



CITY OF SWEET HOME CITY COUNCIL AGENDA

March 12, 2024, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WiFi Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: 276 473 769 028

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon Public Meeting Law, and have been approved by the Mayor and Chairperson of the meeting.

I. Call to Order and Pledge of Allegiance

II. Roll Call

III. Consent Agenda

- a) Approval of Minutes:
 - i) [2023-02-13 City Council Meeting Minutes](#)
 - ii) [2024-02-27 City Council Work Session Minutes](#)
 - iii) [2024-02-27 City Council Meeting Minutes](#)

IV. Recognition of Visitors and Hearing of Petitions

- a) [Small Municipalities Advocacy Coalition \(SMAC\)](#)

V. Old Business

- a) [Request for Council Action - Easement Agreement with Alyrica Networks, Inc.](#)
- b) [Information Only – Investigation of Claims Regarding Code Compliance Actions at 1188 55th Avenue - POSTPONED](#)
- c) [Request for Council Action - Code Compliance Abatement Lien - POSTPONED](#)

VI. New Business

- a) [Information Only: Staff Report on System Development Charges assessed on Accessory Dwelling Units](#)

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

b) [Request for Council Action – City Council FY 2024-2025 Goals](#)

VIII. Reports of Committees

IX. Reports of City Officials

City Manager's Report

Mayor's Report

X. Department Director Reports

Library Services Director

i) [Library Director Report - February 2024](#)

Community and Economic Development Director

i) [Community & Economic Development Director Report - February 2024](#)

Public Works Director

i) [Public Works Director Report - February 2024](#)

Police Chief

i) [Police Chief Report - February 2024](#)

XI. Council Business for Good of the Order

XII. Adjournment



CITY OF SWEET HOME CITY COUNCIL MINUTES

February 13, 2024, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 PM.

Roll Call

PRESENT

Mayor Susan Coleman
Councilor Lisa Gourley
Councilor Dylan Richards
Councilor Angelita Sanchez
Councilor Josh Thorstad
Councilor Dave Trask

ABSENT

President Pro Tem Greg Mahler

GUESTS

Calvin Ames, 1188 55th Avenue, Sweet Home, OR 97386
Karen Jones, 37605 River Drive, Lebanon, OR, 97355
Heather Kelly, 1188 55th Avenue, Sweet Home, OR 97386
Lagea Mull, Sweet Home Chamber of Commerce Executive Director, 1575 Main Street, Sweet Home, OR 97386
Wally Shreves, Park & Tree Committee Chair, 42220 Marks Ridge Drive, Sweet Home, OR 97386

Councilor Trask moved to excuse the absence of President Pro Tem Mahler. Councilor Richards seconded the motion. The motion carried unanimously by those present.

Consent Agenda:

- a) Request for Council Action - Police Department Interior Painting & Flooring
- b) Request for Council Action - Board & Committee Appointments & Reappointment
- c) Request for Council Action - Memorandum of Understanding with Sweet Home School District for Librarian Services

Approval of Minutes:

- a) 2023-12-12 City Council Meeting Minutes

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

b) 2024-01-23 City Council Meeting Minutes

Councilor Richards moved to approve the Consent Agenda. Councilor Thorstad seconded the motion. The motion carried unanimously by those present.

Recognition of Visitors and Hearing of Petitions:

a) Police Department Commendations

Mayor Coleman read a letter of commendation from the Federal Bureau of Investigation (FBI) highlighting Detective Sean Potter and patrol officers of the Sweet Home Police Department for their assistance. She also read a letter of commendation for the department from the Police Chief of the Eugene Police Department.

Mayor Coleman presented a plaque to the officers in attendance in recognition of their exceptional service. City Manager Young commended their accomplishments and presented them with challenge coins.

No action was required for this item.

b) Chamber of Commerce Report

Lagea Mull stated that she would present Chamber of Commerce reports annually in compliance with the latest contract with the City. She reviewed the Chamber Board of Directors, in-person visits, and inquiries. She noted that income exceeded expenses in 2023 for the first time since 2017. She highlighted upcoming tourism-related events. She stated that the Chamber planned to organize a food-related festival in 2025 featuring local businesses.

No action was required for this item.

c) Sankey Park Funding Request - Grant Support

Wally Shreves reviewed the progress of Phase 3 improvements at Sankey Park. He requested support from City Council and the community to fundraise replacement of the bandstand at the park.

Councilor Sanchez asked of planned fundraisers. Mr. Shreves replied that the Park & Tree Committee would consider and vote on future organized fundraisers.

City Manager Young noted that the City was selling gravel and wood chips to support park improvements.

No action was required for this item.

d) Small Municipalities Advocacy Coalition (SMAC)

Mayor Coleman stated that the presenter was not available; City Council could review the presentation in their packet.

No action was required for this item.

Mayor Coleman recognized those signed up for public comment at this time.

Karen Jones discussed the complexity of code enforcement cases.

Heather Kelly expressed concern with code enforcement activities.

Calvin Ames described his experiences with code enforcement and expressed concern with actions of the Code Compliance Officer.

Old Business:

a) Public Hearing & Request for Council Action - Applications for Publicly Owned Facilities - Pocket Parks

Mayor Coleman opened the public hearing at 7:11 PM and requested the staff report.

Director Larsen reviewed the process for naming public facilities. He stated that the Park & Tree Committee submitted naming applications for two unnamed pocket parks located at 10th Avenue and Elm, and 12th Avenue and Nandina, to be named Walkabout Park and Half Way Park respectively. He invited Wally Shreves, Park & Tree Committee Chair, to speak.

Mr. Shreves described the history of the committee's naming selection.

There being no further comment, Mayor Coleman closed the public hearing at 7:15 PM.

Councilor Gourley moved to approve the pocket park naming applications as submitted. Councilor Richards seconded the motion. The motion carried unanimously by those present.

New Business:

a) Request for Council Action - Code Compliance Abatement Liens

Director Larsen reviewed Chapter 8.04 of the Sweet Home Municipal Code which governs nuisances and processes for remedy. He stated that some cases required the City to hire a contract to conduct property abatement and hold property owners responsible for the associated fees. He noted that if owners fail to repay the City, the only process through which the City can recoup costs is to place a lien on the property to ensure it is repaid when the property is sold or goes through the foreclosure process. He stated that staff was proposing liens on the following properties: 4143 Osage Street, 1435 22nd Avenue, 1333 13th Avenue, 1188 55th Avenue.

Director Larsen described the violations and abatement at 4143 Osage Street. There were no appeals to be heard.

Director Larsen described the violations and abatement at 1435 22nd Avenue.

Calvin Ames stated that he resided at 1435 22nd Avenue and was working to resolve remaining violations.

Director Larsen described the violations and abatement at 1333 13th Avenue. There were no appeals to be heard.

Director Larsen described the violations and abatement at 1188 55th Avenue. He noted that the property owners of record were deceased and probate had not been completed to transfer ownership.

Heather Kelly stated that she had occupied the residence and had intended to resolve violations while the primary occupant was away.

Calvin Ames stated that the property was currently in probate and expressed concern with the abatement process.

Director Larsen stated that he would review the body camera footage of the Code Compliance Officer to ensure no misconduct occurred. He noted that he had scheduled a meeting with Mr. Ames to discuss the violations but Mr. Ames did not attend. He stated that multiple notices were left for the property prior to the abatement and no conduct concerns against the Code Compliance Officer or the City's contractor were raised by occupants during the abatement.

Chief Ogden noted that no police reports had been filed related to the activities of the Code Compliance Officer or the City's abatement contractor.

Councilor Sanchez asked if a lien prevented someone from occupying a structure and the process following the placement of a lien. Director Larsen replied that the nature of the property's code violations prevented occupancy and it must be brought up to City Code before the condemnation could be reversed. He added that once a lien is placed on a property, it accrues interest and remains with the property until it is paid off, the property is sold, or the City takes action to foreclose on the property.

Councilor Gourley asked that a decision on the property be delayed until contacts between the Code Compliance Officer and the occupants could be reviewed.

Councilor Sanchez moved to table consideration of the lien on 1188 55th Avenue. Councilor Thorstad seconded the motion. The motion carried by the following vote:

AYE: Coleman, Gourley, Sanchez, Thorstad, Trask

NAY: Richards

ABSENT: Mahler

Councilor Sanchez moved to approve the liens as recommended on 4143 Osage Street, 1435 22nd Avenue, and 1333 13th Avenue. Councilor Richards seconded the motion. The motion carried unanimously by those present.

Councilor Trask asked of the timeline to reconsider 1188 55th Avenue. City Manager Young recommended that staff investigate the concerns brought up in the meeting and bring the item back at the next regular meeting of City Council unless additional information merited further delay.

b) Request for Council Action - Code Compliance Assistance Grant Program

Director Larsen stated that City Council had previously expressed a desire to provide assistance to residents for low level code violations. He described staff's proposed grant program for low income households which would reimburse qualified residents for costs once violations were resolved. He stated that the grant would reimburse up to 50% of costs up to \$500. He noted that documentation such as costs, notices of violation, and proof of income would be required to qualify. He recommended that repeat awards not be considered as part of the program.

Councilor Gourley asked of the total proposed budget. Director Larsen replied that staff recommended setting an annual cap that would be disbursed on a first-come, first-served basis.

Councilor Sanchez moved to approve the program as recommended. Councilor Richards seconded the motion. The motion carried by the following vote:

AYE: Coleman, Gourley, Sanchez, Thorstad, Trask

NAY: Richards

ABSENT: Mahler

c) Request for Council Action - Easement Agreement with Alyrica Networks, Inc.

Director Larsen stated that the City Council previously approved a Franchise Agreement with Alyrica to improve their fiber network in Sweet Home. He noted that Alyrica currently needed additional space to place a telecommunications cabinet because it would not fit within existing right-of-way and the proposed location was in the parking lot of the old City Hall building. He added that the City negotiated internet service to City facilities in exchange for the easement valued at approximately \$6,000.

Councilor Gourley asked whether the cabinet could be relocated elsewhere on site so as not to prohibit future development. Director Larsen replied that it was the optimal transmission location and future development would be required to work around it or negotiate to have it moved should the easement be approved.

Councilor Trask asked of the impact to future property buyers. Director Larsen replied that it was a perpetual easement so future buyers would need to coordinate with Alyrica.

Mayor Coleman suggested that the item be continued until a representative from Alyrica could be present to answer questions.

Councilor Richards moved to continue the item until March 12, 2024, to allow Alyrica to attend. Councilor Gourley seconded the motion. The motion carried unanimously by those present.

d) Information Only - DEQ 2023-2028 TMDL 5-Year Implementation Plan

Director Springman stated that the City of Sweet Home utilized a 5-Year Total Maximum Daily Load (TMDL) Plan with the Department of Environmental Quality (DEQ) to govern stormwater discharges in Ames Creek, Wiley Creek, and the South Santiam River. He noted that the plan described activities the City undertakes to ensure local waterways are protected from high levels of contaminants.

No action was required for this item.

Ordinance Bills

Second Reading of Ordinance Bills

a) Second Reading of Ordinance Bill No. 2 for 2024 - Ordinance No. 1325 - Zone Map Amendment ZMA23-04

The second reading of Ordinance Bill No. 2 for 2024 was conducted by title only.

Councilor Trask moved to send Ordinance bill No. 2 for 2024 forward to the third reading. Councilor Richards seconded the motion. The motion carried unanimously by those present.

Third Reading of Ordinance Bills (Roll Call Vote Required)

- a) Third Reading of Ordinance Bill No. 1 for 2024 - Ordinance No. 1324 - Codifying the Community Health Committee

The third reading of Ordinance Bill No. 1 for 2024 by title only was conducted.

Councilor Gourley moved to approve Ordinance Bill No. 1 for 2024. Councilor Richards seconded the motion. The motion carried unanimously by those present.

Reports of Committees:

There were no reports to be heard.

Reports of City Officials:

City Manager's Report

City Manager Young stated that the City would host camping in Quarry Park again in 2024 with 20 spaces available. She noted that the wetland delineation for the park was complete and staff could move forward with additional activities and development. She stated that applications were open for vendors to apply to conduct business in the park with the City recouping 5% of revenue. She highlighted the Community Garden and the extension of the Request for Proposals for murals to March 1, 2024. She stated that City Council would conduct a workshop on February 27, 2024 at 5:30 PM to discuss budget goals for the upcoming fiscal year and requested that Councilors bring their top five priorities.

Mayor's Report

Mayor Coleman stated that the Rotary Club was selling popcorn to support children's programming and scholarships in Sweet Home. She highlighted upcoming local events and noted positive articles in the local newspaper highlighting the work of the City.

Department Director Reports

Library Services Director

- a) Library Director's Report - January 2024

Director Dazey reviewed library statistics and noted that all metrics were improved over the previous month. She highlighted the opening of the Seed Lending Library the following week.

Police Chief

- a) Police Chief's Report - January 2024

Chief Ogden thanked Public Works for installing a concrete pad to house storage lockers for the overflow homeless population. He highlighted officers and dispatchers who were currently in academy or had recently graduated.

Community and Economic Development Director

A written report was included in the agenda packet.

- a) Community & Economic Development Director's Report - January 2024

A written report was included in the agenda packet.

Council Business for Good of the Order

Councilor Sanchez noted that February 14, 2024 was the State of Oregon's 165th birthday. She stated that she had been hired to work for Senator Cedric Hayden at the State Capitol.

Adjournment

There being no further discussion, the meeting was adjourned at 8:25 PM.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder

DRAFT



CITY OF SWEET HOME CITY COUNCIL MINUTES

February 27, 2024, 5:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order and Pledge of Allegiance

The meeting was called to order at 5:30 PM.

Roll Call

PRESENT

Mayor Susan Coleman
President Pro Tem Greg Mahler
Councilor Lisa Gourley
Councilor Angelita Sanchez
Councilor Josh Thorstad
Councilor Dave Trask

ABSENT

Councilor Dylan Richards

STAFF

Kelcey Young, City Manager
Matt Brown, Interim Finance Director
Angela Clegg, Tourism & Economic Development Coordinator
Ryan Cummings, Police Captain
Megan Dazey, Library Director
Blair Larsen, Community & Economic Development Director
Adam Leisinger, Communications Manager
Jason Ogden, Police Chief
Cecily Hope Pretty, Administrative Services Director
Robert Snyder, City Attorney
Greg Springman, Public Works Director

Council Work Goals Session

Mayor Coleman requested a moment of silence to recognize the importance of budget goals.

City Manager Young and the Executive Staff reviewed the statuses of City Council goals for Fiscal Year 2023-2024. The City Council discussed their potential goals for Fiscal Year 2024-2025.

The meeting was recessed at 6:12 PM for the regular City Council Meeting.

The meeting reconvened at 7:40 PM.

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

City Manager Young presented potential Fiscal Year 2024-2025 staff goals. The City Council identified goals for Fiscal Year 2024-2025, to be brought forward for public comment and City Council consideration prior to budget adoption.

Adjournment

There being no further discussion, the meeting was adjourned at 8:57 PM.

ATTEST:

Mayor

City Manager – Ex Officio City Recorder

DRAFT



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Roll Call

PRESENT

Mayor Susan Coleman
President Pro Tem Greg Mahler
Councilor Lisa Gourley
Councilor Angelita Sanchez
Councilor Josh Thorstad
Councilor Dave Trask

ABSENT

Councilor Dylan Richards

PRESS

Shayla Escudero, Albany Democrat-Herald

GUESTS

Calvin Ames, 1188 55th Avenue, Sweet Home, OR 97386
Heather Kelly, 1188 55th Avenue, Sweet Home, OR 97386
John Wilson, 4465 Long Street, Sweet Home, OR 97386

Councilor Sanchez moved to excuse the absence of Councilor Richards. President Pro Tem Mahler seconded the motion. The motion carried by the following vote:

AYE: Coleman, Gourley, Mahler, Sanchez, Thorstad

NAY: Trask

ABSENT: Richards

Mayor Coleman recognized those in attendance for public comment at this time.

John Wilson expressed concern with System Development Charges (SDCs) related to Accessory Dwelling Units (ADUs) and requested a fee waiver.

Mayor Coleman stated that the matter would be discussed for the Good of the Order later in the meeting.

Old Business

a) Request for Code Compliance Abatement Liens

Director Larsen reviewed the code enforcement history at 1188 55th Avenue and the associated staff request to place a lien on the property. He noted that he and the City Manager had investigated allegations against the City's Code Compliance Officer and found no evidence to substantiate the claims and no evidence of legal or policy violations. He stated that he attempted to obtain phone recordings of alleged violations mentioned at the previous City Council meeting but did not receive a reply from the complainant.

Councilor Sanchez asked of the determination process for condemnation. Director Larsen replied that it was a collaborative process between himself, the Code Compliance Officer, and the City's contracted Building Official. He added that the contracted Building Official did not have the sole authority to approve condemnations and therefore the Director was responsible for providing the final directive to staff.

President Pro Tem Mahler asked of how the exterior and interior conditions of the building contributed to the condemnation. Director Larsen replied that the Municipal Judge signed off on an administrative search warrant due to the outside condition, which allowed the Code Compliance Officer to search the interior of the property in the company of the Sweet Home Police Department. He added that the search resulted in additional violations and the property was deemed unfit for habitation.

Councilor Trask asked of police response to the property. Chief Ogden replied that police responded to complaints at the property regularly over the course of several years.

Heather Kelly stated that she was unaware of staff's request to view the aforementioned complainant's footage and could provide video from her phone. She noted that she had been staying on the property and intended to perform repairs prior to the condemnation.

Mayor Coleman asked if permits would be required to reverse the condemnation status. Director Larsen replied that the nature of the code violations would require permits to remedy.

Calvin Ames, 1188 55th Avenue, Sweet Home, expressed concern with the investigation process and requested a continuance of the item.

Councilor Sanchez expressed support to give the complainants additional time to provide footage. She moved to continue the item to the next regular City Council meeting. President Pro Tem Mahler seconded the motion.

Mayor Coleman offered a friendly amendment requesting that the City Attorney review any footage provided.

The motion carried unanimously as amended by those present.

Ordinance Bills

Third Reading of Ordinance Bills (Roll Call Vote Required)

a) 3rd Reading for Zone Map Amendment ZMA23-04, Ordinance Bill No. 2 for 2024, Ordinance No. 1325

The third reading of Ordinance Bill No. 2 for 2024 by title only was conducted.

President Pro Mahler motioned to approve Ordinance Bill No. 2 for 2024. Councilor Trask seconded the motion. The motion carried unanimously by those present.

Good of the Order

Mayor Coleman highlighted the first committee meeting since the codification of the Community Health Committee on February 28, 2024, and the Sweet Home Chamber Annual Awards Banquet on March 9, 2024.

Councilor Trask requested an Executive Session to discuss City Council conduct. There was consensus to convene said meeting at a future date.

Councilor Gourley stated that she would take a brief leave of absence due to health reasons after March 15, 2024.

Councilor Trask requested the City Council to assist with soliciting donations for improvements at Sankey Park.

Councilor Thorstad requested a staff report regarding SDCs for ADUs.

Adjournment

There being no further discussion, the meeting was adjourned at 7:27 PM.

ATTEST:

Mayor

City Manager – Ex Officio City Recorder

DRAFT



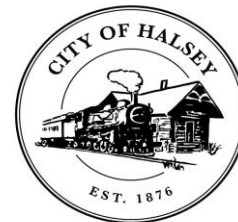
Small Municipalities Advocacy Coalition

Giving Voice Back to Rural Oregon Communities

FLIPPING THE MODEL.

SMAC-Oregon's approach of education and support puts Rural issue advocacy back in the hands of those who understand best - community leaders and citizens with direct knowledge and experience.

A PATH TO CHANGE



An aerial photograph of a rural landscape during autumn. The scene features rolling hills covered in trees with vibrant orange, yellow, and red foliage. In the middle ground, a green golf course is visible, and a small, white, single-story house with a dark roof sits on a grassy patch. The sky is filled with soft, golden light, suggesting a sunrise or sunset. Overlaid on the top left of the image is a rectangular text box with an orange border containing the text 'SMALL TOWN PROBLEMS...'.

SMALL TOWN PROBLEMS...

...SAME AS THE BIG TOWNS

Rural communities suffer the same problems and challenges related to infrastructure, housing, developable land and revenues

RURAL UNDERSTANDING

Few policymakers outside rural districts understand our rural economy and communities. We need to be seen as more than “quaint” towns to visit.

LITTLE GRACE FOR DIFFERENCES

Fewer resources to act on unfunded mandates, and the same heavy-handed enforcement tactics with no understanding of our capacity to process change.

INEFFECTIVE ADVOCACY MODEL

Oregon’s larger Cities and their Representatives drive policy -rural community needs are left out of larger policy packages and discussions.

SMAC-Oregon is a growing partnership of Rural communities who WORK TOGETHER to identify policy concerns and bring their needs directly - and effectively - to state policymakers.

SMAC Provides:



- Policymakers
- Policymaking and Agency procedures
- Effective policymaker communication
- Policy priority and mission development
- Engagement protocols and procedures



- Policy analysis and review
- Engagement planning and support
- Communications and collateral development support
- Strategic planning
- Regular group connections
- Policy development



- Legislation tracking and reporting
- Logistics support for Councils and LATs
- Management support for Administration
- Messaging and Testimony support
- Regular communication with Councils

Your Issues, Your Passion, Our Help.

INTERGOVERNMENTAL AGREEMENTS BIND COALITION

- Common mission, common circumstances, common need.
- Informal association
- NOT for fundraising and PAC activity
- Agreeing to work together with principles

WORK CLOSELY WITH TATE PUBLIC AFFAIRS TEAM

- All training and support
- Group and local priorities
- Legislative Action Teams
- Communications and collateral
- Strategic planning sessions
- Consistent engagement at City level

ROI: Future Returns Rely on Current Engagement.

OUR SUCCESS LOOKS LIKE...

- **All Member-Municipalities actively engaging in Salem**
- **Strategic, focused policy work that sets the future stage**
- **SMAC – Oregon visibility and branding**
- **Well informed and well aligned Advocacy Partners**
- **Strategic relationship development = priority 1**
- **Policymakers recognizing the resource**



FOR MORE INFORMATION:

Sean Tate

Tate Public Affairs – 541-510-6309
sean@tatepublicaffairs.com

Scott McDowell

City of Brownsville – 541-466-5880
admin@ci.Brownsville.or.us



REQUEST FOR COUNCIL ACTION

Title: Easement Agreement with Alyrica Networks, Inc.

Preferred Agenda: March 12, 2024

Submitted By: Blair Larsen, Community & Economic Development Director

Reviewed By: Kelcey Young, City Manager

Type of Action: Resolution ____ Motion Roll Call ____ Other ____

Relevant Code/Policy:

Towards Council Goal: Aspiration IV: Viable and Sustainable Essential Services

Attachments: Proposed Easement Agreement with Alyrica
Potential Easement Aerial Map
Potential Easement Example Site Map

Purpose of this RCA:

The purpose of this RCA is to present a proposed telecommunications easement agreement with Alyrica Networks, Inc., to allow them to install equipment in a 20' by 20' area of the old City Hall site.

Background/Context:

Last October, the City Council voted to approve a Franchise Agreement with Alyrica Networks, Inc. for them to install a fiber-to-the-home Internet access network. Soon after, Alyrica began construction, and approached City Staff about obtaining an easement on City property where they could install a telecommunications cabinet that would house equipment and become the central node in their new network. Alyrica identified a 400 square foot area next to the old City Hall as their ideal location.

City Staff and the City Attorney have reviewed their proposal and have negotiated the attached agreement.

This item was presented at the February 7, 2024 Council Meeting. The City Council asked if it was possible to move the location of the easement, however no representative from Alyrica was present to answer the question. The Council then tabled the matter until the March 12, 2024 Council Meeting. Staff have contacted Alyrica and asked that a representative be present to answer questions.

The Challenge/Problem:

Should the City grant an easement on City property to Alyrica Networks, Inc.?

Stakeholders:

- Sweet Home Residents and Businesses – Fast, reliable Internet access is increasingly a requirement for daily life, and current options are limited.
- Sweet Home City Council – The City Council is responsible for approving the purchase and sale of City Property, including the granting of easements.
- Alyrica Networks, Inc. – Alyrica cannot operate within the City without a location for their telecommunications equipment.

Issues and Financial Impacts:

This agreement does not cost the City any funding; however it does affect the use of the property in perpetuity. The value of commercial property, and especially easements is difficult to assess, however Staff estimate that this 400 square foot area is worth somewhere between \$3,500 and \$6,000. In consideration of the value of this easement, Alyrica has offered to provide Internet service to the City valued at approximately \$6,000, above and beyond what they have committed to in the franchise agreement.

Elements of a Stable Solution:

A stable solution is one that provides additional options for Internet access to the residents and organizations within the City of Sweet Home.

Options:

1. Do nothing – Make no agreement with Alyrica, which would force them to either find another location for their equipment or cancel their plans to extend Fiber Internet service to Sweet Home.
2. Approve the Easement Agreement as Proposed.
3. Approve the Easement Agreement with Changes (Specify).

Recommendation:

Staff recommends option 2: Approve the Easement Agreement as Proposed.

After recording return to:

Alyrica Networks, Inc.
526 N 19th St.
Philomath, OR 97370

Grantor:

City of Sweet Home
3225 Main Street,
Sweet Home OR 97386

Grantee:

Alyrica Networks, Inc.
526 N 19th St.
Philomath, OR 97370

COMMUNICATION UTILITY EASEMENT

THIS EASEMENT FOR COMUNICATION UTILITIES is entered into this day of February 13, 2024, between the City of Sweet Home, an Oregon Municipal Corporation, 3225 Main Street, Sweet Home OR 97386, (“Grantor”), and Alyrica Networks, Inc. 526 N 19th St. Philomath, OR 97370 (“Grantee”).

RECITALS

- A. Grantor is the owner of the real property more particularly described as: Lot 5, of Block 1 of Sweet Home Proper, Linn County, Oregon. (the “Burdened Property”).
- B. Grantee is a communication service provider.
- C. Grantor desires to grant a perpetual exclusive utility easement to the Grantee for communication utilities to be located on a portion of the Burdened Property described on Exhibit A and depicted on Exhibit B (the “Utilities Easement”).

NOW, THEREFORE, in consideration of the agreements and grants of easement contained herein, the parties agree as follows:

- 1. **Utility Easement.** Grantor grants to Grantee a perpetual, appurtenant, exclusive easement for the installation, operation, maintenance, repair, and replacement of communication utility equipment of Grantee above, below, and across the Utilities Easement property.
- 2. **Consideration.** In consideration for the value of this Easement, Grantee agrees to provide 20 months of 1 Gbps Business Internet service at one location, or an equivalent value distributed across multiple locations above and beyond any commitments Grantee has made to Grantor in any other agreements. The value of such service currently being approximately \$6,000.
- 3. **Access for Operation, Repair and Maintenance of Utilities.** Grantee shall have the right of ingress and egress for the operation, maintenance, repair, and replacement of the utilities within the Utilities Easement by use of the same roadways used by Grantor to access the area adjacent to the Utilities Easement.

4. **Operation and Maintenance of Utilities Easement.** Grantee shall pay all costs of the maintenance, repair and replacement of the utilities constructed above, below and across the Utilities Easement, including, but not limited to, the replacement or restoration of any landscaping and other site improvements to substantially the same condition as they were in immediately prior to the maintenance, repair or replacement of the utilities within the Utilities Easement. All work shall be performed in a good and workmanlike manner and prosecuted diligently to completion. The Grantee shall keep the Utility Easement area, equipment shells, pavement surface, and fencing clean from debris and in good appearance and repair. No communication utility equipment shall be higher than the assigned run height for pole attachments unless approved by Grantor which approval shall not be unreasonably withheld.
5. **Indemnification.** Grantee shall indemnify and defend Grantor from any claim, loss, or liability, including any attorney fees and costs arising out of or related to any activity of Grantee, Grantee's agents, construction workers, servants, customers, tenants, subtenants and licensees on the Burdened Property or for any condition of the Burdened Property in any way related to Grantee's work on the Burdened Property, including, but not limited to, the Utilities Easement.
6. **Specific Performance.** In the event that either of the parties shall fail to perform any of the agreements herein, the other party, in addition to any other remedies available either in law or in equity, shall be entitled to specific performance.
7. **Attorneys Fee.** In the event suit or action is instituted by a party to this Agreement to enforce any of the terms and provisions of this Easement Agreement, the prevailing party shall be entitled to recover reasonable attorney fees, costs and expenses at trial and on appeal.
8. **Easement to Run With the Land.** The easement set forth above is intended to be a covenant which runs with the land. It shall be binding upon, and inure to the benefit of, Grantor and Grantee and their respective successors and assigns, and all future owners of an interest in the Burdened Property. Notwithstanding and other terms or provisions of this easement it shall automatically terminate with no further action by either party if and when Grantee or its successors or assigns has no valid franchise through Grantor whereupon Grantee, its successors or assigns, shall remove all equipment and other personal property, at Grantee's own expense, and leave the Burdened Property in the same condition as the surrounding property.
9. **Notices.** Any notice required or permitted under this Agreement shall be deemed to have been duly given when actually delivered or when deposited in the United States certified mail, postage prepaid, address to the party and/or its successors or assigns.
10. **Counterpart Signatures.** This Agreement may be signed in counterparts.

SIGNATURES APPEAR ON THE FOLLOWING PAGE

The parties hereto have executed this Agreement on the date first above written.

Grantor:

City of Sweet Home,
an Oregon Municipal Corporation

Grantee:

Alyrica Networks, Inc.

By: Kelcey Young

By: _____

Its: City Manager

Its: _____

By: Susan Coleman

Its: Mayor

State of Oregon)
) ss.
County of Linn)

This instrument was acknowledged before me on the _____ day of _____, 2024 by _____, as _____ [title] of the City of Sweet Home, State of Oregon.

Notary Public for _____

My Commission Expires: _____

State of Oregon)
) ss.
County of Linn)

This instrument was acknowledged before me on the _____ day of _____, 2024 by _____, as _____ [title] of Alyrica Networks, Inc.

Notary Public for _____

My Commission Expires: _____

Exhibit A

Communications Easement – Legal Description

A portion of that property conveyed to the City of Sweet Home by Linn County Deed Vol. 234, Page 35 for the purpose of a telecommunications equipment easement located in Lot 5, Block 1, Sweet Home Proper, located in the Northeast 1/4 of Section 31, Township 13 South, Range 1 East, Willamette Meridian, City of Sweet Home, Linn County, Oregon, more particularly described as follows:

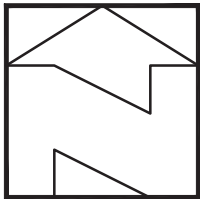
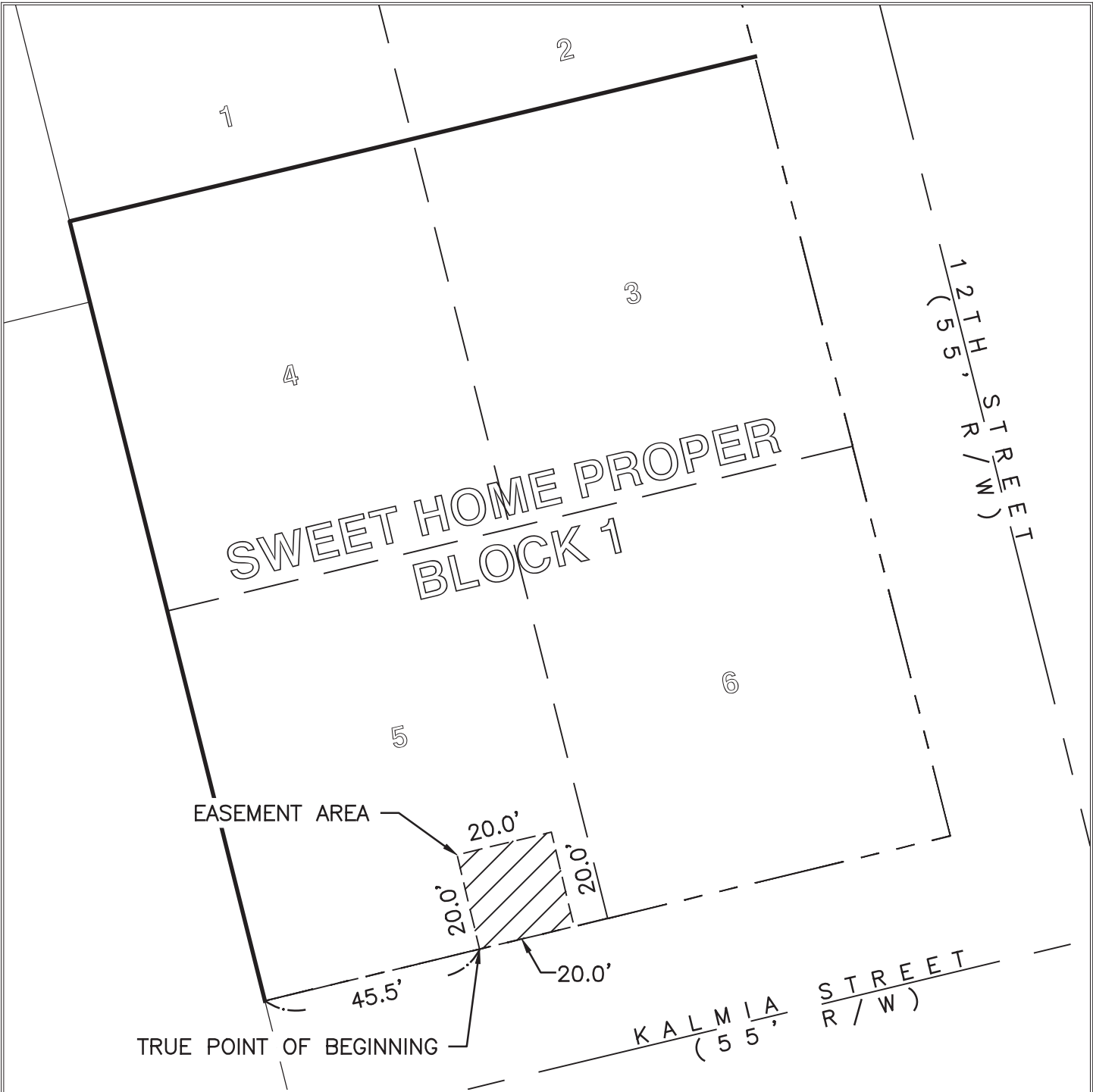
Beginning at the Southwest corner of Lot 5, Block 1, Sweet Home Proper, as platted in C.S. 1903-B; thence Easterly along the South line of said lot, 45.5 feet to the True Point of Beginning; thence continuing Easterly along the South line of said lot, 20.0 feet; thence Northerly, perpendicular to the South line of said lot, 20.0 feet; thence Westerly, parallel with the South line of said lot, 20.0 feet; thence Southerly, perpendicular to the West line of said lot, 20.0 feet to the True Point of Beginning.



DIGITALLY SIGNED



RENEWS: 06/30/2024









REGISTERED
PROFESSIONAL
LAND SURVEYOR

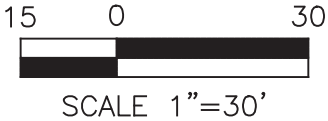
DIGITALLY SIGNED

OREGON
MAY 26, 2015
PETER J. SEADERS
60183PLS

RENEWS: 06/30/24

LEGEND

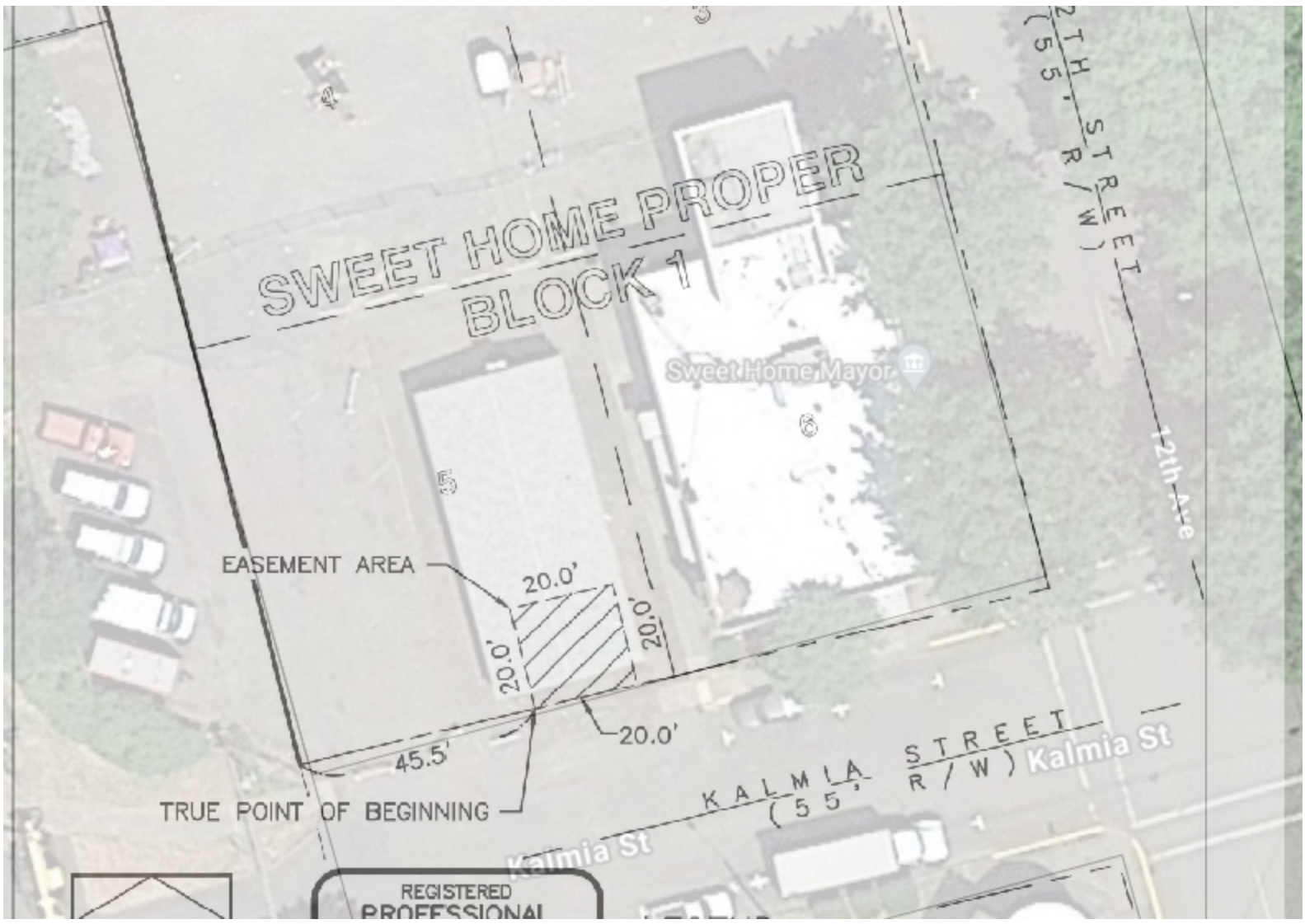
-  SUBJECT PROPERTY BOUNDARY
-  ADJACENT PROPERTY LINES
-  CENTERLINE
-  RIGHT OF WAY
-  EASEMENT LINES
-  LOT LINES



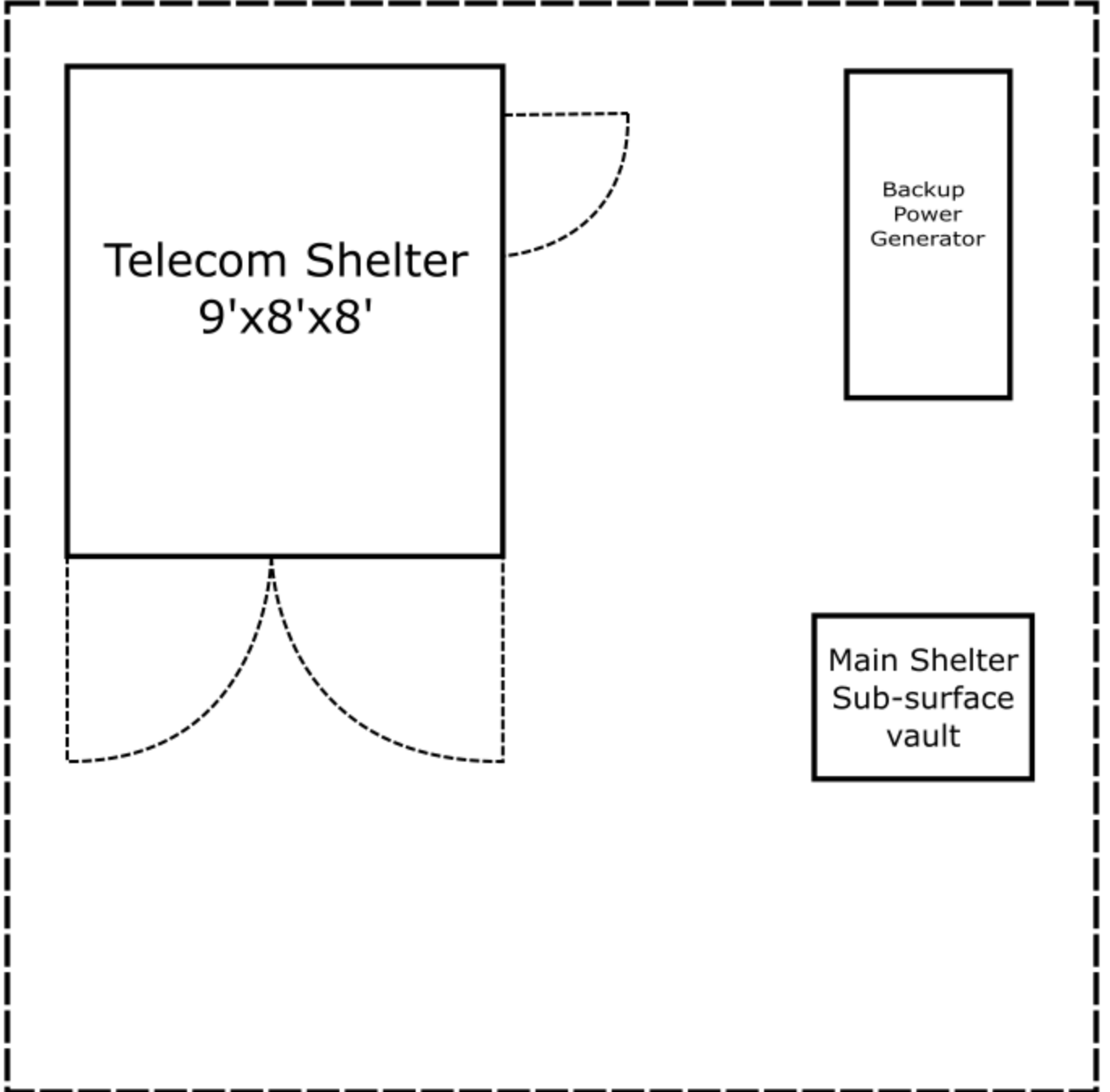
DATE	12-15-2023
SCALE	1" = 30'
DRAWN	BMH
FILE	23196

EXHIBIT B
TELECOM EQUIPMENT EASEMENT

SHEET
1
OF 1 SHEETS



Fence Around Networking Site





COUNCIL INFORMATION ITEM

Title: Information Only – Investigation of Claims Regarding Code Compliance Actions at 1188 55th Avenue

Preferred Agenda: March 12, 2024

Submitted By: Blair Larsen, Community & Economic Development Director

Reviewed By: Kelcey Young, City Manager

Relevant Code/Policy: SHMC Chapter 8.04-II Abatement Procedure

Attachments: 1188 55th Avenue Code Compliance Investigation Report

Purpose of This Item:

The purpose of this item is to report on the investigation into various claims made by residents about the City’s Code Compliance activities and Code Compliance Officer.

Background/Context:

At the February 13th City Council Meeting, several properties were considered for potential liens. Liens were placed on three properties, and the fourth, 1188 55th Avenue, was continued to the February 27th and March 12th City Council meetings pending further investigation. The attached report contains the City’s investigation into the matter. Residents have claimed to have video evidence of wrongdoing; however, at this time, despite repeated requests from the City, no video has been submitted to the City Attorney or any City Staff member.

Recommendation:

No staff recommendation; this item is for informational purposes only.



February 27, 2024

Code Compliance Investigation Report Violations, Condemnation, and Abatement at 1188 55th Avenue

Introduction

At the February 13, 2024 Council Meeting, the City Council discussed placing a lien on 1188 55th Avenue to recoup costs related to the abatement of violations on the property. During that meeting, three people made allegations regarding Code Compliance Officer Blake Dawson and the City's actions in relation to the property that merited investigation. In response, I have conducted an investigation of the enforcement activities at the property, using photos, documents and videos from the City Code Compliance files, including over five and half hours of body-worn camera footage. In addition, I have interviewed City staff members as well as John Origer, owner of Apex Property Clearing & Recycling, LLC, the firm the City hired to abate the property.

Allegations and Findings

- Accusations of language, calling people "undesirables" who should be "exterminated" or are "insignificant" or "incompetent."
 - I have found no evidence of anything like this. No such language can be heard throughout all the body-worn camera footage. Apex denies ever hearing such language. City Staff deny hearing any such terms out of Mr. Dawson's mouth.
- Accusation of displacement of people by the City or by the Code Compliance Officer
 - This is certainly possible; however, it is not illegal. If properties are not legally occupied, and there is no adequate housing on the site, then yes, people are displaced from occupying the property. There is no exception to the City's ordinances that would allow illegal occupancy of a property in order to avoid displacing people.
- Accusation of Insufficient Notice
 - The City's records show plenty of notice. Numerous verbal warnings, warning letters, and condemnation notices were posted on the property. Unfortunately, the only mailing address on file for the property is the property itself, and all official notifications must be written to the owners, who are deceased. The City mails notifications, but has no way of knowing if they are opened or not. We make an effort to deliver them in person but have no way of knowing if they are getting to anyone who has authority over the property.
 - Not all visits to the property are documented, (for example, Mr. Dawson regularly patrols the City and does not detail every property he visits whole on patrol) however, the record shows documentation of the following imeline of notices issued to the property, and the Code Compliance activities that were conducted:
 - May 24, 2023: Courtesy notification of violations mailed.
 - June 14, 2023: Notice of violation mailed, which included a warning that the City would commence abatement if violations were not corrected.
 - August 25, 2023: City Staff exercised an administrative search warrant to verify violations on the property. Officers visited the property to investigate and gave additional verbal warnings to those present.
 - September 26, 2023: Follow up visit by code officer, who gave verbal warnings to those present.



- September 28, 2023: A condemnation notice was posted on the "guest house."
- October 3, 2023: Follow up visit by code officer, verbal warnings given to people present.
- October 5, 2023, Condemnation notice of "west accessory dwelling structure" mailed and posted, occupants given 7 days from posting date to vacate.
- October 19, 2023: Follow up visit by code officer, verbal warnings given to people present.
- October 23, 2023, condemnation notice of all buildings on property mailed and posted, occupants were given 21 days from posting date to vacate the buildings. This 21-day warning period applied to people in the buildings, not the abatement of exterior violations.
- October 30, 2023: Follow up visit by code officer, verbal warnings given to people present.
- October 31, 2023: Follow up visit by code officer, verbal warnings given to people present.
- November 2, 2023: Follow up visit by code officer, verbal warnings given to people present. Initial abatement took place, removal of covered trailer that was leaking sewage and cleanup of exterior garbage, removal of contaminated soil.
- November 3, 2023: Follow up visit by code officer, verbal warnings given to people present. Initial abatement continued.
- November 6, 2023: Follow up visit by code officer, verbal warnings given to people present.
- November 13-17, 2023: Abatement of remaining structures and violations.
- Allegation that the Code Compliance Officer refused to work with residents.
 - No responsible party stepped forward during the entire abatement process, no responsible party responded to any warnings, condemnation notice, or abatement notice. No one on the property could claim ownership or provide any documentation of any legal right to be on the property. The Code Compliance Officer had no way of determining who on the property was legally occupying it, and who was simply squatting.
- Allegation of removal and taking of property
 - The property was abated, which required cleaning up and disposing of the entire exterior of the property. Apex Property Clearing did the abatement, they are required to dispose of everything. Nothing is saved by their workers or transferred to personal vehicles. When Apex cleans a property, everything appearing to be a violation is considered garbage, and must be disposed of properly. This often involves sorting items to dispose of them safely, which can appear like placing things aside to benefit from them personally, but no evidence has been found of anything being removed that was not then disposed of at a transfer station, recycling center, or other proper disposal method. Apex denies any of their team members taking anything from the site that was not subsequently disposed of, and reports that no one on their crew witnessed Mr. Dawson take anything from the property. No evidence was found of anyone taking anything for personal use.
- Allegation of destruction of property
 - When clearing trash, junk, and vehicles from a property, they must necessarily be sorted so that they can be disposed of properly. This would result in things



that appear to be trash treated like trash. My investigation found no evidence of anything intentionally destroyed. Landscaping was ripped out in order to gain access to the full property and to abate the violations (such as removing ground contaminated by sewage and burned garbage and spreading gravel in order to facilitate the abatement.). I have not found any evidence of petrified wood being placed on a vehicle, but if this happened, it was because all of it was considered garbage by the abatement crew. Our code officer does not operate any heavy equipment, and therefore could not have used any equipment to place petrified wood on a vehicle. The Apex crew may have done something similar to this as part of their sorting, however, the vehicle would have been considered a junk vehicle, and would not have been protected from damage during sorting.

- Alleged disregard of “mandated 21-day notice period.”
 - There is no mandated 21-day notice period. City Staff give a variety of deadlines for different warnings and violations. The only 21-day period I found was in the condemnation notice for the house and all the remaining structures on the property. That period was for vacating the property. It was not a notice period for abatement of exterior violations. Abatement of the exterior began before this period ended, but exterior abatement was already noticed previously, and started well after those notices.
- Allegation that enforcement actions happened while Mr. Calvin Ames was gone on a “Mushroom Circuit.”
 - Notices and warnings have been issued for the property by mail, physical posting, and in person since May 2023. This is more than enough time for someone to get notice and clean up the property, even if they do go on an extended sabbatical.
- Allegations that City Code Compliance Officer used a bulldozer to destroy property.
 - Mr. Dawson does not have a CDL, the City does not have a bulldozer that he can use. Abatement crews likely used a bulldozer as part of the cleanup effort.
- Allegation that the City Code Compliance Officer twisted the tongues on trailers.
 - No evidence found to support this allegation. The City does not have equipment to do this. Apex reports that they did not do anything of the kind, moreover, they report assisting occupants of the property with towing trailers off of the property.
- Allegation that garbage was dumped off of trailers.
 - No evidence found of this; however it may have happened. Apex has to sort garbage so that it can be disposed of properly, and this may have involved dumping accumulated garbage off of a trailer so that it could be property sorted.
- Allegation that the trash on the property was brought there by other people.
 - This is perfectly possible, but no evidence has been presented to support this. Part of the responsibility of owning and controlling property is deciding who and what is permitted on the property. If illegal dumping has taken place, the affected parties should file a police report.
- Allegation that there is nothing wrong with the house, therefore it should not be condemned.
 - Structurally, the house is probably fine, and it would not take a lot of work to bring it up to code. The house was condemned because it was a public nuisance, attracted squatters who had no legal right to be there, had inadequate sanitary facilities, missing or broken doors and windows, no adequate heating, a missing chimney and hole in the roof, an illegal attic bedroom, and no water service. Water was previously supplied by a pump, however it was powered by the derelict trailer that was leaking sewage, and with the removal of that structure, the pump no longer functioned. It would probably not take much to bring the



property into compliance with building codes, however, at this time it violates several.

- Allegation that the power meter box removed.
 - The power has indeed been disconnected from the house and other structures on site. This is necessary when condemning a structure, to ensure that no crews are harmed during abatement, and to ensure that no one entering the property is injured. In addition, live power to a condemned structure is a fire hazard, as per City ordinance.

Conclusion

Contrary to the allegations, my investigation of the City's actions regarding 1188 55th Avenue, as well as my investigation into the conduct of the City's Code Compliance Officer, Blake Dawson has not revealed any wrongdoing, violation of policy, or even name-calling. The only allegations that are supported by the record are matters that are simply a part of the normal and legal code compliance process.

Blair Larsen
Community & Economic Development Director
City of Sweet Home

Hello Blair,

Per our conversation, I'm sending this email to confirm my best recollection of the days of these jobs that occurred on or around November 2023 at the listed address. My experiences with Blake Dawson have always been extremely professional. I find him to be very knowledgeable about the laws regarding distressed property clean ups and dealing with difficult individuals. He has always dealt with these people in a very courteous and professional manner despite their unstable & unpredictable demeanor and their antics being very tough to negotiate. I have asked all of my employees about their observations of Blake and they also concur with my assessment. I'm happy to give an in person interview and so are my employees. My employees and I have never observed him using derogatory language toward any of these people.

Sincerely,

--

John Origer, Owner, Apex Property Clearing & Recycling LLC

[3511 Bernard Ave, Albany, OR 97322](https://www.apexpropertyclearing.com)

541-905-6451 www.apexpropertyclearing.com

Licensed Commercial & Residential Contractor in the State of Oregon

CCB# 210694 Lead Paint Certified

[Leave us a Google review](#)



REQUEST FOR COUNCIL ACTION

Title: Request for Code Compliance Abatement Liens

Preferred Agenda: March 12, 2024

Submitted By: Blair Larsen, Community & Economic Development Director

Reviewed By: Kelcey Young, City Manager

Type of Action: Resolution ____ Motion X Roll Call ____ Other ____

Relevant Code/Policy: SHMC Chapter 8.04-II Abatement Procedure

Towards Council Goal: N/A

Attachments:

Purpose of this RCA:

The purpose of this request for Council action is to follow the procedure outlined in SHMC Chapter 8.04-II for the assessment of liens after City abatements.

Background/Context:

Chapter 8.04 of the Sweet Home Municipal Code outlines a number of nuisances that property owners must either clean up, or face fines or abatement of the nuisance. Abatements require the City to hire a private company to clean up the property, after which the City will invoice the property owner for the work done, plus an administrative fee. SHMC Chapter 8.04-II outlines the procedure for abating code violations.

When a property owner not only fails to maintain or clean up their property, but also fails to repay the City for the work needed to bring their property into compliance, the only way the City has to ensure it is made whole is to assess a lien on the property. With a lien in place, the City can ensure that it is either repaid when the property is later sold or pursue repayment through the foreclosure process.

At the February 13th Council Meeting, several properties were considered for potential liens. Liens were placed on three properties, and the fourth, the following property, was continued to the February 27th City Council meeting, pending further investigation.

Address: 1188 55th Ave

Owner: Eldred & Eugenia Ames (Deceased)

Violations: Dangerous Building, Burning and Burying Trash, Raw Sewage leaking from a structure, Junked Vehicles, Open Storage, Trash/garbage stored outside, Unlawfully Occupied RVs, General Nuisances.

Abatement Costs: \$29,410.46 plus 30% administrative costs, for a total of \$38,223.60.

1. CC was notified by the neighborhood of burning trash and raw sewage leaking from a property.
2. CC identified multiple additional violations of worse degree and severity.
3. CC attempted contact with any responsible party for 1188 55th Ave, none were found.
4. CC served an Administrative Search Warrant to identify all the violations in their entirety and the condition of the buildings themselves.
5. CC facilitated an abatement to abate 2 dangerous structures, board up a third, and clear the property of all the violations to the Municipal Code.
6. This included tremendous amounts of burnt and buried trash and garbage, a pool of raw sewage, and a large amount of general junk and debris.

The Challenge/Problem:

How does the City ensure that it is repaid for abatements conducted on violating properties?

Stakeholders:

- Sweet Home Residents – Residents deserve to live, work and shop in, on and around clean, well-maintained properties.
- Sweet Home Property Owners – Property owners are responsible for maintaining their properties.
- Sweet Home City Council – Council members are the voice of the citizens they serve and represent and are responsible for ensuring members of the public are heard, especially when it has long term effects on their property.
- Sweet Home City Staff – Staff are tasked with enforcing City Code and using public funds responsibly.

Issues and Financial Impacts:

The costs associated with this property amounts to \$38,223.60. not including staff time. If no additional lien is placed on the affected property, the City is unlikely to be repaid, and this funding would be lost. If a lien is placed, and the money is repaid, then the City will have additional funding brought into the General Fund that can be budgeted for future City services.

Elements of a Stable Solution:

An ideal outcome would be to follow the Sweet Home Municipal Code, hear from affected property owners, and place an appropriate lien on the affected properties.

Options:

1. Do Nothing – Assess no liens on the affected properties. This would cause the City to lose the funding it has expended to bring these properties into compliance.
2. Direct the City Recorder to enter the following charges in the City lien docket as a lien upon the following lot or parcel of land:
 - a. 1188 55th Avenue: \$29,410.46 in abatement costs, plus 30% administrative costs, for a total of \$38,223.60.
3. Assess liens on specified properties in specified amounts.

Recommendation:

Staff recommends option 2: Direct the City Recorder to enter the following charges in the City lien docket as a lien upon the following lot or parcel of land:

- a. 1188 55th Avenue: \$29,410.46 in abatement costs, plus 30% administrative costs, for a total of \$38,223.60.



REQUEST FOR COUNCIL ACTION

Title: Information Only: Staff Report on System Development Charges assessed on Accessory Dwelling Units

Preferred Agenda: March 12, 2024

Submitted By: Blair Larsen, Community & Economic Development Director

Reviewed By: Kelcey Young, City Manager

Type of Action: Resolution ____ Motion X Roll Call ____ Other ____

Relevant Code/Policy: SHMC Chapter 13.12

Towards Council Goal: N/A

Attachments: Example Connection Fee Detail Worksheet

Purpose of this RCA:

The purpose of this RCA is to provide more information to the Council and seek direction regarding System Development Charges (SDCs) assessed on Accessory Dwelling Units (ADUs).

Background/Context:

At the February 27, 2024 Council Meeting, City Resident Robert Wilson requested that the Council consider waiving SDCs on Accessory Dwelling Units, as that would help improve the housing supply in Sweet Home. Mr. Wilson further claimed that ADUs can be built without extending City infrastructure more, since water and wastewater lines are all in place.

While Mr. Wilson indicated that the ADU he wants to build could be connected to water and wastewater services through the existing house, City Code requires that every residential unit except for apartments have its own utility service. Under the City's current rules, any ADU he constructed would have to have its own water meter and water and wastewater connections to the City's main lines.

System Development Charges are fees assessed on new development to pay for the capacity required by the new development in the City's various infrastructure systems (Water, Wastewater, Stormwater, Transportation, and Parks). New housing and commercial units increase the demand on these systems, and State law allows for fees to be charged to make pay for the increased demand.

Currently, SDCs are charged on all new development, and the charges are based on the usage of the property based on metrics such as the size of the water meter and square footage of the buildings. For residential developments, the type of housing unit (single family home, townhome, multifamily unit, etc.) also has an effect on what the SDC for the property will be.

The City's development code allows the construction of an accessory dwelling unit on any residential lot. ADUs can be integrated into the existing home (such as an addition to the home, or a basement apartment) or built as a separate building. ADUs can be up to 75% of the size of the primary home, but still have to follow all the lot coverage and setback requirements that apply to the lot.

Currently, the City's SDC ordinance or fee resolution does not mention ADUs at all, and they are treated the same. A new ADU would be charged the same fee as a single-family home, which is currently \$15,000. This charge is only for the right to connect to the City's systems and does not include the meter box and other connection work. See attached for an example breakdown of connection charges for a new ADU.

City Staff have investigated how other cities in Oregon charge (or don't charge) SDCs on ADUs, and learned the following:

City	Exempt	Discounted	Comments
Portland	Yes*	No	Neither the ADU nor the Primary Home may be rented for 10 years
Corvallis	No	0-68%*	Parks SDC discounted, all others are based on usage.
Medford	No	25-50%*	Transportation and Wastewater SDC 50%, Parks ~25%, no discount for water or stormwater
Salem	Yes, until 6/30/2024	No	
Oregon City	No	40%	Typical SDC: SFH: \$40,032 ADU: \$23,723
Brownsville	No	No	
Lebanon	No	40%	SDC for Single Family Home: ~\$17,300, SDC for ADU: ~\$10,380
Albany	No	Yes*	SDC fee structure is based on square footage, so smaller buildings pay a smaller fee. The SDCs on a 400 sq ft building are \$9,505.

SDCs are intended to address the impact of new development on City infrastructure. Smaller homes theoretically have a smaller impact, however they do still have an impact. If the Council wants to promote more ADUs, then it makes sense to exempt them or discount them from SDCs, however it is important to analyze what the likely response from developers will be. When the City was required to allow duplexes in all residential zones, Staff saw an explosion of development for duplexes, relative to single family homes. If an exemption or deep discount is offered for ADUs without any rental restrictions, the City is likely to see many more applications for such structures as rental properties.

The Challenge/Problem:

Should the City adjust its SDC fees for Accessory Dwelling Units, and if so, how?

Stakeholders:

- Sweet Home Property Owners and Residents – Residents deserve to be able to develop their properties in a reasonable manner.
- Sweet Home City Council – Council members are the voice of the citizens they serve and represent and are responsible for setting City policies, such as System Development Charges.
- Sweet Home City Staff – Staff are tasked with collecting fees in accordance with the City Code, and benefit from clear ordinances.

Issues and Financial Impacts:

The financial impact of any changes to the City's SDCs is difficult to measure, especially with no clear direction on what changes will be made and the current uncertainties in the building market. Currently someone building an ADU would be charged the same SDCs as a single-family home: \$15,000.

Elements of a Stable Solution:

An ideal outcome would be clear direction to staff on what changes, if any, should be made to the City's SDC fees regarding ADUs.

Recommendation:

This item is a policy matter, and Staff makes no recommendation on this issue.



Connection Fee Detail	
Permit No.	ROW 23-XXX
Issue Date	3/7/2024

APPLICABLE CHARGES FOR CONNECTION TO CITY SERVICES.
THESE FEES ARE PAYABLE DIRECTLY TO FINANCE OFFICE.

Site Address: 4XXX Long St **Tax Map & Lot:** TBD
Owner Name: _____ **Phone #:** _____
Owner Address: _____

DESCRIPTION OF CONNECTION COSTS:

Assessment Charge	Construction of public distribution & collection operated and maintained by the City.
System Development Charge	Additional system capacity to provide for development loading.
Connection Charge	Installation of service connection (domestic water only) in gravel or paved streets.
Equivalent Dwelling Unit	EDU based on dwelling or impervious surface square foot, residential or commercial use.

CONNECTION INFORMATION DETAILS:

Item	Description	Service Size	Cost
Water SDC.	Cost is based on meter service size.	3/4"	\$ 5,524
Sanitary Sewer SDC.	Cost is based on meter service size.	3/4"	\$ 4,345
Transportation SDC	Cost based on EDU (Equivalent Dwelling Unit) – Single Family.	1 EDU	\$ 2,947
Stormwater SDC.	Cost based on EDU (Equivalent Dwelling Unit) – Single Family.	1 EDU	\$ 983
Park SDC	Cost is based on EDU (Equivalent Dwelling Unit) – Single Family.	1 EDU	\$ 1,201
	Subtotal		\$15,000.00
Water Assessment.	Fee remaining on % project funding by Agency, City, Grants, or LID's.		\$0
Water Connection.	This fee must be paid prior to connection. This cost is based on the service line, meter and box involving cutting and replacement of asphalt or concrete. \$2,500 for new service w/hard surface street cut. \$2,100 for new service w/soft surface trench. Subdivision meter in existing service box is only \$313 installed.	3/4"	\$ 2,500
Foster-Midway Sanitary Sewer Construction Reimbursement	For new connections to main lines constructed in the Foster-Midway project funded by federal monies (\$ 900 if applicable). This fee is mandated to recover construction costs.		\$ 900
Sanitary Sewer Connection.	Connection to the Public Sanitary Sewer is at the owner's expense.	4" (typ)	\$ 0
	Subtotal		\$3,400.00
	Total Due		\$18,400.00

ADDITIONAL COMMENTS:

- A meter coupling with a swivel nut is required on the private side of the water meter.
- If a well exists on the property, it shall either be decommissioned, or a testable backflow prevention device shall be installed on the private side of the meter.
- To initiate hooking up to the City water system you need to apply for a Right-of-Way Permit at the Community Development Office.
- Please note that these fees are subject to change by council resolution. Payment of these fees is at the Finance Dept. of City Hall.
- A refundable water deposit of \$150.00 is required prior to installation.
- Installation schedule of water service meters may take up to 10 working days from the date of the Maintenance Division receiving a "Set Meter Notice" from City Hall. All fees must be paid prior to the "Set Meter Notice".
- A licensed & bonded contractor with a Public Works permit shall do any connection to the sanitary sewer system.
- A plumbing permit is required for the water service line on the owner's side of the meter.

Completed by: Levi Gideon **Date** 3/7/2024

Connection Fee Detail



REQUEST FOR COUNCIL ACTION

Title: Request for Council Action – City Council FY 2024-2025 Goals

Preferred Agenda: March 12, 2024

Submitted By: Cecily Hope Pretty, Administrative Services Director

Reviewed By: Kelcey Young, City Manager

Type of Action: Resolution Motion Roll Call Other

Relevant Code/Policy: N/A

Towards Council Goal: Infrastructure, Be an Effective and Efficient Government, Rejuvenate Essential Services, Economic Strength, Image Building

Attachments: Resolution No. 2 for 2024

Purpose of this RCA:

To consider the measurable priorities of the City Council for Fiscal Year 2024-2025 through adoption of City Council goals and reaffirm the established Vision Statement and Mission Statement.

Background/Context:

The City Council and staff held a goals workshop on February 27, 2024, resulting in the proposed goals for the fiscal year ending June 30, 2025. City staff will establish work plans in support of the adopted goals and review progress regularly to ensure success.

The Challenge/Problem:

Without the establishment of measurable goals, staff may not have clear direction on the priorities of the City Council and cannot develop action plans to support them.

Stakeholders:

1. **Citizens:** A Vision, Mission, and Goals utilized to formulate a work plan will help create transparency and accountability in local government operations. Citizens deserve to have a clear understanding of the desired focus of their elected officials.
2. **Elected Council:** City Council will have a clear picture of the plan for the fiscal year and be able to measure the progress and success of staff in accomplishing each goal.
3. **City Staff:** Having a clear Vision, Mission and Goals to formulate a work plan will help create alignment in daily operations as staff develops plans and executes tasks to support each goal.

Issues and Financial Impacts:

The FY 24-25 goals will be incorporated into the budget as necessary to prioritize their completion within the overall annual departmental workplans.

Elements of a Stable Solution:

A clear Vision Statement, Mission Statement, and Goals will drive staff workload and prioritization, ensuring the most efficient use of resources.

Options:

1. Do Nothing: Not adopting goals for the fiscal year will provide no direction to staff on the desired priorities for work.
2. Amend the Goals: Suggest adding, removing, or modifying the goals as proposed.
3. Approve the Goals: Move to approve Resolution No. 2 for 2024 adopting the Fiscal Year 2023-2024 City Council Goals as proposed and affirming the existing Vision Statement and Mission Statement.

Recommendation:

Staff recommends Option 3: Move to approve Resolution No. 2 for 2024 adopting the Fiscal Year 2023-2024 City Council Goals as proposed and affirming the existing Vision Statement and Mission Statement.

RESOLUTION NO. 2 FOR 2024

A RESOLUTION ADOPTING THE CITY OF SWEET HOME VISION STATEMENT, MISSION STATEMENT, AND FISCAL YEAR 2023-2024 CITY COUNCIL GOALS.

WHEREAS, the Sweet Home City Council periodically establishes goals to guide its actions in carrying out the business of the City; and

WHEREAS, the City Council considered and identified its goals on February 27, 2024; and

WHEREAS, the City Council has identified the following goals to be worked toward during Fiscal Year 2024-2025.

NOW, THEREFORE, THE CITY OF SWEET HOME DOES RESOLVE AS FOLLOWS:

That the following Vision Statement, Mission Statement, and City Council goals are adopted for Fiscal Year 2024-2025:

VISION STATEMENT

We, as City Council, have been entrusted to make decisions that do the most good, for the most people, for the longest period of time to enhance the quality of life for our community.

- I. WE ASPIRE to make Sweet Home a community people find desirable to live in.
- II. WE ASPIRE to have an effective and efficient local government.
- III. WE ASPIRE to provide viable and sustainable infrastructure.
- IV. WE ASPIRE to provide viable and sustainable essential services.
- V. WE ASPIRE to create an economically strong environment in which businesses prosper.

MISSION STATEMENT

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

GOALS

Goal	Project	Timeline	Owning Department
Infrastructure	Emergency Generator for Water Treatment Plant	2024-2025	Public Works
	8th Avenue Water Main Replacement Funding	2024-2025	Public Works
	Pleasant Valley Road Investigation with ODOT	2025	Public Works
	City Hall Park Construction	2024-2025	Public Works
	42nd & Osage Park Construction	2025	Public Works
	Sankey Park Improvements	2025	Public Works
	Weddle Bridge Improvements	2024-2025	Public Works
Be an Effective & Efficient Government	Council Rules Updates	2025	Administration
Rejuvenate Essential Services	Emergency Management Plan Updates	2024	Community & Economic Development/Administration
	New Library Construction	2024-2025	Library
Economic Strength	Downtown Vacancy Reduction	2025	Community & Economic Development
	Downtown Design Standards	2025	Community & Economic Development
	Land Acquisition	2024-2025	Administration
	Grant Acquisition	2024-2025	Citywide
Image Building	City Marketing Plan	2025	Community & Economic Development

PASSED by the Council and approved by the Mayor this _____ day of _____, 2024.

Mayor

City Manager – Ex Officio City Recorder



City of Sweet Home
 Sweet Home Public Library
 1101 13th Avenue
 Sweet Home, OR 97386
 541-367-5007

Sweet Home Public Library

Statistics

February 2024	This month February 2024	Last month January 2024	Year to date 2024	Previous year 2023
Patron Activity				
Door Count	3590	3002	6592	31,161
Program participants (all ages)	494	214	708	2127
Total programs(all ages)	24	21	45	148
Circulation and Renewals				
Checkouts & renewals	5563	5512	11,075	62,060
E-audio & E-book checkouts	707	696	1403	6971
Total items checked out	6270	6208	12,478	69,031
Public Computers				
Logins	207	196	403	2597
Resource Sharing Savings				
Cost savings	5863.19	4900.93	10764.12	59,496.76
Items borrowed by consortium libraries	360	371	731	4266
Items borrowed from consortium libraries	428	463	891	3871
Volunteer Hours				
Hours worked by volunteers	43	42	85	671.75
New Library Patrons				
New patron cards issued	40	42	82	623

This month I would like to highlight one hour on one snowy morning.

Storytime with 20 kids and caregivers (low because of the weather), everyone stayed longer to stay warm, dry, chat, and let the kids be active.

One homeless family hanging out to be warm, dry and charge devices.

Several older patrons in to warm up and pickup books or movies to watch at home.

2 people working on job applications.

1 person seeking help writing a resume.

1 person seeking help to change their child's name.

1 person seeking information about her dog's health

Several people needing help to print documents (mailing labels, taxes, resumes, court documents)

Adults and kids checking out and returning 100+ books.

Other random teen and adult patrons that didn't necessarily interact with staff during that time (including bus schedule information, picking up seeds, sitting and reading, general internet browsing)

All five staff in the building were helping people and there was still a line needing additional help. The Library is a community hub that is necessary in people's lives, even on a cold snowy February morning.

Also, our Valentine's Day Tea Party on February 10th had over 60 participants! We were prepared for about 40. This was our biggest non-summer, non-reptile program in 4+ years.

MEMORANDUM



TO: City Council
 Kelcey Young, City Manager
 Interested Parties

FROM: Blair Larsen, Community and Economic Dev. Director

DATE: March 12, 2024

SUBJECT: Community and Economic Development Department Report for February 2024

The Community and Economic Development Department (CEDD) consists of the City's Building, Planning, Engineering, Economic Development, Code Enforcement, and Parks and Recreation programs. The following is a summary of activities and notes on current projects from February 1st to February 29th, 2024.

1. BUILDING

- Summary of Building Program Permits Issued.

Permit Category	February, 2024	January, 2024	2024 YTD	2023 Total	2019-2023 Annual Average
Residential 1 and 2 Family Dwellings	0	1	1	12	24.8
Residential Demolition	0	0	0	10	8.6
Residential Manufactured Dwellings	0	0	0	4	9.2
Residential Mechanical Permits	4	5	9	91	104
Residential Plumbing	1	1	2	24	30.8
Residential Site Development	0	0	0	0	0.4
Residential Structural	2	2	4	33	50.4
Commercial Alarm or Suppression Systems	1	0	1	2	3.6
Commercial Demolition	0	0	0	5	3.6
Commercial Mechanical	0	2	2	11	16.4
Commercial Plumbing	1	1	2	11	9.8
Commercial Site Development	0	0	0	1	2.2
Commercial Structural	4	5	9	26	36.6
Total Permits	13	17	30	230	300.4
Value Estimate of All Permits	\$147,549.70	\$689,844.12	\$837,393.82	\$10,728,408.94	\$19,600,417.90
Fees Collected	\$4,208.14	\$10,569.92	\$14,778.06	\$133,127.61	\$246,251.26

- Developments of note: For your reference, below are some developments of note that were previously reported. Changes are noted with **bold text**.
 - Duck Hollow Phase III Subdivision: 51-lot single-family home subdivision located adjacent to the existing Duck Hollow Subdivision (41st Avenue and Long Street). This subdivision received planning approval in 2020, however there was a long delay due to wetlands regulations administered by the Oregon Department of State Lands. State approval has been granted, and construction is expected soon.
 - Live Oak Subdivision: 8-lot single-family home subdivision located between the two existing portions of Live Oak Street. The subdivision was approved in 2021, however the property changed hands, which delayed development. The new owner is planning on constructing 8 duplexes (16 housing units) on the lots. Development of the road and infrastructure is complete, and construction of the first buildings has begun.
 - Foothills Ridge Subdivision: 21-lot single-family home subdivision located at the west end of Foothills Drive. This subdivision was approved in 2021, however the owner has run into delays with his engineering firm, and recently applied for an extension. The construction timeline is unknown.
 - Santiam River Development Phase 1 : 42-lot single-family home subdivision located at the north end of Clark Mill Road. Planning approval was granted at the beginning of this year, however some of the property is being sold to a different developer. It is unknown when construction will begin.
 - Clear Water Subdivision: 18-lot single-family home subdivision located on the west side of 45th Avenue, just north of Kalmia Street. Planning approval was granted in June. Road, sidewalk, and other infrastructure construction is complete.
 - Domino's Pizza is under construction at the northwest corner of Main Street and 22nd Avenue.

2. PLANNING

- Summary of Final Decisions of Planning Division Applications:

Application Type	February, 2024	January, 2024	2024 YTD	2023 Total	2019-2023 Annual Average
Adjustments	0	0	0	1	N/A
Annexations	0	0	0	0	0.4
Code Amendments	0	0	0	3	1.4
Conditional Use	0	0	0	3	7.4
Partition	0	0	0	4	11.8
Planned Development/ Subdivision	0	0	0	0	1.8
Property Line Adjustments	1	1	2	3	13.4
Vacation	0	0	0	1	0.2
Variance	1	0	1	4	3.0
Zoning Map Amendment	1	0	1	2	2.2

- 1 Land Use Application were submitted in February.
- 8 Land Use Applications are pending final approval.
- 1 Fence Permit was issued in February.
- 2 Temporary RV Permits were issued in February.
- The City received a grant from the State to update our Transportation System Plan and create an Area Plan for the undeveloped land on the north side of the City. The project is fully underway and expected to be complete by June 30th.
- Work is now underway on the City's Housing Production Strategy. This project is grant funded and fulfills a State requirement.
- The Planning Commission last met on March 7th. The next scheduled meeting is March 21st, 2024.

3. ECONOMIC DEVELOPMENT

- The City is seeking interest from developers for a public-private-partnership with the City at the Quarry Property. Staff are developing a Request for Interest that solicit interest that will fit with the City's goals for the property.
- The consensus of a recently convened community group is that Sweet Home should follow the community vision process that Independence described by restarting SHARE, a previous revitalization effort. Staff are working with community partners on the next steps of this effort.
- The first phase of implementing the Downtown Streetscape and Parking Plan is underway. Staff have drafted plans to convert 10th and 13th Avenues between Long and Main Streets to one-way parking to allow for additional parking and the EV charging station. The Council recently approved changing these streets to one-way southbound traffic. Staff have finalized the parking plan. The next step is to restripe the streets and install signs and delineators. This is expected to be complete by June 30th.

- The EV Charging Station project has been delayed by concerns raised by Pacific Power. Staff are working with the contractor to mitigate the problems and get the project back on track. Construction is expected in the next two months.

4. CODE COMPLIANCE

- Summary of Actions.

Case Status	February, 2024	January, 2024	2024 YTD	2023 Total	2019-2023 Annual Average
New Complaints-Residents	29	17	46	243	128.5
New Complaints-Officer	11	5	16	39	61.3
Violations Resolved	17	14	31	125	213
Complaints Noted with No Violation Found	17	8	25	111	40.8
Open Cases at End of Period	30	24	30	61	32.3
Citations	4	6	10	30	8.4
Abatements	0	1	1	8	2.4
Enforcement Type	February, 2024	January, 2024	2024 YTD	2023 Total	2019-2023 Annual Average
Animal	3	3	6	38	42.8
Blight	4	0	4	17	4.4
Illegal Burn	4	0	4	7	2.2
Illegal Dumping	0	0	0	2	0.6
Illegal Parking	0	1	1	3	9.6
Illegal Sign	0	0	0	1	2.0
Junk/Abandoned Vehicle	11	3	14	34	15.6
Minimum Housing	1	0	1	3	3
Occupying an RV	1	5	6	44	40
Open Storage	12	8	20	51	57.4
Other	3	1	4	29	14.4
Public Nuisance	0	1	1	14	39.2
Public Right-of-way	0	0	0	9	12
Tall Grass & Weeds	1	0	1	28	93.2
Vacant Lot	0	0	0	2	0.4

The City’s Code Compliance Officer responds to complaints submitted through the City’s website, and actively patrols the City and works to resolve identified code violations.

5. PARKS

- The Park and Tree Committee last met on February 21st. Their next meeting will be March 20th, 2024.
- Work continues on updated the Parks System Master Plan, and it is expected to be complete by June 30, 2024.
- Staff have applied for a grant from the Oregon Park and Recreation Department for Phase III of Sankey Park improvements, which will include a replacement structure for the now-demolished bandstand and trail connections to the upper portion of the park. The application has passed the first review, and Staff gave a presentation to the grant review committee on June 27th. Staff recently received an award letter for this grant. The next steps are to continue gathering donations and start the procurement process for the work.
- Design work is underway for a new park adjacent to City Hall. The Park will include a donated playground structure and dog park.

6. OTHER PROJECTS

- Willow Street Neighborhood LID: Staff have finalized a financing plan, and recently received approval from the financing agency. A Request for Proposals was issued, however new information on current conditions has come to light which requires the RFP to be reissued. The City is utilizing its Engineer-of-Record contract to do the initial engineering design, after which an RFP for construction will be issued.
- The ODOT Foster Lake Sidewalk Project: Construction is nearly complete. Staff are working with the Railroad and ODOT on a plan to construct the portion that lies under the railroad trestle.
- Engineering on the 2nd Avenue/Holley Road pedestrian crossing, which is funded by a Safe Routes to School Grant, is complete and a Request for Proposals for the work has been issued. A contract for the remaining work has been signed, and the contractor has ordered materials and equipment. This project has been delayed by ODOT permitting, however permits were recently granted, and Staff are working with the contractor to get the project moving again. Scheduling of construction has been delayed by weather, but is expected to start and be complete within a month.

MEMORANDUM



TO: Kelcey Young, City Manager
FROM: Greg Springman, Public Works Director
DATE: March 12, 2024
SUBJECT: Public Works Activities Report – February 2024

This memorandum provides a brief periodic update of specific projects, WTP/WWTP O&M and Compliance status, and activities performed by the Public Works Department.

This table section summarizes work done on key maintenance activities. Staff is currently working with OpenGov for implementation of a new asset management software to track work orders throughout Public Works, Code Compliance, and a Citizens Portal for exterior communications with the Sweet Home Community.

Current & Upcoming Projects

WTP Generator Project - Funding

Scope: Determine funding for WTP Generator construction. The City has purchased the generator and needs funding for installation of the generator, with associated conduit and electrical work.

Status: Staff is working on a funding source.

Old City Hall Pocket Park

Scope: Develop a pocket park adjacent to Old City Hall building. The park will include a gazebo, a bench, and flower planter boxes.

Status: Construction permits have been pulled with the City Building Department. Scheduled for completion is June 2024.

Streets Chip Seal Project

Scope: Chip Seal 2 miles of roadway.

Status: Staff is working on quotes for construction.

Ashbrook Park Improvements

Scope: Install electrical power, lights and security system

Status: Staff is working on permits with the City and Pacific Power.

Backwash Pump/VFD Project – West Yost

Scope: Install backwash pump, utilizing the clearwell for filter backwashes and the corresponding effects on the distribution system and treatment.

Status: Construction completed March 1 ,2024. Startup testing is scheduled for March 2024.

Fluoride at WTP

Scope: Fluoride system at WTP has failed/end of life.

Status: Replacement parts have been received by TAG and will be programmed prior to installation.

Mahler Water Reclamation Facility Improvement Project

Scope: Design completed June 2023. Staff working to complete funding application with WIFIA.

Status: Staff working to complete WIFIA application, with associated documents for submittal. West Yost is working to complete Outfall design and permitting with all regulatory agencies.

Mahler WRF - Interim Improvement Project (IIP)

Scope: Filter Belt Press was installed in approx. 1974 and is an operational and financial challenge to keep operating. Staff and West Yost prepurchase new dewatering equipment (screw press), sludge blend tank, and additional electrical components for the wastewater treatment plant as part of the upgrade project.

Status: Project completed.

SWEET HOME POLICE DEPARTMENT

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	Feb-24	Feb-23	2024 TO DATE	2023 TO DATE	YEAR TO DATE CHANGE
CALLS FOR SERVICE					
PERSON CRIMES (Homicide, Assault, Harassment, Sex Crimes, Menacing, Reckless Endanger, Kidnap, Domestic Violence, Elder & Child Abuse, etc)	29	20	57	38	33.33%
PROPERTY CRIMES (Arson, Burglary, Theft, Criminal Mischief, Motor Vehicle Theft, Robbery, Unlawful Entry into Motor Vehicle, Reckless Burning, etc)	35	45	81	115	-29.57%
SOCIETY CRIMES (Drive Under Influence of Intoxicants, Disorderly Conduct, Resisting Arrest, Criminal Trespass, Escape, Runaway, Drug Offenses, Weapon Offenses, etc)	14	15	55	46	16.36%
OREGON SPECIFIC CRIMES (Protective Custodies, Traffic Crimes other than DUII, Warrant Arrests)	36	75	98	132	-25.76%
TOTAL CRIMES REPORTED	114	155	291	331	-12.08%
TOTAL CRIMES CLEARED	76	115	189	220	-14.09%
NON CRIMINAL CALLS FOR SERVICE (Abandoned Vehicles, Agency Assists, 911 hangups, Alarm Calls, Ambulance Assist, Animal Calls, Death Investigations, Disturbances, Domestic Disputes, Juvenile, Motor Vehicle Crashes, Public Assists, Suspicious Activity, Traffic, Trespass Warnings, etc)	559	642	1350	1400	-3.57%
TOTAL CALLS FOR SERVICE	673	797	1641	1731	-5.20%
TOTAL INCIDENT NUMBERS ISSUED	618	735	1442	1594	-9.54%
TOTAL CAD NUMBERS ISSUED	1334	1405	2740	3017	-9.18%

	Feb-24	Feb-23	2024 TO DATE	2023 TO DATE	YEAR TO DATE CHANGE
CUSTODIES					
TOTAL PERSONS IN CUSTODY	48	71	121	136	-11.03%
TOTAL ADULTS ARRESTED	35	70	100	131	-23.66%
TOTAL JUVENILES IN CUSTODY	13	1	21	5	76.19%
TOTAL CHARGES	82	141	215	250	-14.00%
TOTAL ADULT CHARGES	63	140	186	243	-23.46%
TOTAL JUVENILE CHARGES	19	1	29	7	75.86%

SWEET HOME POLICE DEPARTMENT

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CITATIONS ISSUED	Feb-24	Feb-23	2024 TO DATE	2023 TO DATE	YEAR TO DATE CHANGE
Chapter 803 Vehicle Title and Registration (Fail to Register Vehicle, Fail to Renew Registration, Altered Plate, Switched Plates, Fail to Display Plate, etc.)	0	1	2	5	-60.00%
Chapter 806 Financial Responsibility Law (Driving Uninsured, Fail to Carry Proof of Insurance, False Info Regarding Liability Insurance, etc.)	12	11	25	26	-3.85%
Chapter 807 Driving Privileges, Licenses and Permits (No Operator License, Fail to Carry and Present License, Fail to Change Name and/or Address on Operator License, etc.)	2	3	5	6	-16.67%
Chapter 811 Rules of the Road for Drivers (Speeding, DWS, Reckless Driving, Careless Driving, Hit and Run, Fail to Obey Traffic Control Device, Follow too Close, Illegal Parking, Fail to Yield to Pedestrian, Fail to Wear Seatbelt, etc.)	24	20	49	42	14.29%
Chapter 813 Driving Under Influence of Intoxicants (Drive Under Influence of Intoxicants, Refuse the Breath Test, etc.)	2	1	5	1	80.00%
Chapter 814 Pedestrians; Passengers; Livestock; Motorized Wheelchairs; Motorcycles; Bicycles (Improper Use of Lanes, No Motorcycle Helmet, Bicyclist failing to Signal, etc)	0	0	0	0	0.00%
Chapter 815 Vehicle Equipment Generally (Improper Fenders or Mud Guards, Unreasonable Noise, Obstructed Vehicle Windows, etc.)	0	0	0	0	0.00%
Chapter 816 Vehicle Equipment (Operate Without Lighting Equipment, Operate Without Tail Lights, etc)	0	0	0	0	0.00%
Chapter 818 -821 (Vehicle limits, abandoned vehicle, special provisions, off road vehicles)	0	0	0	0	0.00%
TOTAL CITATIONS ISSUED	40	36	86	80	6.98%
TOTAL PERSONS CITED	27	21	55	51	7.27%
TOTAL WARNINGS ISSUED	108	99	178	199	-10.55%
TOTAL TRAFFIC STOPS	137	120	221	250	-11.60%

MOTOR VEHICLE CRASHES	Feb-24	Feb-23	2024 TO DATE	2023 TO DATE	YEAR TO DATE CHANGE
MVC-FATAL	0	0	0	0	0.00%
MVC-INJURY	2	2	6	5	16.67%
MVC-NON INJURY	6	5	18	12	33.33%
HIT & RUN VEHICLE INJURY	0	0	0	0	0.00%
HIT & RUN PROPERTY	7	2	16	10	37.50%
TOTAL CRASHES	15	9	40	27	32.50%

CRASHES INVOLVING DUII ARREST	1	0	1	0	100.00%
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