



CITY OF SWEET HOME COMMUNITY HEALTH COMMITTEE AGENDA

July 23, 2025, 4:00 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 971-203-2871 and enter the meeting ID followed by the # sign to be logged in to the call. Meeting ID: # 275 806 320 590

Call to Order & Pledge of Allegiance

Roll Call

Approval of Minutes

- a) [2025-06-25 Community Health Committee Meeting Minutes](#)

Community Partner Presentations

- a) Family Assistance & Resource Center (FAC)

Recognition of Visitors / Public Comment

Old Business

- a) Health Forum
- b) Health Fair Update

New Business

- a) Crisis Intervention/Post-vention
- b) [Committee Communication Policy](#)

Committee Business for the Good of the Order

Joint City Council Work Session – August 26, 2025

Adjournment

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.



Community Health Committee Meeting Minutes

June 25, 2025, 4:00 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order & Pledge of Allegiance

The meeting was called to order at 4:01 PM.

Roll Call

PRESENT

Chair Kelsey Ann Wray
Vice Chair Bob Dalton
Committee Member Michael Grenz
Committee Member Dr. Larry Horton
Committee Member Wanda Jones
Committee Member Dick Knowles
Committee Member Shirley Schumacher

STAFF

Cecily Hope Pretty, Deputy City Manager
Adam Leisinger, Special Projects Manager
Sean Morgan, Community Services Officer

GUESTS

James Page, Acting Clinical Supervisor, Albany Comprehensive Treatment Center

Approval of Minutes

- a) 2025-05-28 Community Health Committee Meeting Minutes

Committee Member Knowles moved to approve the minutes of the May 28, 2025 Community Health Committee meeting. Committee Member Horton seconded the motion. The motion carried by the following vote:

AYE: Wray, Dalton, Grenz, Horton, Jones, Knowles, Schumacher

NAY: None

Recognition of Visitors / Public Comment

There were no visitors to be heard.

Old Business

- a) Health Fair Update

Vice Chair Dalton stated that he had 22 applications received for vendors at the Health Fair.

No action was required for this item.

Community Partner Presentations

a) Albany Comprehensive Treatment Center

James Page with the Albany Comprehensive Treatment Center stated that they operated an opioid treatment center in Albany since 2021 which is the only opioid treatment program within its specification between Salem and Eugene. He described available services and noted concerns with Sweet Home clients experiencing challenges accessing services. He stated that the center hoped to bring a mobile unit to Sweet Home for treatment and requested feedback from the Committee about their proposal.

Committee Member Knowles asked if the primary clientele would be served by the Oregon Health Plan (OHP). Mr. Page replied that the clientele were primarily through OHP and Medicare but there would be opportunities in the future for people who were not insured or underinsured.

Chair Wray asked if the mobile unit would provide suboxone and methadone. Mr. Page replied that it would.

Vice Chair Dalton asked if walk-up patients would be accepted. Mr. Page replied that all admissions would be conducted through the Albany site but transportation for the admission appointment would be covered by the center.

Mr. Page noted that there was a need to identify a place to lease for parking in Sweet Home to be able to bring the mobile unit in as planned.

Committee Member Jones asked of the anticipated timeline. Mr. Page stated that the timeline was dependent on DEA licensing and the mobile unit was currently in Utah, but he estimated a three-month timeline.

Vice Chair Dalton asked if the Center would be interested in a brick and mortar if the mobile unit was not available. Mr. Page replied that it would be a challenge due to DEA requirements.

Officer Morgan asked if the mobile unit would be available seven days a week. Mr. Page replied that the mobile unit would be available Monday through Friday.

Chair Wray asked if they utilized a harm reduction model or an abstinence model. Mr. Page replied that they utilize a harm reduction model. Chair Wray asked of costs to utilize transportation services to the clinic in Albany. Mr. Page replied that the first trip was entirely covered but ongoing transportation was only covered for Medicaid patients.

Committee Member Horton asked of connecting FAC clients to the clinic. Mr. Page replied that the clinic had a 24/7 call center to schedule appointments and walk-ins could be accepted before 9:30 AM during the week.

Chair Wray asked if the clinic utilized a referral service. Mr. Page replied that potential clients should call the clinic directly or go through the call center.

Chair Wray expressed support for bringing the services to Sweet Home.

No action was required for this item.

b) Family Assistance & Resource Center (FAC)

This item was rescheduled for the July meeting.

Committee Business for the Good of the Order

Committee Member Knowles expressed a desire to pursue crisis intervention resources and conflict resolution training for the community. Chair Wray requested that a discussion on crisis intervention be placed on the next agenda for discussion.

Vice Chair Dalton stated that he had contacted the CEO of Samaritan Health, Marty Cahill, and is working to invite him to Sweet Home to present.

Chair Wray asked that a discussion on the proposed health forum be placed on the next agenda.

Adjournment

There being no further discussion, the meeting was adjourned at 4:43 PM.

Chair

ATTEST:

City Manager – Ex Officio City Recorder

DRAFT



City of Sweet Home
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CITY MANAGER'S OFFICE MEMORANDUM

To: City Boards, Committees & Commissions
From: Cecily Hope Pretty, Deputy City Manager
CC: Jason Ogden, City Manager / Chief of Police
Board, Committee & Commission Staff Liaisons
Date: June 27, 2025
Subject: Board, Committee & Commission Media Communication Policy

Purpose:

To ensure that all public communications reflect the City of Sweet Home's goals, policies, and official positions, this policy provides guidance for committee members and chairs regarding inquiries from the media.

OFFICIAL POLICY:

1. Official Spokesperson

The City Manager, Jason Ogden, is the designated spokesperson for the City of Sweet Home. All official inquiries from the press or media should be directed to:

Jason Ogden
City Manager
Phone: 541-367-8969
Email: jogden@sweethomeor.gov

2. Committee Members and Chairs

- Members and chairs of city boards and committees are not authorized to speak on behalf of the City to the media unless expressly designated to do so by the City Manager.
 - Committee members may speak to the media in a personal capacity but must clearly state they are not representing the City of Sweet Home or its official position.
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3. Media Inquiries Procedure

- If approached by a reporter, committee members should politely decline to comment and refer the journalist to the City Manager.
 - If the inquiry concerns an item recently discussed by the committee, do not attempt to summarize or interpret the discussion. Refer to official minutes or direct to the City Manager.
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4. Open Records Laws and Social Media

Be aware that social media posts and comments may be considered public records and subject to disclosure under Oregon's public records laws. Committee members and chairs should use caution when engaging on social media platforms regarding City-related matters.

When in doubt about whether a post or comment may be a public record, consult with the City Manager or City Attorney to ensure compliance with applicable laws and City policy.

Approved Verbiage for Committee Use:

Here are approved scripts for responding to media inquiries:

Standard Response (for Committee Members or Chairs):

"Thanks for your interest, but I'm not the appropriate person to speak on behalf of the City. All press inquiries should be directed at the City Manager, Jason Ogden. You can reach him at 541-367-8969 or jogden@sweethomeor.gov."

If Pressed for an Opinion or Statement:

"I'm just serving as a committee member, and I'm not authorized to speak for the City or comment on behalf of the committee outside official meetings. Please contact the City Manager, Jason Ogden, for any statements or clarifications."

If the Reporter Asks about a Committee Discussion or Vote:

"Our discussions and votes are part of the public record, and official minutes are available. For further information or context, I'd encourage you to contact City Manager Jason Ogden at 541-367-8969 or jogden@sweethomeor.gov."