



# CITY OF SWEET HOME ADMINISTRATION, FINANCE AND PROPERTY COMMITTEE AGENDA

February 10, 2022, 1:45 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

## Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

---

## Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: 146 442 591#

## Call to Order

## Roll Call

## New Business

- a) [Budget Committee Reappointment Interview - Bob Briana \(pg. 2\)](#)
- b) [Library Advisory Board Interview - Kelsey Hicks \(pg. 4\)](#)
- c) [Park and Tree Committee Reappointment Interview - Bob Dalton \(pg. 6\)](#)
- d) [Park and Tree Committee Reappointment Interview - Wally Shreves \(pg. 8\)](#)

## Adjournment



3225 Main Street  
Sweet Home, OR 97386  
541-367-8969 541-367-1215 FAX  
[jfisher@sweethomeor.gov](mailto:jfisher@sweethomeor.gov)

## BOARD/COMMITTEE/COMMISSION APPLICATION

### Applicant Information (Please type/print clearly):

Name: ROBERT BRIANA  
Permanent Address: [REDACTED]  
Mailing Address: SAME AS ABOVE  
Contact Phone Number: [REDACTED]  
E-Mail Address: [REDACTED]  
Preferred method of contact: ☐ Mail ☒ Phone ☐ Email  
Occupation: RETIRED Employer: \_\_\_\_\_

Please mark the Board, Commission or Committee in which you are interested in serving:

- ☒ Budget Committee ☐ Planning Commission ☐ Library Board  
☐ Board of Appeals ☐ Park and Tree Committee  
☒ Charter Review Committee ☐ All Hazard Mitigation Committee

Are you applying for reappointment: ☒ Yes ☐ No

If yes, how long have you served in this capacity: 4 Year(s) \_\_\_\_\_ Month(s)

- How long have you lived in the area: 22 Year(s) \_\_\_\_\_ Month(s)
- Please give a brief description of your experiences or training that you feel qualifies you for this particular position. BEED ON THE BUDGET COMM. FOR MANY YEARS AND  
FEEL I BRING MY KNOWLEDGE OF ECONOMIC REALITIES TO THE COMM.
- List current involvement in other community groups and/or activities.  
I STAY INFORMED WITH CITY COUNCIL DECISIONS.
- What special contribution do you feel you can make to the group/position you are applying for?  
SAME AS NO. 2

**RESIDENCY:**

**The following applies for appointments that require residency and elector status:**

I, ROBERT BRIANA, certify that I currently reside within the corporate limits of the City of Sweet Home and am an eligible elector as defined by ORS 246.012(5). I further acknowledge that should either my residency or my eligibility as an elector change I will notify the City of Sweet Home immediately.

**CRIMINAL HISTORY BACKGROUND CHECK (CCH):**

A Criminal History Check (CCH) may be performed as part of the City of Sweet Home appointment process for City Boards, Committees, and Commissions. I acknowledge that a refusal to allow the CCH to be performed, when required, will cause my application to no longer be considered.

**PUBLIC DISCLOSURE:**

The City sometimes receives requests for contact information for members serving on City boards, commissions and committees. As an appointed public body volunteer serving the City of Sweet Home, the information provided on this application is considered public record.

My signature acknowledges that the information I have provided on the application is true and complete to the best of my knowledge and I understand that a CCH may be performed, when required, and that the information provided on this application is considered public record.

Robert Briana  
Signature

1/15/2022  
Date of Signature



CITY MANAGER'S OFFICE

3225 Main Street  
Sweet Home, OR 97386  
541-367-8969 541-367-1215 FAX  
[Jfisher@sweethomeor.gov](mailto:Jfisher@sweethomeor.gov)

## BOARD/COMMITTEE/COMMISSION APPLICATION

**Applicant Information (Please type/print clearly):**

Name: Kelsey Hicks  
Permanent Address: [REDACTED]  
Mailing Address: same  
Contact Phone: [REDACTED]  
E-Mail Address: kelseyhicks05@yahoo.com  
Preferred method of contact: ☐ Mail ☒ Phone ☒ Email  
Occupation: Homemaker/Stay at home mom/Homeschool Parent Employer: \_\_\_\_\_

Please mark the Board, Commission or Committee in which you are interested in serving:

- |                                                   |                                                          |                                                   |
|---------------------------------------------------|----------------------------------------------------------|---------------------------------------------------|
| <input type="checkbox"/> Budget Committee         | <input type="checkbox"/> Planning Commission             | <input checked="" type="checkbox"/> Library Board |
| <input type="checkbox"/> Board of Appeals         | <input type="checkbox"/> Park and Tree Committee         |                                                   |
| <input type="checkbox"/> Charter Review Committee | <input type="checkbox"/> All Hazard Mitigation Committee |                                                   |

Are you applying for reappointment ☐ Yes ☒ No

If yes, how long have you served in this capacity: \_\_\_\_\_ Year(s) \_\_\_\_\_ Month(s)

- How long have you lived in the area: 1 Year(s) 7 Month(s)
- Please give a brief description of your experiences or training that you feel qualifies you for this particular position.  
I was the coordinator for MOPS (Mothers of Preschoolers) for 3 years. Before moving to Sweet Home, I participated in many library and community events with my children in Lebanon.
- List current involvement in other community groups and/or activities.  
I am currently involved with teaching my children at home. We are a part of Linn County Christian Co-op. My children have been a part of the Sweet Home Mat Club.
- What special contribution do you feel you can make to the group/position you are applying for?

As a mother and parent who does school at home I think I can help add a voice for young children and families who choose to homeschool.

**RESIDENCY:**

**The following applies for appointments that require residency and elector status:**

I, **Kelsey Hicks**, certify that I currently reside within the corporate limits of the City of Sweet Home and am an eligible elector as defined by ORS 246.012(5). I further acknowledge that should either my residency or my eligibility as an elector change I will notify the City of Sweet Home immediately.

**CRIMINAL HISTORY BACKGROUND CHECK (CCH):**

A Criminal History Check (CCH) may be performed as part of the City of Sweet Home appointment process for City Boards, Committees, and Commissions. I acknowledge that a refusal to allow the CCH to be performed, when required, will cause my application to no longer be considered.

**PUBLIC DISCLOSURE:**

The City sometimes receives requests for contact information for members serving on City boards, commissions and committees. As an appointed public body volunteer serving the City of Sweet Home, the information provided on this application is considered public record.

My signature acknowledges that the information I have provided on the application is true and complete to the best of my knowledge and I understand that a CCH may be performed, when required, and that the information provided on this application is considered public record.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date of Signature



**CITY MANAGER'S OFFICE**

3225 Main Street  
Sweet Home, OR 97386  
541-367-8969 541-367-1215 FAX  
[jfisher@sweethomeor.gov](mailto:jfisher@sweethomeor.gov)

**BOARD/COMMITTEE/COMMISSION APPLICATION**

**Applicant Information (Please type/print clearly):**

Name: Bob Dalton  
Permanent Address: [REDACTED] Sweet Home, Or. 97386  
Mailing Address: Same  
Contact Phone: [REDACTED]  
E-Mail Address: [REDACTED]  
Preferred method of contact: ☐ Mail ☐ Phone ☒ Email  
Occupation: Retired Employer: \_\_\_\_\_

Please mark the Board, Commission or Committee in which you are interested in serving:

- ☐ Budget Committee ☐ Planning Commission ☐ Library Board  
☐ Board of Appeals ☒ Park and Tree Committee  
☐ Charter Review Committee ☐ All Hazard Mitigation Committee

Are you applying for reappointment? ☒ Yes ☐ No

If yes, how long have you served in this capacity: 60 Year(s) \_\_\_\_\_ Month(s)

- How long have you lived in the area: 67 Year(s) \_\_\_\_\_ Month(s)
- Please give a brief description of your experiences or training that you feel qualifies you for this particular position.  
Former Environmental Health and Safety Manager, Plant Manager, Quality Control Manager, Human Resource and leadership training. Currently serving on Park & Tree Committee.
- List current involvement in other community groups and/or activities.  
President of the Sweet Home Presidents Club  
Sweet Home Health Committee & chairperson for the annual Health event  
Involved with the Sweet Home Beautification Committee
- What special contribution do you feel you can make to the group/position you are applying for?  
Organizational/Leadership skills, Fund Raising experience, Project Management

**RESIDENCY:**

**The following applies for appointments that require residency and elector status:**

I, Bob Dalton, certify that I currently reside within the corporate limits of the City of Sweet Home and am an eligible elector as defined by ORS 246.012(5). I further acknowledge that should either my residency or my eligibility as an elector change I will notify the City of Sweet Home immediately.

**CRIMINAL HISTORY BACKGROUND CHECK (CCH):**

A Criminal History Check (CCH) may be performed as part of the City of Sweet Home appointment process for City Boards, Committees, and Commissions. I acknowledge that a refusal to allow the CCH to be performed, when required, will cause my application to no longer be considered.

**PUBLIC DISCLOSURE:**

The City sometimes receives requests for contact information for members serving on City boards, commissions and committees. As an appointed public body volunteer serving the City of Sweet Home, the information provided on this application is considered public record.

My signature acknowledges that the information I have provided on the application is true and complete to the best of my knowledge and I understand that a CCH may be performed, when required, and that the information provided on this application is considered public record.

Bob Dalton  
Signature

1-4-2022  
Date of Signature



**CITY MANAGER'S OFFICE**

3225 Main Street  
Sweet Home, OR 97386  
541-367-8969 541-367-1215 FAX  
[jfisher@sweethomeor.gov](mailto:jfisher@sweethomeor.gov)

## BOARD/COMMITTEE/COMMISSION APPLICATION

**Applicant Information (Please type/print clearly):**

Name: Wally Shreves  
Permanent Address: [REDACTED] Sweet Home, OR 97386  
Mailing Address: [REDACTED] Sweet Home, OR 97386  
Contact Phone: [REDACTED]  
E-Mail Address: [REDACTED]  
Preferred method of contact: ☐ Mail ☐ Phone ☒ Email  
Occupation: Retired Employer: \_\_\_\_\_

Please mark the Board, Commission or Committee in which you are interested in serving:

- ☐ Budget Committee ☐ Planning Commission ☐ Library Board  
☐ Board of Appeals ☒ Park and Tree Committee  
☐ Charter Review Committee ☐ All Hazard Mitigation Committee

Are you applying for reappointment ☐ Yes ☐ No

If yes, how long have you served in this capacity: \_\_\_\_\_ Year(s) \_\_\_\_\_ Month(s)

- How long have you lived in the area: 21 Year(s) \_\_\_\_\_ Month(s)
- Please give a brief description of your experiences or training that you feel qualifies you for this particular position.  
Currently the Chair of the committee.
- List current involvement in other community groups and/or activities.  
JBO baseball coach for the last 4 years at the senior level.
- What special contribution do you feel you can make to the group/position you are applying for?  
Continue to work with the city staff and maintenance group to improve the parks and areas in the city.

**RESIDENCY:**

**The following applies for appointments that require residency and elector status:**

I, \_\_\_\_\_, certify that I currently reside within the corporate limits of the City of Sweet Home and am an eligible elector as defined by ORS 246.012(5). I further acknowledge that should either my residency or my eligibility as an elector change I will notify the City of Sweet Home immediately.

**CRIMINAL HISTORY BACKGROUND CHECK (CCH):**

A Criminal History Check (CCH) may be performed as part of the City of Sweet Home appointment process for City Boards, Committees, and Commissions. I acknowledge that a refusal to allow the CCH to be performed, when required, will cause my application to no longer be considered.

**PUBLIC DISCLOSURE:**

The City sometimes receives requests for contact information for members serving on City boards, commissions and committees. As an appointed public body volunteer serving the City of Sweet Home, the information provided on this application is considered public record.

My signature acknowledges that the information I have provided on the application is true and complete to the best of my knowledge and I understand that a CCH may be performed, when required, and that the information provided on this application is considered public record.

Lance Shreves  
Signature electronically signed

3 February, 2022  
Date of Signature