



CITY OF SWEET HOME PARKS AND TREE COMMITTEE AGENDA

March 15, 2023, 8:30 AM
Santiam Conference Room
3225 Main Street, Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet, you can call in to 971-203-2871, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: 491 332 600#

Call to Order and Pledge of Allegiance

Roll Call of Park and Tree Committee Members:

Time Reports

Meeting Minutes

- a) [February 15, 2023 Meeting Minutes](#)

Public Comment. This is an opportunity for members of the public to address the Park and Tree Committee on topics that are not listed on the agenda.

Old Business

Beautification Committee Update

Sankey Park Bandstand / Pavilion

Weddle Bridge

Lower Sankey Park Donor Recognition

2023 Arbor Day Celebration

Ivy Removal

- a) [Sankey Park Donor Memorial Proof](#)
- b) [Arbor Day Flyer](#)

New Business

Park Naming - Pocket Parks & Quarry Park

Northside Dog Park - Naming

Northside Park Draft Parking Plan

- a) [Draft Northside Park Plan](#)

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Round Table Discussions (Committee comments about topics not listed on the agenda)

Adjournment

The Sweet Home Park and Tree Committee welcomes your interest in these agenda items. Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Committee may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend.

If you have questions, please contact the Community and Economic Development Department at 3225 Main Street, Sweet Home, Oregon 97386; Phone: (541) 367-8113.

SHMC 1.10 CITY COMMITTEES

§ 2.10.050 POWERS AND DUTIES.

A. Park and Tree Committee. The powers and duties of the Park And Tree Committee shall be as follows:

1. To conduct an inventory of existing street trees, including historical trees and public properties in need of beautification and plantings and present a written report to the City Council of its findings;
2. To develop and recommend to the City Council, for its adoption, a master list of trees suitable for planting within the city. The list shall be reviewed annually, a copy of which shall be kept on file in the office of the City Recorder for public information;
3. To develop and recommend to the City Council, for its adoption, ordinances and policies for the planting, care, maintenance, replacement and protection of trees throughout the city;
4. To act in an advisory capacity to the Planning Commission with respect to landscape design, suitable plantings, protection of natural vegetation and street tree requirements;
5. To submit recommendations to the City Council regarding the beautification of public properties and rights-of-way;
6. To promote public knowledge and acceptance of the value of tree planting and maintenance programs and requirements;
7. To develop a capital development program for each fiscal year, to include acquisition of new land and/or development of existing property for parks and other recreation areas;
8. To recommend recreation programing needs to be produced by the city;
9. To recommend an operating budget to carry out the recreation program as outlined for the forthcoming fiscal year; and
10. To preform additional duties and studies as may be required from time to time by the City Council.
11. To meet a minimum of four meetings a year, beginning with the month of December, which meeting should be devoted to the development of the next year's capital and recreation programs.

(Ord. 1263, § 1, 2017)



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Call to Order and Pledge of Allegiance

The Meeting was called to order at 8:34 AM

Roll Call of Park and Tree Committee Members:

PRESENT

Wally Shreves
Lena Tucker
Nancy Patton
Debra Northern (video)

ABSENT

Bob Dalton

STAFF

Angela Clegg, Associate Planner
Blair Larsen, Community and Economic Development Director
Kelcey Young, City Manager
Greg Springman, Public Works Director
Dominic Valloni, Operations Manager
Sean Hegge, Crew Lead: Facilities and Parks

Time Reports

Meeting Minutes

- a) January 18, 2023 Meeting Minutes

A motion to approve the minutes was made by Patton, seconded by Tucker.

Voting Yea: 4

Voting Nay: 0

Absent: 1

Public Comment. This is an opportunity for members of the public to address the Park and Tree Committee on topics that are not listed on the agenda.

None

Roles and Responsibilities

Associate Planner Clegg reviewed the binder given to the Committee members.

CEDD Director Larsen and City Manager Young conducted a training using PowerPoint and discussion.

Old Business

Northside Park / Arbor Day Celebration

a) 2023 Draft Arbor Day Flyer

Clegg presented the draft flyer to the Committee. The Committee directed staff to revise the start time to be 10:00 AM. Patton will coordinate the event and times with the Jamboree. Patton will coordinate a possible dog demonstration and confirm the event with staff. Patton will talk with Sweet Home Vet about dog treats and a possible booth at the event. Clegg asked for all Arbor Day events to be confirmed by the first of March. Clegg will order the banner as soon as she receives funding confirmation. She will also have copies of the handouts. Patton asked about parking at Northside Park. Parking improvements won't be in place before the Arbor Day event. Shreves asked to have a draft concept plan to show the community at the event. Tucker gave a report about the plants to be given away at the event. Tucker will coordinate with Beautification Committee. Shreves will read the proclamation at the event if the Mayor does not want to and Clegg will get the proclamation to the Council for approval.

Round Table Discussions (Committee comments about topics not listed on the agenda)

Sankey Park Memorial Stone: Clegg gave a progress report.

Weddle Bridge Update: None. Springman will follow up.

Dahlenburg Bridge: No updates. Committee discussed timing and volunteers wanting to move it.

Sankey Park Ivy removal: Shreves discussed the removal with Public Works. It was determined that it will be tabled until April due to work being done in Northside Park.

Adjournment

The meeting was adjourned at 9:58 AM

2019 Lower Sankey Park Improvement Project Donors

JOYCE & LK OHNESORGE
 WASTE CONNECTIONS
 JANEEN SAUNDERS
 HENRY WOLTHUIS
 KEN BRONSON
 BRIAN & ANGIE HELLIWELL
 TOMMY & LAGEA MULL
 MICHAEL & MIRA HALL
 TRUAX CORPORATION
 SCOTT & LAURIE STARHA
 GREG & LINDA STEPHENS
 ALICE GROVOM **GROVUM**
 MATT & SUSAN COLEMAN
 WALLY & ADRIENNE SHREVES

TOM & KATHLEEN HORN
 JOE GRAYBILL
 MOLLY LAYCOCK
 DIANE GERSON
 SANTIAM FEED & GARDEN
 HOWARD WOODWARD
 DEAN & SHARON NOLL
 DAVID GIBBS
 DAVE TRASK
 RAY WEST

MELCHER FAMILY
 BOB & DAWN DALTON
 RON'S OIL COMPANY
 CEDAR SHACK DRIVE-IN
 RICE LOGGING
 THRIFTWAY
 ROTARY CLUB OF SWEET HOME
 CASCADE TIMBER CONSULTING
 LIBERTY ROCK
 COTA FAMILY
 ALICE SMITH'S FAMILY
 PAT MUIR & BRUCE MCCUNE
 W.D. MARSHALL
 MANY ANONYMOUS DONORS



WITH SPECIAL THANKS TO THE OREGON PARKS AND RECREATION DEPARTMENT LOCAL GOVERNMENT GRANT PROGRAM

PROOF# **2**

VERSION# **1**

Approved
(Spelling Correct)

Your approval authorizes OM Stone to manufacture the memorial as shown in the drawing. By signing, you relieve OM Stone of any and all responsibility for mistakes in design or text.
* Actual granite color will vary from what is shown in this proof.

Slant Full Face 48 x 8 x 28 Pol-5 w/ Rounds Serp Elite Black

Special Requests / Instructions:
Setting No Concrete

Email Proof
 0 Inch Sanded Border

DATE: 03-06-2023

JOB #: 383627

DESIGNER: JV



COPYRIGHT
2023

Signature _____

Date _____

Sweet Home Park & Tree Committee's

Arbor Day



Community Event

Saturday, April 15, 2023

Join us at Northside Park as we
celebrate Arbor Day and the Grand
Opening of the New Dog Park



Time-10:00 am-2:00 pm

Date-April 15, 2023

Where-Northside Park

1780 11th Avenue Sweet
Home OR

Events include a self-guided park tour, dog parkour, tree plantings & free seedling giveaway.

*Free seedlings while supplies last.

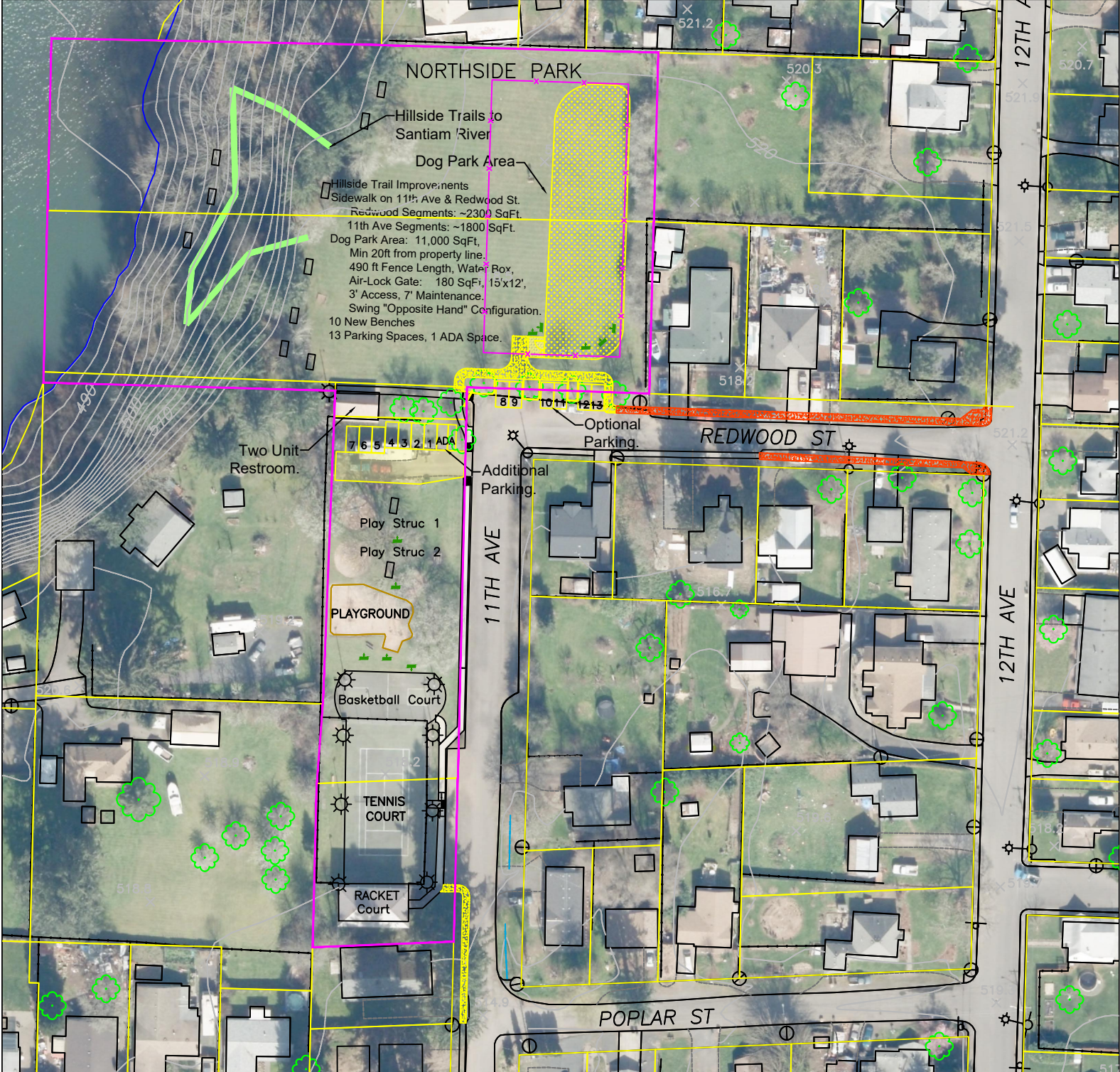


sweethomeor.gov



b)

2022 Northside Park Improvements



City of Sweet Home
9-21-2022

Scale: 1" = 100'

a)