



CITY OF SWEET HOME LIBRARY BOARD AGENDA

March 09, 2023, 4:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

PHONE: 541-367-5007
FAX: 541-367-3754

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID:

Review / Approval of Minutes

- a) [Library Board Minutes Feb 9, 2023](#)

Report of the Librarian

- a) [Report of the Librarian Feb 2023](#)

Fiscal Report

Statistics

- a) [Statistical report February 2023](#)

Unfinished Business

New Business

- a) Discussion about New Walking group with OHSU

Next Regular Library Board Meeting - ENTER DATE HERE

- a) April 13, 2023

The Sweet Home Public Library Advisory Board welcomes your interest in these agenda items. The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's office at 541-367-8969.

Sweet Home Public Library
Library Advisory Board Minutes February 9, 2023

Present:

Charlene Adams
Don Hopkins
Eva Journey
Kels Hicks
Jamie Frick
Dylan Richards (via Microsoft Teams)

Staff:

Megan Dazey

Call to Order

The meeting was called to order at 4:30 pm

Minutes approved for the January meeting.
Welcome to new Council representative Dylan Richards.

Report of the Librarian:

Dazey went over the submitted report.

Old Business:

None

New Business:

We discussed the upcoming Library Card Design contest and the Seed Lending Library.
Brief discussion on where the discussion for a new library building is at. We are currently waiting for the City Council retreat and direction on location from the City Council after those meetings.

Meeting adjourned at 4:58pm.

Report of the Librarian for February/March2023 Activities

Unfinished Business:

None

New Business:

New Walking group needs recruits.

Collection updates:

Steady ordering continues.

Our seed library is incredibly popular. We have handed out probably 1000+ packets of seeds so far. It has brought many people into the library that are either not regular users or this is their first visit. We have gotten a few additional donations as well. A few people have commented on how this will help with their food insecurity issues over the summer.

On Friday I have the first 2023/24 Budget meeting. We are looking to add some positions, depending on budget.

Building issues:

The front steps have been power washed. The concrete and reflective painting will be fixed once the weather warms up and dries out.

The hole in the floor in the kid's area has been filled.

In building updates:

New tables were ordered and have arrived for the teen and craft areas. They are being assembled and should be dropped off today (Tuesday).

We have done some rearranging and cleaning of the staff area.

Passive Programming:

Our craft table continues to be popular with kids of all ages. Our take and make kits are averaging around 60-70 handed out each month.

In-person Programming:

Mostly due to weather, we only had 6 participants in our Community reads discussions. We are in search of our next book. The next Community read discussion will be in June.

The City Manager filled in for one story time and had a great time!

New Building:

We have applied for Congressional funding for a new building. Crossing fingers!



Sweet Home Public Library

Statistics

January 2023	This month February 2023	Last month January 2023	Year to date 2023	Previous year 2022(total)
Patron Activity				
Door Count	2612	2657	5269	30342
Program participants (all ages)	88	126	214	589
Total programs(all ages)	13	8	21	41
Circulation and Renewals				
Checkouts & renewals	4602	4546	9148	52702
E-audio & E-book checkouts	551	525	1076	5692
Total items checked out	5153	5071	10224	58394
Public Computers				
Logins	195	208	403	2497
Resource Sharing Savings				
Cost savings	4634.25	4967.76	9602.01	35892.88
Items borrowed by consortium libraries	296	261	557	2949
Items borrowed from consortium libraries	335	306	641	2873
Volunteer Hours				
Hours worked by volunteers	39	40	79	528
New Library Patrons				
New patron cards issued	37	74	111	606

Events this month: Storytime and teen drop in programs were offered this month. We also had one session of our Community Reads discussion. Snow, or the threat of snow, hampered turnout for several days throughout the month. Take and Make kits and in library craft table continue to be very popular.

Building updates: The hole in the floor in the children’s area has been filled in. the front steps and patio have been power washed. Paint and cement touchups will occur once the weather warms up and dries out.

Items of note: March 1st is the official start of our Design a New Library card contests for school age kids and one for all ages. We are also starting to recruit members for our new Walking Group co-sponsored with OHSU. Storytime and teen drop in programs continue!

