the services provided;
- E. Provide itemized monthly invoices of charges; and
- F. Advise and participate in meetings as requested by the City.

3.4. Administrative Services

For administrative services, the following items will be required:

- A. Proposer will provide a principal or partner-level individual to be the first point of contact for all service and billing issues.
- B. Proposer will recommend specialist(s) for other services related to the project if the City so requests. The City reserves the right of approval of any specialist(s) and to select other service providers.

- C. The City expects that the work will be assigned to individuals in the most efficient manner consistent with their experience and training.
- D. If it is necessary to associate with other firms in any matter, the Proposer must obtain prior approval from the City designated contact. The Proposer must inform associated service providers of the procedure set forth herein.
- E. Invoices for services will be submitted monthly for any month in which there has been activity of any substance. An annual summary of billing will also be provided when requested by the City. Time spent by the Proposer is to be shown as percent completed for each phase of the project or as needs determine. Both invoices and summary reports shall require approved signatures from City staff and Proposer representative. Payments will not be made without approved signatures.
- F. Each monthly invoice will set forth separately each matter handled and will clearly identify the City employee(s) working with the Proposer. Monthly invoices must also show total charged to date for each matter.
- G. For each matter denoted on an invoice, the detail will include the hours spent by each of Contractor's personnel on the file.
- H. Each expense and/or disbursement must be specifically identified on the invoice.

3.5. Changes of Scope and Additional Work

The Proposer may be requested to perform special projects for the City. Because of variations in the demand for additional services from time to time, such work shall be agreed upon in advance in writing, contracted for, provided and billed separately to the City on a pre-arranged basis.

4. PROPOSAL AND PROPOSER REQUIREMENTS

SUBMITTAL OF PROPOSALS

In order to be considered for this project, each Proposer must provide electronic submittal of proposal as previously described. All proposals must arrive at the issuing office on or before the listed due date and time. A corporate officer who has been authorized to make such a commitment must sign the proposals. The document shall be addressed and delivered as previously described.

PROPOSER REQUIREMENTS

The following minimum criteria will apply:

- A. Proposer shall include sufficient evidence as to the Proposer's qualifications to perform the work. This information shall disclose and include all pertinent facts as may be appropriate and shall include a description of past performance on projects of similar type, scope and size.
- B. If necessary, shall be currently licensed/certified/insured to provide the requested services in the state of Oregon.
- C. Shall demonstrate, to the satisfaction of the Selection Review Committee, the ability to provide the services required within the Scope of Work, within the timeline indicated, to the City and shall demonstrate a proven history of providing such service for public agencies.
- D. Shall not have a record of substandard workmanship. The City will verify this requirement by communication with the licensing authority, the Proposer's clients and references, and as many other references as may be deemed appropriate.

PROPOSER REPRESENTATIONS

The Proposer further agrees to the following:

- A. To examine all specifications and conditions thoroughly.
- B. To provide for appropriate insurance, deposits, and performance bonds if required.
- C. To comply fully with the scope of services as attached for the agreed contract.
- D. That any and all registration and certification requirements required for Contractors are met as set forth in the Oregon Revised Statutes

PROPOSER REPRESENTATIVE

The selected Proposer shall assign a competent representative acceptable to the City who will represent the Proposer in providing contracted services to the City. If the representative is removed by the Proposer, the new representative must be acceptable to the City.

4.1. PROPOSAL FORMAT AND REQUIREMENTS – MANDATORY*

Each Proposer shall provide the following (no more than 15 pages, minimum 12 point font):

- A. Cover Letter: Include the name of the proposing Firm or Individual and its principal business address and phone number. The letter should address the Proposer's willingness and commitment to provide the services as outlined in the Scope of Work and a description of why the Proposer believes they should be selected. The letter should be signed by an officer of the firm authorized to bind the firm to all comments made in the proposal. Please provide all contact telephone, e-mail addresses, and addresses of the Proposer's office(s);
- B. Narrative identifying proposed project understanding, approach, project team members, team members qualifications, and firm qualifications;
- C. Previous projects showing services experiences related to project;
- D. Statement indicating the consultant has the time and resources necessary for completing the project within the required schedule;
- E. List of references from previous projects listed above.

*Response required

4.2. [Subcontractor Disclosure Form*](#)

The subcontractor disclosure form is required within two (2) hours of Bid Opening. Vendors who fail to disclose within this period will be automatically disqualified. Subcontractors will be publicly visible after Bid Opening.

I acknowledge that failure to submit the form within the time period specified may disqualify my bid from consideration.

- Yes
- No

*Response required

4.3. [Cost Proposal Requirements*](#)

Proposer shall submit a cost proposal by deliverable task(s) for the Scope of Work outlined above, and a not-to-exceed estimate for reimbursable expenses (including method for charging). Please note the final Scope of Work and compensation will be negotiated with the selected Proposer.

Proposer shall outline the cost of each proposed asset management module with a description of the components of each module, and explicitly state any annual/recurring fees for the duration of the proposed contract.

The undersigned hereby proposes and, if selected, agrees to furnish all services in accordance with the Request for Proposal, and Addenda, for the prices enclosed.

Please download the below document, complete, and upload the completed document. Any line items that the respondent deems unnecessary should be filled in with "NO BID." The respondent may also add any line items as they deem necessary based on the bid documents, listed as Attachment A in the solicitation attachments.

- [Sankey Unit Cost Table Temp...](#)

*Response required

4.4. [Offer*](#)

Bidder attests that they have carefully examined the Special Instructions, Project/Specifications, General Instructions, and all other related material and information, and agrees to comply with the terms set forth in those documents and to furnish the services described at the rates or sum bid.

Bidder further agrees that this offer will remain in effect at the rates or sum bid for a period of not less than 180 calendar days from the date that bids are due and that this offer may not be withdrawn or modified during that time unless otherwise agreed upon by the City.

- Yes
 No

*Response required

4.5. [What type of Bid Security will you be submitting?*](#)

- Bid Bond
 Cashier's Check
 Certified Check
 Cash

*Response required

4.6. [Bid Bond*](#)

If submitting a Bid bond, the **FULLY EXECUTED** Bond shall be scanned and uploaded here.

If you are submitting a Cashier's Check, Certified Check, or Cash - Bid Security shall be submitted in its original format to Cecily Pretty located at 3225 Main Street, Sweet Home, OR, 97386, and bidder shall upload a letter here certifying that they will be submitted original bid security before 5:00 pm on Thursday, November 13, 2025.

*Response required

4.7. [W9*](#)

*Response required

4.8. [Pre-Bid Meeting Required*](#)

Bidder acknowledges that failure to attend the pre-bid meeting as listed in the solicitation timeline will render them ineligible for award and their submission will be considered non-responsive.

- Yes
 No

*Response required

4.9. Tax*

The Bidder hereby certifies that they have complied with the tax laws of Oregon and all political subdivision of the State of Oregon, including ORS 305.620 and ORS chapters 316, 317, and 318. The City may terminate the contract if contractor fails to comply with any tax laws during the term of the contract.

Please confirm

*Response required

4.10. Resident Bidder*

Is the Bidder a resident as defined in ORS 279A.120*?

*ORS 279A.120(1)(b) – Resident bidder means a bidder that has paid unemployment taxes or income taxes in this state during the 12 calendar months immediately preceding submission of the bid, has a business address in this state, and has stated in the bid whether the vendor is a resident vendor. Nonresident vendor shall comply with the provisions of ORS 279A.120(3).

Yes

No

*Response required

4.11. Non-Collusion*

The undersigned Proposer hereby certifies that it, its' officers, partners, owners, providers, representatives, employees and parties in interest, including the affiant, has not in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, potential Proposer, firm or person, in connection with this solicitation, to submit a collusive or sham bid, to refrain from bidding, to manipulate or ascertain the price(s) of other Proposers or potential Proposers, or to secure through any unlawful act an advantage over other Proposers or the City. The fees and prices submitted herein have been arrived at in an entirely independent and lawful manner by the Proposer without consultation with other Proposers or potential Proposers or foreknowledge of the prices to be submitted in response to this solicitation by other Proposers or potential Proposers on the part of the Proposer, its officers, partners, owners, providers, representatives, employees or parties in interest, including the affiant.

The Bidder hereby certifies that it has not discriminated and will not discriminate against any minority, women, or emerging small business enterprise or against a business enterprise that is owned or controlled by or that employs a disabled veteran as defined in ORS 408.225 in obtaining any required subcontract per ORS 279A.110.

Please confirm

*Response required

4.12. Conflict of Interest*

The undersigned Proposer and each person signing on behalf of the Proposer certifies, and in the case of a sole proprietorship, partnership, or corporation, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of their knowledge and belief, no member of the City Council, officer, employee, or person, whose salary is payable in whole or in part by the City, has a direct or indirect

financial interest in the award of this Proposal, or in the services to which this Proposal relates, or in any of the profits, real or potential, thereof, except as noted otherwise herein. The undersigned hereby submits this Proposal to furnish all work, services systems, materials, and labor as indicated herein and agrees to be bound by the following documents: Request for Proposal, Professional Services Agreement, and associated inclusions and references, specifications, Proposal Form, Proposer response, mutually agreed clarifications, appropriately priced change orders, exceptions which are acceptable to the City, and all other Proposer submittals.

Please confirm

*Response required

4.13. Certification*

The Proposer hereby certifies that the information contained in these certifications and representations is accurate, complete, and current; the Proposer is authorized to submit this Bid on behalf of their company.

Please confirm

*Response required

5. PROPOSAL SELECTION AND EVALUATION

GENERAL INFORMATION

The City intends to award all of the tasks to the selected consultant. Each proposal will be judged on its completeness and quality of its content. The City reserves the right to reject any or all proposals and is not liable for any costs the Proposer incurs while preparing or presenting the proposal. All proposals will become part of the public file, without obligation to the City. Upon the completion of the evaluations, the City intends to negotiate a contract with the Proposer whose proposal is deemed to be most advantageous to the City.

SELECTION REVIEW COMMITTEE

The Selection Review Committee may be comprised of City of Sweet Home staff members, or otherwise if so applicable within an established policy. The role of the Selection Review Committee is to evaluate the proposals submitted and make a recommendation for award.

Scoring will be completed covering all areas listed below in the Evaluation Criteria. All scores for each Proposer shall be added together to arrive at a final score for each Proposer. Proposals will then be ranked in descending order by the total Proposal score.

The City is seeking value from the service requested. While cost is important to the overall evaluation process, the experience and qualifications will be assigned a higher value. If additional information is deemed necessary as part of the evaluations, such information will be solicited in order to allow the committee to complete the evaluation process.

Interviews may be conducted as part of the selection.

REFERENCE CHECKS

The City reserves the right to contact references as part of the decision making process and prior to making a final selection.

BEST AND FINAL OFFERS

If in the best interest of the City the department has chosen to employ a method of Proposer selection leading to best and final offers, the City may conduct private discussions with qualified Proposers as allowed by ORS 279B.060(6).

RANKING OF PROPOSALS

- A. Proposals may be ranked by the Selection Review Committee based on evaluation of responses and interviews (if any), with the first-ranked Proposer being that Proposer which is deemed to be the most appropriate and fully able to perform the services, and the second ranked Proposer being the next most appropriate, all in the sole judgment of the Selection Review Committee.
- B. Respondents' scores will be totaled and ranked. Any Proposer's response to this RFP shall be considered de facto permission to the City to disclose the results, when completed, to selected viewers at the sole discretion of the City.

SCORING AND EVALUATION CRITERIA

The criteria listed below will be used to evaluate the Proposers to determine the finalists and apparent successful Vendor.

No.	Evaluation Criteria	Scoring Method	Weight (Points)
1.	Project Understanding Demonstration of understanding of the project components, deliverables, timelines, and context within Sweet Home.	0-100 Points	35 <i>(35% of Total)</i>
2.	Firm Qualifications & Experience Demonstration of relevant project experience, successful past performance, and capacity for the project.	0-10 Points	35 <i>(35% of Total)</i>
3.	Staff Qualifications The credentials and experience of the staff assigned to provide the project services.	0-100 Points	20 <i>(20% of Total)</i>
4.	Cost of Services	Reward Low Cost	10 <i>(10% of Total)</i>

6. PROTESTS

6.1. Protests of Solicitation

Proposers are directed to the protest procedures contained in ORS 279B.405 and OAR 137-047-0730. A prospective Proposer may file a protest of the solicitation if the prospective Proposer believes that the procurement process is contrary to law or that a solicitation document is unnecessarily restrictive, is legally flawed or improperly specifies a brand name. Protests shall be submitted to the City in writing no later than ten (10) days prior to the solicitation closing date.

6.2. Protests of Contract Award

Proposers are directed to the protest procedures contained in ORS 279B.410 and OAR 137-047-0740. A Proposer may protest the award of a public contract or a notice of intent to award a public contract, whichever occurs first, if:

(a) The bidder or proposer is adversely affected because the bidder or proposer would be eligible to be awarded the public contract in the event that the protest were successful; and

(b) The reason for the protest is that:

(A) All lower bids or higher ranked proposals are nonresponsive;

(B) The contracting agency has failed to conduct the evaluation of proposals in accordance with the criteria or processes described in the solicitation materials;

(C) The contracting agency has abused its discretion in rejecting the protestor's bid or proposal as nonresponsive; or

(D) The contracting agency's evaluation of bids or proposals or the contracting agency's subsequent determination of award is otherwise in violation of this chapter or ORS chapter 279A.

Protests shall be submitted to the City in writing no later than seven (7) days following the notice of intent to award.

7. CONTRACT REQUIREMENTS

7.1. CONTRACT AWARD

The award of a contract will be accomplished by executing a written agreement that incorporates the entire RFP, Proposer's response, clarifications, addenda, and additions. All such materials constitute the contract documents. The Proposer agrees to accept the contract terms of the attached Professional Services Agreement unless substantive changes are made without the approval of the Proposer. Otherwise, exceptions to the contract must be submitted by the Proposer during the solicitation protest period. The issuing office is the sole point of contact for the issuance of the contract. The contract shall be substantially in the form of the sample "Professional Services Agreement" attached herein. The City Attorney has not done a final review of the contract but no substantive changes are anticipated.

7.2. REQUIREMENTS

The firm must be covered by Workers' Compensation Insurance, which will extend to and include work in Oregon. In addition, the firm must also submit documents addressing general liability insurance, automobile and collision insurance, professional liability insurance, and indication that there is no conflict of interest on the part of the Contractor's submission of a proposal for the services being solicited under this RFP.

7.3. CONTRACT ADMINISTRATOR

The City Manager or their designee shall be the Contract Administrator for this project.

Vendor	Total Score
North Santiam Paving Co.	93.87
Pacific Excavation Inc.	93.78
Knife River Corporation - Northwest	93.25
VYM LLC	86.86
Civil West Construction	82
Roy Houck Construction LLC	81.24
santiam canyon excavating llc	78.54
AB Utility Contractors	68.72
Slateco LLC	56.76

**CITY OF SWEET HOME
CONSTRUCTION AGREEMENT
FOR
SANKEY PARK PHASE III PROJECT**

This Construction Agreement (“Contract”) is entered into between the City of Sweet Home, Oregon (“City”) and North Santiam Paving Co. (“Contractor”) for the Sankey Park Phase III Project (“Project”).

Terms used in this Contract have the meanings stated in the General Conditions.

City and Contractor agree as set forth below:

The Contract Documents.

The following documents (the “Contract Documents”) form the “Contract” and all are as fully a part of the “Contract” as if attached to this Agreement or repeated herein:

1. This Agreement
2. Request for Proposals (Exhibit A)
3. Proposal (Exhibit B)
4. General Conditions of the Contract (Exhibit C)
5. Drawings, Plans & Specifications (Exhibit D)
6. Payment & Performance Bonds (Exhibit E)
7. Approved Submittals
8. Addenda issued prior to, and all Modifications and Change Orders issued after execution of this Agreement

The Contract Documents may only be amended, modified, or supplemented as provided in the Contract.

ARTICLE 1 – WORK

1.1. Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

SANKEY PARK PHASE III PROJECT

ARTICLE 2 – THE PROJECT

2.1. The Project, of which the Work under the contract documents is a part, is generally described as follows:

The City of Sweet Home Sankey Park Phase III project includes sidewalks, paved paths, unpaved trails, site lighting, and an ADA-accessible path with switchbacks and viewing platforms that will connect the upper and lower portions of the park.

ARTICLE 3 – CONTRACT TIMES

- 3.1.** Time is of the essence.
- 3.2.** The Work shall be commenced on the date stipulated in a written notice issued to Contractor by City (the “Notice to Proceed”).
- 3.3.** The Work shall be substantially complete on or before June 30, 2026, and completed and ready for final payment on or before July 15, 2026.
- 3.4.** Liquidated Damages
 - A. City and Contractor recognize that time is of the essence as stated in Paragraph 3.1 above and that City will suffer financial and other losses if the Project is not completed within the Contract Times, as duly modified. The parties also recognize the delays, expense, and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by City if the Project is not completed on time. Accordingly, instead of requiring any such proof, City and Contractor agree that as liquidated damages for delay (but not as a penalty):
 - 1. *Substantial Completion:* Contractor shall pay City \$500 for each day that expires after the time (as duly adjusted per the Contract) specified above for Substantial Completion, until the Work is substantially complete.
 - 2. *Completion of Remaining Work:* After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Project Work within the Contract Times (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay City \$500 for each day that expires after such time until the Project is completed and ready for final payment.
 - 3. Liquidated damages for failing to attain timely Substantial Completion and Completion of Remaining Work are not additive and will not be imposed concurrently.
 - B. If City recovers liquidated damages for a delay in completion by Contractor, then such liquidated damages are City’s sole and exclusive remedy for such delay, and City is precluded from recovering any other damages, whether actual, direct, excess, or consequential, for such delay, except for special damages (if any) specified in this Contract.

ARTICLE 4 – CONTRACT PRICE

- 4.1.** City shall pay Contractor the amounts that follow for completion of the Work in accordance with the Contract Documents, subject to adjustment under the Contract:
- A. For all Work other than Additive and Deductive Unit Price Work, a lump sum of \$496,401.25.
 - B. For all other Work, at the prices stated in Contractor's Bid, attached hereto as Exhibit B.

ARTICLE 5 – PAYMENT PROCEDURES

- 5.1.** Submittal and Processing of Payments
- A. Contractor shall submit Applications for Payment in accordance with Article 5 of the General Conditions. Applications for Payment will be processed by City as provided in the General Conditions.
- 5.2.** Progress Payments; Retainage
- A. City shall make progress payments on the basis of Contractor's Applications for Payment on or about the 10th day of each month during performance of the Work as provided in Paragraph 5.2.A.1 below, and in accordance with ORS279C.570, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirement of the Contract. All such payments will be measured by the Schedule of Values established as provided in the General Conditions.
 - 1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as City may withhold, including but not limited to liquidated damages, in accordance with the Contract.
 - a. 95 percent of the value of the Work completed (with the balance being retainage).
 - b. 95 percent of the cost of materials and equipment not incorporated in the Work (with the balance being retainage).
 - B. Upon Substantial Completion of all work described in the Contract Documents, City shall pay an amount sufficient to increase total payments to Contractor to 100 percent of the Work completed, less 200 percent of the City's estimate of the value of Work remaining to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.
- 5.3.** Final Payment
- A. Upon final completion and acceptance of the Work, City shall pay the remainder of the Contract Price.
- 5.4.** Consent of Surety
- A. City will not make final payment, or return or release retainage at

Substantial Completion or any other time, unless Contractor submits written consent of the surety to such payment, return, or release.

ARTICLE 6 – REPRESENTATIONS, CERTIFICATONS, AND STIPULATIONS

6.1. Contractor's Representations

A. In order to induce City to enter into this Contract, Contractor makes the following representations:

1. Contractor has examined and carefully studied the Contract Documents.
2. Contractor has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
3. Contractor is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
4. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; and the Contract Documents; with respect to the effect of such information and observations on (a) the cost, progress and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (c) Contractor's safety precautions and programs.
5. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
6. Contractor is aware of the general nature of Work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
7. Contractor has given City written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by City is acceptable to Contractor.
8. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
9. Contractor's entry into this Contract constitutes an

incontrovertible representation by Contractor that without exception all prices in the Contract are premised upon performing and furnishing the Work required by the Contract Documents.

6.2. Contractor's Certifications

A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 8.2:

1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process or in the Contract execution;
2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of City, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive City of the benefits of free and open competition;
3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of City, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

SECTION 7 – SEVERABILITY

7.1. If any provision, or any portion thereof, contained in the Contract is held to be unenforceable, the remainder of this Contract or portion thereof shall be deemed severable and shall not be affected and shall remain in full force and effect. Any and all representations, promises, warranties, or statements by Contractor or Contractor's agents that differ in any way from the terms of the Contract shall be given no force and effect.

SECTION 8 – NOTICES

8.1. All notices shall be made in writing and may be given by personal delivery, mail, or email. Notices sent by mail should be addressed as follows:

CITY: City Manager
3225 Main Street
Sweet Home, OR 79386
OR
jogden@sweethomeor.gov

CONTRACTOR: North Santiam Paving Co.

OR

When so addressed, such notices shall be deemed given upon deposit in the United States mail, postage-prepaid.

ARTICLE 9 – MISCELLANEOUS

- 9.1. No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically by without limitation, moneys, that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignments will release or discharge the assignor from any duty or responsibility under the Contract Documents.
- 9.2. City and Contractor each by themselves, their partners, successors, assigns, and legal representatives to the other party hereto, their partners, successors, assigns and legal representatives in respect to all covenants, contracts, and obligations contained in the Contract Documents.
- 9.3. In the event a suit, arbitration, or other legal action is required by either the City or the Contractor to enforce any provisions of this Contract, each party shall cover their own attorney's fees.
- 9.4. Contractor agrees to protect, indemnify, and hold harmless the City, its officers, agents, and employees harmless against any and all loss, claims, or suits (including costs and attorney's fees) for or on account of injury to or death of persons, damage to, or destruction of property belonging to either the City or others occurring by reason of the act or neglect of the Contractor, Contractor's employees, or agents (including subcontractors) in connection with the performance of this Contract.
- 9.5. The Contract has been awarded as authorized by ORS 279C.335.

IN WITNESS WHEREOF, the City has caused this Contract to be executed by its duly authorized undersigned agent, and Employee has executed this Contract on the date written below.

CITY OF SWEET HOME

CONTRACTOR

Jason Ogden, City Manager

Signature of Authorized Representative

Date

Print Name

APPROVED AS TO FORM:

Title

W. Blair Larsen, City Attorney

Date

EXHIBIT A
REQUEST FOR PROPOSALS

EXHIBIT B
PROPOSAL

EXHIBIT C
GENERAL CONDITIONS

EXHIBIT D
DRAWINGS, PLANS & SPECIFICATIONS

EXHIBIT E
PAYMENT & PERFORMANCE BONDS



REQUEST FOR COUNCIL ACTION

Title: Request for Council Action – Resolution No. 3 for 2026 – Adopting & Allocating Funds for an Outdoor Fitness Court

Preferred Agenda: February 24, 2026

Submitted By: Cecily Hope Pretty, Deputy City Manager

Reviewed By: Jason Ogden, City Manager / Police Chief

Type of Action: Motion Resolution Reading Roll Call

Relevant Code/Policy: N/A

Towards Council Goal: Desirable Community, Effective Government, Infrastructure, Essential Services, Economic Strength

Attachments: Resolution No. 3 for 2026
Grant Program Requirements

Purpose of this RCA:

The purpose of this RCA is to commit funds in the FY2026-2027 budget to support the installation of an Outdoor Fitness Court® at City Hall’s park as part of the 2026 Healthy Cities Campaign.

Background/Context:

The City submitted a grant application on February 5, 2026 for installation of a National Fitness Court® through the National Fitness Campaign. Staff was subsequently notified of the grant award a formal commitment to the project is required within 30 days in order to remain eligible for the funding.

The Challenge/Problem:

The City’s Park System Plan has identified several gaps in community access to health and recreational opportunities, particularly on the east side of Sweet Home, and overall the ratio of acres of park land per 1,000 residents is only 2.6 acres, which is significantly lower than cities of similar populations. There are very limited fitness amenities currently, so this would meet that need as well as providing a park improvement in the eastern half of town. Almost 20% of residents live below the poverty line, so free and low-cost amenities are a very high priority. Additionally, 19% of the population is identified as having one or more disabilities so inclusivity and accessibility are additional priorities for the community.

This partnership with the National Fitness Campaign will deliver needed and desired park amenities to Sweet Home in an underserved area at reduced cost to the City. Completion is anticipated in late summer/early fall 2026.

Issues and Financial Impacts:

\$35,000 toward the project is being awarded through the National Fitness Campaign. The City's required financial match is \$185,000, plus the cost of a concrete slab. If passed by Council, this funding will be programmed in the City's General Fund for Fiscal Year 2026-2027. Staff are also pursuing additional funding opportunities to offset the City's portion.

Elements of a Stable Solution:

Delivery of public park amenities in a timely and cost-efficient manner.

Options:

1. Do nothing or move to deny Resolution No. 3 for 2026: The City will not move forward with the project.
2. Move to approve Resolution No. 3 for 2026: The City will commit to the project as proposed.
3. Direct staff to take other action: Direct staff to seek other options, conduct additional due diligence, or some other option.

Recommendation:

Staff recommends option #2: Move to approve Resolution No. 3 for 2026.

RESOLUTION NO. 3 FOR 2026

A RESOLUTION ADOPTING AND ALLOCATING FUNDS FOR AN OUTDOOR FITNESS COURT® AS PART OF THE 2026 NATIONAL FITNESS CAMPAIGN

WHEREAS, the City of Sweet Home has submitted a Grant Application to National Fitness Campaign (NFC) for participation in the 2026 initiative to install and activate outdoor Fitness Courts® in over 1000 municipalities and schools across the country; and

WHEREAS, the City of Sweet Home will accept a \$35,000 National Grant from the NFC Grant Committee and Statewide Partners, and endeavors to provide a local funding confirmation in the amount of \$185,000 in compliance with the attached Grant Program Requirements to promote and implement a free-to-the-public outdoor Fitness Court®; and

WHEREAS, the City of Sweet Home understands the scope of this project includes the installation of a concrete pad, as well as the assembly of the Fitness Court, both to be completed by separate vendors external to the National Fitness Campaign; and

WHEREAS, the City Council believes joining the National Fitness Campaign is an important step in building a healthier community, commits to funding/fundraising to participate in NFC's 2026 Campaign, and will earn local and regional recognition as a leader in providing accessible health and wellness infrastructure and programs;

NOW, THEREFORE, THE CITY OF SWEET HOME DOES RESOLVE AS FOLLOWS:

Section 1. The City of Sweet Home adopts and allocates funds to this project to collaborate with NFC to join the National Fitness Campaign, implement the outdoor Fitness Court ® program, and make fitness free for community residents and visitors.

Section 2. Effective Date. This Resolution shall be in full force and effect from and after its passage.

PASSED by the Council and approved by the Mayor, this 24th day of February, 2026.

Mayor

ATTEST:

City Manager - Ex Officio City Recorder



Congratulations!

Sweet Home, OR has been selected as a 2026 Healthy Cities Campaign Grant Recipient!

Dear Jason and Cecily,

On behalf of the National Fitness Campaign Grant Committee, we are pleased to share that Sweet Home, OR has been selected as a grant eligible partner in the 2026 Healthy Cities Campaign! This notification letter confirms eligibility for one (1) 2026 NFC Grant of \$35,000. The next step is to schedule your official Grant Eligibility Award Call within the next 10 days, where the qualifications submitted in your Grant Application will be confirmed by the NFC team, and your Grant Program Requirements (GPR) will be aligned for eligibility and participation in this year's campaign. A copy of your GPR Document is attached to this formal award letter for your review, and is based on dates submitted in your Grant Application.

The \$35,000 Grant Award will be confirmed pending 1) the submission of a Resolution of Adoption, endorsed by your local governing body or appropriate council within 30 days of the Award Call, 2) authorization to proceed, documented by formal funding confirmation (commonly a purchase order) and 3) confirmation of a scheduled shipping date for the Fitness Court and appropriate storage plans. Once set, GPR milestones must be met in order to maintain funding eligibility in the campaign.

To support this partnership and align your GPR milestones with your community's local adoption and funding processes, we have assigned a Partnership Manager – Allison Campbell – as your dedicated partner and champion in support of this partnership. Over the coming months, Allison will work with your team to support the path outlined in the GPR Document, assisting in the confirmation of required remaining funding, installation, and launch of your program.

The 2026 Healthy Cities Campaign is part of a national movement to make world-class fitness free and accessible in public spaces across the country, which is more important today than ever before – thank you for your commitment to supporting this goal.

Here is a sneak peak at what's ahead:

- Fitness Court® Launch – Cut the ribbon on your beautiful new outdoor gym & announce free fitness to the community!
- Classes & Challenges – Get residents moving & keep them engaged with ongoing group classes, individual training, and competitive events.
- Press & Promotions – Shine a spotlight on your community and local partners for joining this exciting and innovative wellness movement!

Once again, we are thrilled to invite you to join us as a partner in the 2026 Healthy Cities Campaign, and we look forward to making world-class fitness free in Sweet Home, OR!

Best in Fitness,

Mitch Menaged, Founder



Sweet Home, OR - National Fitness Campaign 2026 Funding Cycle Grant Program Requirements (GPR)

Important: Grant Program Requirement (GPR) Dates must be adhered to in order to confirm grant availability within the awarded campaign year. While NFC strives to accommodate all approved applicants for participation, National Fitness Campaign cannot guarantee grant availability within each calendar year should approved milestone dates not be met, due to the volume of applicants joining the campaign and limited nature of Grant Funding in each state. Please contact your Partnership Development manager for more information.

PHASE 1

MILESTONE 1: ADOPTION

Summary: Commit to project adoption and confirm intent to provide remaining matching funding

- Requirement: Complete Resolution of Adoption
- **On or Before: 2/25/2026**

MILESTONE 2: AUTHORIZATION TO PROCEED - FUNDING CONFIRMED

Summary: Approve and secure funding (as needed) and confirm total required remaining funding listed below.

- Requirement: Funding confirmation document submitted to NFC for remaining program funding (typically a Purchase Order (P.O). Refer to Official Quote and Funding Requirements Summary for details.
 - **Remaining Funding Requirement After Grant: \$185,000 (Fitness Court Studio + Custom Art)**
- **On or Before: 7/8/2026**

****All external fundraising must be secured no later than 120 days from the Notice of Award****

MILESTONE 3: SHIPMENT FOR STORAGE

Summary: Identify Fitness Court® storage location and schedule Fitness Court® delivery

- Requirement: Accept Fitness Court® delivery and store at a secure location, prepare to be invoiced for remaining program funds due per Milestone 2.
- **Deadline: Within 2-4 weeks from completion of Milestone 2**

PHASE 2

MILESTONE 4: PLANNING, DESIGN & ART

Summary: Confirm Fitness Court Orientation and Site Layout, Approve Fitness Court® Art Designs

- Requirement: Approve Site Orientation, Site Plan and Approve artwork.
- **Deadline: July 2026**

(Continued on Next Page)



MILESTONE 5: CONCRETE SLAB INSTALLATION

Summary: Review concrete slab drawings & schedule concrete installer, Confirm Art is produced and shipped.

- Requirement: Install concrete slab (cure time of 14 days before Fitness Court® installation, Spraylock additive required). Fill out the concrete slab inspection form upon completion.
 - **Estimated Funding Requirement: \$0-\$45,000 (Fitness Court Studio)**
- **Deadline: August 2026 - pending weather**

MILESTONE 6: FITNESS COURT® ASSEMBLY

Summary: Select Fitness Court® Assembly Team - NFC'S Approved Installation Network (AIN) is recommended pending local procurement requirements and policies.

- Requirement: Confirm installation timeline with NFC, provide completed installation photos for NFC inspection
 - **Estimated Funding Requirement: \$37,750-\$39,750 (Fitness Court Studio)**
- **Deadline: September 2026 - pending weather**

MILESTONE 7: PRESS LAUNCH RIBBON CUTTING CEREMONY

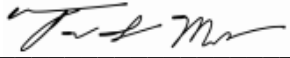
Summary: Hold Fitness Court® press launch & ribbon cutting event (in coordination with State Sponsor if applicable)

- Requirement: Promote press release, train ambassadors, hold launch within campaign year (weather permitting)
- **Deadline: October 2026 - pending weather**

MILESTONE 8: ATTEND OFFICIAL WELCOME TO CAMPAIGN VIRTUAL CALL

Summary: Attend NFC's official Welcome to Campaign call to share success of launch, initiate Fitness Court warranty, receive tools & services for Fitness Court activation, establish connection to long-term NFC Relationship Management Team

- Requirement: Schedule call with NFC & Local Leadership to attend Welcome to Campaign call. **Call completes formal grant obligations.*
- **Deadline: Scheduled within 2 weeks post Launch Event (Milestone 7)**

G.P.R. Authorized by:  Trent Matthias - Campaign Director



CITY OF SWEET HOME LIBRARY BOARD MEETING MINUTES

February 12, 2026, 4:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order

The meeting was called to order at 4:30 PM.

Roll Call

PRESENT

Chair Eva Journey
Vice Chair Kelsey Hicks
Committee Member Jen Castaneda
Committee Member Jim Corley

ABSENT

Committee Member Caryn Wise

STAFF

Megan Dazey, Library Services Director
Adam Leisinger, Special Projects Manager

Review & Approval of Minutes

- a) 2025-11-13 Library Board Meeting Minutes
- b) 2025-11-13 Library Board Work Session Minutes

Committee Member Corley moved to approve the minutes of the November 13, 2025 Library Board Work Session and Meeting. Vice Chair Hicks seconded the motion. The motion carried by the following vote:

AYE: Journey, Hicks, Castaneda, Corley

NAY: None

ABSENT: Wise

Report of the Library Services Director

- a) Report of the Library Director February 2026

Director Dazey discussed the popularity of the DVD collection and changes to the puzzle section to accommodate new STEM kits. She noted that the ADA-compliant door was now functional. She highlighted the addition of a fax line for public use. She highlighted the attendance of over 30 "shoppers" at the recent kids' clothing giveaway. She stated that the library would receive a grant to provide items for teens, including hygiene kits and food.

No action was required for this item.

Statistics

- a) Library Statistics February 2026
- b) SHPL Circulation Stats by Collection for 2025

Director Dazey reviewed the annual collection statistics.

No action was required for these items.

Fiscal Report

There was no fiscal report to be heard.

Old Business

There was no old business to be heard.

New Business

- a) February 2026 Newsletter
- b) SHPL Year End Highlights

Director Dazey stated that she would be highlighting all staff and Library Board Members in future editions of the newsletter. She noted that volunteers were needed to sort seeds for the Seed Library. She added that the free little pantry was currently empty and donations were needed.

Chair Journey asked of the status of the next fiscal year’s budget. Director Dazey replied that staff would be meeting with administration the following week to develop the budget. She added that staff planned to include funding for another summer teen intern.

No action was required for these items.

Adjournment

There being no further discussion, the meeting was adjourned at 4:50 PM.

Chair

ATTEST:

Library Services Director, Secretary to the Board

CWACT Full Commission Meeting
Thursday, February 26th, 2026
5:00 pm - 7:00 pm

HYBRID MEETING

Benton County Kalapuya Building
Holmes & Shipley Meeting Room
4500 SW Research Way, Corvallis, Oregon 97333

VIA TEAMS VIDEO

Teams Link by clicking [HERE](#)
Meeting ID: 243 949 688 096 5
Passcode:fk6m4TA2

Contact: Erica Bratton (Erica.Bratton@odot.oregon.gov)

AGENDA

1)	5:00	Welcome and Agenda Review	Commissioner Walter Chuck Chair
2)	5:05	Public Comments <i>This time is reserved for members of the public to comment on issues related to the CWACT's activities.</i>	Chair
3)	5:10	No Minutes to Approve for December 2025 meeting (no quorum) <i>ACTION: Information</i>	Chair
5)	5:10	County Safety Corridor Program (HB 2154) <i>Presentation on the Program that allows county boards of commissioners to designate up to two high-crash, county-jurisdiction roads as safety corridors (Attachment A)</i> <i>ACTION: Information</i>	Brian Worley, Association of Oregon Counties
4)	5:30	Draft Statewide Transportation Improvement Plan (STIP) 2027-2030 On-line open house link here : https://www.oregon.gov/odot/Projects/OOH/27-30-STIP/Pages/default.aspx <i>Draft STIP Presentation (Attachment B)</i> <i>ACTION: Information and comment</i>	ODOT Staff

6)	5:50	ODOT's Capital Investment Plan (CIP) <i>CIP Presentation (Attachment C)</i> ACTION: Information	ODOT Staff
7)	6:05	Technical Committee Meeting (February 2, 2026) Recap <i>Recommended Regional Priorities (Attachment C)</i> ACTION: Discussion	Gary Stockoff, Technical Committee Chair
8)	6:35	Grant Opportunities <ul style="list-style-type: none"> • Connect Oregon (due March 27th, 2026) • Small City Allotment (due April 30th, 2026) • Safe Routes to School (opening spring 2026) • Oregon Community Paths (TBD) ACTION: Discussion	ODOT Staff
9)	6:50	Other Business <ul style="list-style-type: none"> • ACT/Modal Chair Meeting (February 17th, 1-3pm) • Local jurisdiction updates ACTION: Discussion	Chair & ODOT Staff
10)	7:00	Adjournment <i>The next CWACT Full Commission Meeting is scheduled for April 23rd, 2026</i>	Chair

Primary Members:

Last Name	First Name	Representing	Category
Malone	Pat	Benton County	Primary
Chuck	Walter	Lincoln County	Chair
Nyquist	Roger	Linn County	Chair Elect
Kentta	Robert	Conf. Tribes of Siletz Indians	Primary
Van Drimmelen	Chris	City of Albany	Primary
Olson	Ava	City of Corvallis	Primary
Short	Kathy	City of Depoe Bay	Primary
Conti	Dominic	City of Lebanon	Primary
Mark	Rick	City of Lincoln City	Primary
Hickam	Mike	City of Millersburg	Primary
Cuthbertson	Jeanni	City of Monroe	Primary
Kaplan	Jan	City of Newport	Primary
Saalsaa	Rich	City of Philomath	Primary
Sanchez	Angelita	City of Sweet Home	Primary

Samaniego	Joe	City of Tangent	Primary
Silvia	Frank	City of Toledo	Primary
Townsend	Jerry	City of Waldport	Primary
Collins	Barry	City of Yachats	Primary
Sylvia	Gil	Port of Newport	Primary
Bronstein	Sarah	Benton County – Private Sector	Primary
Steele	Janet	Linn County – Private Sector	Primary
Hildebrant	Christine	ODOT	Primary

QUORUM REQUIREMENT: *For the purpose of conducting official business, a quorum shall exist when either:*

1. *Representatives from fifty-one (51) percent (%) of the voting members are in attendance; or*
2. *The following representatives are present:*
 - *Two of three county commissioners*
 - *Two additional representatives from each county, whether cities, ports, private sector members, or CTSI representatives.*

(CWACT Bylaws: Article VI – Organization Procedures Section B)

County Road Safety Corridors

February 26, 2026

Cascades West
Area Commission on
Transportation (CWACT)

Presented by

Brian Worley, AOC
County Road Program Director



ASSOCIATION OF
OREGON COUNTIES
EST 1906



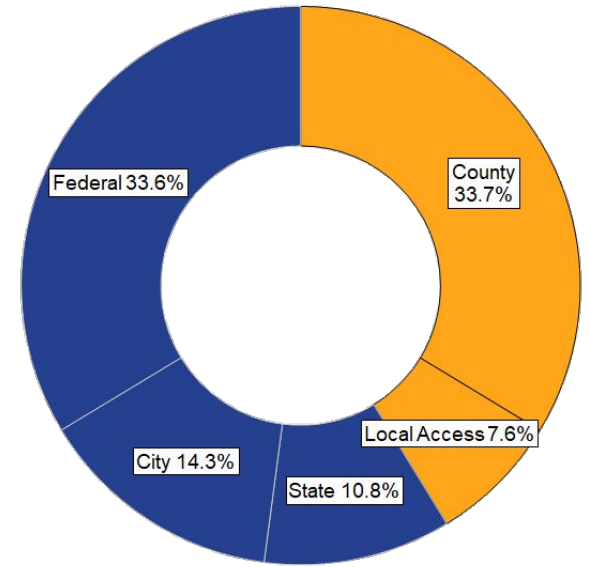
oregoncounties.org
or-oaces.org

- **Safety Corridor History & Background**
- **County Safety Corridor Pilot Program**
(House Bill 3213, 2019)
- **Permanent County Safety Corridor Legislation**
(House Bill 2154, 2025, ORS 811.483)
- **Local Implementation & Next Steps**



The County Road System

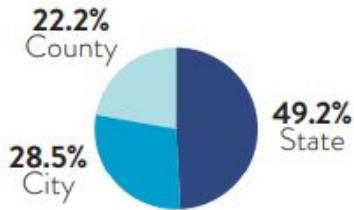
- Of the 32,700 miles of county roads in Oregon, approximately 50% are paved.
 - 16,300 mi. paved or concrete
 - 10,400 mi. unpaved / gravel
 - 6,000 mi. Local Access Roads



County Road Safety

County road safety is a priority, with 442 fatal and serious injury crashes in 2022, counties suffered 22% of the state's total.

CHART-07: FATALITIES AND SERIOUS INJURY CRASHES



2024 County Road Needs Study, Safety in Millions

Capital:
\$843
Maintenance:
\$513

CHART-12: PROJECTED SAFETY NEEDS

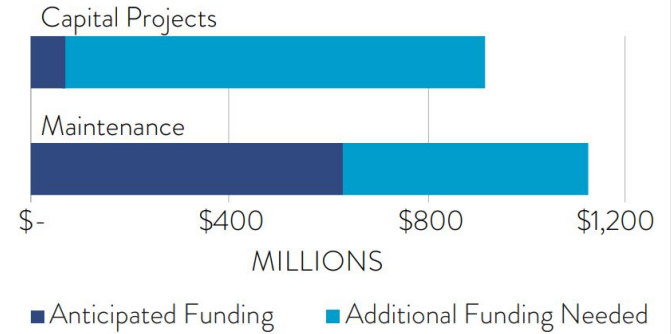


CHART-08: FATALITIES ON COUNTY ROADS

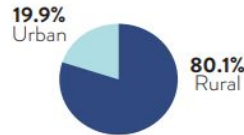


CHART-09: URBAN AND RURAL FATALITIES



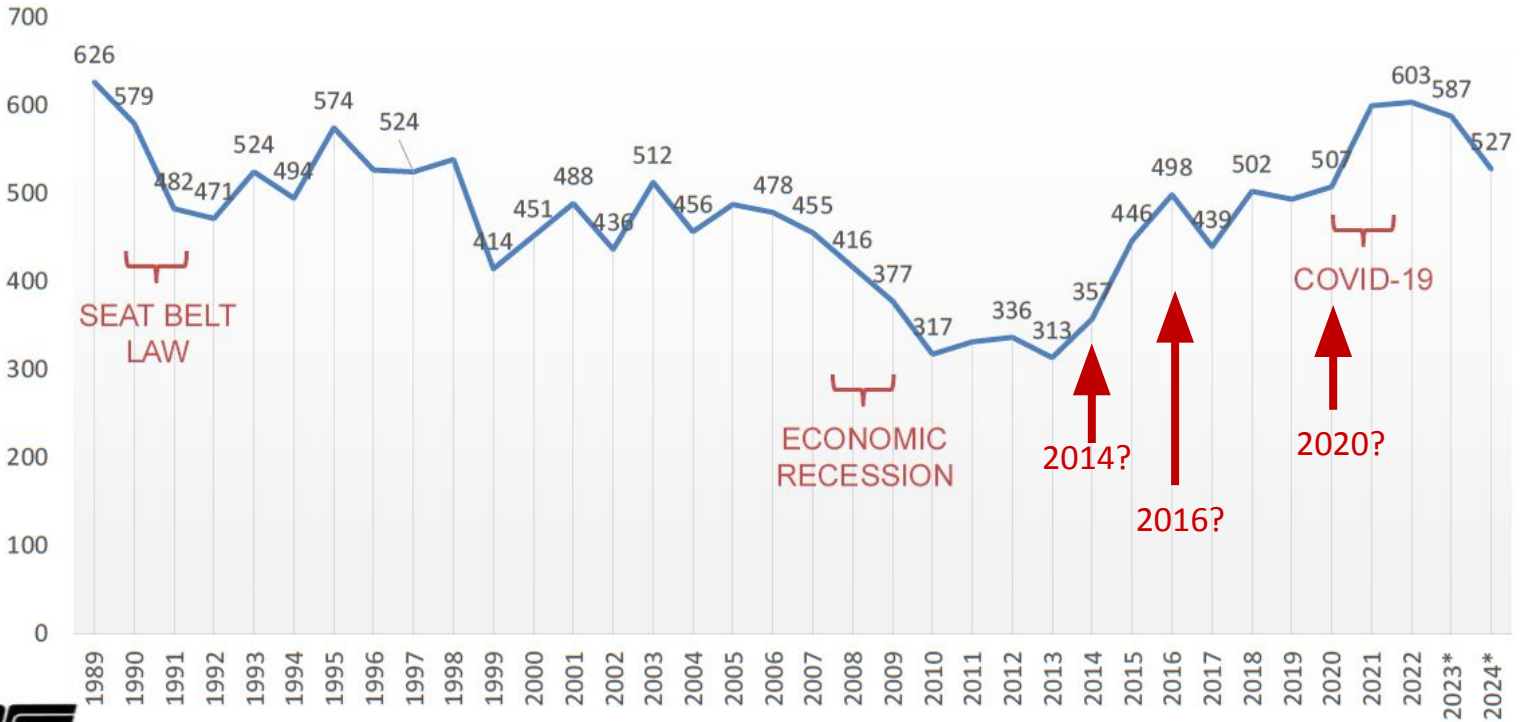
The likelihood of dying in a vehicle crash is 75% higher on a rural road than on an urban road.

- Limited cell phone reception
- Delays in emergency calls / response
- Simpler infrastructure design
- Speeding or impaired driving



Traffic Safety - State Crash Data

Motor Vehicle Traffic Fatalities (1989 – 2024)



* EARLY ESTIMATES

→ Safe System Approach: Principles

- Deaths / severe injuries are unacceptable and preventable
- People make mistakes
- The human body is vulnerable
- Responsibility is shared
- Safety must be intentional and proactive
- Redundancy is crucial



Safety Corridor Concepts

Severe Safety Concerns



A stretch of road with severe safety concerns.

Goal & Focus



Increased focus on Engineering, Education, & Emergency Response.

Additional Law Enforcement



Has additional law enforcement attention.

Improved Safety



A safer corridor for all.

Oregon DOT Safety Corridors History

1989: The First Corridor



I-5 to Eagle Point
(10-mile stretch)



13 traffic deaths
in 16 months

Local roadway council
requested help

1990: Federal Recognition

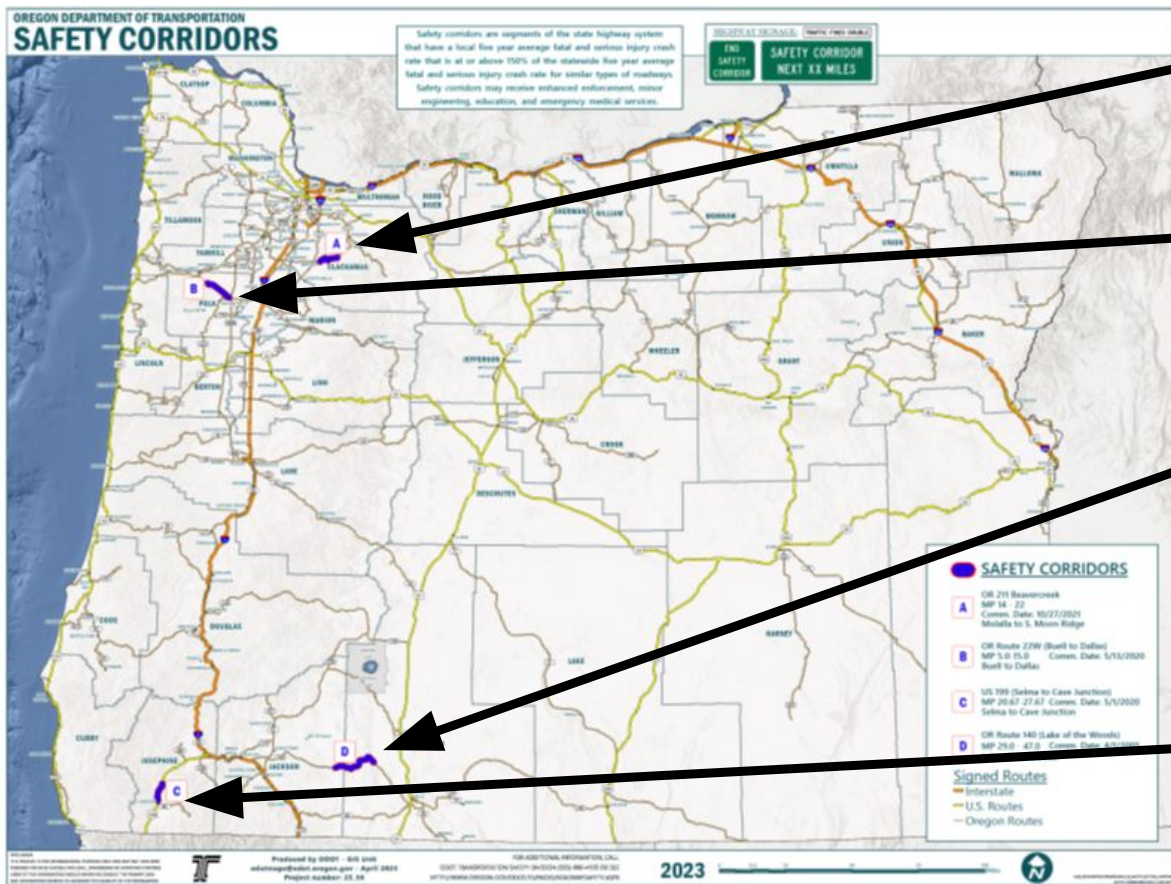


Safety Corridor concept
identified as **effective**

36 Years of Progress (1989–2025)



→ ODOT Safety Corridors (2025)



• OR 211 Beaver Creek

MP 14 to 22 (Molalla to S. Moon Ridge)

Commissioned 10/27/2021

• OR 22W

MP 5 to 15 (Buell to Dallas)

Commissioned 5/13/2020

• OR 140

MP 29 to 47 (Lake of the Woods)

Commissioned 4/1/2005

• US 199

MP 20.7 to 27.7 (Selma to Cave Junction)

Commissioned 5/11/2020

Decommissioned 9/30/2025

→ Marion County (McKay Road)

- 2014 Scott Miller hit from behind and killed while on his tractor
- 2018 Newberg-Dundee Bypass opens
- Public concern, awareness campaign, elevated politically
- HB 3213 established a County Safety Corridor Pilot in 2019
 - Concerns about speed traps, oversight, and scalability



→ House Bill 3213 (2019)

Directed Oregon Department of Transportation to:

- Establish a county safety corridor pilot program and appoint members to a County Safety Corridor Advisory Group with a sunset in 2026

Safety Corridor Advisory Group (SCAG)

- Select up to 5 counties to participate in the pilot
- Establish objective criteria for designating a county safety corridor
- Establish requirements for the county safety corridors, including:
 - Community Engagement, Enforcement, Engineering/infrastructure improvements
- Establish content requirements for mandated reports to the legislature (Due 2022 & 2024)

→ County Safety Corridor Advisory Group (SCAG)

Representation

- 2 members from counties
 - Stacy Shetler – Washington, Laurel Beyer – Benton, Bob O’Neal – Crook (alternate)
- 2 members from Oregon Department of Transportation
- 1 member from law enforcement
 - Marion County Sheriff's Office
- 1 member from Fire & Emergency Services
 - Jackson County Fire District

Resources produced

- Bylaws (Oregon Public Meetings Law)
- Program guidelines, designation criteria, and Annual Safety Corridor Plan criteria
- List of eligible county roads using ODOT’s Adjustable Safety Intex System (OASIS) tool
- Example calendars, implementation plans
- Guides and templates for legislative reports

→ Pilot Participants

Marion County (McKay/Yergen/Ehlen corridor)

- Connector to I-5 from Yamhill County
- Commuters, freight, and farm equipment
- Focus on Engineering and Enforcement

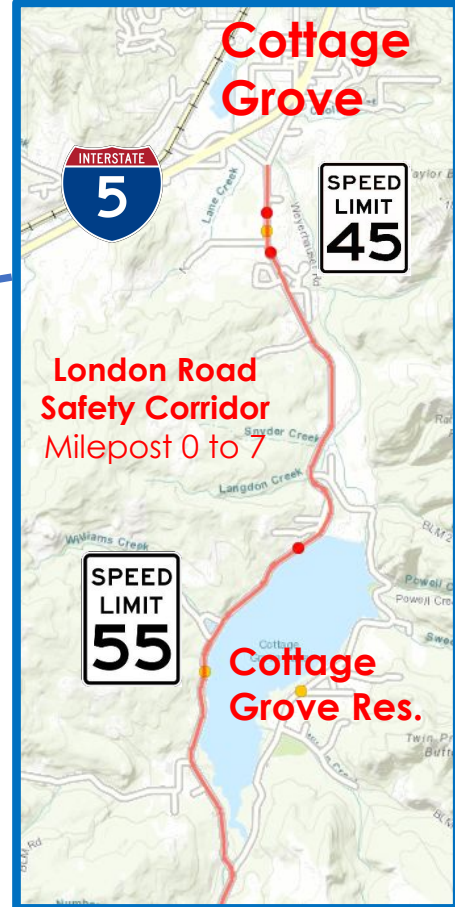
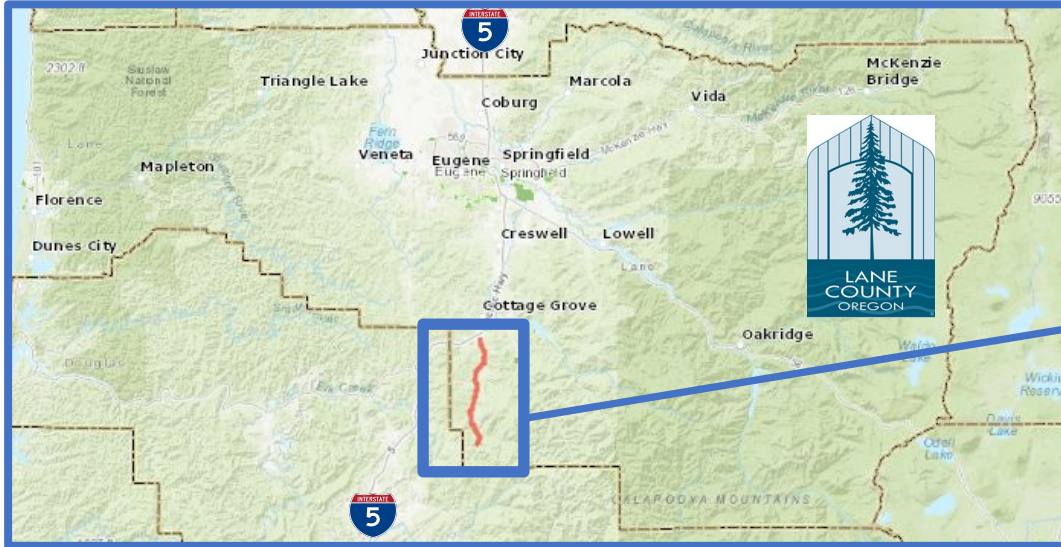
Lane County (London Road)

- Recreational Route from I-5 to Cottage Grove Reservoir
- Local and recreational traffic
- Focus on Engineering, Education and Outreach to address driver behaviors





London Road Safety Corridor Pilot



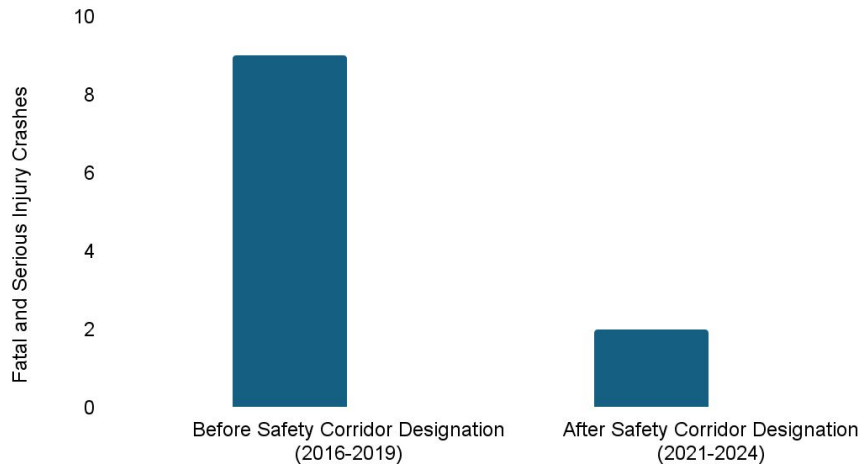
- Width: 2 lanes
- Length: 7 miles
- Rural, recreational
- Major collector
- 3,700 daily traffic
- High crash rates
- Call for improvements
- Commissioner support
- 2021 Safety corridor designation
- **Decommissioned July 5, 2024**



Results – Lane County

# Crashes	Before Safety Corridor Designation (7/4/2016-7/5/2019)	After Safety Corridor Designation (7/4/2021-7/5/2024)
Non-Serious Injury	5	8
Serious Injury	4	2
Fatal	5	0

Fatal + Serious Injury Number of Crashes Comparison
Before & After Safety Corridor Designation



3 years before and after:

- Non-Serious Injury **+3**
- Fatal and Serious Injury **-7**
- Fatal **-5**
- Opposite of statewide trends

→ London Road Safety Corridor: Engineering

To reduce head-on collisions, centerline rumble strips were installed in 2019.

To increase visibility of the travel lanes, pavement markings were upgraded in summer 2021.

To reduce roadway departure crashes, guardrails and curve warning signs were installed in summer 2023.

To improve driveway safety, engineering consultation offered, and permit fees waived for improvements made.

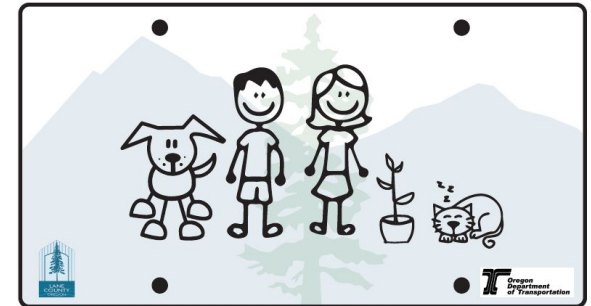


→ London Road Safety Corridor: Education

- Neighborhood survey
- Television, radio, and print media
- Community awareness
- Impaired driving survey & prevention campaign
- Free yard signs



WE WANT YOU HOME SAFE



DRIVE SAFELY

→ McKay / Yergen / Ehlen Road Corridor



Width: 2 lanes
Length: 7 miles
Rural, with commuter traffic
Principal arterial, feels like a highway
~11,000 ADT

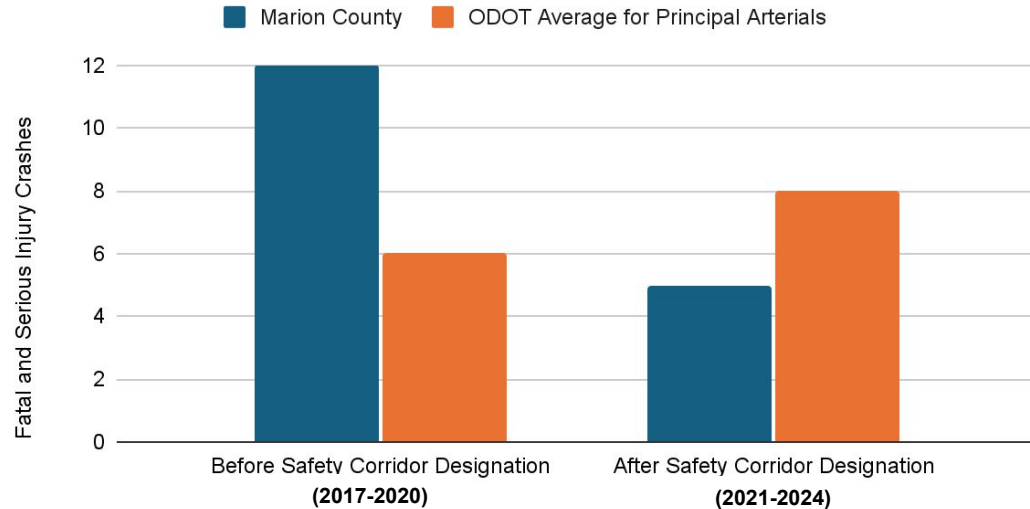
High crash rates
Public outcry for improvements
Commissioner support
2021 Safety corridor designation



Results – Marion County

#Crashes	Before Safety Corridor Designation (2017-2020)	After Safety Corridor Designation (2021-2024)
Non-Serious Injury	65	74
Serious Injury	7	2
Fatal	5	3

Fatal + Serious Injury Number of Crashes Comparison Before & After Safety Corridor Designation



4 years before and after:

- Non-Serious Injury **+9**
- Fatal and Serious Injury **-5**
- Fatal **-2**
- Opposite of statewide trends

→ House Bill 2154 (2025)

HB 2154 amends ORS 811.483 to allow County Safety Corridors

County board of commissioners

- Establish safety criteria
- Establish requirements for
 - Community engagement
 - Enhanced enforcement
 - Engineering improvements
 - Infrastructure investments
 - Public outreach

Allows for double traffic fines

2 corridors per county at one time

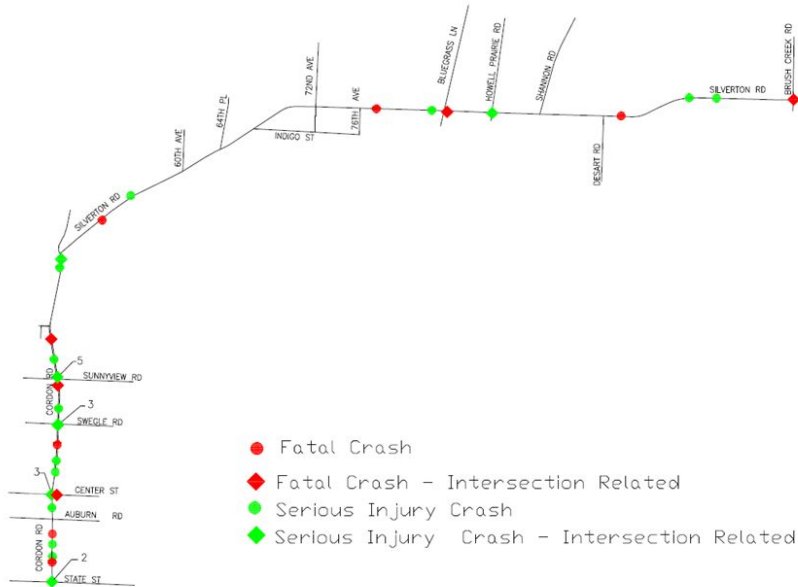




Next Steps – Marion County Safety Corridor #2

- Transportation Safety Action Plan
- Work Session - Crash Data Maps with Board of Commissioners & Sheriff's Office

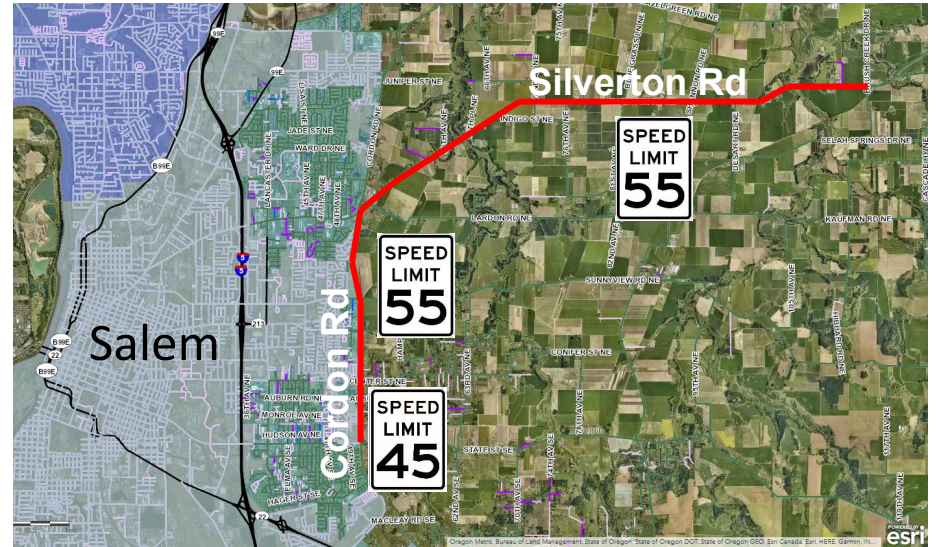
FATAL-SERIOUS INJURY CRASHES 2018-2025
Cordon Rd - Silverton Rd Corridor





Next Steps – Marion County Safety Corridor #2

1. Identify Safety Corridor #2 – Cordon Road / Silverton Road (east of Salem)
2. Develop Safety Corridor Team Using Safety Systems Approach
3. Develop Safety Corridor Plan
 - Establish Goals
 - Analyze Crash Patterns
 - Identify Low-Cost Enhancements
 - Develop Higher Cost Treatments
 - Strategize Funding Opportunities
4. Designate Safety Corridor
5. Engage Public





Next Steps – Washington County

Transportation Safety Action Plan Washington County



Plan de Acción de Seguridad en el Transporte Condado de Washington

Rural High Injury Corridor Assessment
Crash Summary
Emphasis Areas

Safety Corridors

- Included and identified in the draft TSAP as a short-term/low-cost mitigation strategy
- Designation Parameters (in consideration)
 - Mirror but modify/simplify HB3213 pilot criteria
 - Fatal and Severe Crash Rate over the statewide average to qualify or recent crashes
 - Set minimums for enforcement commitment, outreach/education, and engineering reviews
 - Set firm decommissioning protocols
 - Use an existing board advisory committee to develop the work plan, charter and prepare an annual report

→ Key Takeaways and Q & A

County Specific Safety Corridors are:

- Administered and controlled at the county level
- Effective at reducing fatal and serious injury crashes
- Effective at enhancing safety grant applications

The time, energy and resources to implement and sustain will vary depending on:

- The adopted parameters
- The performance measures collected

Marion County will have examples and sample templates that can be used



Thank You!

Brian Worley

County Road Program Director
Association of Oregon Counties

1212 Court St NE, Salem, OR 97301
(855) 843-5176

oregoncounties.org | or-oaces.org
bworley@oregoncounties.org



Questions?

oregon.gov/odot/safety/pages/roadway.aspx

Draft 2027-2030 STIP Public Comment CWACT

Jan. 22 – March 31, 2026

Three Phases of '27-'30 STIP Development



Funding Allocation
2023



Project Selection 2024-
2025



Public Review &
Approval 2026

Statewide Transportation Improvement Program (STIP)

What is the STIP?

Capital Program Funds

Federal (FHWA & FTA) & State Funds

Construction Projects on State & Local Roads

Public & Active Transportation Programs & Projects

What is NOT in the STIP?

Maintaining & Operating State Highways

State Highway Fund to Cities & Counties

Revenue & Administrative Functions

State-Funded Multimodal Grant Programs: STIF/CO



STIP Funding Categories

FIX-IT Projects that preserve or fix the state highway system (pavement, bridges, culverts, etc.)
PUBLIC AND ACTIVE TRANSPORTATION Bicycle, pedestrian, public transportation and transportation options
ADA CURB RAMP DELIVERY PROGRAM Curb ramp construction for accessible sidewalks
LOCAL GOVERNMENT PROGRAMS Funding to cities, counties, and others for priority projects
SAFETY Projects focused on reducing fatal and serious injury crashes
OTHER FUNCTIONS Workforce development, planning, data collection and other programs using federal money
UNALLOCATED/ FLEXIBLE Discretionary funds approved by the OTC

OTC Allocation

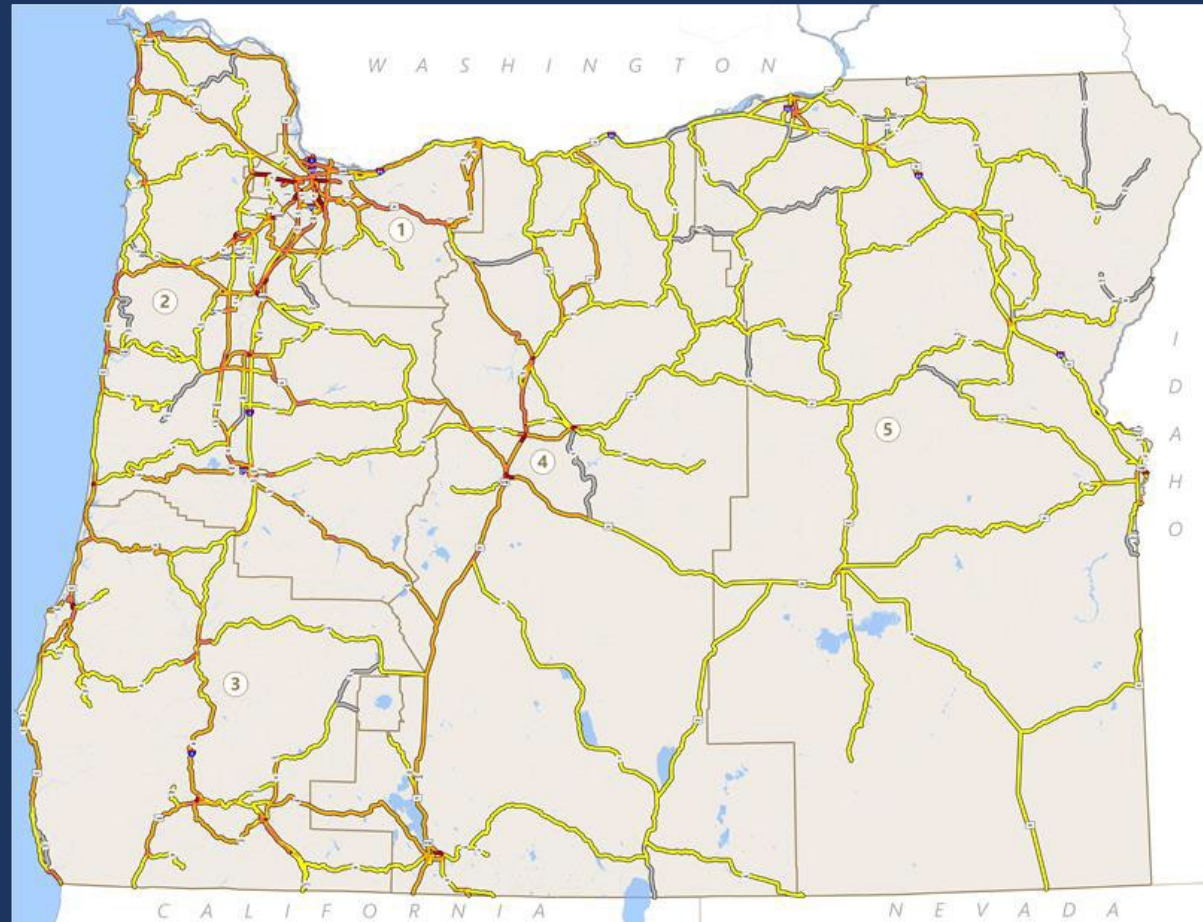
Category	2021-2024 STIP	2024-2027 STIP	2027-2030 STIP
Fix-it	1,024,937,739	1,004,248,351	640,053,025
Public and Active Trans. (PAT)	750,000,000	800,000,000	583,824,096
ADA	90,500,000	310,660,686	625,000,000
Local	534,583,562	535,732,694	461,898,337
Safety	174,207,738	189,728,305	177,472,200
Enhance	711,580,261	200,000,000	-
Other	274,800,989	317,290,521	387,614,693
Unallocated	Distributed above	Distributed above	70,571,954
Total	3,560,610,289	3,357,660,557	2,946,434,305

Major Changes in the 2027-2030 STIP

- 40% reduction in Fix-It funding
- Doubling of ADA funding, but reduction of nearly 30% of PAT funding
- Zeroed out historic discretionary programs like Enhance and Mass Transit
- Reduced other historic discretionary programs like Elderly and Disabled
- Even with these major reductions, only able to maximize \$70M in unallocated funds (Great Streets)

Great Streets (\$70 million)

- Addresses multiple needs within a single project to create more complete streets.
- Accountable for improving outcomes including safety, equity, climate and more.
- Focuses on state highways that operate as main streets and other state highway corridors where the top priority multimodal transportation needs intersect.
- Leverages other funds.



Projected Outcomes of 27-30 Funds

- Only paving interstates in this timeframe
- More bridges will be load rated
- Unable to address gaps in the pedestrian/bicycling network
- Significant reduction in asset maintenance and preservation across all modes



Project Selection

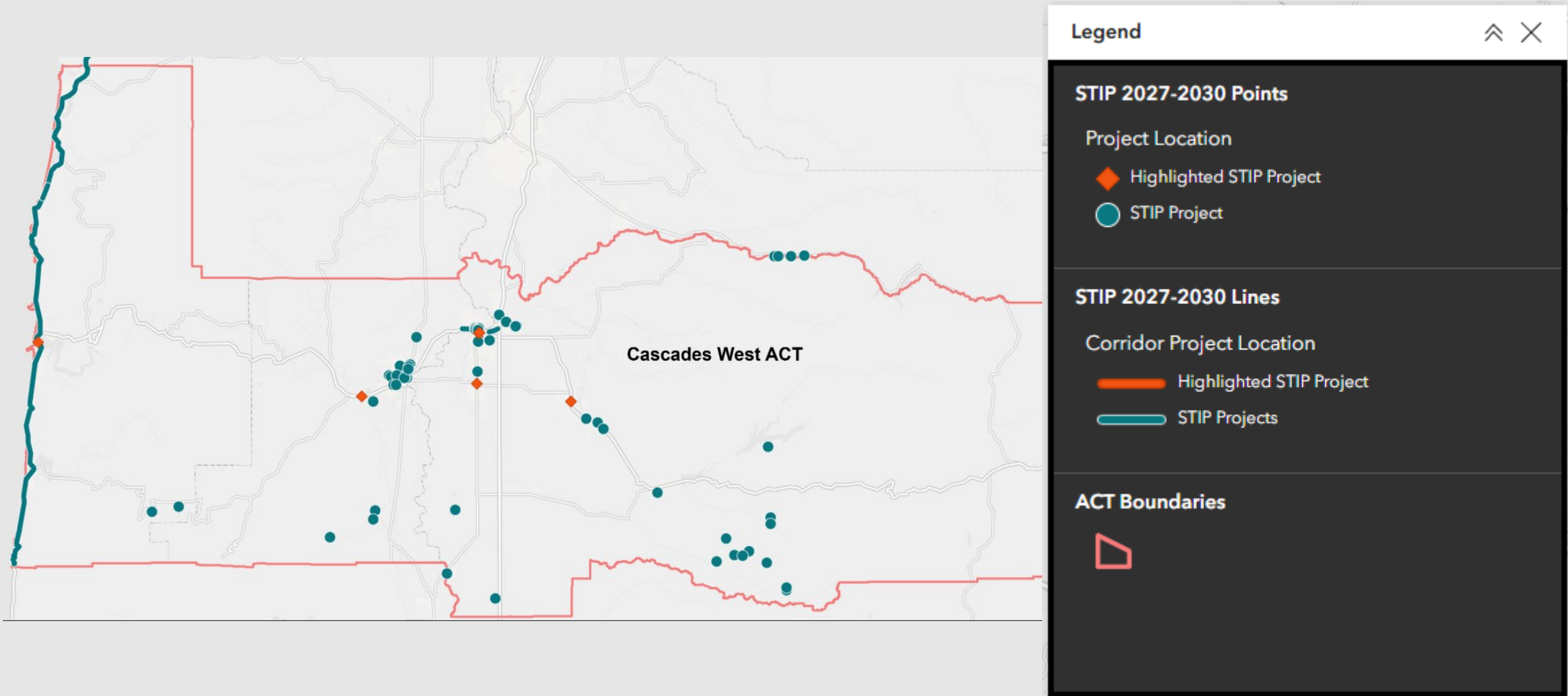
- Project concepts come from management systems and data (particularly for Fix-It and Safety), past commitments, plans and studies, community interest, etc.
- In selecting projects, we consider system performance impacts and stakeholder input



Changes in Programming the STIP: Transition towards the CIP

- ODOT is developing a Capital Investment Plan (CIP), showing the projects ODOT intends to move forward on the state system over a 10-year period
 - The first CIP will cover years 2027-2037, with the 2027-2030 STIP being the first four years
 - In the future, all ODOT projects in the STIP will come from the CIP
 - The CIP will be updated annually, adding a year
 - The STIP will move to annual updates, shortening the time between programming and spending
 - Only when projects meet certain readiness thresholds, will funding be programmed in the STIP

CWACT 27-30 STIP Projects



CWACT New 27-30 STIP Projects

2027

- Harrison to Campus Way Shared Use Path (Corvallis)*
- Corvallis to Albany Path Refinement (Albany)*
- Geary Street – Queen Ave. Safety Improvements (Albany)*
- Linn County Knox Butte Rd E at Scrael Hill Rd NE
- Linn County Intersection Signing & Striping Upgrades
- OR 99W: NW Van Buren Ave (OR 34) to SW Madison Ave (Corvallis)
- NW Oregon Sign Replacements
- NW Oregon Rumble Strips
- NW Oregon Intersection Warning Sign Upgrades
- NW Oregon Area ADA Curb Ramp Design, Phase 2

**Planning/Design Only*

2028

- U.S. 101: Yaquina Bay Bridge Painting
- NW Oregon Bike-Ped Upgrades at Signalized Intersections (2030)

2029

- City of Corvallis Enhanced Pedestrian Crossing

Public Comment

- Officially open from Jan. 22 – March 31, 2026
- In-person public comment sessions (list will be on website)
- Send us an e-mail at ODOT.STIP@odot.oregon.gov.
- Online open house at [Oregon Department of Transportation : Welcome Page : 27-30 STIP : State of Oregon](#). Dates are: 2/3 – 3/20.



Online Open House – Open Feb. 3 – March 20

The screenshot shows a SharePoint page titled "Welcome: 2027-2030 Draft STIP Open House". The page features a navigation menu with links for "Learn about the STIP", "Find a Project...", "Map", "Example Projects in Your Region", "Example Projects by Community Benefit", and "Provide Your Feedback". The main content area includes a welcome message, a list of topics to explore, and a list of questions to consider. At the bottom, there are social media links, contact information for the Oregon Department of Transportation, and a list of links to various resources.

Highlighted Project: U.S. 101: Yaquina Bay Bridge Painting

Welcome

Learn about the STIP

FIND A PROJECT...

Statewide Project Map

Example Projects in Your Region

Example Projects by Community Benefit

Download the Draft STIP

Provide Your Feedback

Details

County: Lincoln	Estimated Cost Range: \$50M+
Nearest City: Newport	Anticipated Construction Years: 2029 - 2031
Milepoints: 141.38 - 142.02	

Project Description

The steel portions of U.S. 101 Yaquina Bay Bridge need to be painted to preserve them. Without painting, the condition of the steel members will worsen and shorten the lifespan of the bridge. Deferring this maintenance will increase future repair costs. This project will protect the bridge's arches from further deterioration.

Expected Outcome

This project is currently in the planning phase. We will sandblast the old paint off, repair or replace steel portions as needed and paint the steel with our standard ODOT green color. The steel handrails along the sidewalk and the steel underneath the road will also be painted. We'll have a better idea about the schedule and cost as we get closer to when work will start.

State of Good Repair

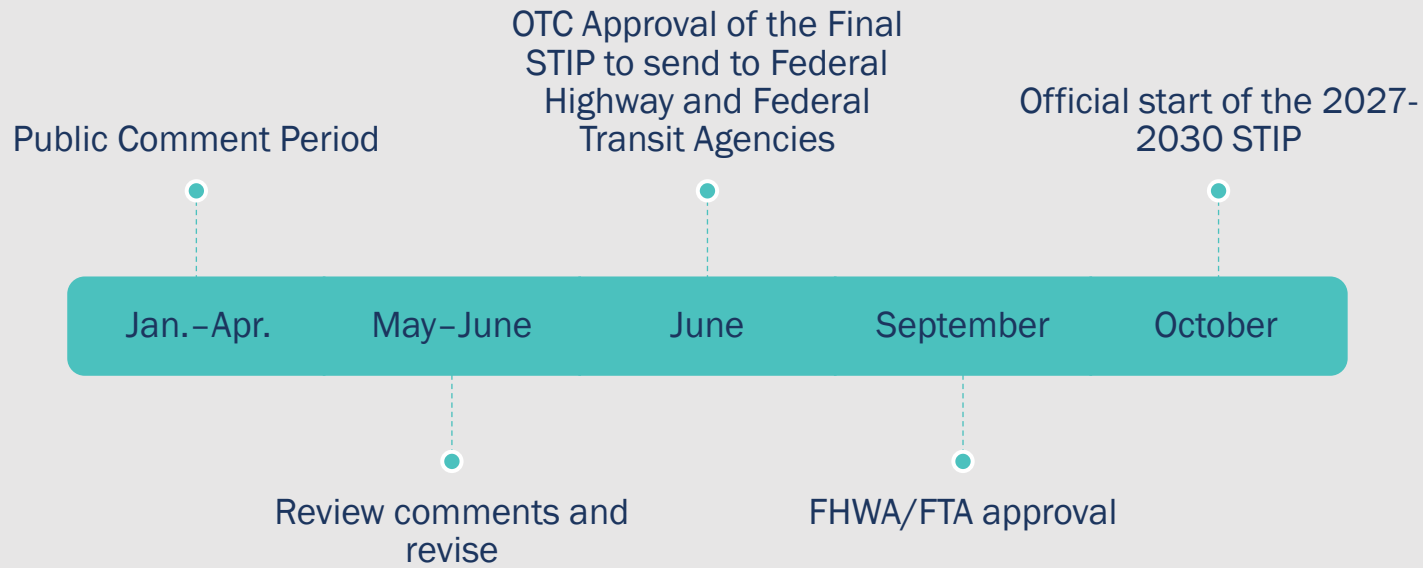
Painting the steel arches will help preserve the structure and increase the lifespan of the bridge.

Aerial map of project area.

Mobility

This bridge is historic and provides critical connectivity between the northern and southern portions of Newport and nearby communities.

Next Steps



Thank You

Go to www.oregon.gov/odot/STIP for details.

- Online open house at [Oregon Department of Transportation : Welcome Page : 27-30 STIP : State of Oregon](#). Dates are: 2/3 – 3/20.
- In-person public comment sessions (list will be on website)
- Send us an e-mail at ODOT.STIP@odot.oregon.gov.

Public comment closes March 31. The OTC will approve the final STIP in June.





Informing the Capital Investment Plan

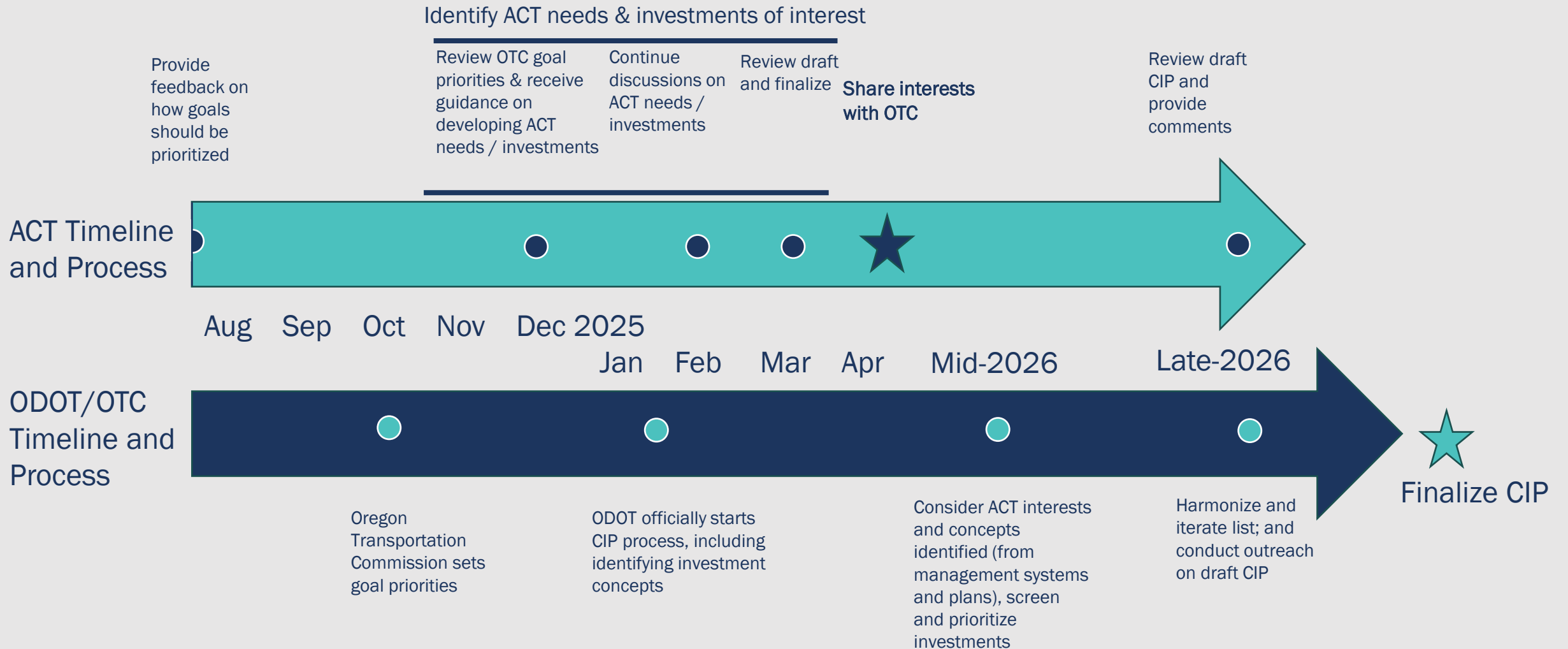
Cascades West Area Commission on Transportation

ACT Role in the CIP

- Inform CIP development (10-year horizon)
 - ✓ Make recommendations for the prioritization and weighting of goals (e.g. State of Good Repair, Safety, Mobility) that will be used to help screen investments
 - Recommendations shared with OTC and used in their final decision
 - Update every 3-5 years
 - ✓ Identify needs and investment opportunities that are high-interest to the ACT
 - Sent to OTC and ODOT to consider for inclusion in the CIP (is not a guarantee of inclusion or funding)
 - ACTs to update every 2 years
- Comment on draft CIP



Timeline and Process



Final Preferred Scenario Capital Investment Plan Policy Goal Weights

Goals



Stewardship / State of Good Repair

- Maintains asset lifecycle
- Maintains infrastructure
- Improves resilience (seismic & climate)



Safety

- Reduces fatalities and serious injuries
- Implements crash reduction strategies



Mobility

- Travel time improvements
- Improved reliability



Accessibility

- Completes a critical connection
- Improves multimodal access
- Supports moving people of all abilities



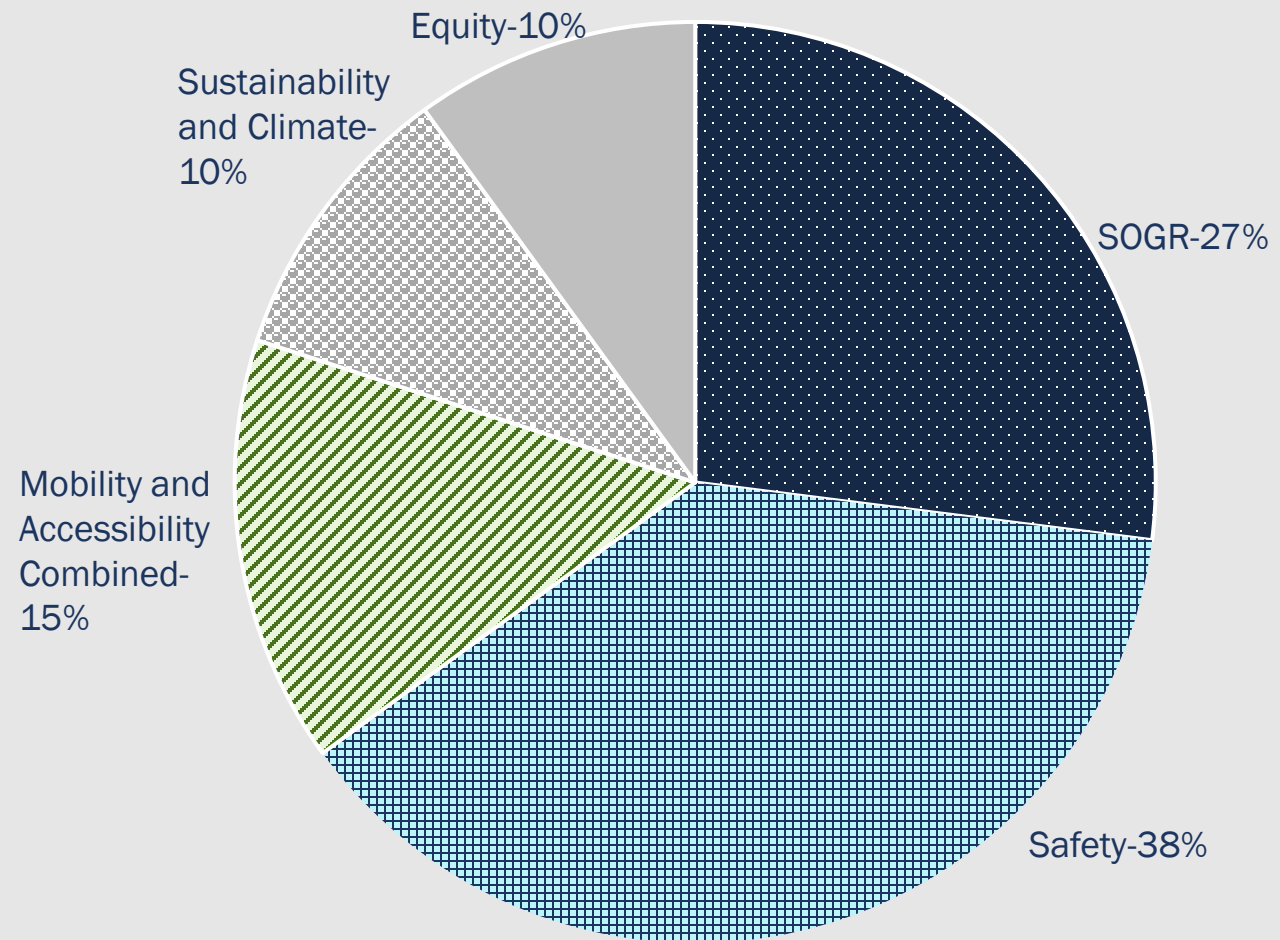
Sustainability and Climate

- Transitions to cleaner vehicles and fuels
- Reduces Vehicle Miles Traveled
- Increase low and no emission modes



Equity

- Expand access to essential services

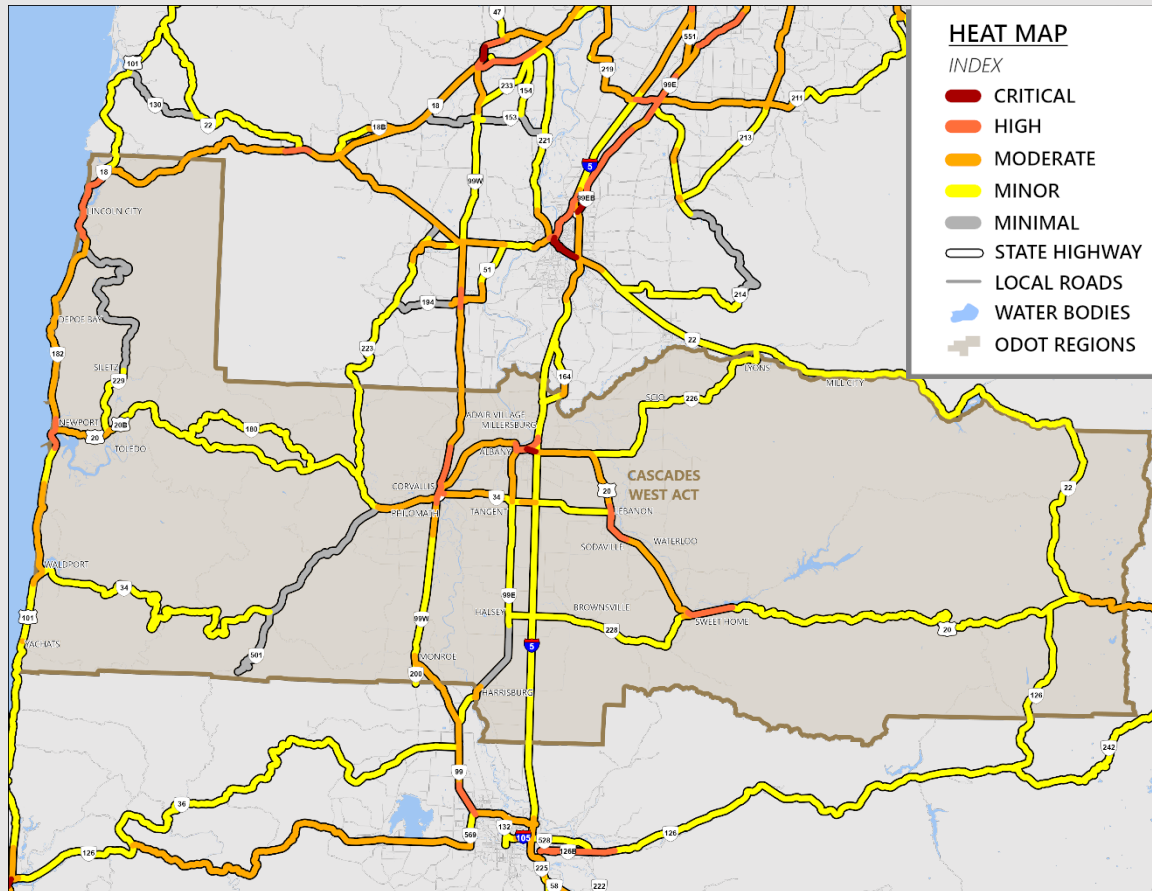


Identify Needs and Investments of Interest

Per ACT Guidance document:

- ODOT staff will share heat maps and facilitate discussion on significant potential investments needs and/or opportunities for years 5-10 of the CIP
- Identify the top 3-5 needs and investments of highest interest to the ACT, considering:
 - Reasonableness: an engineering solution is possible and affordable
 - Urgency: there is an immediate and clear need for the investment
 - Regional and statewide benefit(s): the investment would have clear benefits that are evident within the ACT and beyond
 - Alignment with OTC investment priorities: investment ties directly to the outcomes (e.g. safety, state of good repair, etc.)
- Identify other needs and investments of interest on the state system (no more than 10), using same considerations
- Refine initial list with ODOT Region support
- Submit to Oregon Transportation Commission in April/May 2026

Identify Top 3-5 Priority Investments



Identify top 3-5 priority investments, considering:

- Reasonableness: an engineering solution is possible and affordable
- Urgency: there is an immediate and clear need for the investment
- Regional and statewide benefit(s): the investment would have clear benefits that are evident within the ACT and beyond
- Alignment with OTC investment priorities: investment ties directly to the outcomes (e.g. safety, state of good repair, etc.)

*Investments recently completed or underway may not be reflected on this map.

CWACT Priorities: 2024 (bold) & 2021

Lincoln County	Benton County	Linn County
Coastal evacuation route improvements, including south of Yaquina Bay to U.S. 20	U.S. 20/OR 34 Philomath Blvd safety and efficiency improvements	I-5 Corridor improvements (Millersburg, Albany at Knox Butte Rd & U.S. 20, I-5 widening)
U.S. 101 Beverly Beach road stabilization	SW 53rd St railroad underpass (Corvallis)	U.S. 20 Long Term Improvements (All Counties)
U.S. 101 Yaquina Bay Bridge replacement/study	U.S. 20 Shared use path (Corvallis to Albany, incl. HP to downtown Corvallis segment)	OR 226 Safety improvement at Richardson Gap Rd
U.S. 20 Safety, incl. East Junction (Toledo to Newport)	OR 34 Safety improvements (Riverside Dr & Orleans Dr)	OR 226 Safety & ADA improvements (Scio)
U.S. 101 Safety (E Devils Lake Rd to Logan Rd, Lincoln City)	OR 99W Intersection safety at Granger Ave	U.S. 20 Safety improvements at Knox Butte Rd (upcoming TSAP, include operational analysis?)
U.S. 101 Sidewalk (NW 25th St to NW 36th St, Newport)	U.S. 20 Signal improvements in North Albany	I-5 Park & Ride improvements at OR 34, Incl. EV charging
U.S. 101 Enhanced crossings (Newport)	OR 99W Signal improvements/added capacity from Circle Blvd to Elks Dr (Corvallis)	U.S. 20 Shared use path (Riverside Dr to Looney Ln)
U.S. 20 Enhanced crossings (Newport)	U.S. 20/OR 34 Couplet west segment completion (Philomath)	OR 34 Safety improvements (Riverside Dr & Orleans Dr)
U.S. 101 Oregon Coast Trail & Oregon Coast Bike Route completion	OR 99W Shared use path (Corvallis to Adair Village)	U.S. 20 Signal improvements at 1st Ave & Lyons St (Albany)
U.S. 101 Signal at SE 40th St and associated improvements (Newport)	Bellfountain Rd freight route study	U.S. 20 Shared use path (60th St to Quartzville Rd, Sweet Home)
OR 229 Bridge modification (Siletz)	General bridge/culvert replacement/improvements	OR 164 Shared use path (Millersburg to Jefferson)
General bridge/culvert replacement/improvements	Regional EV charging station plan	U.S. 20 Railroad bridge replacement near 59th St (Sweet Home)
Regional EV charging station plan	U.S. 20 High-capacity transit study	General bridge/culvert replacement/improvements
U.S. 20 High-capacity transit study		Regional EV charging station plan
		U.S. 20 High-capacity transit study

CWACT Technical Committee

February 2, 2026 Meeting

Member	Jurisdiction	Attendance
Gary Stockoff, Chair	Benton County	Yes
Mikel Diwan	Lincoln County	Yes
Amy Ramsdell	Linn County	Yes
Rob Emmons	City of Albany	Yes
Rory Rowen	City of Corvallis	Yes
Mike Trippett	City of Lebanon	Yes
Andrew Potts	City of Millersburg	Yes
Derrick Tokos	City of Newport	Yes
Garry Black	City of Philomath	No
Kevin Adams	City of Siletz	No
Brian Lorimor	City of Toledo	Yes
Jaime White	City of Waldport	Yes
Ian Keene	Confederated Tribes of Siletz Indians	Yes

Technical Committee Priorities: February 2, 2026

Lincoln County (initial list, goal: 9-12 total)	Priorities (final list, goal: 3-6 total)
U.S. 101 Beverly Beach road stabilization	U.S. 101 Beverly Beach road stabilization
U.S. 101 Couplet in Newport	U.S. 101 Couplet in Newport
U.S. 20 Safety at Toledo (West Junction)	
U.S. 20 Safety at Toledo (East Junction)	
Benton County	
U.S. 20/OR 34 Philomath Blvd safety/efficiency improvements	U.S. 20/OR 34 Philomath Blvd safety/efficiency improvements (e.g., northbound right turn lane at 35 th)
OR 99W South Corvallis Facility Plan improvements (e.g., enhanced crossings)	OR 99W South Corvallis Facility Plan improvements (e.g., enhanced crossings)
Corvallis-Albany shared use path	
U.S. 20 at Springhill safety improvements (correct the superelevation, turning movements)	
Linn County	
I-5 at Knox Butte and U.S. 20 safety/efficiency improvements	I-5 at Knox Butte and U.S. 20 safety/efficiency improvements
I-5 Auxiliary lanes at Murder Creek	I-5 Auxiliary lanes at Murder Creek
OR 34 Safety improvements (Riverside Dr, Orleans Dr., Oakville) – concept design with public input	