



CITY OF SWEET HOME ADMINISTRATION, FINANCE AND PROPERTY COMMITTEE AGENDA

July 22, 2025, 4:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 971-203-2871 and enter the meeting ID followed by the # sign to be logged in to the call. Meeting ID: 294 473 488 821 2

Call to Order

Roll Call

Approval of Minutes

- a) [2024-10-07 Administration, Finance & Property Committee Meeting Minutes](#)
- b) [2025-03-24 Administration, Finance & Property Committee Meeting Minutes](#)

New Business

- a) Park & Tree Committee Interviews

Adjournment



CITY OF SWEET HOME ADMINISTRATION, FINANCE AND PROPERTY COMMITTEE MINUTES

October 07, 2024, 4:00 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order

The meeting was called to order at 4:00 PM.

Roll Call

PRESENT

Councilor Dave Trask, Chair
President Pro Tem Greg Mahler
Councilor Josh Thorstad

STAFF

Cecily Hope Pretty, Assistant City Manager Pro Tem

GUESTS

Deena Bechtel
Tyler Gideon
Scott Swanson

Approval of Minutes

- a) 2024-04-03 Administration, Finance & Property Committee Meeting Minutes

Mahler President Pro Tem Mahler moved to approve the minutes of the April 3, 2024 Administration, Finance & Property Committee Meeting. Councilor Thorstad seconded the motion. The motion carried unanimously.

New Business

- a) Interviews for Park & Tree Committee

The Committee interviewed candidates for the Park & Tree Committee. There was consensus to recommend Scott Swanson to the full City Council for appointment to the Park & Tree Committee.

- b) Consideration of Library Board & Community Health Committee Applicants

Assistant City Manager Pro Tem Pretty stated that there was only a single applicant for each vacancy on the Library Board and Community Health Committee. There was consensus to recommend Wanda Jones for appointment to the Community Health Committee and Jennifer Casteneda to the Library Board.

Adjournment

There being no further discussion, the meeting was adjourned at 4:33 PM.

Chair

ATTEST:

City Manager Pro Tem – Ex Officio City Recorder

DRAFT



CITY OF SWEET HOME ADMINISTRATION, FINANCE & PROPERTY COMMITTEE MINUTES

March 24, 2025, 5:00 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order & Pledge of Allegiance

The meeting was called to order at 5:06 PM.

Roll Call

PRESENT

President Pro Tem Josh Thorstad, Chair
Mayor Susan Coleman
Councilor Chelsea Augsburger (exit 5:14 PM)

STAFF

Cecily Hope Pretty, Assistant City Manager Pro Tem
Adam Leisinger, Special Projects Manager

New Business

a) Budget Committee Applicant Interviews

The following applicants for the Budget Committee were considered:

Dawn Miller
Brennan Frenzel

There was consensus to move both applicants to the full City Council for consideration.

b) Planning Commission Applicant Interviews

Councilor Augsburger stated that one of the applicants was a relative of hers and she would excuse herself from the Planning Commission interviews. She exited the meeting at this time.

The following applicants for the Planning Commission were considered:

Brandy Wysong
Samantha Lacey
Jeana Doll
Matthew Bechtel
Erin Barstad

There was consensus to move Brandy Wysong to the full City Council for consideration. Chair Thorstad and Mayor Coleman also agreed to move Jeana Doll forward for the Budget Committee in lieu of Brennan Frenzel due to his inability to attend the Committee meeting for his interview.

Adjournment

There being no further discussion, the meeting was adjourned at 5:55 PM.

ATTEST:

Chair

City Manager – Ex Officio City Recorder

DRAFT