



CITY OF SWEET HOME CITY COUNCIL AGENDA

August 25, 2020, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City Council will hold a Regular City Council meeting at 6:30 p.m. in the City Council Chambers at City Hall, 3225 Main Street. In order to protect residents, staff, and elected officials due to the novel COVID-19 virus, the frequency and length of public meetings, including the City Council, boards and commissions, will be minimized. Non-urgent and non-essential City business with expected public feedback will be postponed whenever possible. Individuals attending public meetings in person will be limited to the first six people, required to maintain appropriate social distancing, (6-ft.) and be free of symptoms related to COVID-19. The City of Sweet Home City Council is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the City Council meeting live, online visit live.sweethomeor.gov. If you don't have access to the internet you can call in to 541-367-5128 and you'll be asked to choose option #1 to be logged in to the call.

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon public meeting law, and has been approved by the Mayor as Chairperson of the meeting. All votes will be conducted by Roll Call Vote.

Call to Order and Pledge of Allegiance

Roll Call

Consent Agenda:

Approval of Minutes:

- a) [2020-08-11 City Council \(pg. 3\)](#)

Recognition of Visitors and Hearing of Petitions:

Old Business:

- a) [Request for Council Action - Replacement of Public Works' Street Sweeper \(pg. 10\) \(Moved to 09/08/2020 Agenda\)](#)
- b) [Request for Council Action -City Engineer of Record Service Contract Authorization \(pg. 41\)](#)
- c) [Discussion Only - System Development Charge Updates \(pg. 64\)](#)

New Business:

Ordinance Bills

Request for Council Action and First Reading of Ordinance Bills

Second Reading of Ordinance Bills

- a) [Ordinance No. 11 for 2020 - An Ordinance Amending the Official Zoning Map \(pg. 78\)](#)

Third Reading of Ordinance Bills (Roll Call Vote Required)

- a) [Ordinance Bill No. 10 for 2020 – An Ordinance Annexing and Amending the Official Zoning Map \(pg. 103\)](#)

Reports of Committees:

Administrative and Finance/Property

Charter Review Committee

Park and Tree Committee

Youth Advisory Council

Chamber of Commerce

Council of Governments

Area Commission on Transportation

Solid Waste Advisory Council

Ad Hoc Committee on Health

Legislative Committee

Reports of City Officials:

Mayor's Report

City Manager's Report

Department Director's Reports (2nd meeting of the Month)

Finance Director

- a) [July 2020 Monthly Report \(pg. 119\)](#)

Police Chief

- a) [Department Council Report \(pg. 129\)](#)

City Attorney

Council Business for Good of the Order

Adjournment



CITY OF SWEET HOME CITY COUNCIL MINUTES

August 11, 2020, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

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Call to Order and Pledge of Allegiance

The meeting was Called to Order at 6:30 P.M.

Roll Call

PRESENT

Mayor Greg Mahler
President Pro Tem Diane Gerson
Councilor Cortney Nash
Councilor Dave Trask
Councilor Lisa Gourley
Councilor Susan Coleman

ABSENT

Councilor James Goble

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

STAFF

City Manager Ray Towry
City Attorney Robert Snyder
Police Chief Jeff Lynn
Finance Director Brandon Neish
Community and Economic Development Director Blair Larsen
Library Director Rose Peda
Community Services Officer Sean Morgan
Administrative Assistant Julie Fisher
Maintenance Supervisor, Dominic Valloni
Municipal Maintenance Worker, Tommy Robey

MEDIA

Kelly Kenoyer, The New Era
Alex Paul, Democrat Herald

Motion to approve Councilor Goble's absence made by Councilor Gerson, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Gourley, Councilor Coleman

Consent Agenda:

Motion to approve the Consent Agenda made by Councilor Trask, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Gourley, Councilor Coleman

Approval of Minutes:

- a) 2020-07-28 City Council Work Session (pg. 3)
- b) 2020-07-28 City Council (pg. 5)

Recognition of Visitors and Hearing of Petitions:

None

Old Business:

- c) Continuation of Public Hearing to consider Application ZMA20-02 (pg. 58)

The Public Hearing was re-opened at 6:36 P.M.

Mayor Mahler explained the Public Hearing process. Mayor Mahler asked the Council if they had any Exparte, Conflict of Interest or Personal Bias; there was none.

Staff Report: CEDD Larsen provided a full staff report for the benefit of the public who had not attended the first meeting. CEDD Larsen explained the application was for a zone change from Low Density Residential to Medium Density Residential which is the Comprehensive Plan designation for that property. It was clarified the application is only for a zone change and not for any development of the property.

Questions of the Council: Council asked staff what would happen if the application was denied but met all of the requirements. CEDD Larsen explained the applicant could appeal

to the Land Use Board of Appeals and the ruling potentially be overturned and the City would be responsible for the legal costs.. There was discussion on the Comprehensive Plan.

Questions of the Public: Frank Knapp, Gary Pritchard, Vince Adams, and Jack Hankins had questions for staff that included current zoning vs. Comprehensive Plan zoning designations, parking concerns, drainage concerns, and utility capacity questions and concerns. The issues brought up were addressed by staff and most would be considered during any development process. The Comprehensive Plan was explained and discussed as a State required ruling document for zoning.

Testimony in Favor: None

Testimony in Opposition: Frank Knapp opposed the application and was concerned of traffic issues which would be a burden on community.

Marla Blanchard also opposed the application with safety concerns of children and traffic congestion.

Jack Hankins as also opposed and concerned about additional traffic and parking issues.

Neutral Testimony: None

Rebuttal: Reuben Rencon addressed the traffic safety concerns and noted that parking standards and lighting would be required for any type of development. He stated Sweet Home is in need of affordable housing and needs multifamily dwellings. He added the property is conveniently close to schools which would be ideal for a family or single parent tenant.

The Public Hearing was closed at 7:16 PM.

Council discussion following the Public Hearing acknowledged the concerns of the neighborhood, however those concerns should be brought up in the development stage and are not criteria for the zone change decision. The housing needs were discussed as well as HB2001 which passed in 2019.

Motion made to reconsider by President Pro Tem Gerson, Seconded by Councilor Trask.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman

Voting Nay: Councilor Nash

Motion made to approve the application for the zone change and move Ordinance Bill No. 11 for 2020 - An Ordinance Amending the Official Zoning Map by President Pro Tem Gerson, Seconded by Councilor Trask.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman

Voting Nay: Councilor Nash

d) Judge Larry Blake - Court Update

Judge Larry Blake presented to the City Council an update on Sweet Home Municipal Court. The Sweet Home Municipal Court processes criminal and non-criminal court proceedings, such as misdemeanors, violations (traffic), and City Code Violations. All felonies go to Circuit Court. Judge Blake offers diversion for first time offenders and elderly drivers

Judge Blake commended of his support staff, and the support of the Police Chief. Chief Lynn presented Judge Blake with the idea of Community Court.

Sweet Home Community Court will begin in September, and deal with those effected by mental health, homeless, or drug and alcohol issues. It is not a criminal court, but a community court with support to walk thru the system. Questionnaires are completed addressing asking about a variety of topics such as alcohol or drug abuse, mental health needs, OHP Insurance eligibility, identification verification, homeless, transportation needs, education background, veteran status, family, and employment history. From the answers, the individual meets with service providers and partners to help them in their needs. After 6 months, the individual will graduate, and Judge Blake will dismiss any criminal charges. The program has been successful in other communities.

e) Information Only - Homelessness Resource Update

Community Services Officer Sean Morgan and Police Chief Jeff Lynn updated the City Council on homelessness and outreach programs efforts. SCO Morgan gave the Council examples of recent successes.

f) Information Only – Solid Waste Rate Increase (pg. 30)

Brian White and Candice Unger with Sweet Home Sanitation presented the Council with an update on the sanitation and transfer stations. Their objective is to keep employees and members safe and healthy, continue to provide quality service, and keep the transfer station open. Social distancing changes, mask guidelines, customers to remains in their cars are some of the precautions they are taking to balance customer service and safety. New cameras have been installed in trucks as a coaching tool and a new app, Wasteconnect, is an interactive app a customer can access to receive reminders of their pickup day.

g) Discussion Only - Street Sweeping (pg. 44)

Maintenance Superintendent Dominic Valloni, Municipal Maintenance Worker Tommy Robey, and Finance Director Brandon Neish gave the Council a report on the City's current Street Sweeper's condition. The 1997 sweeper has been well used by Sweet Home for the past 11 years and was preowned at the time of purchase. In determining the next steps, 3 options were discussed. The first was to repair the current sweeper either in house or sending it out, the next option would be to repair it, and the third option would be to purchase or lease a replacement at a cost about \$160K. Along with the normal street sweeping, the sweeper is used in accident response, street maintenance, street projects, and to remove leaves from streets and keep them out of storm drainage system. Staff will return to Council with clearer cost estimates of all the options.

h) Request for Council Action - Resolution 22 for 2020 - Resolution to Submit to Electors the Question of Renewing Police Services Operating Levy (pg. 10)

Finance Director Brandon Neish explained local option levies renew every 5 years. The Police levy proposal is to leave the levy rate at \$7.85 per 1000/assessed value. Staff has since learned Linn County approved to move the Sheriff Office levy to voters in this November election due to strong approval rates for law enforcement in Linn County. The County levy will affect the last two years of the Sweet Home levies and changes compression figures. Council could choose to increase Sweet Home levy rates.

Motion made by President Pro Tem Gerson, Seconded by Councilor Trask to approve Resolution 22 for 2020 - Resolution to Submit to Electors the Question of Renewing Police Services Operating Levy.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Gourley, Councilor Coleman

i) Request for Council Action - Resolution 23 for 2020 - Resolution to Submit to Electors the Question of Renewing Library Services Operating Levy (pg. 21)

Finance Director Brandon Neish reported there is no proposed change for the Library Levy rate.

Motion made by President Pro Tem Gerson, Seconded by Councilor Gourley to approve Resolution 23 for 2020 - Resolution to Submit to Electors the Question of Renewing Library Services Operating Levy.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Gourley, Councilor Coleman

New Business:

j) Information Only—Sankey Park Bandstand (pg. 46)

Community and Economic Development Director Blair Larsen reported to the Council that the Sankey Park Bandstand, which was constructed over 75 years ago, but never been placed on historic registry, was damaged in 2018 tree fell. A stability engineering review found the structure does not meet building code, and inadequacy in the roof beams, floor beams and snow load. The estimated cost for repair and code updates would be \$150K. A similar structure cost is estimated to be \$150-200K. The Park and Tree Committee recommends the Bandstand be removed and a similar structure with some salvage materials from original structure be built.

Consensus of the Council would be to replace the Bandstand and involve the community in the project.

Ordinance Bills

Request for Council Action and First Reading of Ordinance Bills

Ordinance Bill No. 11 for 2020 - An Ordinance Amending the Official Zoning Map was read in its entirety.

Motion to move Ordinance No. 11 for 2020 to second reading made by Councilor Coleman, Seconded by Councilor Trask.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman

Voting Nay: Councilor Nash

Second Reading of Ordinance Bills

k) Request for Council Action – Ordinance Bill No. 10 for 2020 – An Ordinance Annexing and Amending the Official Zoning Map (pg. 83)

Ordinance Bill No. 10 for 2020 was read by title only.

Motion to move Ordinance Bill. No. 10 for 2020 to third and final reading made by President Pro Tem Gerson, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman

Voting Nay: Councilor Nash

Third Reading of Ordinance Bills (Roll Call Vote Required)

None

Reports of Committees:

Charter Review Committee

Councilor Gerson stated the Charter Committee will start meeting to review the Charter.

Legislative Committee

Councilor Susan Coleman announced Late on August 10, 2020, the Oregon Legislature approved Senate Bill 5723, which awarded the City of Sweet Home a \$7M grant for upgrading the Sweet Home Wastewater Treatment Facility infrastructure.

Reports of City Officials:

Mayor's Report

Mayor Mahler announced the Chamber of Commerce is planning on hosting a virtual Annual Awards Banquet.

City Manager's Report

City Manager Towry reported SB5723 passed late Monday evening, which would again approve \$7M in funds towards the City's Wastewater Treatment Plant upgrade project.

CM Towry announced Code Enforcement Officer Tommy Mull's last day will be Thursday. There will be a time set aside on Thursday during the noon hour to come and wish him well. Ethan Rowe has been hired to fill the position and started this week.

CM Towry reminded the Council staff is still waiting to receive Economic Development Priorities from almost half of the Council.

Department Director's Reports (1st meeting of the Month)

Library Services Director

l) Library Monthly Report, July 2020 (pg. 99)

Library Services Director Rose Peda reported a grant was received for One Book One Community.

Councilor Coleman thanked the Library staff for all of their efforts.

Community and Economic Development Director

m) Community & Economic Development Department Monthly Report for July, 2020 (pg. 101)

Community and Economic Development Director Larsen gave an update on the amount of business loans that have been applied for to aid with effects of COVID.

Public Works Director

n) Public Works Department - Monthly Report of Activities July 2020 (pg. 106)

Municipal Maintenance Supervisor Dominic Valloni reported that recent striping was performed by Marion County. The over spray should be gone in a day or two.

An update was given on Sankey Park development.

Council Business for Good of the Order

Following up from comments received earlier during the Public Hearing, the Council requested Chief Lynn pull statistics on crime related activity in the area of 23rd Avenue. It was also suggested to contact the neighborhood regarding forming a neighborhood watch.

FD Neish reported 120 accounts would normally be scheduled for shut off, however with the temporary COVID policy, only 5 of those accounts will be turned off for non-payment.

The Council asked if there was an update on the School Resource Officer from the School District yet. Chief Lynn will be meeting with school administration soon and will give the Council an update.

Councilor Gerson announced the SHOWCASE website is now accepting applications for Pictures of a Pandemic.

Adjournment

With no further business, the City Council meeting was adjourned at 9:08 P.M.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder



REQUEST FOR COUNCIL ACTION

Title: Replacement of Public Works' Street Sweeper

Preferred Agenda: August 25, 2020

Submitted By: Brandon Neish, Finance Director

Reviewed By: Ray Towry, City Manager

Type of Action: Resolution X Motion X Roll Call Other

Relevant Code/Policy: SH Purchasing Policy

Towards Council Goal: Goal 1.2(c): Increase community awareness of infrastructure needs and appropriate planning documents (streets)
Goal 2.6: Employ sound technology to maximize efficiency

Attachments: City Maintenance Records for Current Sweeper
Sourcewell Tymco Quote
Enterprise Quote
Municipal lease from Lease Servicing Center, Inc. dba NCL Government Capital ("NCL")
Used sweepers options
Resolution No. xx for 2020

Purpose of this RCA:

To review the options available for purchasing or leasing a replacement street sweeper

Background/Context:

After 11 years of service in the City of Sweet Home (and additional years of service in Lebanon), the Public Works Street Sweeper is ready to retire. A 1997 IH 4700 Tymco 600, the City's only street sweeper is currently not operational and would take a significant amount of time and materials to get the sweeper back on the road. With the sweeper offline, the City's streets are susceptible to a buildup of dirt, grime and other hazards that pose both environmental and cosmetic concerns. Additionally, safety is a concern as the sweeper is often used to sweep after traffic accidents or during the fall season to keep the City's storm drains clear which prevents localized flooding that can impact nearby properties.

During the City Council meeting on August 11, 2020, staff presented the condition of the current sweeper and presented two umbrella ideas on how to move forward. Staff first presented an option where the current sweeper could be repaired and modified to extend its life. The City's interim Mechanic told the City Council that these repairs would likely only extend the life of the machine another three to five years. The second option was to replace the

sweeper with either a new or used one. The City Council opted to review options for replacing the sweeper as the time and materials to repair the current equipment exceeds the value of the sweeper when it is operational.

Staff has prepared multiple options for the City Council to review. The first option includes purchasing a new street sweeper outright, saving the City interest payments (discussed in the leasing option below). The City was able to obtain two quotes, both of which listed a new sweeper at \$160,100. Currently, there is no budget for replacement equipment of this magnitude. If the City Council opted to purchase the sweeper, a budget amendment would be necessary. Funding for this item would need to come from the Street Improvement Fund (fund 570) which started fiscal year 2021 with nearly \$1.2 million.

Another option would be to purchase the sweeper outright while using an interfund loan to cover the cost. The idea behind this solution would be to leverage available funds from the annual contributions from the State which are used to maintain City streets. The primary purpose of this equipment is to act as a tool in the toolbox in maintaining the City's network of streets. As such, it makes sense for the maintenance fund to purchase the equipment. To facilitate this purchase, the Street Improvement Fund would loan the Street Maintenance Fund (fund 575) \$160,100 repayable over a period of five years in accordance with ORS 294.468. Pursuant to ORS 294.468(2)(c)(A), the City Council could choose to set an interest rate which the loan should bear equal to the current Local Government Investment Pool (LGIP) rate, currently at 1%, or "such other rate as the governing body may determine" in accordance with ORS 294.468(2)(c)(B). At 1%, the total interest payments from fund 575 to fund 570 would be approximately \$4,235 resulting in a total purchase cost of \$164,335.85.

Much like an interfund loan, the City could purchase the sweeper using an external lender through a lease agreement. Two lenders have pitched a lease agreement to the City. The first is Enterprise which would leverage the City's current relationship for fleet management services which the City Council approved in 2020. This agreement requires 40% of the equipment and fees to be paid upfront (\$64,120) and the remaining amount would be capitalized and paid monthly for 48 months. The annual interest rate for this option would be approximately 3.9% with total interest of \$7,771 (total purchase price of \$168,071). For the remainder of the 2021 fiscal year, this option would require an estimated \$80,000 in capital and operating funds. The second lender, NCL, has offered a zero down, five-year municipal lease with an annual payment of \$34,818. The annual interest rate on this option is estimated at 2.9% and would cost \$14,000 in additional interest (total purchase price of \$174,100).

Alternatively, the City could purchase a used street sweeper. While this option certainly offers a lower upfront cost, staff does have some concerns about this option in the long-term. Reviewing maintenance records for the current sweeper, the City spent nearly \$100,000 on time and materials over 11 years of ownership. When the City purchased the current sweeper, the City paid the City of Lebanon \$25,000 and then paid another \$5,000 to \$10,000 for necessary repairs before it could be used. Overall, the City has put approximately \$130,000 into the current sweeper. This amount exceeds the projected cost of a unit if the City were to purchase and sell the vehicle at a point which would net a maximum return on investment. Staff estimates that the total expense for a replacement Street Sweeper would be \$80,000 to \$90,000 over its life in Sweet Home. Research completed by Public Works reveals that a used sweeper with decent/good maintenance records and is rebuilt (to limit the City's maintenance exposure initially) ranges anywhere between \$75,000 and \$150,000 and their locations vary wildly. Available sweepers for purchase are included with this RCA.

Finally, the City could opt to contract this vital service out to another government agency or private business. Staff has found that the local street maintenance company charges \$125 per hour for its sweeping services. Based on current practice, this would amount to approximately \$60,000 per year for this service. This estimate does not include any one-off calls to clean a street after an incident or to complete a road or water line repair project.

The Challenge/Problem:

How does the City move forward with replacing the street sweeper in a way that does the “most good, for the most people, **for the longest period of time?**”

Stakeholders:

- Sweet Home Citizens – The citizens and businesses in Sweet Home expect safe passage on city streets. The street sweeper is integral in ensuring streets are kept clean and free of hazards that may cause harm to a person or vehicle.
- Sweet Home City Council – The City Council is charged with making decisions that do the most good, for the most people, for the longest period of time. This decision has lasting impacts on service levels in Public Works and has long-term implications on the storm water and wastewater treatment plant.
- Sweet Home staff – Staff has used the current sweeper with minimal interruptions for 11 years. This has yielded clean, functioning streets and has given Public Works crews the ability to utilize the sweeper “on-demand” for projects or city needs. As the primary user of the equipment, Public Works stands to gain the most from this purchase related to the functions of their jobs.

Issues and Financial Impacts:

If the City Council opts to purchase a new unit, a supplemental budget would be required in order to meet the requirements of Oregon Local Budget Law. While the City has an equipment budget currently established for Public Works this year, two vehicles have already been ordered in accordance with budget plans reviewed by the Budget Committee and City Council in April/May 2020 and the other budgeted item is a backhoe which is critical to work done in Public Works. Leasing a replacement provides the best option from a budget standpoint as the City can leverage existing operating funds (currently frozen for all non-essential spending) without draining one fund excessively; leasing would spread the cost out over four to five years.

Elements of a Stable Solution:

As previously determined by the City Council, replacing the defunct street sweeper provides a stable solution and a way to continue the City’s standard business.

Options:

1. Move to give staff the authority to engage in the purchase of a replacement sweeper at a cost of \$160,100 – Staff would engage with selected vendors to determine the best option and would purchase a new street sweeper.
2. Move to give staff the authority to engage in the purchase of a replacement sweeper at a cost of \$160,100 and adopt Resolution No. xx for 2020, Establishing an interfund loan with a repayment rate of ____ % – Staff would engage with selected vendors to determine the best option and would purchase a new street sweeper. Resolution No. xx for 2020 meets the requirements of Local Budget Law by establishing an interfund loan. The motion to adopt this resolution would need to include the desired interest rate for repayment.
3. Move to give staff the authority to engage in the purchase of a replacement sweeper at a cost of \$160,100 and enter into a lease agreement with NCL – Staff would work with the Tymco vendor to purchase the street sweeper and sign all necessary applications and documents to enter into a lease agreement with NCL at an interest rate of approximately 2.9% for five years with an option to purchase the unit at the end of the agreement for \$1.00
4. Move to give staff the authority to engage in the purchase of a replacement sweeper at a cost of \$160,100 and enter into a lease agreement with Enterprise Fleet Management – Staff would work with Enterprise to purchase the street sweeper and sign all necessary

applications and documents to enter into a lease agreement at an interest rate of approximately 3.9% for four years.

5. Move to give staff the authority to engage in the purchase of a used street sweeper – Staff would reach out to vendors with available used units as depicted below to find the best unit and would return to Council at a later date with a recommendation for funding the purchase.

Recommendation:

Staff recommends option 2, move to give staff the authority to engage in the purchase of a replacement sweeper at a cost of \$160,100 and adopt Resolution No. xx for 2020, establishing an interfund loan with a repayment rate of _____ %. This option leverages existing funds to purchase the sweeper today while simultaneously spreading out the impact of the cost for a period of five years. While the City's available cash would feel the immediate impact, the allocation of funds annually from the streets maintenance fund to the street improvement fund ensures there are funds available in the future for major street repair projects or other similar opportunities.

City of Sweet Home

Fleet Work Status Listing

Dates 01/01/1980 through 08/19/2020
 Equipment Unit 175-S
 Equip Type All Equipment Types
 Department All Departments
 Status All Completed Fleet Work Orders

WO#	Status	PonO	Date In	Date Out	Eqp Code	Equipment Name	Odometer	Parts (\$)	Labor (\$)	Total (\$)
442	Complete		02/09/07	02/09/07	175-S	TYMCO 600 IH 4800 1997	0 M	\$98.50	\$88.28	\$186.78
451	Complete		02/20/07	02/20/07	175-S	TYMCO 600 IH 4800 1997	46,912 M	\$127.95	\$176.56	\$304.51
456	Complete		02/23/07	02/23/07	175-S	TYMCO 600 IH 4800 1997	46,912 M	\$19.45	\$88.28	\$107.73
471	Complete		03/15/07	03/15/07	175-S	TYMCO 600 IH 4800 1997	46,912 M	\$6.23	\$110.35	\$116.58
477	Complete		03/28/07	03/28/07	175-S	TYMCO 600 IH 4800 1997	46,912 M	\$78.00	\$176.56	\$254.56
522	Complete		05/18/07	05/18/07	175-S	TYMCO 600 IH 4800 1997	47,941 M	\$153.65	\$110.35	\$264.00
523	Complete		05/21/07	05/21/07	175-S	TYMCO 600 IH 4800 1997	47,941 M	\$93.58	\$38.62	\$132.20
524	Complete		05/29/07	05/29/07	175-S	TYMCO 600 IH 4800 1997	47,961 M	\$65.58	\$22.07	\$87.65
529	Complete		06/04/07	06/04/07	175-S	TYMCO 600 IH 4800 1997	47,961 M	\$432.85	\$66.21	\$499.06
543	Complete		06/20/07	06/20/07	175-S	TYMCO 600 IH 4800 1997	47,961 M	\$21.75	\$104.83	\$126.58
560	Complete		07/23/07	07/23/07	175-S	TYMCO 600 IH 4800 1997	47,961 M	\$305.76	\$22.07	\$327.83
604	Complete		09/27/07	09/27/07	175-S	TYMCO 600 IH 4800 1997	47,961 M	\$338.13	\$176.56	\$514.69
605	Complete		09/28/07	09/28/07	175-S	TYMCO 600 IH 4800 1997	47,961 M	\$4.23	\$110.35	\$114.58
629	Complete		10/23/07	10/23/07	175-S	TYMCO 600 IH 4800 1997	47,961 M	\$0.00	\$33.11	\$33.11
630	Complete		10/25/07	10/25/07	175-S	TYMCO 600 IH 4800 1997	47,961 M	\$80.08	\$16.55	\$96.63
631	Complete		10/31/07	10/31/07	175-S	TYMCO 600 IH 4800 1997	47,961 M	\$35.28	\$88.28	\$123.56
639	Complete		12/13/07	12/13/07	175-S	TYMCO 600 IH 4800 1997	47,961 M	\$16.97	\$33.11	\$50.08
732	Complete		04/18/08	04/18/08	175-S	TYMCO 600 IH 4800 1997	47,961 M	\$3.53	\$16.55	\$20.08
745	Complete		05/12/08	05/12/08	175-S	TYMCO 600 IH 4800 1997	47,961 M	\$20.00	\$60.69	\$80.69
805	Complete		08/05/08	08/05/08	175-S	TYMCO 600 IH 4800 1997	47,961 M	\$0.00	\$66.21	\$66.21
892	Complete		03/02/09	03/02/09	175-S	TYMCO 600 IH 4800 1997	47,961 M	\$540.00	\$44.14	\$584.14
896	Complete		03/09/09	03/09/09	175-S	TYMCO 600 IH 4800 1997	47,961 M	\$498.92	\$22.07	\$520.99
912	Complete		03/26/09	03/26/09	175-S	TYMCO 600 IH 4800 1997	53,461 M	\$195.72	\$44.14	\$239.86
926	Complete		05/14/09	05/14/09	175-S	TYMCO 600 IH 4800 1997	53,461 M	\$22.99	\$66.21	\$89.20
930	Complete		05/20/09	05/20/09	175-S	TYMCO 600 IH 4800 1997	53,461 M	\$0.00	\$88.28	\$88.28
1011	Complete		08/13/09	08/13/09	175-S	TYMCO 600 IH 4800 1997	53,461 M	\$133.96	\$110.35	\$244.31
1012	Complete		08/18/09	08/18/09	175-S	TYMCO 600 IH 4800 1997	53,461 M	\$30.49	\$132.42	\$162.91
1016	Complete		08/21/09	08/21/09	175-S	TYMCO 600 IH 4800 1997	53,461 M	\$11.39	\$44.14	\$55.53
1020	Complete		08/27/09	08/27/09	175-S	TYMCO 600 IH 4800 1997	53,461 M	\$5.00	\$38.62	\$43.62
1034	Complete		09/24/09	09/24/09	175-S	TYMCO 600 IH 4800 1997	53,461 M	\$197.90	\$38.62	\$236.52
1058	Complete		10/29/09	10/29/09	175-S	TYMCO 600 IH 4800 1997	53,461 M	\$300.00	\$44.14	\$344.14
1066	Complete		11/25/09	11/25/09	175-S	TYMCO 600 IH 4800 1997	53,461 M	\$36.50	\$88.28	\$124.78
1085	Complete		12/24/09	12/24/09	175-S	TYMCO 600 IH 4800 1997	55,980 M	\$217.33	\$38.62	\$255.95
1097	Complete		01/11/10	01/11/10	175-S	TYMCO 600 IH 4800 1997	55,980 M	\$88.47	\$132.42	\$220.89
1102	Complete		01/13/10	01/13/10	175-S	TYMCO 600 IH 4800 1997	55,980 M	\$17.78	\$44.14	\$61.92
1103	Complete		01/15/10	01/15/10	175-S	TYMCO 600 IH 4800 1997	55,980 M	\$0.00	\$16.55	\$16.55
1113	Complete		01/28/10	01/28/10	175-S	TYMCO 600 IH 4800 1997	56,292 M	\$105.18	\$44.14	\$149.32
1116	Complete		02/02/10	02/02/10	175-S	TYMCO 600 IH 4800 1997	56,295 M	\$0.00	\$55.18	\$55.18
1142	Complete		03/15/10	03/15/10	175-S	TYMCO 600 IH 4800 1997	56,295 M	\$53.49	\$38.62	\$92.11

City of Sweet Home

Fleet Work Status Listing

Dates 01/01/1980 through 08/19/2020
 Equipment Unit 175-S
 Equip Type All Equipment Types
 Department All Departments
 Status All Completed Fleet Work Orders

WO#	Status	PonO	Date In	Date Out	Eqp Code	Equipment Name	Odometer	Parts (\$)	Labor (\$)	Total (\$)
1189	Complete		05/28/10	05/28/10	175-S	TYMCO 600 IH 4800 1997	57,089 M	\$21.00	\$55.18	\$76.18
1209	Complete		06/23/10	06/23/10	175-S	TYMCO 600 IH 4800 1997	57,325 M	\$43.06	\$22.07	\$65.13
1241	Complete		08/05/10	08/05/10	175-S	TYMCO 600 IH 4800 1997	57,624 M	\$0.00	\$22.07	\$22.07
1261	Complete		09/07/10	09/07/10	175-S	TYMCO 600 IH 4800 1997	57,624 M	\$0.00	\$77.25	\$77.25
1265	Complete		09/10/10	09/10/10	175-S	TYMCO 600 IH 4800 1997	57,624 M	\$10.16	\$33.11	\$43.27
1268	Complete		09/14/10	09/14/10	175-S	TYMCO 600 IH 4800 1997	57,624 M	\$0.00	\$143.46	\$143.46
1271	Complete		09/16/10	09/16/10	175-S	TYMCO 600 IH 4800 1997	57,624 M	\$72.20	\$16.55	\$88.75
1305	Complete		11/04/10	11/04/10	175-S	TYMCO 600 IH 4800 1997	58,640 M	\$9.07	\$88.28	\$97.35
1312	Complete		11/10/10	11/10/10	175-S	TYMCO 600 IH 4800 1997	58,495 M	\$344.95	\$66.21	\$411.16
1321	Complete		12/06/10	12/06/10	175-S	TYMCO 600 IH 4800 1997	58,859 M	\$25.00	\$126.90	\$151.90
1323	Complete		12/12/10	12/12/10	175-S	TYMCO 600 IH 4800 1997	58,859 M	\$48.14	\$22.07	\$70.21
1341	Complete		01/17/11	01/17/11	175-S	TYMCO 600 IH 4800 1997	59,279 M	\$4.75	\$11.04	\$15.79
1348	Complete		01/26/11	01/26/11	175-S	TYMCO 600 IH 4800 1997	59,410 M	\$4.70	\$55.18	\$59.88
1354	Complete		02/10/11	02/10/11	175-S	TYMCO 600 IH 4800 1997	59,410 M	\$475.86	\$33.11	\$508.97
1360	Complete		02/28/11	02/28/11	175-S	TYMCO 600 IH 4800 1997	79,561 M	\$257.04	\$77.25	\$334.29
1400	Complete		05/06/11	05/06/11	175-S	TYMCO 600 IH 4800 1997	60,212 M	\$3.00	\$22.07	\$25.07
1404	Complete		05/31/11	05/31/11	175-S	TYMCO 600 IH 4800 1997	79,561 M	\$280.99	\$264.84	\$545.83
1415	Complete		06/17/11	06/17/11	175-S	TYMCO 600 IH 4800 1997	79,561 M	\$152.88	\$44.14	\$197.02
1456	Complete		08/05/11	08/05/11	175-S	TYMCO 600 IH 4800 1997	79,561 M	\$0.00	\$55.18	\$55.18
1459	Complete		08/17/11	08/17/11	175-S	TYMCO 600 IH 4800 1997	79,561 M	\$6.00	\$44.14	\$50.14
1461	Complete		08/19/11	08/19/11	175-S	TYMCO 600 IH 4800 1997	79,561 M	\$6.00	\$82.76	\$88.76
1478	Complete		09/19/11	09/19/11	175-S	TYMCO 600 IH 4800 1997	79,561 M	\$705.39	\$110.35	\$815.74
1479	Complete		09/21/11	09/21/11	175-S	TYMCO 600 IH 4800 1997	79,561 M	\$10.19	\$11.04	\$21.23
1496	Complete		10/19/11	10/19/11	175-S	TYMCO 600 IH 4800 1997	79,561 M	\$352.26	\$38.62	\$390.88
1518	Complete		12/15/11	12/15/11	175-S	TYMCO 600 IH 4800 1997	79,561 M	\$9.59	\$88.28	\$97.87
1520	Complete		01/05/12	01/05/12	175-S	TYMCO 600 IH 4800 1997	62,742 M	\$807.62	\$308.98	\$1,116.60
1521	Complete		01/05/12	01/05/12	175-S	TYMCO 600 IH 4800 1997	62,742 M	\$192.88	\$66.21	\$259.09
1526	Complete		01/10/12	01/10/12	175-S	TYMCO 600 IH 4800 1997	62,755 M	\$44.62	\$22.07	\$66.69
1539	Complete		02/06/12	02/06/12	175-S	TYMCO 600 IH 4800 1997	63,005 M	\$178.98	\$88.28	\$267.26
1541	Complete		02/09/12	02/09/12	175-S	TYMCO 600 IH 4800 1997	63,017 M	\$54.00	\$104.83	\$158.83
1550	Complete		02/15/12	02/15/12	175-S	TYMCO 600 IH 4800 1997	63,100 M	\$6.00	\$110.35	\$116.35
1568	Complete		03/28/12	03/28/12	175-S	TYMCO 600 IH 4800 1997	63,300 M	\$6.71	\$16.55	\$23.26
1637	Complete		06/25/12	07/13/12	175-S	TYMCO 600 IH 4800 1997	64,348 M	\$8.00	\$20.67	\$28.67
1664	Complete		07/06/12	07/06/12	175-S	TYMCO 600 IH 4800 1997	64,400 M	\$152.88	\$20.67	\$173.55
1704	Complete		08/03/12	08/13/12	175-S	TYMCO 600 IH 4800 1997	64,682 M	\$8.00	\$57.73	\$65.73
1728	Complete		08/14/12	08/14/12	175-S	TYMCO 600 IH 4800 1997	62,684 M	\$152.88	\$24.74	\$177.62
1746	Complete		09/05/12	09/05/12	175-S	TYMCO 600 IH 4800 1997	64,888 M	\$12.97	\$0.00	\$12.97
1765	Complete		09/17/12	09/17/12	175-S	TYMCO 600 IH 4800 1997	64,957 M	\$0.46	\$16.50	\$16.96
1817	Complete		10/19/12	10/19/12	175-S	TYMCO 600 IH 4800 1997	65,396 M	\$34.09	\$49.49	\$83.58

City of Sweet Home

Fleet Work Status Listing

Dates 01/01/1980 through 08/19/2020
 Equipment Unit 175-S
 Equip Type All Equipment Types
 Department All Departments
 Status All Completed Fleet Work Orders

WO#	Status	PonO	Date In	Date Out	Eqp Code	Equipment Name	Odometer	Parts (\$)	Labor (\$)	Total (\$)
1837	Complete		10/26/12	11/09/12	175-S	TYMCO 600 IH 4800 1997	65,771 M	\$0.00	\$98.97	\$98.97
1843	Complete		10/29/12	10/29/12	175-S	TYMCO 600 IH 4800 1997	65,460 M	\$5.77	\$8.25	\$14.02
1848	Complete		11/01/12	11/02/12	175-S	TYMCO 600 IH 4800 1997	65,656 M	\$9.19	\$32.99	\$42.18
1865	Complete		11/15/12	11/15/12	175-S	TYMCO 600 IH 4800 1997	65,850 M	\$152.88	\$32.99	\$185.87
1891	Complete		12/17/12	12/17/12	175-S	TYMCO 600 IH 4800 1997	66,276 M	\$1.49	\$16.50	\$17.99
1912	Complete		01/07/13	01/07/13	175-S	TYMCO 600 IH 4800 1997	66,443 M	\$19.72	\$16.50	\$36.22
1942	Complete		01/25/13	03/06/13	175-S	TYMCO 600 IH 4800 1997	66,738 M	\$158.88	\$131.96	\$290.84
1942	Complete		01/25/13	03/06/13	175-S	TYMCO 600 IH 4800 1997	66,738 M	\$158.88	\$131.96	\$290.84
1942	Complete		01/25/13	03/06/13	175-S	TYMCO 600 IH 4800 1997	66,738 M	\$158.88	\$131.96	\$290.84
1970	Complete		02/21/13	02/21/13	175-S	TYMCO 600 IH 4800 1997	66,942 M	\$52.77	\$24.74	\$77.51
1973	Complete		02/22/13	02/22/13	175-S	TYMCO 600 IH 4800 1997	66,962 M	\$41.07	\$32.99	\$74.06
1973	Complete		02/22/13	02/22/13	175-S	TYMCO 600 IH 4800 1997	66,962 M	\$41.07	\$32.99	\$74.06
2022	Complete		04/18/13	04/18/13	175-S	TYMCO 600 IH 4800 1997	67,100 M	\$2.88	\$16.50	\$19.38
2031	Complete		04/26/13	05/24/13	175-S	TYMCO 600 IH 4800 1997	67,727 M	\$22.99	\$57.73	\$80.72
2031	Complete		04/26/13	05/24/13	175-S	TYMCO 600 IH 4800 1997	67,727 M	\$22.99	\$57.73	\$80.72
2074	Complete		05/24/13	05/24/13	175-S	TYMCO 600 IH 4800 1997	67,827 M	\$6.00	\$41.24	\$47.24
2097	Complete		06/24/13	08/07/13	175-S	TYMCO 600 IH 4800 1997	68,263 M	\$0.00	\$41.24	\$41.24
2097	Complete		06/24/13	08/07/13	175-S	TYMCO 600 IH 4800 1997	68,263 M	\$0.00	\$41.24	\$41.24
2156	Complete		07/29/13	08/19/13	175-S	TYMCO 600 IH 4800 1997	68,330 M	\$24.50	\$98.97	\$123.47
2177	Complete		08/19/13	08/26/13	175-S	TYMCO 600 IH 4800 1997	68,366 M	\$333.09	\$82.48	\$415.57
2178	Complete		08/26/13	08/26/13	175-S	TYMCO 600 IH 4800 1997	68,366 M	\$53.40	\$131.96	\$185.36
2237	Complete		10/28/13	11/07/13	175-S	TYMCO 600 IH 4800 1997	69,303 M	\$18.98	\$49.49	\$68.47
2237	Complete		10/28/13	11/07/13	175-S	TYMCO 600 IH 4800 1997	69,303 M	\$18.98	\$49.49	\$68.47
2270	Complete		01/08/14	01/08/14	175-S	TYMCO 600 IH 4800 1997	69,936 M	\$73.84	\$16.50	\$90.34
2276	Complete		01/20/14	01/20/14	175-S	TYMCO 600 IH 4800 1997	69,937 M	\$1,418.76	\$296.91	\$1,715.67
2276	Complete		01/20/14	01/20/14	175-S	TYMCO 600 IH 4800 1997	69,937 M	\$1,418.76	\$296.91	\$1,715.67
2276	Complete		01/20/14	01/20/14	175-S	TYMCO 600 IH 4800 1997	69,937 M	\$1,418.76	\$296.91	\$1,715.67
2276	Complete		01/20/14	01/20/14	175-S	TYMCO 600 IH 4800 1997	69,937 M	\$1,418.76	\$296.91	\$1,715.67
2277	Complete		01/20/14	01/20/14	175-S	TYMCO 600 IH 4800 1997	70,100 M	\$152.88	\$16.50	\$169.38
2282	Complete		01/21/14	01/21/14	175-S	TYMCO 600 IH 4800 1997	70,158 M	\$730.79	\$65.98	\$796.77
2294	Complete		01/24/14	01/30/14	175-S	TYMCO 600 IH 4800 1997	70,248 M	\$153.95	\$115.47	\$269.42
2294	Complete		01/24/14	01/30/14	175-S	TYMCO 600 IH 4800 1997	70,248 M	\$153.95	\$115.47	\$269.42
2330	Complete		02/25/14	02/26/14	175-S	TYMCO 600 IH 4800 1997	70,545 M	\$127.03	\$57.73	\$184.76
2330	Complete		02/25/14	02/26/14	175-S	TYMCO 600 IH 4800 1997	70,545 M	\$127.03	\$57.73	\$184.76
2358	Complete		03/04/14	03/04/14	175-S	TYMCO 600 IH 4800 1997	70,600 M	\$65.88	\$32.99	\$98.87
2362	Complete		03/06/14	03/06/14	175-S	TYMCO 600 IH 4800 1997	70,622 M	\$0.00	\$57.73	\$57.73
2411	Complete		04/21/14	04/24/14	175-S	TYMCO 600 IH 4800 1997	70,624 M	\$16.47	\$98.97	\$115.44
2411	Complete		04/21/14	04/24/14	175-S	TYMCO 600 IH 4800 1997	70,624 M	\$16.47	\$98.97	\$115.44
2420	Complete		04/24/14	05/15/14	175-S	TYMCO 600 IH 4800 1997	70,630 M	\$6.00	\$49.49	\$55.49

City of Sweet Home

Fleet Work Status Listing

Dates 01/01/1980 through 08/19/2020
 Equipment Unit 175-S
 Equip Type All Equipment Types
 Department All Departments
 Status All Completed Fleet Work Orders

WO#	Status	PonO	Date In	Date Out	Eqp Code	Equipment Name	Odometer	Parts (\$)	Labor (\$)	Total (\$)
2432	Complete		05/13/14	05/15/14	175-S	TYMCO 600 IH 4800 1997	71,167 M	\$533.90	\$230.93	\$764.83
2432	Complete		05/13/14	05/15/14	175-S	TYMCO 600 IH 4800 1997	71,167 M	\$533.90	\$230.93	\$764.83
2442	Complete		06/02/14	06/12/14	175-S	TYMCO 600 IH 4800 1997	71,480 M	\$409.82	\$0.00	\$409.82
2442	Complete		06/02/14	06/12/14	175-S	TYMCO 600 IH 4800 1997	71,480 M	\$409.82	\$0.00	\$409.82
2511	Complete		07/24/14	07/24/14	175-S	TYMCO 600 IH 4800 1997	71,860 M	\$12.00	\$41.24	\$53.24
2525	Complete		07/28/14	08/27/14	175-S	TYMCO 600 IH 4800 1997	71,882 M	\$39.57	\$164.95	\$204.52
2525	Complete		07/28/14	08/27/14	175-S	TYMCO 600 IH 4800 1997	71,882 M	\$39.57	\$164.95	\$204.52
2525	Complete		07/28/14	08/27/14	175-S	TYMCO 600 IH 4800 1997	71,882 M	\$39.57	\$164.95	\$204.52
2555	Complete		08/21/14	08/26/14	175-S	TYMCO 600 IH 4800 1997	71,992 M	\$64.82	\$90.72	\$155.54
2555	Complete		08/21/14	08/26/14	175-S	TYMCO 600 IH 4800 1997	71,992 M	\$64.82	\$90.72	\$155.54
2569	Complete		09/05/14	09/05/14	175-S	TYMCO 600 IH 4800 1997	72,156 M	\$48.51	\$65.98	\$114.49
2570	Complete		09/05/14	09/05/14	175-S	TYMCO 600 IH 4800 1997	72,156 M	\$0.00	\$24.74	\$24.74
2600	Complete		10/10/14	10/10/14	175-S	TYMCO 600 IH 4800 1997	72,510 M	\$40.41	\$32.99	\$73.40
2600	Complete		10/10/14	10/10/14	175-S	TYMCO 600 IH 4800 1997	72,510 M	\$40.41	\$32.99	\$73.40
2600	Complete		10/10/14	10/10/14	175-S	TYMCO 600 IH 4800 1997	72,510 M	\$40.41	\$32.99	\$73.40
2616	Complete		11/14/14	12/19/14	175-S	TYMCO 600 IH 4800 1997	73,458 M	\$42.16	\$214.44	\$256.60
2616	Complete		11/14/14	12/19/14	175-S	TYMCO 600 IH 4800 1997	73,458 M	\$42.16	\$214.44	\$256.60
2619	Complete		11/18/14	11/18/14	175-S	TYMCO 600 IH 4800 1997	73,558 M	\$152.88	\$24.74	\$177.62
2642	Complete		12/19/14	12/19/14	175-S	TYMCO 600 IH 4800 1997	73,656 M	\$97.00	\$296.91	\$393.91
2667	Complete		01/15/15	01/15/15	175-S	TYMCO 600 IH 4800 1997	73,675 M	\$106.08	\$82.48	\$188.56
2667	Complete		01/15/15	01/15/15	175-S	TYMCO 600 IH 4800 1997	73,675 M	\$106.08	\$82.48	\$188.56
2669	Complete		01/20/15	01/20/15	175-S	TYMCO 600 IH 4800 1997	73,700 M	\$164.63	\$49.49	\$214.12
2669	Complete		01/20/15	01/20/15	175-S	TYMCO 600 IH 4800 1997	73,700 M	\$164.63	\$49.49	\$214.12
2676	Complete		01/28/15	02/19/15	175-S	TYMCO 600 IH 4800 1997	73,720 M	\$192.13	\$82.48	\$274.61
2676	Complete		01/28/15	02/19/15	175-S	TYMCO 600 IH 4800 1997	73,720 M	\$192.13	\$82.48	\$274.61
2676	Complete		01/28/15	02/19/15	175-S	TYMCO 600 IH 4800 1997	73,720 M	\$192.13	\$82.48	\$274.61
2693	Complete		02/18/15	02/18/15	175-S	TYMCO 600 IH 4800 1997	73,780 M	\$801.00	\$57.73	\$858.73
2693	Complete		02/18/15	02/18/15	175-S	TYMCO 600 IH 4800 1997	73,780 M	\$801.00	\$57.73	\$858.73
2712	Complete		03/20/15	03/20/15	175-S	TYMCO 600 IH 4800 1997	74,300 M	\$75.95	\$65.98	\$141.93
2734	Complete		03/31/15	04/01/15	175-S	TYMCO 600 IH 4800 1997	74,305 M	\$22.99	\$49.49	\$72.48
2754	Complete		04/20/15	04/21/15	175-S	TYMCO 600 IH 4800 1997	74,308 M	\$439.68	\$148.46	\$588.14
2761	Complete		04/27/15	04/27/15	175-S	TYMCO 600 IH 4800 1997	74,578 M	\$792.90	\$222.68	\$1,015.58
2761	Complete		04/27/15	04/27/15	175-S	TYMCO 600 IH 4800 1997	74,578 M	\$792.90	\$222.68	\$1,015.58
2796	Complete		05/15/15	06/03/15	175-S	TYMCO 600 IH 4800 1997	74,800 M	\$119.57	\$159.90	\$279.47
2796	Complete		05/15/15	06/03/15	175-S	TYMCO 600 IH 4800 1997	74,800 M	\$119.57	\$159.90	\$279.47
2796	Complete		05/15/15	06/03/15	175-S	TYMCO 600 IH 4800 1997	74,800 M	\$119.57	\$159.90	\$279.47
2796	Complete		05/15/15	06/03/15	175-S	TYMCO 600 IH 4800 1997	74,800 M	\$119.57	\$159.90	\$279.47
2849	Complete		07/08/15	07/08/15	175-S	TYMCO 600 IH 4800 1997	74,900 M	\$15.51	\$47.97	\$63.48
2849	Complete		07/08/15	07/08/15	175-S	TYMCO 600 IH 4800 1997	74,900 M	\$15.51	\$47.97	\$63.48

City of Sweet Home

Fleet Work Status Listing

Dates 01/01/1980 through 08/19/2020
 Equipment Unit 175-S
 Equip Type All Equipment Types
 Department All Departments
 Status All Completed Fleet Work Orders

WO#	Status	PonO	Date In	Date Out	Eqp Code	Equipment Name	Odometer	Parts (\$)	Labor (\$)	Total (\$)
2862	Complete		07/16/15	07/16/15	175-S	TYMCO 600 IH 4800 1997	74,920 M	\$36.98	\$55.97	\$92.95
2869	Complete		07/21/15	07/23/15	175-S	TYMCO 600 IH 4800 1997	74,420 M	\$18.50	\$23.99	\$42.49
2870	Complete		07/23/15	07/23/15	175-S	TYMCO 600 IH 4800 1997	75,420 M	\$18.50	\$0.00	\$18.50
2879	Complete		07/28/15	07/28/15	175-S	TYMCO 600 IH 4800 1997	75,480 M	\$152.88	\$15.99	\$168.87
2918	Complete		08/28/15	08/28/15	175-S	TYMCO 600 IH 4800 1997	75,831 M	\$9.49	\$55.96	\$65.45
2918	Complete		08/28/15	08/28/15	175-S	TYMCO 600 IH 4800 1997	75,831 M	\$9.49	\$55.96	\$65.45
2922	Complete		09/02/15	09/02/15	175-S	TYMCO 600 IH 4800 1997	75,848 M	\$36.92	\$23.99	\$60.91
2955	Complete		10/01/15	10/01/15	175-S	TYMCO 600 IH 4800 1997	76,109 M	\$97.92	\$15.99	\$113.91
2987	Complete		10/20/15	10/26/15	175-S	TYMCO 600 IH 4800 1997	76,335 M	\$605.78	\$39.97	\$645.75
2994	Complete		10/22/15	10/22/15	175-S	TYMCO 600 IH 4800 1997	76,500 M	\$208.88	\$63.96	\$272.84
2994	Complete		10/22/15	10/22/15	175-S	TYMCO 600 IH 4800 1997	76,500 M	\$208.88	\$63.96	\$272.84
3003	Complete		10/27/15	02/11/16	175-S	TYMCO 600 IH 4800 1997	77,346 M	\$44.78	\$71.95	\$116.73
3003	Complete		10/27/15	02/11/16	175-S	TYMCO 600 IH 4800 1997	77,346 M	\$44.78	\$71.95	\$116.73
3112	Complete		02/11/16	02/11/16	175-S	TYMCO 600 IH 4800 1997	77,655 M	\$14.00	\$31.98	\$45.98
3120	Complete		02/12/16	06/24/16	175-S	TYMCO 600 IH 4800 1997	77,750 M	\$12.33	\$23.99	\$36.32
3122	Complete		02/16/16	02/16/16	175-S	TYMCO 600 IH 4800 1997	77,702 M	\$152.88	\$39.97	\$192.85
3199	Complete		05/04/16	05/04/16	175-S	TYMCO 600 IH 4800 1997	77,742 M	\$18.00	\$47.97	\$65.97
3199	Complete		05/04/16	05/04/16	175-S	TYMCO 600 IH 4800 1997	77,742 M	\$18.00	\$47.97	\$65.97
3219	Complete		06/06/16	06/06/16	175-S	TYMCO 600 IH 4800 1997	77,760 M	\$4.22	\$23.99	\$28.21
3232	Complete		06/24/16	06/24/16	175-S	TYMCO 600 IH 4800 1997	78,807 M	\$158.88	\$39.98	\$198.86
3232	Complete		06/24/16	06/24/16	175-S	TYMCO 600 IH 4800 1997	78,807 M	\$158.88	\$39.98	\$198.86
3235	Complete		06/24/16	06/24/16	175-S	TYMCO 600 IH 4800 1997	78,820 M	\$28.33	\$79.95	\$108.28
3235	Complete		06/24/16	06/24/16	175-S	TYMCO 600 IH 4800 1997	78,820 M	\$28.33	\$79.95	\$108.28
3242	Complete		06/27/16	06/27/16	175-S	TYMCO 600 IH 4800 1997	78,850 M	\$330.00	\$31.98	\$361.98
3312	Complete		09/21/16	09/21/16	175-S	TYMCO 600 IH 4800 1997	78,900 M	\$12.33	\$7.99	\$20.32
3325	Complete		09/22/16	11/23/16	175-S	TYMCO 600 IH 4800 1997	79,005 M	\$89.59	\$65.38	\$154.97
3325	Complete		09/22/16	11/23/16	175-S	TYMCO 600 IH 4800 1997	79,005 M	\$89.59	\$65.38	\$154.97
3353	Complete		10/17/16	10/27/16	175-S	TYMCO 600 IH 4800 1997	80,043 M	\$90.29	\$67.74	\$158.03
3353	Complete		10/17/16	10/27/16	175-S	TYMCO 600 IH 4800 1997	80,043 M	\$90.29	\$67.74	\$158.03
3401	Complete		11/28/16	11/28/16	175-S	TYMCO 600 IH 4800 1997	80,648 M	\$57.17	\$16.93	\$74.10
3448	Complete		01/13/17	01/17/17	175-S	TYMCO 600 IH 4800 1997	81,064 M	\$147.59	\$25.40	\$172.99
3459	Complete		01/18/17	01/18/17	175-S	TYMCO 600 IH 4800 1997	81,103 M	\$36.92	\$16.93	\$53.85
3463	Complete		01/24/17	01/24/17	175-S	TYMCO 600 IH 4800 1997	87,179 M	\$0.94	\$25.40	\$26.34
3473	Complete		02/01/17	02/01/17	175-S	TYMCO 600 IH 4800 1997	87,240 M	\$158.88	\$33.87	\$192.75
3501	Complete		02/28/17	03/01/17	175-S	TYMCO 600 IH 4800 1997	81,720 M	\$36.92	\$16.93	\$53.85
3514	Complete		03/10/17	03/10/17	175-S	TYMCO 600 IH 4800 1997	0 M	\$12.33	\$16.93	\$29.26
3539	Complete		04/11/17	04/11/17	175-S	TYMCO 600 IH 4800 1997	82,153 M	\$90.07	\$101.61	\$191.68
3542	Complete		04/12/17	04/13/17	175-S	TYMCO 600 IH 4800 1997	82,207 M	\$36.92	\$33.87	\$70.79
3548	Complete		04/19/17	04/19/17	175-S	TYMCO 600 IH 4800 1997	82,384 M	\$230.00	\$33.87	\$263.87

City of Sweet Home

Fleet Work Status Listing

Dates 01/01/1980 through 08/19/2020
 Equipment Unit 175-S
 Equip Type All Equipment Types
 Department All Departments
 Status All Completed Fleet Work Orders

WO#	Status	PonO	Date In	Date Out	Eqp Code	Equipment Name	Odometer	Parts (\$)	Labor (\$)	Total (\$)
3581	Complete		05/09/17	06/01/17	175-S	TYMCO 600 IH 4800 1997	82,576 M	\$73.84	\$33.87	\$107.71
3582	Complete		05/11/17	05/17/17	175-S	TYMCO 600 IH 4800 1997	0 M	\$81.92	\$84.67	\$166.59
3626	Complete		06/09/17	06/19/17	175-S	TYMCO 600 IH 4800 1997	82,927 M	\$388.00	\$135.48	\$523.48
3626	Complete		06/09/17	06/19/17	175-S	TYMCO 600 IH 4800 1997	82,927 M	\$388.00	\$135.48	\$523.48
3632	Complete		06/19/17	06/19/17	175-S	TYMCO 600 IH 4800 1997	82,927 M	\$38.00	\$25.40	\$63.40
3641	Complete		06/23/17	07/07/17	175-S	TYMCO 600 IH 4800 1997	82,993 M	\$312.95	\$67.74	\$380.69
3641	Complete		06/23/17	07/07/17	175-S	TYMCO 600 IH 4800 1997	82,993 M	\$312.95	\$67.74	\$380.69
3658	Complete		07/07/17	07/07/17	175-S	TYMCO 600 IH 4800 1997	83,175 M	\$43.67	\$84.67	\$128.34
3658	Complete		07/07/17	07/07/17	175-S	TYMCO 600 IH 4800 1997	83,175 M	\$43.67	\$84.67	\$128.34
3658	Complete		07/07/17	07/07/17	175-S	TYMCO 600 IH 4800 1997	83,175 M	\$43.67	\$84.67	\$128.34
3659	Complete		07/10/17	07/10/17	175-S	TYMCO 600 IH 4800 1997	83,187 M	\$0.00	\$67.74	\$67.74
3681	Complete		07/27/17	07/27/17	175-S	TYMCO 600 IH 4800 1997	83,278 M	\$15.00	\$25.40	\$40.40
3688	Complete		07/31/17	07/31/17	175-S	TYMCO 600 IH 4800 1997	83,279 M	\$17.56	\$33.87	\$51.43
3688	Complete		07/31/17	07/31/17	175-S	TYMCO 600 IH 4800 1997	83,279 M	\$17.56	\$33.87	\$51.43
3693	Complete		08/10/17	08/10/17	175-S	TYMCO 600 IH 4800 1997	83,361 M	\$121.00	\$33.87	\$154.87
3693	Complete		08/10/17	08/10/17	175-S	TYMCO 600 IH 4800 1997	83,361 M	\$121.00	\$33.87	\$154.87
3694	Complete		08/10/17	08/10/17	175-S	TYMCO 600 IH 4800 1997	83,366 M	\$0.00	\$84.67	\$84.67
3716	Complete		08/22/17	08/22/17	175-S	TYMCO 600 IH 4800 1997	83,422 M	\$42.23	\$16.93	\$59.16
3727	Complete		08/28/17	08/31/17	175-S	TYMCO 600 IH 4800 1997	83,672 M	\$48.24	\$50.81	\$99.05
3743	Complete		09/20/17	09/20/17	175-S	TYMCO 600 IH 4800 1997	83,775 M	\$4.58	\$16.93	\$21.51
3764	Complete		09/26/17	11/01/17	175-S	TYMCO 600 IH 4800 1997	83,877 M	\$714.43	\$3,319.98	\$4,034.41
3764	Complete		09/26/17	11/01/17	175-S	TYMCO 600 IH 4800 1997	83,877 M	\$714.43	\$3,319.98	\$4,034.41
3764	Complete		09/26/17	11/01/17	175-S	TYMCO 600 IH 4800 1997	83,877 M	\$714.43	\$3,319.98	\$4,034.41
3764	Complete		09/26/17	11/01/17	175-S	TYMCO 600 IH 4800 1997	83,877 M	\$714.43	\$3,319.98	\$4,034.41
3764	Complete		09/26/17	11/01/17	175-S	TYMCO 600 IH 4800 1997	83,877 M	\$714.43	\$3,319.98	\$4,034.41
3764	Complete		09/26/17	11/01/17	175-S	TYMCO 600 IH 4800 1997	83,877 M	\$714.43	\$3,319.98	\$4,034.41
3766	Complete		10/04/17	10/04/17	175-S	TYMCO 600 IH 4800 1997	83,882 M	\$37.23	\$16.93	\$54.16
3790	Complete		11/01/17	11/01/17	175-S	TYMCO 600 IH 4800 1997	84,249 M	\$152.88	\$33.87	\$186.75
3808	Complete		11/16/17	11/16/17	175-S	TYMCO 600 IH 4800 1997	84,349 M	\$18.23	\$33.87	\$52.10
3808	Complete		11/16/17	11/16/17	175-S	TYMCO 600 IH 4800 1997	84,349 M	\$18.23	\$33.87	\$52.10
3813	Complete		11/17/17	11/17/17	175-S	TYMCO 600 IH 4800 1997	84,652 M	\$422.78	\$33.87	\$456.65
3840	Complete		12/15/17	12/15/17	175-S	TYMCO 600 IH 4800 1997	84,946 M	\$51.73	\$33.87	\$85.60
3840	Complete		12/15/17	12/15/17	175-S	TYMCO 600 IH 4800 1997	84,946 M	\$51.73	\$33.87	\$85.60
3847	Complete		12/19/17	12/19/17	175-S	TYMCO 600 IH 4800 1997	84,960 M	\$9.50	\$16.93	\$26.43
3850	Complete		12/28/17	12/28/17	175-S	TYMCO 600 IH 4800 1997	85,202 M	\$36.92	\$50.81	\$87.73
3865	Complete		01/10/18	01/12/18	175-S	TYMCO 600 IH 4800 1997	85,350 M	\$224.23	\$118.54	\$342.77
3865	Complete		01/10/18	01/12/18	175-S	TYMCO 600 IH 4800 1997	85,350 M	\$224.23	\$118.54	\$342.77
3865	Complete		01/10/18	01/12/18	175-S	TYMCO 600 IH 4800 1997	85,350 M	\$224.23	\$118.54	\$342.77
3865	Complete		01/10/18	01/12/18	175-S	TYMCO 600 IH 4800 1997	85,350 M	\$224.23	\$118.54	\$342.77

City of Sweet Home

Fleet Work Status Listing

Dates 01/01/1980 through 08/19/2020
 Equipment Unit 175-S
 Equip Type All Equipment Types
 Department All Departments
 Status All Completed Fleet Work Orders

WO#	Status	PonO	Date In	Date Out	Eqp Code	Equipment Name	Odometer	Parts (\$)	Labor (\$)	Total (\$)
3890	Complete		01/24/18	01/24/18	175-S	TYMCO 600 IH 4800 1997	85,467 M	\$181.82	\$33.87	\$215.69
3894	Complete		01/26/18	01/26/18	175-S	TYMCO 600 IH 4800 1997	85,544 M	\$42.17	\$25.40	\$67.57
3903	Complete		02/09/18	02/09/18	175-S	TYMCO 600 IH 4800 1997	85,676 M	\$42.17	\$16.93	\$59.10
3924	Complete		03/01/18	03/05/18	175-S	TYMCO 600 IH 4800 1997	85,951 M	\$115.00	\$25.40	\$140.40
3942	Complete		03/12/18	03/12/18	175-S	TYMCO 600 IH 4800 1997	85,992 M	\$37.04	\$50.81	\$87.85
3950	Complete		03/22/18	03/22/18	175-S	TYMCO 600 IH 4800 1997	86,000 M	\$84.46	\$16.93	\$101.39
3977	Complete		04/16/18	04/19/18	175-S	TYMCO 600 IH 4800 1997	86,200 M	\$126.50	\$25.40	\$151.90
3977	Complete		04/16/18	04/19/18	175-S	TYMCO 600 IH 4800 1997	86,200 M	\$126.50	\$25.40	\$151.90
3994	Complete		04/20/18	05/08/18	175-S	TYMCO 600 IH 4800 1997	86,598 M	\$445.66	\$143.95	\$589.61
3994	Complete		04/20/18	05/08/18	175-S	TYMCO 600 IH 4800 1997	86,598 M	\$445.66	\$143.95	\$589.61
4038	Complete		06/14/18	06/14/18	175-S	TYMCO 600 IH 4800 1997	86,964 M	\$42.23	\$16.93	\$59.16
4040	Complete		06/15/18	06/15/18	175-S	TYMCO 600 IH 4800 1997	87,014 M	\$42.17	\$16.93	\$59.10
4072	Complete		07/20/18	07/20/18	175-S	TYMCO 600 IH 4800 1997	87,548 M	\$42.23	\$25.40	\$67.63
4099	Complete		08/07/18	08/08/18	175-S	TYMCO 600 IH 4800 1997	87,790 M	\$42.17	\$16.93	\$59.10
4113	Complete		08/22/18	08/24/18	175-S	TYMCO 600 IH 4800 1997	87,800 M	\$50.62	\$50.80	\$101.42
4113	Complete		08/22/18	08/24/18	175-S	TYMCO 600 IH 4800 1997	87,800 M	\$50.62	\$50.80	\$101.42
4114	Complete		08/22/18	08/24/18	175-S	TYMCO 600 IH 4800 1997	87,820 M	\$1,473.89	\$118.54	\$1,592.43
4114	Complete		08/22/18	08/24/18	175-S	TYMCO 600 IH 4800 1997	87,820 M	\$1,473.89	\$118.54	\$1,592.43
4114	Complete		08/22/18	08/24/18	175-S	TYMCO 600 IH 4800 1997	87,820 M	\$1,473.89	\$118.54	\$1,592.43
4123	Complete		09/11/18	09/13/18	175-S	TYMCO 600 IH 4800 1997	88,150 M	\$181.85	\$50.80	\$232.65
4123	Complete		09/11/18	09/13/18	175-S	TYMCO 600 IH 4800 1997	88,150 M	\$181.85	\$50.80	\$232.65
4147	Complete		10/05/18	10/05/18	175-S	TYMCO 600 IH 4800 1997	88,425 M	\$746.90	\$84.67	\$831.57
4148	Complete		10/05/18	10/05/18	175-S	TYMCO 600 IH 4800 1997	88,427 M	\$43.67	\$25.40	\$69.07
4153	Complete		10/08/18	10/08/18	175-S	TYMCO 600 IH 4800 1997	88,496 M	\$36.92	\$16.93	\$53.85
4167	Complete		10/17/18	10/18/18	175-S	TYMCO 600 IH 4800 1997	88,700 M	\$249.83	\$93.14	\$342.97
4167	Complete		10/17/18	10/18/18	175-S	TYMCO 600 IH 4800 1997	88,700 M	\$249.83	\$93.14	\$342.97
4169	Complete		10/18/18	10/22/18	175-S	TYMCO 600 IH 4800 1997	88,750 M	\$183.79	\$127.01	\$310.80
4169	Complete		10/18/18	10/22/18	175-S	TYMCO 600 IH 4800 1997	88,750 M	\$183.79	\$127.01	\$310.80
4169	Complete		10/18/18	10/22/18	175-S	TYMCO 600 IH 4800 1997	88,750 M	\$183.79	\$127.01	\$310.80
4174	Complete		10/24/18	10/24/18	175-S	TYMCO 600 IH 4800 1997	88,780 M	\$199.46	\$67.74	\$267.20
4175	Complete		10/24/18	10/24/18	175-S	TYMCO 600 IH 4800 1997	88,819 M	\$889.36	\$33.87	\$923.23
4186	Complete		11/06/18	11/06/18	175-S	TYMCO 600 IH 4800 1997	89,226 M	\$307.25	\$42.34	\$349.59
4192	Complete		11/19/18	11/26/18	175-S	TYMCO 600 IH 4800 1997	89,500 M	\$210.57	\$143.95	\$354.52
4192	Complete		11/19/18	11/26/18	175-S	TYMCO 600 IH 4800 1997	89,500 M	\$210.57	\$143.95	\$354.52
4192	Complete		11/19/18	11/26/18	175-S	TYMCO 600 IH 4800 1997	89,500 M	\$210.57	\$143.95	\$354.52
4235	Complete		01/04/19	01/07/19	175-S	TYMCO 600 IH 4800 1997	89,700 M	\$161.67	\$0.00	\$161.67
4288	Complete		03/20/19	03/29/19	175-S	TYMCO 600 IH 4800 1997	89,800 M	\$539.72	\$179.67	\$719.39
4288	Complete		03/20/19	03/29/19	175-S	TYMCO 600 IH 4800 1997	89,800 M	\$539.72	\$179.67	\$719.39
4290	Complete		03/21/19	03/29/19	175-S	TYMCO 600 IH 4800 1997	90,600 M	\$90.77	\$42.34	\$133.11

Dates 01/01/1980 through 08/19/2020
Equipment Unit 175-S
Equip Type All Equipment Types
Department All Departments
Status All Completed Fleet Work Orders

Fleet Work Status Listing

WO#	Status	PonO	Date In	Date Out	Eqp Code	Equipment Name	Odometer	Parts (\$)	Labor (\$)	Total (\$)
4290	Complete		03/21/19	03/29/19	175-S	TYMCO 600 IH 4800 1997	90,600 M	\$90.77	\$42.34	\$133.11
4295	Complete		03/29/19	03/29/19	175-S	TYMCO 600 IH 4800 1997	91,351 M	\$4.58	\$16.93	\$21.51
4305	Complete		04/03/19	04/03/19	175-S	TYMCO 600 IH 4800 1997	91,480 M	\$8.99	\$33.87	\$42.86
4307	Complete		04/08/19	04/09/19	175-S	TYMCO 600 IH 4800 1997	91,491 M	\$89.28	\$67.74	\$157.02
4354	Complete		06/05/19	06/05/19	175-S	TYMCO 600 IH 4800 1997	92,176 M	\$126.50	\$25.40	\$151.90
4357	Complete		06/05/19	06/06/19	175-S	TYMCO 600 IH 4800 1997	92,120 M	\$48.96	\$16.93	\$65.89
4367	Complete		06/18/19	06/24/19	175-S	TYMCO 600 IH 4800 1997	92,400 M	\$26.86	\$59.27	\$86.13
4369	Complete		06/24/19	08/08/19	175-S	TYMCO 600 IH 4800 1997	92,481 M	\$13.98	\$36.97	\$50.95
4391	Complete		07/26/19	08/15/19	175-S	TYMCO 600 IH 4800 1997	92,404 M	\$85.29	\$76.21	\$161.50
4391	Complete		07/26/19	08/15/19	175-S	TYMCO 600 IH 4800 1997	92,404 M	\$85.29	\$76.21	\$161.50
4391	Complete		07/26/19	08/15/19	175-S	TYMCO 600 IH 4800 1997	92,404 M	\$85.29	\$76.21	\$161.50
4428	Complete		09/11/19	09/11/19	175-S	TYMCO 600 IH 4800 1997	92,408 M	\$42.35	\$35.93	\$78.28
4430	Complete		09/23/19	09/23/19	175-S	TYMCO 600 IH 4800 1997	93,556 M	\$42.17	\$16.93	\$59.10
4437	Complete		01/04/19	01/04/19	175-S	TYMCO 600 IH 4800 1997	89,700 M	\$0.00	\$50.81	\$50.81
218	Complete Work Orders							\$49,852.87	\$39,752.40	\$89,605.27

City of Sweet Home

Fleet Work Status Listing

Dates 01/01/1980 through 08/19/2020
Equipment Unit 175-S
Equip Type All Equipment Types
Department All Departments
Status All Completed Fleet Work Orders

WO#	Status	PonO	Date In	Date Out	Eqp Code	Equipment Name	Odometer	Parts (\$)	Labor (\$)	Total (\$)
218	Fleet Work Orders						Grand Total:	\$49,852.87	\$39,752.40	\$89,605.27



Sourcewell Quote Form v3.0 - Sourcewell Contract #122017-TYM
Feb. 20, 2018 - Feb. 20, 2022



Customer/Sourcewell Member: City of Sweet Home, OR

Quote Date: 7/14/2020

Quoted By: Kaye Morgan

TYMCO Dealer: PacWest Machinery Co.

TYMCO Dealer Contact: Martin Krueger

Purchasing Details: Issue Purchase Orders to TYMCO, Inc., ATTN: Kaye Morgan (kaye.morgan@tymco.com | 254-799-5546).

Quote is Good for 30 Days | Pricing is Quoted in US Dollars (USD) | Payment Terms: Net 30 Days

MODEL 435 SWEEPER STANDARD EQUIPMENT

Auxiliary Engine: Kubota V2403-CR-TE48 Final Tier-4 turbocharged diesel liquid cooled; 4 cyl.; 148.5 CID; 56 HP @ 2100 RPM; Torque: 140 ft. lbs. @ 2100 RPM; includes fuel/water separator, Donaldson PowerCore® air filter with pre-cleaner. Includes Kubota Standard Warranty coverage 2 Years / 2000 Hours, contact factory for details.

Abrasion Protection Package: Standard hopper screen; separator liner; pick-up head suction nozzle liner and pressure wear pads; heavy duty pressure and suction hoses.

Auxiliary Engine Protection System: Engine ECU to provide automatic engine monitoring with derate or shutdown when engine problem is detected such as high coolant temperature or low oil pressure.

Back-Up Alarm

BlueLogic® Control System: Multiplexed electrical system includes hardware and TYMCO designed software that integrates the in-cab controls to the auxiliary engine and all sweeper functions; as well as provides intelligent safety features. The BlueLogic Control System provides sweeper and auxiliary engine data to the operator through the touchscreen display and the multiplexed switch pack. The display is pedestal mounted for improved visibility and includes hour meters (Trip and Total) for the auxiliary engine, pick-up head, blower, gutter brooms and water pump if applicable; sweeper odometer (records curb miles swept and sweeping hours), service reminders, custom reminders, overspeed warning, low water audible alarm, dust control system winterization guide, and On-Board Diagnostics (OBD) for the auxiliary engine and sweeper.

Duo Skids: Warranted for 2 Years / 2000 hours prorated

Dust Control System: 150 gallon capacity translucent polyethylene water tank; 5 gpm electric diaphragm type pump; low water warning/indicator; spray nozzles at gutter broom and spray nozzle inside hopper, individually controlled; flexible 20-foot long water fill hose with 2-1/2" quick disconnect coupling; 3/4" garden hose fill connection.

Dust Separator Cleanout Plug Extension Handle

Gutter Broom, Left; Floodlight and Parabolic Mirror: Left side mounted 36" diameter steel vertical digger type; 10.5" parabolic mirror.

Hopper Drip-Edge Extension: Rubber belting extends horizontal reach 7".

Hopper Door Opening: Dimension 77-1/4" X 70", screen lifts with door.

Hopper Inspection Door

Hopper Safety Prop: Integral with frame and hopper.

Hydraulic System Filter Restriction Indicator: External; mounted in filter manifold.

Hydraulic Tank Sight/Temperature Gauge: External; mounted on tank.

LED Alternating Warning Light Set: Rear mounted oval lights (2).

Pressure Bleeder: Air pressure deflected out, allowing additional suction across front of pick-up head. Cable operated.

Rear Bumper Pads

Rear Mounted Work Light

Reverse Pick-Up Head System: Assists in backing up with pick-up head down.

Rear Storage Compartments: Two rear storage compartments with a total 26.6 cubic foot capacity.

Rubber Lined Blower: Warranty: 1 Year / 1,000 Hours Prorated

435 Storage Compartment: A modular design multi-chamber compartment with a combined 55 cubic foot protected storage capacity, accessible from left or right hand side through large gull wing doors; auxiliary engine and blower area is easily accessed through swing away side access panels.

Sweeper Warranty: 1 Year / 1000 Hours. Contact factory for details.

Section	Type	Qty	Model 435 Sweeper and Cab/Chassis Equipment	Sourcewell Price	Sourcewell Ext
	Published	1	Model 435 Sweeper with Standard Equipment (Base Price)	79,000.00	79,000.00
1			AUXILIARY ENGINE / HYDRAULIC OPTIONS:		
	Published	1	Auxiliary Hydraulic System	\$1,140.00	\$1,140.00
2			GUTTER BROOM OPTIONS:		
	Published	1	Gutter Broom, Twin; Floodlights & Parabolic Mirrors	\$2,850.00	\$2,850.00
3			DUST CONTROL SYSTEM OPTIONS:		
	Published	1	Extra Water Capacity - COMDEX® 145 Gallons	\$0.00	\$0.00
	Published	1	Hi/Low Pressure Washdown System	\$1,750.00	\$1,750.00
	Unpublished	1	Shop Air Purge	\$400.00	\$400.00
4			BLOWER / HOPPER OPTIONS:		

Section	Type	Qty	Model 435 Sweeper and Cab/Chassis Equipment	Sourcwell Price	Sourcwell Ext
	Published	1	Dump Switch in Cab	\$285.00	\$285.00
	Published	1	Hopper Drain System - Mild Steel	\$380.00	\$380.00
	Published	1	Sound Reduction Engineering Package (SRE)	\$3,990.00	\$3,990.00
5			PICK-UP HEAD OPTIONS:		
	Published	1	Auto Sweep Interrupt (ASI)	\$1,045.00	\$1,045.00
	Published	1	Pick-Up Head Curtain Lifter	\$1,615.00	\$1,615.00
6			AUXILIARY HAND HOSE OPTIONS:		
	Published	1	Auxiliary Hand Hose	\$855.00	\$855.00
7			STAINLESS STEEL OPTIONS:		
8			CONVENTIONAL TRUCK OPTIONS:		
9			ADDITIONAL OPTIONS:		
	Published	1	Camera/Monitor System - Two Cameras [Location Specified in Notes]	\$2,565.00	\$2,565.00
10			UNPUBLISHED/SPECIAL SWEEPER OPTIONS:		
11			CAB / CHASSIS:		
	Published	1	2020 Isuzu NPR-XD (132.5"), 16,000 lb. GVW, 132.5" WB, Diesel	\$55,000.00	\$55,000.00
12			CHASSIS ADDITIONAL OPTIONS:		
	Unpublished	1	Fire Extinguisher	\$100.00	\$100.00
	Unpublished	1	Hazard Reflectors	\$100.00	\$100.00
	Published	1	LED Light Bar: Mounted on cab	\$1,500.00	\$1,500.00
	Published	1	LED Stop/Turn/Tail/Clearance/Side Marker Lights (Exchange)	\$570.00	\$570.00
	Published	1	LED Traffic Directing Light	\$1,200.00	\$1,200.00
	Published	1	Remote Controlled, Heated Mirrors (Cabover Chassis Only)	\$855.00	\$855.00
13			UNPUBLISHED/SPECIAL CHASSIS OPTIONS:		
14			DEALER UNPUBLISHED OPTIONS		
15			TOTAL COST OF ACQUISITION COSTS		
		1	Freight / PDI / Inservice	\$4,900.00	\$4,900.00

Total Unit Price:	<u>\$160,100.00</u>
FOB:	<u>Sweet Home, OR</u>
DELIVERY ARO:	<u>90-150 Days</u>

Prepared For: City of Sweet Home
Neish, Brandon

Date 08/14/2020
AE/AM RA3/J1D

Unit #

Year 2020 **Make** *Isuzu **Model** NPR XD

Series Reg Cab

Vehicle Order Type Ordered **Term** 48 **State** OR **Customer#** 599573

\$ 160,100.00	Capitalized Price of Vehicle ¹
\$ 275.00 *	Sales Tax 0.5000% <u>State</u> <u>OR</u>
\$ 341.00 *	Initial License Fee
\$ 0.00	Registration Fee
\$ 200.00	Other: (See Page 2)
\$ 64,120.00 *	Capitalized Price Reduction
\$ 0.00 *	Tax on Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00 *	Tax on Gain On Prior
\$ 0.00 *	Security Deposit
\$ 0.00 *	Tax on Incentive(Taxable Incentive Total : \$0.00)

\$ 96,180.00 Total Capitalized Amount (Delivered Price)

\$ 2,000.54 Depreciation Reserve @ 2.0800%

\$ 309.41 Monthly Lease Charge (Based on Interest Rate - Subject to a Floor)²

\$ 2,309.95 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment
Liability Limit \$0.00

\$ 0.00 Physical Damage Management

\$ 0.00 Full Maintenance Program³ Contract Miles 0
Incl: # Brake Sets (1 set = 1 Axle) 0

\$ 0.00 Additional Services SubTotal

\$ 0.00 Use Tax 0.0000%

\$ 2,309.95 Total Monthly Rental Including Additional Services

\$ 154.08 Reduced Book Value at 48 Months

\$ 400.00 Service Charge Due at Lease Termination

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name
Exterior Color
Interior Color
Lic. Plate Type Government
GVWR 0

Comp/Coll Deductible 0 / 0

OverMileage Charge \$ 0.0500 Per Mile

Tires 0 Loaner Vehicle Not Included

State

Quote based on estimated annual mileage of 5,000

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle.

Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Sweet Home

BY

TITLE

DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

2020-08-20 City Council Meeting Packet pg. 25

Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
Tymco quote Model 435 Sweeper	C	\$ 105,100.00
Total Aftermarket Equipment Billed		\$ 0.00
Total Aftermarket Equipment Capitalized		\$ 105,100.00
Aftermarket Equipment Total		\$ 105,100.00

Other Totals

Description	(B)illed or (C)apped	Price
Pricing Plan Delivery Charge	B	\$ 250.00
Courtesy Delivery Fee	C	\$ 200.00
Total Other Charges Billed		\$ 250.00
Total Other Charges Capitalized		\$ 200.00
Other Charges Total		\$ 450.00



Quote No: 4719952

CONFIGURED FEATURES:



August 19, 2020

City of Sweet Home
3225 Main Street
Sweet Home, OR 97386

Re: Municipal Lease/Purchase Financing Proposal

Dear Sir or Madam:

Lease Servicing Center, Inc. dba NCL Government Capital ("NCL") is pleased to propose to the City of Sweet Home the following tax-exempt Lease/purchase transaction as outlined below. Under this transaction, the City of Sweet Home would enter into a municipal Lease/purchase agreement with NCL for the purpose of acquiring a TYMCO model 435 Sweeper. This transaction is subject to formal review and approval by both the Lessor and Lessee.

LESSEE:	City of Sweet Home
LESSOR:	Lease Servicing Center, Inc. dba NCL Government Capital & it's assigns
EQUIPMENT:	TYMCO model 435 Sweeper
EQUIPMENT COST:	\$160,100.00
DOWN-PAYMENT:	\$0
AMOUNT FINANCED:	\$160,100.00
TERM:	<u>5 Years</u>
ANNUAL LEASE PAYMENTS:	\$34,818.28
FIRST PAYMENT DUE:	12/1/2020
PURCHASE OPTION:	\$1.00
PRICING:	The Rates and Payments outlined above are locked, provided this proposal is accepted by the Lessee by August 31, 2020 and the transaction closes/funds prior to October 01, 2020. After these days, the final Rate and Payments shall be adjusted commensurately with market rates in effect at the time of funding and shall be fixed for the entire lease term.

DOCUMENTATION FEE: \$250 paid to Lessor at closing

DOCUMENTATION: Lessor shall provide all of the documentation necessary to close this transaction. This documentation shall be governed by the laws of the State of lessee.

TITLE / INSURANCE: Lessee shall retain title to the equipment during the lease term. Lessor shall be granted a perfected security interest in the equipment and the Lessee shall keep the equipment free from any/all liens or encumbrances during the term. Lessee shall provide adequate loss and liability insurance coverage, naming Lessor as additional insured and loss-payee.

TAX STATUS: This transaction must be designated as Tax-Exempt under Section 103 of the IRS code of 1986 as amended.

SOURCEWELL CONTRACT: NCL has been competitively bid and awarded a contract through Sourcewell (Formerly NJPA).
#011620-NCL NCL's Sourcewell Contract # is 011620-NCL.

We appreciate this opportunity to offer an NCL Financing Solution. Please do not hesitate to contact me if you have any questions at (866) 763-7600. Acceptance of this proposal is required prior to credit underwriting by NCL. Upon acceptance of this proposal, please scan and e-mail to my attention. Thank you again.

Sincerely,

Jake Ost -(866) 763-7600
jost@lscfinancial.com

ACCEPTANCE

As a duly authorized agent of the City of Sweet Home, I hereby accept the terms of this proposal as outlined above and intend to close this financing with NCL, subject to final approval.

ACCEPTED: _____ DATE: _____

NAME: _____ TITLE: _____

PHONE: _____

WE ARE PROVIDING THE INFORMATION CONTAINED HEREIN FOR INFORMATIONAL PURPOSES ONLY IN CONNECTION WITH POTENTIAL ARMS-LENGTH COMMERCIAL BANKING TRANSACTIONS. IN PROVIDING THIS INFORMATION, WE ARE ACTING FOR OUR OWN INTEREST AND HAVE FINANCIAL AND OTHER INTERESTS THAT DIFFER FROM YOURS. WE ARE NOT ACTING AS A MUNICIPAL ADVISOR OR FINANCIAL ADVISOR TO YOU, AND HAVE NO FIDUCIARY DUTY TO YOUR OR ANY OTHER PERSON PURSUANT TO SECTION 15B OF THE SECURITIES EXCHANGE ACT OF 1934. THE INFORMATION CONTAINED IN THIS DOCUMENT IS NOT INTENDED TO BE AND SHOULD NOT BE CONSTRUED AS "ADVICE" WITHIN THE MEANING OF SECTION 15B OF THE SECURITIES EXCHANGE ACT OF 1934 AND THE MUNICIPAL ADVISOR RULES OF THE SEC. WE ARE NOT RECOMMENDING THAT YOU TAKE AN ACTION WITH RESPECT TO THE INFORMATION CONTAINED HEREIN. BEFORE ACTING ON THIS INFORMATION, YOU SHOULD DISCUSS IT WITH YOUR OWN FINANCIAL AND/OR MUNICIPAL, LEGAL, ACCOUNTING, TAX AND OTHER ADVISORS AS YOU DEEM APPROPRIATE. IF YOU WOULD LIKE A MUNICIPAL ADVISOR THAT HAS LEGAL FIDUCIARY DUTIES TO YOU, THEN YOU ARE FREE TO ENGAGE A MUNICIPAL ADVISOR TO SERVE IN THAT CAPACITY.

2018 ELGIN BROOM BADGER

\$149,500 Make an Offer

 Get Financing
as low as \$2242.50/mo*

Used Street Sweeper INDUSTRIAL In Chicago, IL 60126 - 785 Miles Away - COMPLETELY REBUILT!!



1-866-362-1720



POPULARITY STATS

 Loading Data...

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DETAILS FROM SELLER

2018 ELGIN Broom Badger, 2018 Elgin Broom Badger with 2018 Isuzu NRR Left Hand Steer Chassis (Approx 91,500 miles), Dual Side Brooms, Left Side Dumping Hopper, Right Hand and Left Hand Side Broom Tilt, Conveyor Squeegee with Rubber Edging, 4 Cubic Yard Hopper, 220 Gallon Water Tank, 58' Main Broom, PM-10 Certified, Kubota V2403M 59 HP Interim Tier 4 Engine Approx 1750 Hours

MESSAGE FROM CUSTOM REBUILT

Custom Rebuilt® is a leading supplier of remanufactured infrastructure maintenance equipment. Our areas of expertise include:

- Sewer Cleaning Equipment
- Street Sweepers
- Sewer Inspection Cameras
- Refuse Equipment

From initial equipment assessment and systems analysis to jointly determining a remanufacturing plan that's right for your application, needs and budget, Custom Rebuilt® is here to provide a total turnkey solution. We can also provide financing, delivery and training. Unlike equipment brokers and auctions, we take the guess work out of buying used equipment. All repair work is completed by our staff of factory certified technicians.

Condition: Used

2016 ELGIN CROSSWIND

\$149,500

Make an Offer

 Get Financing
as low as \$2242.50/mo*

Used Street Sweeper INDUSTRIAL In Chicago, IL 60126 - 785 Miles Away - REBUILD TO ORDER!



1-866-362-1720



POPULARITY STATS



Loading Data...



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DETAILS FROM SELLER

Elgin Crosswind Mounted on a 2016 Freightliner M2 106 with Cummins ISB Diesel Engine Featuring: Urethane Lined Hopper, Left Hand Side Broom Tilt, Right Hand Side Broom Tilt, In Cab Hopper Dump, Hydraulic Wandering Hose, Low Pressure Wash, Memory Sweep, Auxiliary PTO Pump with Dump, Inspection Door & Step, JD 4045 Tier 4 Auxiliary Engine, Chassis Approx 28,200 Miles & 3650 Hours, Aux Engine Approx 1580 Hours.

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For more information or to select your preferences consult our [Privacy Policy](#)

Condition:

Used

✓ OK

2007 ELGIN BROOM BEAR

\$74,900

 Get Financing
as low as \$1123.50/mo*

Used Street Sweeper INDUSTRIAL In Fontana, CA 92335 - 2,470 Miles Away



1-866-931-6611



POPULARITY STATS

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DETAILS FROM SELLER

2007 Sterling Acterra Elgin Broom Bear CNG Street Sweeper, Cummins 8.3L CNG Powered, Allison Automatic, Air Brakes, A/C, Dual Steering, CNG Tanks Good Until 2026, Elgin Broom Bear Sweeper, 4.5 Cubic Yard Hopper, Variable High Dump, 120" Sweeping Path, Dual Gutter Brooms, Water System, Ex-City, Odometer Reading 38,661 Miles, 5,500 Total Engine Hours, Alternative Fuel Street Sweeper, Good To Register In California

MESSAGE FROM BIG TRUCK AND EQUIPMENT SALES

****IMPORTANT****TO SEE ALL OUR INVENTORY...CLICK ON VIEW DEALER'S WEBSITE IN THE MENU AT THE RIGHT OF THIS AD!!

Condition:	Used
Year:	2007
Make:	ELGIN
Model:	Broom Bear
Class:	INDUSTRIAL
Category:	Street Sweeper

2008 ELGIN CROSSWIND AIR VAC

\$74,500

 Get Financing
as low as \$1117.50/mo*

Used Street Sweeper INDUSTRIAL In Fontana, CA 92335 - 2,470 Miles Away



1-866-931-6611



POPULARITY STATS

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DETAILS FROM SELLER

2008 ELGIN CROSSWIND AIR VAC, 2008 Nissan UD 3300 Street Sweeper, 7.6L Diesel, Allison Automatic Transmission, A/C, Elgin Crosswind Series J, John Deere 4045T Aux Diesel, 6,369 Sweeper Hours, 8 Yard Hopper, Lifeliner Hopper Lining, 144" Sweeping Path, (2) Gutter Brooms, PM-10 Certified, Dual Steering, Back Up Camera, 32,900 GVWR, Ex-City Sweeper, Odometer Reading 62,228 Miles. OK To Register In California Equipped With DPF System.

MESSAGE FROM BIG TRUCK AND EQUIPMENT SALES

****IMPORTANT****TO SEE ALL OUR INVENTORY...CLICK ON VIEW DEALER'S WEBSITE IN THE MENU AT THE RIGHT OF THIS AD!!

Condition: Used

Year: 2008

Make: ELGIN

Model: CROSSWIND AIR VAC

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[✓ OK](#)

2009 TYMCO 600

\$135,000

Used Street Sweeper INDUSTRIAL In Las Vegas, NV 89131 - 2,291 Miles Away



POPULARITY STATS



This listing has been **seen 6 times** (last 30 days)



Be the first user to



Posted on Equipment Trader for **161 days**



The price has not decreased recently

DETAILS FROM SELLER

2009 Tymco 600 Street Sweeper - STAINLESS STEEL HOPPER ! - One Owner - 804 Hrs / 14,000 Miles - Heavy Duty Regenerative Air - Isuzu 7.8L - Allison Automatic Transmission - A/C - Back-Up Camera - WELL MAINTAINED - Cruise Control - John Deere 4045HF Aux - 7.3 Yard Hopper Capacity - Dual Steering and Dual Gutter Brooms - 330 Gallon Water Tank - Clean Interior and Exterior - SUPER NICE TRUCK for the year- you will have a hard time finding a nicer one for the price .

Please call 702-752-8250 or 702-566-5567 for more details !!!

picture is stock - vehicle is in paint - will provide more upon request
on site training available

Condition: Used

Year: 2009

Make: Tymco

Model: 600

Class: INDUSTRIAL

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For more information or to select your preferences consult our [Privacy Policy](#)

Location:

Las Vegas, NV

[Cookie Settings](#)

✓ OK

2008 TYMCO 600

\$89,500

 Get Financing
as low as \$1342.50/mo*

6206 Hours, Used Street Sweeper INDUSTRIAL In Fontana, CA 92335 - 2,470 Miles Away



1-866-931-6611



POPULARITY STATS

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DETAILS FROM SELLER

2008 TYMCO 600, 2008 International Durastar Tymco 600 Street Sweeper, MaxxforceDT Diesel, Automatic, A/C, Air Brakes, Ex-Municipality, 33,000 GVWR, Tymco 600 Regenerative Air Sweeper, John Deere 4045T Aux Diesel, 7.3 CY Hopper, Dual Gutter Brooms, 87" Vacuum Pick Head, 142" Sweeping Path, Duo Skid Skids, Water System, 220 Gallon Water Capacity, 6,206 Sweeper Hours, 8,203 Total Truck Hours, Odometer Reading 64,765 Miles.

MESSAGE FROM BIG TRUCK AND EQUIPMENT SALES

****IMPORTANT****TO SEE ALL OUR INVENTORY...CLICK ON VIEW DEALER'S WEBSITE IN THE MENU AT THE RIGHT OF THIS AD!!

Condition:	Used
Year:	2008
Make:	TYMCO
Model:	600
Class:	INDUSTRIAL

2009 INTERNATIONAL DURASTAR4400

\$61,000 Make an Offer

 **Get Financing**
as low as \$915.00/mo*

Used Street Sweeper INDUSTRIAL In Greensboro, NC 27406 - 595 Miles Away



1-877-871-1167



POPULARITY STATS

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DETAILS FROM SELLER

automatic, 6 cylinder John Deere sweeper motor, 8504 hrs, Tyrnco 600 sweeper, regenerative air system,

MESSAGE FROM LEVAN EQUIPMENT

More Pictures and Prices @ www.LEVANSALES.com

Condition: Used
Year: 2009
Make: INTERNATIONAL
Model: DURASTAR4400
Class: INDUSTRIAL

Category: Street Sweeper
To offer you a better experience, this site uses profile cookies, even from third parties. By continuing to use this website you consent to the use of cookies.
Location: Greensboro, NC
For more information or to select your preferences consult our [Privacy Policy](#)

[Cookie Settings](#)

✓ OK

2012 ELGIN EAGLE

\$143,000 Make an Offer

 Get Financing
as low as \$2145.00/mo*

Used Street Sweeper INDUSTRIAL In Elmhurst, IL 60126 - 785 Miles Away - Reconditioned Ready



1-866-362-1720



POPULARITY STATS

 This listing has been **seen 4 times** (last 30 days)

 The price has not decreased recently

 Be the first user to

DETAILS FROM SELLER

2012 ELGIN EAGLE, 2012 Elgin Eagle Mounted on a 2012 Autocar Expert with Dual Steer Featuring: 4.5 Cubic Yard Hopper with Urethane Liner, 10" Variable High Side Dump, Dual 42" Side Brooms, Side Broom Tilt, 60" Main Broom, Main Broom Down Pressure Regulator, PM-10 Certified, Front Spray Bar, 280 Gallon Poly Water Tank, Hydraulic Oil Level with Alarm/Shutdown, Auto Lube System, 49 HP John Deere 4024 Auxiliary Engine (Approx 2,998 Hrs). Chassis Approx 22,400 Miles.

MESSAGE FROM CUSTOM REBUILT

Custom Rebuilt® is a leading supplier of remanufactured infrastructure maintenance equipment. Our areas of expertise include:

- Sewer Cleaning Equipment
- Street Sweepers
- Sewer Inspection Cameras
- Refuse Equipment

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Resolution No. 24 for 2020

A RESOLUTION AUTHORIZING AN INTERFUND TRANSFER FOR CAPITAL PROJECT.

WHEREAS, ORS 294.468 allows municipal organizations to transfer funds between funds for the purpose of capital loans, and;

WHEREAS, an interfund loan made for the purpose of a capital project must be repaid within ten (10) years of its authorization, and;

WHEREAS, the City of Sweet Home has authorized the purchase of a street sweeper to replace its current, defunct sweeper, and;

WHEREAS, the city projects to spend \$160,100 to replace the existing equipment, and;

WHEREAS, the City of Sweet Home has funds available in fund 570, the Street Improvement Fund totaling \$1.2 million, and;

WHEREAS, the replacement of the street sweeper was not planned for the current fiscal year, and;

WHEREAS, the current rate of return on moneys invested in the investment pool under ORS 294.805 as reported under ORS 294.875 is 1.00%,

THEREFORE, BE IT RESOLVED THAT THE CITY OF SWEET HOME authorizes an interfund transfer from the Street Improvement Fund (Fund 570) to the Street Maintenance Fund (Fund 575) not to exceed \$160,100 at an interest rate of 1.00% to be repaid annually for five (5) years with final payment in 2025.

	Beginning Balance	Principal	Interest	Ending Balance
2021	\$160,100.00	\$31,485.97	\$1,601.00	\$128,614.03
2022	\$128,614.03	31,800.83	1,287.14	97,014.20
2023	97,014.20	32,016.83	970.25	64,997.37
2024	64,997.37	32,337.00	649.97	32,660.37
2025	32,660.37	32,333.76	326.60	0
Total		\$160,100	\$4,834.86	

This resolution shall take effect upon its passage and approval.

PASSED by the Council and approved by the Mayor this 25^h day of August 2020

Mayor

City Manager – Ex Officio City Recorder

Resolution No. 24 for 2020

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	Beginning Balance	Principal	Interest	Ending Balance
2021	\$160,100.00	\$32,020.00	\$0.00	\$128,080.00
2022	128,080	32,020.00	0.00	96,060.00
2023	96,060.00	32,020.00	0.00	64,040.00
2024	64,040.00	32,020.00	0.00	32,020.00
2025	32,020.00	32,020.00	0.00	0
Total		\$160,100	\$0.00	

This resolution shall take effect upon its passage and approval.

PASSED by the Council and approved by the Mayor this 25^h day of August 2020

Mayor

City Manager – Ex Officio City Recorder



REQUEST FOR COUNCIL ACTION

Title: City Engineer of Record Service Contract Authorization

Preferred Agenda: August 25, 2020

Submitted By: Trish Rice, Engineering Tech 2
Greg Springman, PWD

Reviewed By: Ray Towry, City Manager

Type of Action: Resolution ____ Motion X Roll Call ____ Other ____

Relevant Code/Policy: N/A

Towards Council Goal: 1.1 Develop specific steps for implementation of the adopted infrastructure master plans.
1.2 Increase community awareness of infrastructure needs and appropriate planning documents.

Attachments: Contract for City Engineer of Record Service

Purpose of this RCA:

Staff is requesting authorization to execute the attached contract for City Engineer of Record Service.

Background/Context:

The City previously contracted City Engineer services to Murraysmith. Due to staff turnover within Murraysmith, City staff desired to re-evaluate the consultant market to provide this service. The contract had an expiration date of July 23, 2020 and is now expired.

City Council authorized staff to solicit proposals for a new City Engineer of Record on May 26, 2020. Advertisements were placed on the City website, the Daily Journal of Commerce, and the New Era. The RFP closed on June 26, 2020 and we received 5 proposals:

- Reece & Associates
- Tetra Tech
- Keller Associates
- AKS Engineering & Forestry
- West Yost Associates

The City used a qualifications based selection (QBS) process as mandated for engineering contracts anticipated to exceed \$100,000 by ORS 279C.110. Pursuant to the QBS process, selection of the most qualified candidate was made without regard to the price of the services. A four-member staff committee scored and ranked each proposal using the criteria given in the RFP. The ranking is:

1. West Yost Associates of Lake Oswego, OR
2. Keller Associates Engineers & Planners, Inc. of Salem, OR
3. AKS Engineering & Forestry of Keizer, OR
4. Tetra Tech of Portland, OR
5. Reece & Associates of Albany, OR

Only after selection of the most qualified candidate did the City enter contract negotiations with said candidate for the price of the services. City staff teleconferenced with West Yost Associates as the highest-ranked proposer and have tentatively agreed to the attached contract document. The proposed duration of a new contract is 1 year with the option to extend another 3 years, for a total of 4 years possible.

West Yost is primarily a water resources firm specializing in drinking water, wastewater, groundwater, and stormwater. They have assembled a strong team of subconsultants to provide complete engineering services including Civil West Engineering of Albany (to provide transportation design) and The Automation Group of Eugene (to provide SCADA integration services). The core project team will include staff from West Yost and Civil West.

This will not affect Murraysmith's contract for the Wastewater Treatment Plant design.

The Challenge/Problem:

How do we work with stakeholders to maintain city operations at the voter's expected level of service within budget restraints and being fiscally responsible?

Stakeholders:

- City Residents. Residents are the customers who deserve good service with the highest return on their taxes and fees that we can provide, and who trust the City to maintain their infrastructure systems at a high level of service.
- Council Members. Council members are the voice of the citizens we serve. Each member of this group is interested in providing the best service possible at the lowest possible cost. They must balance leadership with representation.
- Public Works Department Staff. Capital projects reduce the quantity of ongoing repair work by replacing old, broken infrastructure that is beyond its serviceable lifespan. The lack of capacity to get capital projects designed and constructed leads to increased costs and staff time spent fixing leaks and fighting with system inefficiencies. Staff will also benefit from the expertise of a new City Engineer who can review and suggest improvements to our codes, construction standards, and policies, and who can assist with day to day operations upon request to alleviate demands on staff time.
- Management Team. Comprised of five department heads, each with a responsibility to the citizens and Mayor to run their day-to-day operations as efficiently as possible.
- Development Community. Developers and contractors are regulated by City codes, construction standards, and policies.

Issues and Financial Impacts:

The City Engineer of Record is based on an hourly rate of \$227/hr for key West Yost staff and \$165/hr for key Civil West staff. Most of the cost of the proposed contract will be associated with special projects which are likely to be assigned within the possible 4-year contract term. Engineering costs of each special project will be determined with individual quotes per project and will be funded by the corresponding project budget. For comparison, the City paid varying amounts between \$1,400-\$56,550 per year to Erwin Consulting from 2011-2017 and \$46,553.63 to Murraysmith for City Engineering services in FY2019-2020.

Elements of a Stable Solution:

Ability to provide engineering services and expand capacity in the Public Works Department to increase service, efficiently execute capital improvement projects, and update City codes, standards, and policies.

Options:

1. Execute the contract with West Yost Associates. Staff will execute the contract and begin prioritizing/assigning work orders to West Yost Associates within the approved budget.
2. Suggest revisions to the contract. Staff will continue negotiations with West Yost Associates to address Council's areas of concern and present a new draft to Council at a later date.
3. End negotiations with West Yost Associates and open negotiations with Keller Associates. Ending negotiations with a candidate is final. If this option is selected, the City is not permitted to resume negotiations with West Yost Associates.
4. Reject all proposals and re-issue the solicitation.
5. Cancel the solicitation and instruct staff to investigate other options.

Recommendation:

Staff recommends Option 1, Execute the contract with West Yost Associates. Staff will execute the contract and begin prioritizing/assigning work orders to West Yost Associates within the approved budget.

Staff will direct Murraysmith to complete and close out open projects (water distribution system modeling and review for deficiencies; and system development charge updates). Due to ORS-mandated public notice requirements on SDC updates, it is likely that the SDC update project will not be completed by July 23, however it is expected that enough progress will be made on it by then that staff could complete the remaining steps in-house or assign it to the prospective new consultant.

**City of Sweet Home
Personal Services Contract for
City Engineering Services**

This Contract is by and between the City of Sweet Home ("City") and West Yost Associates ("Engineer") for the performance of general city engineering services for City, on an as needed basis.

A. RECITALS

City has conducted a formal solicitation for proposals from engineering firms pursuant to Public Contracting law.

Engineer submitted its proposal, having examined the Request for Proposals (RFP), and was chosen as the most highly qualified engineer, best suited to meet City's needs pursuant to the RFP criteria.

City has awarded the contract to Engineer.

B. CONTRACT EXHIBITS

The following exhibits are hereby incorporated by reference into this Contract:

- Exhibit A – Scope of Work
- Exhibit B – Oregon Personal Services Public Contracting Code Requirements
- Exhibit C – Request for Proposal
- Exhibit D – Engineer's Proposal
- Exhibit E – Engineer's Schedule of Rates and Charges

C. AGREEMENT

1. Term

The term of this Contract shall be from its execution to September 1, 2021, for an initial one (1) year term. Thereafter, it may be extended up to an additional three (3) years upon written consent of both parties. Such extension(s) will consider adjustments to Engineer's schedule of charges attached within Exhibit E to this Agreement.

2. Scope of Work

Engineer shall provide all services and deliver all materials as specified in the attached Exhibits A, C and D, which are hereby incorporated into this Contract by this reference, and as may be described by future addenda to this Contract.

3. Compensation

3.1 Compensation. For the services described and performed by Engineer, the City agrees to pay, and the Engineer agrees to accept, compensation in accordance with the Schedule of Rates and Charges, attached within Exhibit E.

3.2 Invoices. Invoices for services of Engineer shall be billed to the City in summary form, itemized by projects and/or work tasks, on or about the 10th day of each month for all services performed through the last day of the previous month. Reimbursable expenses shall be itemized and backup invoices provided if required by City.

3.3 Payments.

- a. City will review Engineer's invoice and within ten (10) days of receipt notify Engineer in writing if there is a disagreement or dispute with the invoice. If there are no such disputes with the invoice, City shall pay the invoice amount in full within thirty (30) days of invoice date.
- b. If City fails to make any payment due Engineer for services and expenses within thirty (30) days of the date on Engineer's invoice therefore, late fees will be added to amounts due Engineer at the rate of 1.0 percent per month from original invoice date. Invoices in dispute are not subject to such late fees until such time as they are no longer in dispute. In addition, Engineer may, after giving seven (7) days written notice to City, suspend services under this Contract until Engineer has been paid in full all amounts due for services, expenses, and charges, except any invoices in dispute.

4. Contractor Is an Independent Contractor

Engineer shall be an independent contractor for all purposes and shall be entitled to no compensation other than the compensation provided for under this Contract. While City reserves the right to set various schedules and evaluate the quality of Engineer's completed work, City cannot and will not control the means and manner of Engineer's performance. Engineer is responsible for determining the appropriate means and manner of performing work. Engineer is responsible for all federal and state taxes applicable to compensation and payment paid to Engineer under the Contract and will not have any amounts withheld by City to cover Engineer's tax obligations. Engineer is not eligible for any City fringe benefit plans.

5. Notices

All notices provided for hereunder shall be in writing and shall be deemed to be duly served on the date of delivery if delivered in person, when receipt of transmission is generated by the transmitting facsimile machine if delivered by facsimile transmission, on the day after deposit if delivered by overnight courier, or three days after deposit if delivered by placing in the U.S. mail, first-class, postage prepaid. Any notice delivered by facsimile transmission shall be followed by a hard copy. All notices shall be addressed as follows:

City:

City of Sweet Home
1400 24th Ave
Sweet Home, OR 97386
Phone: (541) 367-6359
Fax: (541) 367-7592

Engineer: West Yost Associates
5 Centerpointe Drive, Suite 130
Lake Oswego, OR 97035
Phone: 503.451.4500

6. Indemnification

Engineer shall indemnify and hold harmless City and its representatives, officers, directors, and employees from any loss or claim made by third parties to the extent arising directly or indirectly from Engineer's negligent performance and/or fault of Engineer, its employees, representatives, or subcontractors. If the loss or claim is caused by the joint concurrent negligence or other fault of City and Engineer, the loss or claim shall be borne by each in proportion to the degree of negligence or other fault attributable to each.

For claims based upon professional negligence, Consultant's obligation to indemnify indemnitees for defense costs (as defined) is not immediate and shall be satisfied at the time of any settlement or judgment as to Consultant's indemnity obligations under this Agreement.

7. Insurance Requirements

7.1 During the term of this Contract, Engineer shall maintain, at its own expense, the following types of insurance in the following amounts:

- a. Commercial general liability insurance, including coverage for premises operations, independent contractors, protected products, completed operations, contractual liability, personal injury, and broad form for property damage (including coverage for explosion, collapse, and underground hazards, if applicable):
 - \$1,000,000 – each occurrence (bodily injury)
 - \$2,000,000 – general aggregate
 - \$1,000,000 – property damage, contractual, etc.
 - \$2,000,000 – umbrella liability coverageCoverage shall also include contractual liability coverage for the indemnity provided under this contract.
- b. Automobile Liability insurance limit shall not be less than \$1,000,000 combined single limit per accident.
- c. Workers' Compensation and employer's liability insurance per ORS Chapter 656. The employer's liability limit shall not be less than \$1,000,000 per occurrence.
- d. Errors and Omissions insurance covering Engineer's liability arising out of negligent acts, errors or omissions in its performance of work or services under this Contract. Such policy will have a combined single limit of not less than \$2,000,000 per each claim, incident or occurrence for the term of the Project. Such policy will be on a claims made basis and will have an extended claims reporting period of five (5) years after final completion.

- e. The limits required in this Section 7.1 may be met with a combination of underlying and umbrella coverage.

7.2 Except as required in 7.1(d) above, if any of the above required insurance is arranged on a "claims made" basis, "tail" coverage will be required at final completion or termination of this Contract for a duration of two (2) years.

7.3 Policies shall provide that City, its council, officers, representatives, employees, and agents will be included as an additional insured with respect to the coverages required in Section 7.1(a) and a waiver of subrogation against them shall be obtained for all coverages.

7.4 All coverages under Section 7.1 shall be primary over any insurance City may carry on its own.

7.5 City shall be solely responsible for any loss, damage or destruction to its own property, equipment, and materials used in conjunction with the work or services under this Contract.

7.6 All policies of insurance shall be issued by good, responsible companies, with a rating reasonably acceptable to City and that are qualified to do business in the state of Oregon.

7.7 Engineer shall furnish City with certificates of insurance evidencing all required coverages prior to commencing any work or services under this Contract. If requested by City, Engineer shall furnish City with executed copies of such policies of insurance. Engineer shall furnish City with at least 30 days' written notice of cancellation of, or any modification to, the required insurance coverages. Failure to maintain any required insurance coverages in the minimum required amounts shall constitute a material breach of this Contract and shall be grounds for immediate termination of this Contract.

7.8 All liability insurance, except for Workers' Compensation, Professional Liability, and Network Security and Privacy Liability (if applicable), required under this Contract must include an additional insured endorsement with the certificate of insurance specifying the City of Sweet Home, its officers, employees and agents as Additional Insureds, including additional insured status with respect to liability arising out of ongoing operations and completed operations, but only with respect to Contractor's activities to be performed under this Contract. Coverage shall be primary and non-contributory with any other insurance and self-insurance. The Additional Insured endorsement with respect to liability arising out of your ongoing operations must be on ISO Form CG 20 10 07 04 or equivalent and the Additional Insured endorsement with respect to completed operations must be on ISO form CG 20 37 04 13 or equivalent and attached to Certificate of Insurance.

8. Workers' Compensation

8.1 Engineer, its subcontractors, if any, and all employers working under this Contract are subject employers under the Oregon Workers' Compensation Law and shall comply

with ORS 656.017, which requires them to provide workers' compensation coverage for all subject workers.

8.2 Engineer warrants that all persons engaged in Contract work and subject to the Oregon Workers' Compensation Law are covered by a workers' compensation plan or insurance policy that fully complies with Oregon law. Engineer shall indemnify City for any liability incurred by City as a result of Engineer's breach of the warranty under this paragraph.

9. Hours of Employment

Engineer shall comply with all applicable state and federal laws regarding employment.

10. Assignments and Subcontractors

Engineer may not assign or subcontract any of its responsibilities under this Contract without City's prior written consent. Engineer's assigning or subcontracting of any of its responsibilities under the Contract without City's consent shall constitute a material breach of this Contract. Regardless of any assignment or subcontract, Engineer shall remain liable for all of its obligations under this Contract.

11. Labor and Material

Engineer shall provide and pay for all labor, materials, equipment, tools, water, heat, utilities, transportation, and other facilities and services necessary for the proper execution and completion of all Contract work, all at no cost to City other than the compensation provided in this Contract.

12. Ownership of Work and Documents

All work performed by Engineer and compensated by City pursuant to this Contract shall be the property of City upon full compensation for that work performed or document produced to Engineer, and it is agreed by the parties that such documents are works made for hire. Engineer hereby conveys, transfers and grants to City all rights of reproduction and the copyright to all such documents. City shall not be limited in any way in its use of the Documents and Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at City's sole risk.

13. Termination for Convenience

13.1 This Contract may be terminated by mutual consent of the parties upon written notice. In addition, City may terminate all or part of this Contract upon determining that termination is in the best interest of City by giving seven (7) days' prior written notice of intent to terminate, without waiving any claims or remedies it may have against Engineer. Upon termination under this paragraph, Engineer shall be entitled to payment in accordance with the terms of this Contract for Contract work completed and accepted before termination less previous amounts paid and any claim(s) City has against Engineer. Pursuant to this paragraph, Engineer shall submit an itemized invoice for all unreimbursed Contract work completed before termination and all Contract closeout costs actually incurred by Engineer. City shall not be liable for any costs invoiced later

than thirty (30) days after termination unless Engineer can show good cause beyond its control for the delay.

13.2 City may unilaterally order Engineer to suspend all or part of the services under this Contract. If City suspends certain services under this Contract and later orders Engineer to resume those services, Engineer will be entitled to reimbursements for the costs actually and reasonably incurred, if any, in re-starting the suspended services.

14. Termination for Cause

City may terminate this Contract effective upon delivery of written notice to Engineer, or at such later date as may be established by City, under any of the following conditions:

14.1 If City funding is not obtained and continued at levels sufficient to allow for purchases of the indicated quantity of services. The Contract may be modified to accommodate a reduction in funds.

14.2 If federal or state regulations or guidelines are modified, changed, or interpreted in such a way that the services are no longer allowable or appropriate for purchase under this Contract or are no longer eligible for the funding proposed for payments authorized by this Contract.

14.3 If any license or certificate required by law or regulation to be held by Engineer to provide the services required by this Contract is for any reason denied, revoked, or not renewed.

15. Termination for Default

Either City or Engineer may terminate this Contract in the event of a breach of the Contract by the other. Prior to such termination, the party seeking termination shall give to the other party written notice of the breach and intent to terminate. If the party committing the breach has not entirely cured the breach within fifteen (15) days of the date of the notice, then the party giving the notice may terminate the Contract at any time thereafter by giving a written notice of termination.

If Engineer fails to perform in the manner called for in this Contract or if Engineer fails to comply with any other provisions of the Contract, City may terminate this Contract for default. Termination shall be effected by serving a notice of termination on Engineer setting forth the manner in which Engineer is in default. Engineer shall be paid the Contract price only for services performed in accordance with the manner of performance as set forth in this Contract.

16. Remedies

In the event of breach of this Contract the parties shall have the following remedies:

16.1 If terminated under paragraph 15 by City due to a breach by Engineer, City may complete the work either itself, by agreement with another contractor, or by a combination thereof. If the cost of completing the work exceeds the remaining unpaid balance of the total compensation provided under this Contract, then Engineer shall pay to City the amount of the reasonable excess.

16.2 In addition to the above remedies for a breach by Engineer, City also shall be entitled to any other equitable and legal remedies that are available.

16.3 If City breaches this Contract, Engineer's remedy shall be limited to termination of the Contract and receipt of Contract payments to which Engineer is entitled.

16.4 City shall not be liable for any indirect, incidental, consequential, or special damages under the Contract or any damages arising solely from terminating the Contract in accordance with its terms.

16.5 Upon receiving a notice of termination, and except as otherwise directed in writing by City, Engineer shall immediately cease all activities related to the services and work under this Contract. As directed by City, Engineer shall, upon termination, deliver to City all then existing work product that, if the Contract had been completed, would be required to be delivered to City.

17. Nondiscrimination

During the term of this Contract, Engineer shall not discriminate against any employee or applicant for employment on the basis of any protected class as defined in ORS279A.112(b).

18. Governing Law; Jurisdiction; Venue

This Contract shall be governed by and construed in accordance with the laws of the state of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively "Claim") between City and Engineer that arises from or relates to this Contract which results in litigation shall be brought and conducted solely and exclusively within the Circuit Court of Linn County for the state of Oregon; provided, however, if a Claim must be brought in a federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. ENGINEER BY EXECUTION OF THIS CONTRACT, HEREBY CONSENTS TO THE IN PERSONAM JURISDICTION OF SAID COURTS. Nothing herein shall be construed as a waiver of City's protections under the Oregon Tort Claims Act.

19. Compliance with Laws and Regulations

Engineer shall comply with all federal, state and local laws, regulations, executive orders and ordinances applicable to the services under this Contract. Without limiting the generality of the foregoing, Engineer expressly agrees to comply with: (i) ORS 659a.142; (ii) all regulations and administrative rules established pursuant to the foregoing laws; and (iii) City's performance under this Contract is conditioned upon Engineer's compliance with all applicable provisions of the Oregon Public Contracting Code, as more particularly set forth in Exhibit B and incorporated herein by this reference. Engineer, its sub-consultants and all employers providing work, labor or materials under this Contract are subject employers under the Oregon workers' compensation law and shall comply with ORS 656.017, which requires them to provide Oregon workers' compensation coverage that satisfies Oregon law for all their subject workers. Engineer shall adhere to all safety standards and regulations established by City for work performed on its premises or under its auspices.

20. Experience, Capabilities and Resources

By execution of this Contract, the Engineer agrees that:

Engineer is an experienced engineering firm having the skill, legal capacity, and professional ability necessary to perform all the services required under this Contract to design or administer any work within the scope and complexity contemplated by this Contract.

Engineer has the capabilities and resources necessary to perform the obligations of this Contract.

Engineer is familiar with all current laws, rules, and regulations which are applicable to the design and construction of work which may fall within the scope of this Contract, and that all drawings, specifications, and other documents prepared by Engineer shall be prepared in a manner consistent with the professional skill and care ordinarily provided by firms practicing in the same or similar locality under the same or similar circumstances (herein the "Standard of Care") and shall exercise the Standard of Care in complying with applicable and non-conflicting laws, rules, and regulations.

21. Drawings, Specifications and Other Documents

Engineer hereby agrees that it will, in a manner consistent with its standard of care defined in above in Section 20, prepare all drawings, specifications, and other documents pursuant to this Contract so that they are complete and that any project, if constructed in accordance with the intent established by such drawings, specifications, and other documents, shall be structurally sound and a complete and properly functioning facility.

22. Errors and Omissions

Engineer shall be responsible for correcting any errors or omissions in the drawings, specifications, and/or other documents which deviate from the standard of care set forth in Section 21. Engineer shall correct at no additional cost to City any and all such errors and omissions in the drawings, specifications, and other documents prepared by Engineer or its sub-consultants. Engineer further agrees to assist City in resolving problems relating to any project designs or specified materials that are caused by deviations from the Standard of Care

23. Contract Performance

Engineer shall at all times carry on the services diligently, without delay and punctually fulfill all requirements herein. Engineer shall not be liable for delays that are beyond Engineer's control. Contract expiration shall not extinguish, prejudice, or limit either party's right to enforce this Contract with respect to any breach of Engineer's warranties or a default or defect in performance by Engineer that has not been cured.

24. Access to Records

For not less than three (3) years after the Contract expiration and for the purpose of making audit, examination, excerpts, and transcripts, City, and its duly authorized representatives shall have access to Engineer's books, documents, papers, and records that are pertinent to this Contract. If, for any reason, any part of this Contract, or any resulting construction contract(s) is involved in litigation, Engineer shall retain all pertinent records for not less than three years or until all litigation is resolved, whichever is longer. Engineer shall provide full access to these records to City, and City's duly authorized representatives in preparation for and during litigation.

25. Representations and Warranties

Engineer represents and warrants to City that (1) Engineer has the power and authority to enter into and perform this Contract, (2) when executed and delivered, this Contract shall be a valid and binding obligation of Engineer enforceable in accordance with its terms, (3) Engineer shall, at all times during the term of this Contract, be duly licensed to perform the services, and if there is no licensing requirement for the profession or services, be duly qualified and competent, (4) the services under this Contract shall be performed in accordance with the professional skill, care and standards ordinarily used by professionals performing similar services under similar conditions. No other warranties are expressed or implied in this Agreement.

26. City Obligations

26.1 City shall provide full information in a timely manner regarding requirements for and limitations on projects and work tasks. With regard to subcontractor liens, City shall furnish to Engineer, within fifteen (15) days after receipt of a written request, information necessary and relevant for Engineer to evaluate, give notice of, or enforce lien.

26.2 City shall establish and update, if necessary, overall project budgets, including engineering and construction costs.

26.3 City shall furnish the services of consultants, including geotechnical engineers, when such services are requested by Engineer, reasonably required by the scope of a project, and agreed to by City.

26.4 City shall furnish all testing as required by law or the contract documents.

26.5 City shall furnish all legal accounting, auditing and insurance services as necessary for projects to meet the City's needs and interests, after Engineer has performed requisite project management and oversight duties.

26.6 City shall provide prompt written notice to Engineer if City becomes aware of any fault or defect in a project, including any errors, omissions or inconsistencies in Engineer's design or performance under the contract.

26.7 City shall pay Engineer in accordance with paragraph 3 and Exhibit E of this Contract, upon receipt of Engineer's submission of monthly invoices, and satisfactory progress and performance made in accordance with the scope of work. Payments shall reflect work completed, or progress made on a project to date, on a pro rata basis.

26.8 City shall report the total amount of all payments to Engineer, including any expenses, in accordance with federal Internal Revenue Service and State of Oregon Department of Revenue regulations.

26.9 City shall guarantee access to, and make all provisions for Engineer to enter upon public and private property necessary for performance of the Scope of Work over which City exercises control.

26.10 Extra work or work on contingency tasks is not permitted unless authorized by the City in writing. Failure of Engineer to secure written authorization for extra work shall constitute a waiver of all rights to an adjustment in the Agreement price or Agreement time.

27. Arbitration

All claims, disputes, and other matters in question between the City and Engineer arising out of, or relating to this Contract, including rescission, reformation, enforcement, or the breach thereof except for claims which may have been waived by the making or acceptance of final payment, may be decided by binding arbitration in City's sole discretion, in accordance with Uniform Oregon Arbitration Act ORS 36.600 et seq. and any additional rules mutually agreed to by both parties. If the parties cannot agree on rules within ten (10) days after the notice of demand, the presiding judge of the Linn County Circuit Court will establish rules to govern the arbitration. The City shall have the sole discretion as to whether or not dispute will be decided by arbitration rather than through the court process.

A claim by Engineer arising out of, or relating to this Contract must be made in writing and delivered to the City Manager not less than 30 days after the date of the occurrence giving rise to the claim. Failure to file a claim with the City Manager within 30 days of the date of the occurrence that gave rise to the claim shall constitute a waiver of the claim. A claim filed with the City Manager will be considered by the City Council at the Council's next regularly scheduled meeting. At that meeting the Council will render a written decision approving or denying the claim. If the claim is denied by the Council, the Engineer may file a written request for arbitration with the City Manager. No demand for arbitration shall be effective until the City Council has rendered a written decision denying the underlying claim. No demand for arbitration shall be made later than thirty (30) days after the date on which the City has rendered a written decision on the underlying claim. The failure to demand arbitration within said 30 days shall result in the City Council's decision being binding upon the City and Engineer.

Notice of demand for arbitration shall be filed in writing with the other party to the agreement. The demand for arbitration shall be made within the 30-day period specified above. The City, if not the party demanding arbitration, has the option of allowing the matter to proceed with binding arbitration or by written notice within five (5) days after receipt of a demand for arbitration, to reject arbitration and require the Engineer to proceed through the courts for relief. If arbitration is followed, the parties agree that the award rendered by the arbitrators will be final, judgment may be entered upon it in any court having jurisdiction thereof, and will not be subject to modifications or appeal except to the extent permitted by Oregon law.

28. Attorney Fees

If suit, action or arbitration is brought either directly or indirectly to rescind, reform, interpret or enforce the terms of this contract to the extent due to the negligent performance of the Engineer's employees, representatives or subcontractors, the prevailing party shall recover and the losing party hereby agrees to pay reasonable attorney's fees incurred in such proceeding, in both the trial and appellate courts, as well as the costs and disbursements. Further, if it becomes necessary for City to incur the services of an attorney to enforce any provision of this contract without initiating litigation, Engineer agrees to pay City's attorney's fees so incurred. Such costs and fees shall bear interest at the maximum legal rate from the date incurred until the date paid by losing party.

29. Successors and Assigns

The provisions of this Contract shall be binding upon and shall inure to the benefit of the parties hereto, and their respective successors and assigns.

30. Limitation of Liabilities

City shall not be liable for (i) any indirect, incidental, consequential, or special damages under the Contract or (ii) any damages of any sort arising solely from the termination of this Contract in accordance with its terms. Engineer shall not be liable for any consequential damages under this Contract.

31. Foreign Contractor

If Engineer is not domiciled in or registered to do business in the state of Oregon, Engineer shall promptly provide to the Oregon Department of Revenue and the Secretary of State Corporation Division all information required by those agencies relative to this Contract. Engineer shall demonstrate its legal capacity to perform the work under this Contract in the state of Oregon prior to entering into this Contract.

32. Confidentiality

Engineer shall maintain the confidentiality of any of City's information that has been so marked as confidential, unless withholding such information would violate the law, create the risk of significant harm to the public or prevent Engineer from establishing a claim or defense in an adjudicatory proceeding. Engineer shall require similar agreements from City's and/or Engineer's sub-consultants to maintain the confidentiality of information of City.

33. Force Majeure

Engineer shall not be deemed in default hereof nor liable for damages arising from its failure to perform its duties or obligations hereunder if such is due to causes beyond its reasonable control, including, but not limited to, acts of God, acts of civil or military authorities, fires, floods, windstorms, earthquakes, strikes or other labor disturbances, civil commotion or war, epidemics, pandemics, declared states of emergency, closing or reduction of force by the contractors or governmental permit reviewing entities, the enactment of governmental actions which cause delays or limit travel..

34. Waivers

No waiver by City of any provision of this Contract shall be deemed to be a waiver of any other provision hereof or of any subsequent breach by Engineer of the same or any other provision. City's consent to or approval of any act by Engineer requiring City's consent or approval shall not be deemed to render unnecessary the obtaining of City's consent to or approval of any subsequent act by Engineer, whether or not similar to the act so consented to or approved.

35. Severability

Any provision of this Contract which shall prove to be invalid, void or illegal shall in no way affect, impair or invalidate any other provision hereof, and such remaining provisions shall remain in full force and effect.

36. Survival

All provisions of this Agreement that would reasonably be expected to survive the termination of this Agreement will do so.

37. Headings

The captions contained in this Contract are for convenience only and shall not be considered in the construction or interpretation of any provision hereof.

38. Integration and Modification

This Contract, including the attached exhibits referenced in Section B, contains the entire agreement between the parties regarding the matters referenced herein and supersedes all prior written or oral discussions or agreements regarding the matters addressed by this Contract. Any modifications or amendments to this Contract will only be effective when made in writing and signed by authorized parties for each party to this Contract.

39. Authority

The representatives signing on behalf of the parties certify that they are duly authorized by the party for which they sign to make this Contract.

40. Certificate of Compliance with Oregon Tax Laws

By executing this Contract, Engineer certifies under penalty of perjury that Engineer is, to the best of Engineer's knowledge, not in violation of any Oregon tax laws described in ORS 305.385(6) and (7).

41. Time is of the Essence

Time is of the essence under this Contract.

CITY OF SWEET HOME

By: _____

Name: Ray Towry

Title: City Manager

Date: _____

Authorized & Approved by the City Council.
City Manager approves contract.

Approved as to form.

By: _____

Name: Robert Snyder

Title: City Attorney

Date: _____

ENGINEER

By: _____

Authorized Signature

Name: Bob Ward, P.E.

Title: Vice President

Date: _____

Exhibit A

Scope of Work

SERVICES AND RESPONSIBILITY OF ENGINEER

- A. Services shall be provided pursuant to City work task requests or as otherwise requested by City in writing. When authorized by City, the specific services which the Engineer shall furnish will generally consist of, but not be limited to, the following itemized services:
1. Engineering services for municipal systems including studies, master plans, designs and construction administration.
 2. Consultation with the City Manager and staff members on specific problems related to the City's facilities.
 3. Attend meetings, when requested by the City Manager, or when necessitated by project work underway.
 4. Project reviews, construction observation, and field surveying services.
 5. Miscellaneous technical services requested by the City Manager.
 6. Preparation of Federal and State Funding applications, as authorized by the City Manager.
 7. Plan review.
 8. Feasibility studies and facilities plans.
 9. Apprise City of applicable changes in state or federal law regarding engineering or design services where such changes in state and federal law directly affect the Engineer's work or the City's projects, and public works.
- B. Basic engineering services. When authorized by the City, Engineer will provide engineering services for improvement projects. These will generally consist of, but not be limited to, the following itemized services:
1. Preparation of plans and specifications ready for a call for bids.
 2. Tabulation of bids at bid opening, report same to the City, and assist in awarding Contracts for Construction.
 3. General observation of the work by observation trips to the job site on a periodic basis, as agreed with the City.
 4. Preparation and submittal of proposed contract change orders.
 5. Preparation of monthly progress payments to the Contractor.
 6. Final review of the project by the Engineer.
 7. Final acceptance of the project by the Engineer and recommendations accordingly to the City.
 8. Submission to the City of final quantities and costs.
 9. Furnish a set of "record" reproducible mylars, or other mutually agreed format suitable for long term preservation and storage.
- C. Special Services. In addition to the basic services provided under Section B above, special services of varying types may be required upon City's written request. Included in these services, but not limited to, are:

1. Resident observation – Provide the services of an observer, acceptable to the City, as requested when contracts have been let by the City for construction. The Observer shall keep a daily diary of work progress. The Observer shall check and approve all construction work, prepare record drawings of the construction work, and prepare the monthly progress payments to the Contractor. As used in this document, the term “record drawings” means a set of documents consisting of record specifications and record drawings showing the reported location of the work.

Record drawings are based on information provided by persons other than the Engineer, and the Engineer does not warrant their accuracy.

2. Redesigns – As ordered by the City after final plans have been completed.
3. Appearances before courts or boards on matters of litigation related to a project.
4. Preparation of operation and maintenance manuals and cost of duplication.
5. Printing of plans and specifications.
6. Preparation of planning studies or reports, including costs of duplication.
7. Coordinating and obtaining permits and arranging agency reviews. Fees for permits or agency review are excluded from Engineer's services, and will be paid by others.
8. Miscellaneous other technical services as may be assigned and for which Engineer has qualifications and/or expertise.
9. Consultant Services – (Various technical services for which City requires Engineer to manage, monitor or direct):
 - a. Field engineering – Survey crew to stakeout construction work, provide preliminary design surveys and design land surveys. Survey crew shall furnish all necessary equipment, instruments, transportation, stakes and subsistence required for field engineering.
 - b. Soils investigations – including test borings, related analysis and recommendations by the Engineer.
 - c. Laboratory tests, well tests, borings, specialized geological, or other studies recommended by the Engineer.
 - d. Other consultant services requested by City, such as mechanical, electrical, architectural, wetland, permitting and cost estimation services.

Exhibit B

Oregon Public Contracting Requirements

ORS CHAPTERS 279B AND 279C REQUIREMENTS

- (1) Consultant shall pay promptly, as due, all persons supplying labor or materials for the prosecution of the work provided for in the contract, and shall be responsible for such payment of all persons supplying such labor or material to any Subcontractor.
- (2) Consultant shall promptly pay all contributions or amounts due the Industrial Accident Fund from such Consultant or Subcontractor incurred in the performance of the contract.
- (3) Consultant shall not permit any lien or claim to be filed or prosecuted against the City on account of any labor or material furnished and agrees to assume responsibility for satisfaction of any such lien so filed or prosecuted.
- (4) Consultant and any Subcontractor shall pay to the Department of Revenue all sums withheld from employees pursuant to ORS 316.617.
- (5) If Consultant fails, neglects or refuses to make prompt payment of any claim for labor or materials furnished to the Consultant or a Subcontractor by any person in connection with the contract as such claim becomes due, the City may pay such claim to the persons furnishing the labor or material and charge the amount of payment against funds due or to become due Consultant by reason of the contract. The payment of a claim in the manner authorized hereby shall not relieve the Consultant or his surety from his or its obligation with respect to any unpaid claim. If the City is unable to determine the validity of any claim for labor or material furnished, the City may withhold from any current payment due Consultant an amount equal to said claim until its validity is determined and the claim, if valid, is paid.
- (6) Consultant shall promptly, as due, make payment to any person, copartnership, association, or corporation, furnishing medical, surgical and hospital care or other needed care and attention, incident to sickness or injury, to employees of such Consultant, of all sums which the Consultant agrees to pay for such services and all monies and sums which the Consultant collected or deducted from the wages of employees pursuant to any law, contract or agreement for the purpose of providing or paying for such service.
- (7) Consultant shall pay Consultant's employees who work under the public contract at least time and a half for all overtime the employees work in excess of 40 hours in any one week, except for employees under a personal services public contract who are excluded under ORS 653.010 to 653.261 or under 29 U.S.C. 201 to 209 from receiving overtime.
- (8) The Consultant must give notice to employees who work on this contract in writing, either at the time of hire or before commencement of work on the contract, or by posting a notice in a location frequented by employees, of the number of hours per day and the days per week that the employees may be required to work.
- (9) All subject employers working under the Consultant are either employers that will comply with ORS 656.017, or employers that are exempt under ORS 656.126.

(10) All sums due the State Unemployment Compensation Fund from the Consultant or any Subcontractor in connection with the performance of the contract shall be promptly so paid.

(11) The contract may be canceled at the election of City for any willful failure on the part of Consultant to faithfully perform the contract according to its terms.

(12) Consultant certifies compliance with all applicable Oregon tax laws, in accordance with ORS 305.385.

(13) Consultant certifies that it has not discriminated against minorities, women or emerging small business enterprises in obtaining any required subcontractors.

DRAFT

Exhibit C
Request for Proposals

DRAFT

Exhibit D
Engineer's Proposal

DRAFT

Exhibit E

Engineer's Schedule of Rates and Charges

DRAFT

SDC Update Project City Council Information

murraysmith

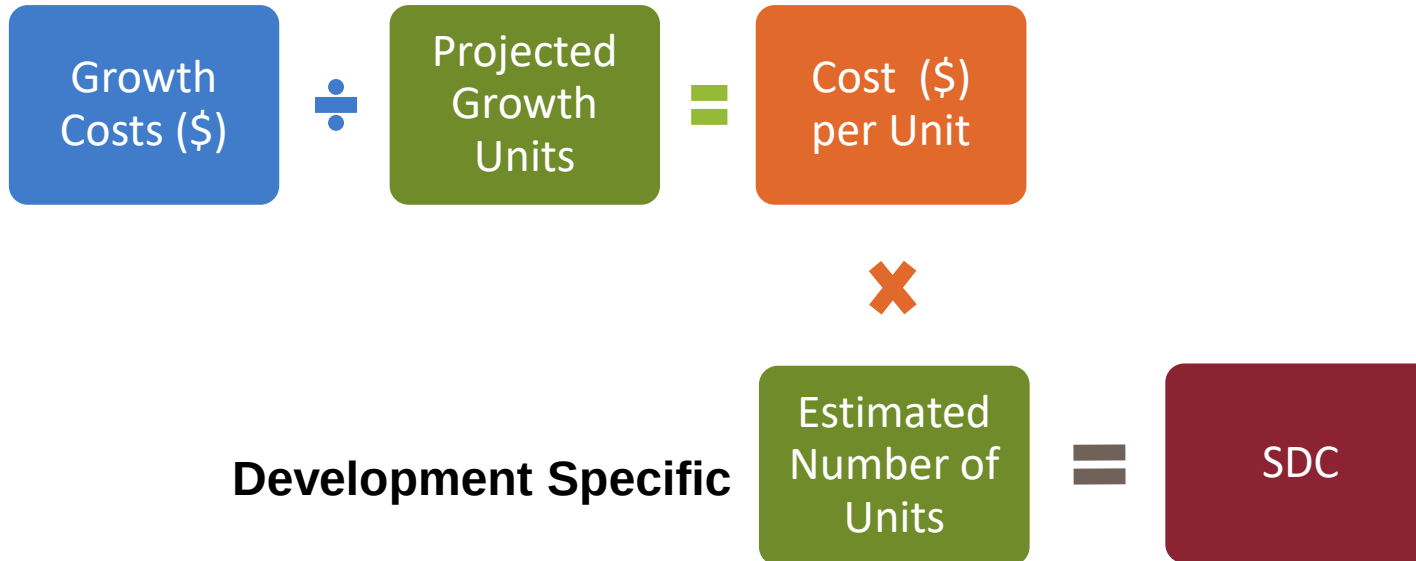


July 28, 2020

2020-08-20 City Council Meeting Packet pg. 64

Basic Methodology Equation

System Specific (water, wastewater, etc.)



Preliminary SDCs by System

Single-Family Residential Dwelling Unit

SDCs	Current	Updated			
		Reimbursement	Improvement	Compliance	Total
Water	\$1,215	\$3,189	\$1,693	\$66	\$4,948
Wastewater	\$624	\$156	\$5,584	\$66	\$5,806
Stormwater	\$0	\$779	\$468	\$55	\$1,302
Parks	\$0	\$1,407	\$528	\$68	\$2,003
Transportation	\$0	\$0	\$3,879	\$15	\$3,894
Total					\$17,953

Policy Considerations: Methodology

Cost Basis

- Basis for existing system valuation (original cost, **replacement cost**, *replacement cost less depreciation*)
- Planning horizon for future improvements (5, 10, **20 years**)

Assessment Basis

- Parks: **residential only** or include commercial
- Transportation: peak or **average weekday trips**

***Preliminary calculation basis**

Preliminary SDCs: Water

- Improvements: North transmission line, new reservoir
- Reimbursement: supply & existing reservoir available capacity
- Compliance: mater planning, SDC methodology, admin
- Assessment Basis: water meter size

Item	Improvement	Reimbursement	Compliance
Cost Basis	\$2,250,895	\$4,239,976	
Growth (mgd)	0.94	0.94	
Cost per mgd)	\$2,387,356	\$4,497,025	
Capacity Requirements per Unit	0.000709	0.000709	
Cost per Unit	\$1,693	\$3,189	\$66
Total SDC per meter Equivalent		\$4,947	

Preliminary SDCs: Wastewater

- Improvements: Wastewater Treatment Plant expansion
- Reimbursement: aerobic digester and generator capacity
- Compliance: mater planning, SDC methodology, admin
- Assessment basis: water meter size

Item	Improvement	Reimbursement	Compliance
Cost Basis	\$7,447,957	\$208,302	
Growth EDUs	1,334	1,334	
Cost per Unit	\$5,584	\$156	\$66
Total SDC per meter Equivalent		\$5,806	

Preliminary SDCs: Stormwater

- Improvements: Road-related stormwater improvements
- Reimbursement: Proportionate share of existing storm sewer pipe
- Compliance: mater planning, SDC methodology, admin
- Assessment basis: equivalent dwelling unit (1 EDU = 3,200 sq. ft impervious area)

Item	Improvement	Reimbursement	Compliance
Cost Basis	\$741,500	\$1,233,747	
Growth (EDUs)	1,583	1,583	
Cost per Unit	\$468	\$779	\$55
Total SDC per EDU		\$1,303	

Preliminary SDCs: Parks

- Improvements: Portion of planned improvements at Ashbrook, Clover Memorial, Hobert Natural Area, Northside, Sankey (net of grant), Strawberry Hills & Quarry Park (trails, structures, fields & design)
- Reimbursement: Portion of community center and Sankey park
- Compliance: mater planning, SDC methodology, admin
- Assessment basis: Residential only*; persons per dwelling unit

Item	Improvement	Reimbursement	Compliance
Cost Basis	\$606,503	\$1,615,344	
Growth (population)	2,919	2,919	
Cost per person	\$208	\$553	\$27
Total SDC per person	\$788		
<i>Single family dwelling occupancy = 2.543 persons</i>	\$2,003		

*If SDCs assessed to nonresidential, \$/person reduced to \$739 (6%)

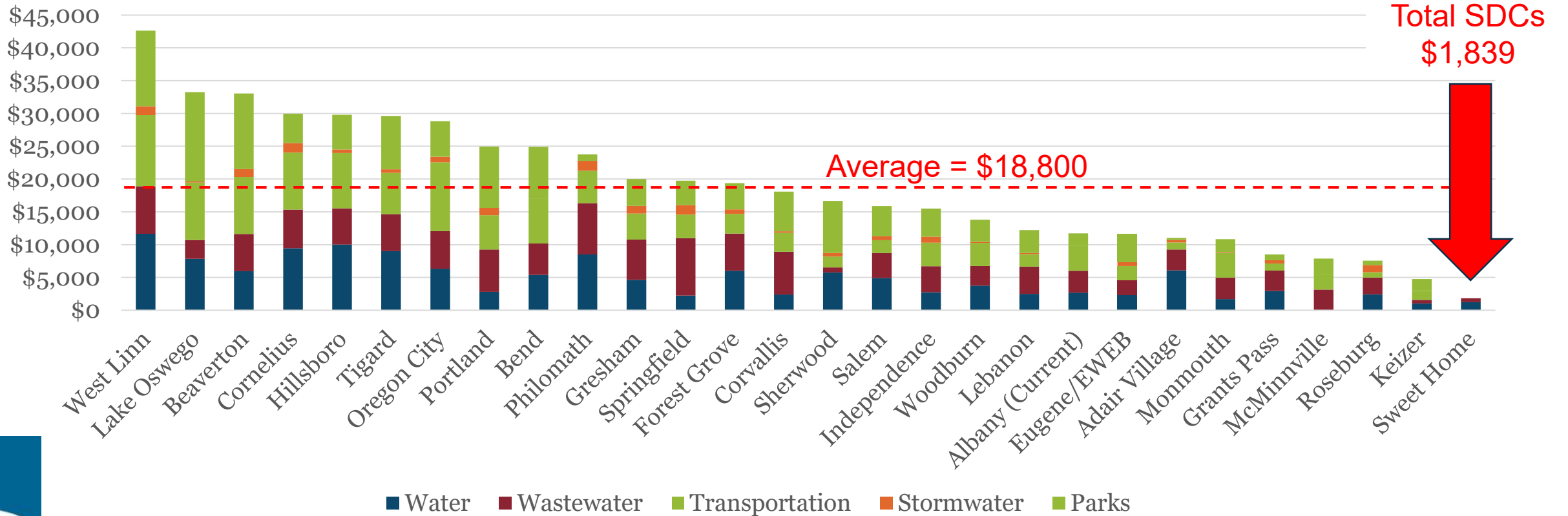
Preliminary SDCs: Transportation

- Improvements: Bike & pedestrian projects, 24th Ave. widening, Mill property street development, Hwy 20 STIP matching funds
 - Net of estimated other funding (80% grants for CMR and Mtn View, 50% developer Mill property)
- Compliance: SDC methodology, admin
- Assessment basis: average weekday trips

	Growth \$	Growth Trips	\$/Trip
Improvement	\$7,770,379	18,909	\$411
Compliance			\$2
Total	\$7,770,379		\$413
<i>Single family dwelling trips = 9.44</i>			\$3,894

SDC Fee Levels

2018 ERU All SDC Community Comparison



Future Policy Considerations

Exemptions and Discounts

- Affordable housing exemptions (amount, cap, eligibility)
- Fee discounts (phasing in or discounting from maximum allowable)
- Stormwater on-site detention

Developer Credits for Construction of Improvements

- Value of credit (improvement fee vs. total fee)
- Transferability

Policy/Adoption Process

- City Council policy discussion(s)
- Modifications to ordinance
 - Expend authority for new SDCs
- Stakeholder Engagement (e.g., Home Builders Association)
- City Council hearing



Q&A

murraysmith



Thank you!



REQUEST FOR COUNCIL ACTION

Title: Ordinance No. 11 for 2020 Public Hearing to consider Application ZMA20-02

Preferred Agenda: July 28, 2020 Public Hearing, Introduction & First Reading
August 11, 2020 Continuation of Public Hearing & First Reading
August 25, 2020 Second Reading and Motion for Third Reading

Submitted By: Angela Clegg, Associate Planner

Reviewed By: R. Towry, City Manager

Type of Action: Resolution ____ Motion X Roll Call ____ Other X

Relevant Code/Policy: SHMC 2.04.030 Powers of the City Council

Towards Council Goal: Vision Statement, Aspiration I: Desirable Community, Mission Statement

Attachments: Planning Commission Order of Approval
July 6, 2020 Planning Commission Meeting Minutes
Ordinance No. 11 for 2020
Original Application

Purpose of this RCA:

To approve the Zone Map Amendment Application ZMA20-02.

Background/Context:

The applicant is proposing to change the Zoning Map in an area consisting of approximately 26,552 square feet (0.61 acre) located on the Linn County Assessor's Map 32CA, tax lots 4735 and 4700, Sweet Home, OR 97386. The Sweet Home Zoning Map is proposed to change from the Residential Low Density (R-1) Zone to the Residential Medium Density (R-3) Zone. The proposed zone change would bring the zoning designation into conformity with the property's existing Comprehensive Plan Map designation.

The Sweet Home Planning Commission held a public hearing on July 6, 2020. At the hearing the Planning Commission reviewed application ZMA20-02. The Planning Commission received testimony and deliberated on this matter at their July 6, 2020 meeting and passed a motion to recommend approval of the application to City Council. That motion of approval specified a 12-day appeal period from the date the decision motion is mailed. No specific conditions of approval were required.

The Challenge/Problem:

Should the zoning map be changed to allow residential activity on the property in question, rather than the current Highway Commercial designation.

Stakeholders:

- The Owner/Developer would be able to develop the property as they have proposed.
- The residents in the surrounding area would benefit from the vacant property being cleared and developed.
- The City of Sweet Home would gain revenue from the development.

Issues and Financial Impacts:

1. Applicant – be able to develop the property cost effectively
2. Planning and Community Development – processing the applications and permits

Elements of a Stable Solution:

The proposed zone change will allow the owner to affordably develop the property.

Options:

1. Do Nothing.
2. Deny Application Staff would prepare and Order of Denial for Application ZMA20-02.
3. Approve Ordinance No. 11 for 2020 as presented and move to third reading.
4. Recommend different zone amendment. Council could review these proposed changes and recommend different zone amendments. Staff would take these recommendations and revise the proposed application for review at a future Council meeting.

Recommendation:

Staff Recommends Option 3: Approve Ordinance No. 11 for 2020 as presented and move to third reading.



City of Sweet Home
Community and Economic Development Department- Planning Program
3225 Main Street, Sweet Home, OR 97386 541-367-8113

OFFICIAL NOTICE OF A PLANNING COMMISSION RECOMMENDATION ON A LAND USE APPLICATION

PLANNING COMMISSION ORDER OF APPROVAL

REQUEST: The applicant is proposing to change the Zoning Map in an area consisting of approximately 26,552 square feet (0.61 acre) located on the Linn County Assessor's Map 32CA, tax lots 4735 and 4700, Sweet Home, OR 97386. The Sweet Home Zoning Map is proposed to change from the Residential Low Density (R-1) Zone to the Residential Medium Density (R-3) Zone. The proposed zone change would bring the zoning designation into conformity with the property's existing Comprehensive Plan Map designation. The Planning Commission held a public hearing on July 6, 2020 and made a recommendation to the City Council. The City Council will hold a public hearing on July 28, 2020 and decide on this application.

APPLICANT: Jim Bradford

PROPERTY OWNER: Seven Star Investments

PROPERTY LOCATION: South end of 23rd Avenue, approximately 100 feet south of Ironwood Street, Sweet Home, OR 97386; identified on the Linn County Assessor's Map as 13S01E32CA Tax Lots 4700 and 4735.

REVIEW AND DECISION CRITERIA: Sweet Home Municipal Code Sections(s) 17.12, 17.24, 17.30; OAR 660-012-0060

FILE NUMBER: ZMA20-02

STAFF CONTACT: Angela Clegg, Associate Planner
Phone: (541) 367-8113; Email: aclegg@sweethomeor.gov

- I. **PUBLIC HEARING:** The Sweet Home Planning Commission held a public hearing on July 6, 2020. At the hearing the Planning Commission reviewed application ZMA20-02. The Planning Commission received testimony and deliberated on this matter at their July 6, 2020 meeting and passed a motion to recommend approval of the application to City Council. That motion of approval specified a 12-day appeal period from the date the decision motion is mailed. No specific conditions of approval were required.
- II. **FINDINGS OF FACT:** The Planning Commission provided an opportunity for testimony at the July 6, 2020 public hearing. The Planning Commission considered the information in the record, testimony at the public hearing, and the Findings of Fact listed in the Staff Report presented to the Planning Commission prior to the July 6, 2020 public hearing. The Planning Commission adopted the Findings of Fact listed in Section III of the Staff Report, and those are included as Exhibit A to this Order
- III. **DECISION: Approved** the motion to recommend the application to City Council on July 28, 2020. Based on the findings referenced in Exhibit A of this order, the Planning Commission found that

the proposal described in ZMA20-02 complies with the applicable sections of the Sweet Home Municipal Code. The Sweet Home Planning Commission hereby approves application ZMA20-02 and recommends approval by the City Council.

PLANNING COMMISSION DECISION: July 6, 2020

APPEAL DEADLINE: July 24, 2020 at 5:00 PM

CITY COUNCIL MEETING: July 28, 2020 at 6:30 PM



Jeffery Parker, Planning Commission Chair

Date 7/13/2020



Blair Larsen, Community and Economic Development Director

Date 7/13/2020

APPEAL: This decision can be appealed. The decision made by the Planning Commission is final unless written appeal from an aggrieved party is received by the City of Sweet Home no later than the appeal deadline listed above (12 days from the mailing of this decision). All appeals must be filed with the appropriate fee and documentation and submitted to: City of Sweet Home Community and Economic Development Department, 3225 Main Street, Sweet Home, OR 97386. The City Council will hold a public hearing on the request upon appeal. If you would like any information concerning filing of an appeal, please contact the Planning Office at (541) 367-8113. Failure of an issue to be raised in a hearing, in person or by letter, or failure to provide sufficient specificity to afford the decision maker an opportunity to respond to the issue precludes appeal to the Land Use Board of Appeals based on that issue.

A copy of the application, all documents and evidence relied upon by the applicant and applicable criteria are available for inspection at no cost and a copy will be provided at reasonable cost. A copy of the Staff Report and all documentation included in the record for the file are available for inspection at no cost and a copy will be provided at reasonable cost at the City of Sweet Home Community and Economic Development Department, 3225 Main Street, Sweet Home, OR 97386; (541) 367-8113.

Exhibit A to Order of Approval for ZMA20-01

The review and decision criteria for a zone change are listed below in bold. Staff findings and analysis are provided under each review and decision criterion.

A. An amendment to the official zoning or comprehensive plan map may be authorized provided that the proposal satisfied all relevant requirements of this title and also provided that the applicant demonstrates the following: [SHMC 17.12.010]

- 1. The proposed amendment is consistent with the goals and policies of the comprehensive plan; [SHMC 17.12.025(A)]**
 - a. The Zoning Code implements the Comprehensive Plan by providing specific development guidelines for each Land Use Designation. The general nature of each Comprehensive Plan Land Use Designation will guide the uses and standards for the corresponding zone in the Zoning Code. [Sweet Home Comprehensive Plan, Chapter 2 Text]**
 - b. The Comprehensive Plan Map graphically portrays Sweet Home's land use pattern as recommended by Comprehensive Plan policy. Each designation has a different symbol or color. The land use map portrays the long-range vision of land use patterns in Sweet Home. [Sweet Home Comprehensive Plan, Chapter 2, Comprehensive Plan Map Policies, Policy 1]**
 - c. Zoning Codes. The Zoning Codes regulate the use of land on a comprehensive basis. More specifically, the Zoning Codes divide the community into residential, commercial, industrial, and other use zones based on the Comprehensive Plan. Each zone has standards and regulations that determine the allowed uses on that land and the standards to which structures must conform, such as building height, yard setbacks, and lot size. The Codes consists of text, found in Title 17 of the Sweet Home Municipal Codes, and an official Zoning Map.**

The Zoning Codes fulfill two major roles. First, zoning promotes the public health, safety, and welfare of Sweet Home. Secondly, the Zoning Codes implement the Comprehensive Plan. Oregon Revised Statute 197.175 states that cities will:

- Prepare, adopt, amend, and revise comprehensive plans in compliance with Statewide Planning Goals; and**
- Enact land use regulations to implement their comprehensive plan.**

In a broad sense, zoning encourages the orderly development of the community and implements the Comprehensive Plan. Zoning can only partially relate to the long-term aspects of the plan because as a regulatory tool, it must relate to the current conditions within the City of Sweet Home.

The Comprehensive Plan provides a general and long-range policy for the City while the Zoning Codes serve as a legal ordinance with binding provisions on land development. The various zones have specific boundaries and when drafting the Zoning Ordinance, the City considers how each land parcel will be affected.

Zoning Code provisions and the Zoning Map can be amended. Amendments shall be consistent with the Comprehensive Plan. If proposed amendments to the Zoning Codes do not comply with the Comprehensive Plan, the Comprehensive Plan must also be amended so that the two documents correspond. [Sweet Home

Comprehensive Plan, Chapter 2, Comprehensive Plan Map Policies, Chapter 8: Plan Management]

- d. **Updating the plan: Making the Comprehensive Plan a basic part of the community's planning process an ongoing active function of City government will keep the Plan as a viable and useable policy document. The Comprehensive Plan needs to be updated occasionally for the following reasons:** [Sweet Home Comprehensive Plan, Chapter 8: Plan Management]
 - i. **To accurately reflect changes in the community.**
 - ii. **To ensure integration with other policies, Zoning Codes, and Subdivision Codes.**
- e. **Changes to the Plan Shall be made by ordinance after public hearings.** [Sweet Home Comprehensive Plan, Chapter 2, Plan Amendment Policies, Policy 2]
- f. **Changes in the Plan shall be incorporated directly into the document at the appropriate place. A list of all amendments with date of passage should be a part of the document.** [Sweet Home Comprehensive Plan, Chapter 2, Plan Amendment Policies, Policy 3]
- g. **Property Owners, their authorized agents, or the City Council may initiate a Comprehensive Plan amendment. In order to obtain a Comprehensive Plan amendment, the applicants have the burden of proof that all of the following conditions exist.** [Sweet Home Comprehensive Plan, Chapter 2, Plan Amendment Policies, Policy 5]
 - i. **There is a need for the proposed change;**
 - ii. **The identified need can best be served by granting the change requested;**
 - iii. **The proposed change complies with the Statewide Planning Goals; and,**
 - iv. **The proposed change complies with all other elements of the City's Comprehensive Plan.**
- h. **Highway Commercial: To provide suitable and desirable commercial areas along the highway intended to meet the business needs of the community.** [Sweet Home Comprehensive Plan Land Designations for Economic Development, Table 11]
- i. **High Density Residential: To provide areas suitable and desirable for higher density residential development, and particularly for apartments, manufactured home parks, other residential uses, and appropriate community facilities.** [Sweet Home Comprehensive Plan Map Residential Land Designations, Table 7]

Staff Findings: The applicant is proposing to change the Zoning Map of an approximately 26,552 square feet (0.61 acre) property identified on the Linn County Assessor's Map as 13S01E32CA Tax Lots 04735 and 04700 (Attachment A). The applicant has proposed a change in zoning from Residential Low Density (R-1) to Residential Medium Density (R-3).

Based on the Linn County 2017 aerial photograph, the area is surrounded by Low Density and High Density Residential dwellings. The applicant states a desire to develop a multi-family dwelling on the subject property.

Based on the findings above the proposed zoning plan designation would be consistent with the Sweet Home Comprehensive Plan.

The application complies with this criterion.

- 2. The proposed amendment is orderly and timely, considering the pattern of development in the area, surrounding land uses, and any changes which may have occurred in the neighborhood or community to warrant the proposed amendment; [SHMC 17.12.025(B)]**

Staff Findings: The applicant states that the proposed zoning map amendment would be consistent with the pattern of development in the area, based on the 2017 Linn County aerial photograph Staff finds that the subject property is surrounded by Low Density and High Density Residential dwellings.

The application complies with this criterion.

- 3. Utilities and services can be efficiently provided to serve the proposed uses or other potential uses in the proposed zoning district; and [SHMC 17.12.025(C)]**

Staff Findings: Water and sanitary sewer services are available at 23rd Avenue and Mountain View Road. The subject property has frontage along 23rd Avenue. Based on the applicant's statements the subject property is anticipated to be developed with a multi-family dwelling in the future. Staff finds that utilities and services are efficiently provided to serve the proposed use of a multi-family dwelling or other potential uses in the proposed zoning district.

The application complies with this criterion.

- 4. The proposed amendment to the comprehensive plan map is consistent with Oregon's statewide planning goals. [SHMC 17.12.025(D)]**

Staff Findings: The applicant is not proposing an amendment to the comprehensive plan map.

- 5. OAR 660-012-0060(1). If an amendment to a functional plan, an acknowledged comprehensive plan, or a land use regulation (including a zoning map) would significantly affect an existing or planned transportation facility, then the local government must put in place measures as provided in section (2) of this rule, unless the amendment is allowed under section (3), (9) or (10) of this rule. A plan or land use regulation amendment significantly affects a transportation facility if it would:**
 - a. Change the functional classification of an existing or planned transportation facility (exclusive of correction of map errors in an adopted plan);**
 - b. Change standards implementing a functional classification system; or**
 - c. Result in any of the effects listed in paragraphs (a) through (c) of this subsection based on projected conditions measured at the end of the planning period identified in the adopted TSP. As part of evaluating projected conditions, the amount of traffic projected to be generated within the area of the amendment may be reduced if the amendment includes an enforceable, ongoing requirement that would demonstrably limit traffic generation, including, but not limited to, transportation demand management. This reduction may diminish or completely eliminate the significant effect of the amendment.**
 - i. Types or levels of travel or access that are inconsistent with the functional classification of an existing or planned transportation facility;**
 - ii. Degrade the performance of an existing or planned transportation facility such that it would not meet the performance standards identified in the TSP or comprehensive plan; or**
 - iii. Degrade the performance of an existing or planned transportation facility that is otherwise projected to not meet the performance standards identified in the TSP or comprehensive plan. [OAR 660-012-0060(1)]**

Staff Findings: The subject property has existing frontage along 23rd Avenue. 23rd Avenue is identified as a local street in the Sweet Home Transportation System Plan; Figure 2.2. The applicant has proposed a change in zoning from the Residential Low Density (R-1) to the Residential Medium Density (R-3) zone. The proposed use would be consistent with the Comprehensive Plan Map designation. Based on these findings, staff concludes that the proposed zone change would not significantly affect the existing transportation infrastructure in the neighborhood and is consistent with the Sweet Home Transportation System Plan.

The application complies with this criterion.



CITY OF SWEET HOME PLANNING COMMISSION MINUTES

July 06, 2020, 6:30 PM

Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

The Planning Commission will hold a Regular Planning Commission meeting at 6:30 p.m. in the City Council Chambers at City Hall, 3225 Main Street. In order to protect residents, staff, and elected officials due to the novel COVID-19 virus, the frequency and length of public meetings, including the Planning Commission, boards and City Council, will be minimized. Non-urgent and non-essential City business with expected public feedback will be postponed whenever possible. Individuals attending public meetings in person will be limited to the first six people, required to maintain appropriate social distancing, (6-ft.) and be free of symptoms related to COVID-19. The City of Sweet Home Planning Commission is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the Planning Commission meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128 and you'll be asked to choose option #1 to be logged in to the call.

This video stream and call in options are allowed under Planning Commission rules, meet the requirements for Oregon public meeting law, and has been approved by the Mayor as Chairperson of the meeting. All votes will be conducted by Roll Call Vote.

Roll Call of Commissioners

Chairman Parker:	Present
Commissioner Wolthuis:	Present
Commissioner Gatchell:	Absent
Commissioner Stephens:	Present
Commissioner Journey:	Present
Commissioner Korn:	Present
Commissioner Unger:	Present

Staff:

Blair Larsen, CEDD Director; Angela Clegg, Associate Planner

Visitors:

Jim Bradford, 1625 Cascade Drive, Lebanon, OR 97355
Alan Stutz, 845 Alder Street, Sweet Home, OR 97386

Public Comment.

None

Meeting Minutes: June 1, 2020

Commissioners Comments:

None

Commissioner Wolthuis moved to approve the June 1, 2020 meeting minutes as presented.

Commissioner Korn seconded the motion to approve the meeting minutes as presented.

Question was called by roll call vote:

Chairman Parker:	Aye
Commissioner Wolthuis:	Aye
Commissioner Gatchell:	Absent
Commissioner Stephens:	Aye
Commissioner Journey:	Aye
Commissioner Korn:	Aye
Commissioner Unger:	Aye

Motion Passed (6) Ayes to (0) Nays, (1) Absent

Public Hearings

File ZMA20-02: The applicant is proposing to change the Zoning Map in an area consisting of approximately 26,552 square feet (0.61 acre) located on the Linn County Assessor's Map 32CA, tax lots 4735 and 4700, Sweet Home, OR 97386. The Sweet Home Zoning Map is proposed to change from the Residential Low Density (R-1) Zone to the Residential Medium Density (R-3) Zone. The proposed zone change would bring the zoning designation into conformity with the property's existing Comprehensive Plan Map designation. The Planning Commission will hold a public hearing and make a recommendation to the City Council. The City Council will hold a public hearing and decide on this application.

PUBLIC HEARING OPENED AT 6:41 PM

Chairman Parker read the description of the application and the Planning Commission criteria.

The applicable substantive criteria are listed in the staff report. Testimony, arguments and evidence must be directed toward the criteria described or other criteria in the plan or land use regulation which the person believes to apply to the decision. Failure to raise an issue accompanied by statements or evidence sufficient to afford the decision maker and the parties an opportunity to respond to the issue precludes appeal to the Land Use Board of Appeals based on that issue.

Personal Bias:	None
Conflict of Interest:	None
Exparte Information:	None, Chairman parker drove by

Comments/Discussion:

Associate Planner Clegg read through portions of the staff report. There were no questions from the Planning Commissioners.

Jim Bradford testified on behalf of his application. He explained the reduction from the 12-plex to 9-plex. Mr. Bradford stated that they had worked with the Corp of Engineers on the drainage and waterway issues. The Planning Commissioners had no questions for Mr. Bradford.

Testimony in Favor:	none
Testimony in Opposition:	none
Neutral Testimony:	none
Rebuttal:	none

PUBLIC HEARING CLOSED AT 6:46 PM

Commissioners Discussion:

Commissioner Wolthuis spoke about the connection and fire turn around. CEDD Director Larsen stated that the fire turnaround was unnecessary because its proximity to the Ironwood intersection giving it an approved turn-around area.

Commissioner Korn moved to approve application ZMA20-02 and thereby permit the Zone Map Amendment, adopting the findings of fact listed in Attachment A of the staff report, and recommending the City Council hold a public hearing on Tuesday, July 28, 2020 at 6:30 PM and make a decision on the application.

Commissioner Unger seconded the motion to approve.

Question was called by roll call vote:

Chairman Parker:	Aye
Commissioner Wolthuis:	Aye
Commissioner Gatchell:	Absent
Commissioner Stephens:	Aye
Commissioner Journey:	Aye
Commissioner Korn:	Aye
Commissioner Unger:	Aye

Motion Passed (6) Ayes to (0) Nays, (1) Absent

File AX ZC20-01: This is an application to annex an approximately 39,005 square foot (0.71-acre) property located in the City of Sweet Home's Urban Growth Boundary into the City limits of Sweet Home. The application also requests to change the zoning of the property from Linn County's Urban Growth Area-Rural Residential-1 Acre Minimum (UGA-RR-1) Zone to the City of Sweet Home's Low Density Residential (R-1) Zone.

PUBLIC HEARING OPENED AT 6:53 PM

Chairman Parker read the description of the application and the Planning Commission criteria.

The applicable substantive criteria are listed in the staff report. Testimony, arguments and evidence must be directed toward the criteria described or other criteria in the plan or land use regulation which the person believes to apply to the decision. Failure to raise an issue accompanied by statements or evidence sufficient to afford the decision maker and the parties an opportunity to respond to the issue precludes appeal to the Land Use Board of Appeals based on that issue.

Personal Bias: None, Commissioner Journey walks by every day, but feels she could make an unbiased decision. Commissioner Stephens lives next door, but feels he could make an unbiased decision

Conflict of Interest: None

Ex parte Information: None, Commissioner Journey walks by every day. Commissioner Stephens lives next door. Chairman Parker has driven by.

Comments/Discussion:

Commissioner Wolthuis discussed the past Alder Street Annexation and the individual properties annexing into the city.

Associate Planner Clegg read through portions of the staff report.

Commissioner Stephens asked about 8th Avenue being annexed. CEDD Director Larsen explained about the process to annex 8th along with Alder. Communication has been made with Linn County about the potential annexation, but no response has been received as of the date of the meeting.

There was discussion regarding the annexation and maintenance of Alder, 8th and just past Elkhorn. CEDD Director Larsen stated that is the desire of the City to annex Alder Street to the edge of the City right-of-way on the southwest side of Elkhorn Street.

Applicant not present

Testimony in Favor: None

Testimony in Opposition: None

Neutral Testimony: Mr. Stutz wanted to know why the applicant was annexing their property at this time.

Rebuttal: None

PUBLIC HEARING CLOSED AT 7:09 PM

Commissioners Discussion:

Commissioner Journey stated that the annexation makes sense, and to connect to city sewer.

Commissioner Wolthuis asked if the sewer line will be extended to the southwest edge of the applicant's property. He supports annexing the subject property and Adler Street in the future. CEDD Director Larsen stated that the sewer extension will most likely extend to the edge of the applicant's property.

Commissioner Unger moved to approve application AX ZC20-01 and thereby permit the Annexation and Zone Map Amendment, adopting the findings of fact listed in Attachment A of the staff report, and recommending the City Council hold a public hearing on Tuesday, July 28, 2020 at 6:30 PM and make a decision on the application.

Commissioner Korn seconded the motion to approve.

Question was called by roll call vote:

Chairman Parker:	Aye
Commissioner Wolthuis:	Aye
Commissioner Gatchell:	Absent
Commissioner Stephens:	Aye
Commissioner Journey:	Aye
Commissioner Korn:	Aye
Commissioner Unger:	Aye

Motion Passed (6) Ayes to (0) Nays, (1) Absent

Staff Updates on Planning Projects:

Development Code Updates

CEDD Director Larsen discussed the current state of the city; pandemic issues, masks indoors, etc. According to the guidelines, the mask requirement doesn't apply to government buildings. City manager and department heads decided to follow the guidelines and ask staff and visitors to wear masks. Masks can be removed in meetings once everyone is settled and is social distanced.

Associate Planner Clegg, CEDD Director Larsen, and Staff Engineer Graybill are reviewing the first round of drafts. Once they are reviewed, they are return to Mr. Wendolowski who will then take the edits and comments to create a second rough draft. Staff will review the second draft and either the second or third drafts will be given to the Planning Commissioner for review.

Commissioner Wolthuis asked about the RC zone and any development going on. CEDD Director Larsen explained no development, but there have been conversations with the landowners. The city is waiting on the No Further Action (NFA) order on the Public Works property so that the city can proceed with the land swamp and street widening of 24th Avenue. Larsen discussed the 24th Ave widening for the access to the county and the city property down by the river. He received a letter from the railroad approving a crossing across the 24th avenue, however there must be access on the other side for the crossing which is owned by Linn County.

Pending Applications

CEDD Director Larsen gave a brief summary of the applications that have come into the planning department.

Associate Planner Clegg read off the various types of pending applications and how many of each the planning department has received.

Planning Commissioner Comments:

Commissioner Unger asked about the September meeting. It falls on Labor Day. The Commissioners and Staff discussed an alternative date. It was decided to change the meeting to September 21, 2020.

Commissioner Stephens asked whether applicants must be at meetings to testify. Associate Planner Clegg stated that it is not required but recommended. Planning Commissioners can postpone a public hearing to a future public hearing if need more information from the applicant.

Associate Planner Clegg officially introduced Commissioner Unger. Due to COVID-19 restrictions Commissioner Unger had not attended a meeting in person. The Commissioners and staff welcomed her.

Adjournment 7:37



Jeff Parker, Chairperson
Sweet Home Planning Commission

Respectfully submitted by Angela Clegg, Associate Planner

ORDINANCE BILL NO. 11 FOR 2020

ORDINANCE NO. ____

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP

WHEREAS, the applicant, Jim Bradford, applied for a Zone Change, application ZMA20-02, and requested a zone map change for an area consisting of 0.61 acres located at the south end of 23rd Avenue, approximately 100 feet south of Ironwood Street, Sweet Home, OR 97386. The Sweet Home Zoning Map is proposed to change from the Residential Low Density Residential (R-1) Zone to the Residential Medium Density (R-3) Zone. The subject property is identified on the Linn County Assessor's Map as 13S01E32CA Tax Lots 4700 and 4735. The applicant has requested a property line adjustment between two lots. Application PLA20-02 was filed simultaneously as the Zone Map Amendment application. The property Line Adjustment application is a Type I, Administrative Decision application. The proposal would transfer approximately 14,189 square feet (0.33 of an acre) from Parcel 1 to Parcel 2 and transfer approximately 12,363 square feet (0.28 of an acre) from Parcel 2 to Parcel 1. There will be no net gain. Parcel 1 and Parcel 2 would be combined to form one parcel. The properties are currently in the Residential Low Density (R-1) Zone.; and

WHEREAS, the Planning Commission of the City of Sweet Home held a public hearing on July 6, 2020 with due notice of such public hearing having been given and provided an opportunity for public comments and testimony. The Planning Commission deliberated at their July 6, 2020 meeting, and recommended that the City Council approve application ZMA20-02; and

WHEREAS, the City Council held a public hearing on this matter on July 28, 2020, with due notice of such public hearing having been given and provided an opportunity for public comments and testimony. The City Council approved this application by motion at their July 28, 2020 meeting; and

WHEREAS, the proposed R-3 zoning is needed to facilitate development of the subject property;

Now, Therefore,

THE CITY OF SWEET HOME DOES ORDAIN AS FOLLOWS:

Section 1: The City of Sweet Home adopts the findings of fact in support of zone change application ZMA20-02 included as Exhibit A.

Section 2: The City of Sweet Home amends the Official Zoning Map, identified in SHMC 17.20.020 as the City Zoning Map including all subsequent amendments, for the an area consisting of 0.61 acres located at the south end of 23rd Avenue, approximately 100 feet south of Ironwood Street, Sweet Home, OR 97386.; and identified on the Linn County Assessor's Map as 13S01E32CA Tax Lots 4700 and 4735. The Official Zoning Map shall be amended from the Residential Low Density (R-1) Zone to the Residential Medium Density (R-3) Zone for the subject property as shown on Exhibit B.

Passed by the Council and approved by the Mayor this _____ day of _____ 2020.

Mayor

ATTEST:

City Manager - Ex Officio City Recorder

ORDINANCE BILL NO. 11 FOR 2020

ORDINANCE NO. ____

AN ORDINANCE ANNEXING AND AMENDING THE OFFICIAL ZONING MAP

WHEREAS, the applicant, Jim Bradford, applied for a Zone Change, application ZMA20-02, and requested a zone map change for an area consisting of 0.61 acres located at the south end of 23rd Avenue, approximately 100 feet south of Ironwood Street, Sweet Home, OR 97386. The Sweet Home Zoning Map is proposed to change from the Residential Low Density Residential (R-1) Zone to the Residential Medium Density (R-3) Zone. The subject property is identified on the Linn County Assessor's Map as 13S01E32CA Tax Lots 4700 and 4735. The applicant has requested a property line adjustment between two lots. Application PLA20-02 was filed simultaneously as the Zone Map Amendment application. The property Line Adjustment application is a Type I, Administrative Decision application. The proposal would transfer approximately 14,189 square feet (0.33 of an acre) from Parcel 1 to Parcel 2 and transfer approximately 12,363 square feet (0.28 of an acre) from Parcel 2 to Parcel 1. There will be no net gain. Parcel 1 and Parcel 2 would be combined to form one parcel. The properties are currently in the Residential Low Density (R-1) Zone.; and

WHEREAS, the Planning Commission of the City of Sweet Home held a public hearing on July 6, 2020 with due notice of such public hearing having been given and provided an opportunity for public comments and testimony. The Planning Commission deliberated at their July 6, 2020 meeting, and recommended that the City Council approve application ZMA20-02; and

WHEREAS, the City Council held a public hearing on this matter on July 28, 2020, with due notice of such public hearing having been given and provided an opportunity for public comments and testimony. The City Council approved this application by motion at their July 28, 2020 meeting; and

WHEREAS, the proposed R-3 zoning is needed to facilitate development of the subject property;

Now, Therefore,

THE CITY OF SWEET HOME DOES ORDAIN AS FOLLOWS:

Section 1: The City of Sweet Home adopts the findings of fact in support of zone change application ZMA20-02 included as Exhibit A.

Section 2: The City of Sweet Home amends the Official Zoning Map, identified in SHMC 17.20.020 as the City Zoning Map including all subsequent amendments, for the an area consisting of 0.61 acres located at the south end of 23rd Avenue, approximately 100 feet south of Ironwood Street, Sweet Home, OR 97386.; and identified on the Linn County Assessor's Map as 13S01E32CA Tax Lots 4700 and 4735. The Official Zoning Map shall be amended from the Residential Low Density (R-1) Zone to the Residential Medium Density (R-3) Zone for the subject property as shown on Exhibit B.

Passed by the Council and approved by the Mayor this _____ day of _____ 2020.

Mayor

ATTEST:

City Manager - Ex Officio City Recorder

Exhibit A

Findings of Fact in Support of Zone Change Application ZMA20-02

Exhibit A to Order of Approval for ZMA20-02

The review and decision criteria for a zone change are listed below in bold. Staff findings and analysis are provided under each review and decision criterion.

A. An amendment to the official zoning or comprehensive plan map may be authorized provided that the proposal satisfied all relevant requirements of this title and also provided that the applicant demonstrates the following: [SHMC 17.12.010]

- 1. The proposed amendment is consistent with the goals and policies of the comprehensive plan; [SHMC 17.12.025(A)]**
 - a. The Zoning Code implements the Comprehensive Plan by providing specific development guidelines for each Land Use Designation. The general nature of each Comprehensive Plan Land Use Designation will guide the uses and standards for the corresponding zone in the Zoning Code. [Sweet Home Comprehensive Plan, Chapter 2 Text]**
 - b. The Comprehensive Plan Map graphically portrays Sweet Home's land use pattern as recommended by Comprehensive Plan policy. Each designation has a different symbol or color. The land use map portrays the long-range vision of land use patterns in Sweet Home. [Sweet Home Comprehensive Plan, Chapter 2, Comprehensive Plan Map Policies, Policy 1]**
 - c. Zoning Codes. The Zoning Codes regulate the use of land on a comprehensive basis. More specifically, the Zoning Codes divide the community into residential, commercial, industrial, and other use zones based on the Comprehensive Plan. Each zone has standards and regulations that determine the allowed uses on that land and the standards to which structures must conform, such as building height, yard setbacks, and lot size. The Codes consists of text, found in Title 17 of the Sweet Home Municipal Codes, and an official Zoning Map.**

The Zoning Codes fulfill two major roles. First, zoning promotes the public health, safety, and welfare of Sweet Home. Secondly, the Zoning Codes implement the Comprehensive Plan. Oregon Revised Statute 197.175 states that cities will:

- Prepare, adopt, amend, and revise comprehensive plans in compliance with Statewide Planning Goals; and
- Enact land use regulations to implement their comprehensive plan.

In a broad sense, zoning encourages the orderly development of the community and implements the Comprehensive Plan. Zoning can only partially relate to the long-term aspects of the plan because as a regulatory tool, it must relate to the current conditions within the City of Sweet Home.

The Comprehensive Plan provides a general and long-range policy for the City while the Zoning Codes serve as a legal ordinance with binding provisions on land development. The various zones have specific boundaries and when drafting the Zoning Ordinance, the City considers how each land parcel will be affected.

Zoning Code provisions and the Zoning Map can be amended. Amendments shall be consistent with the Comprehensive Plan. If proposed amendments to the Zoning Codes do not comply with the Comprehensive Plan, the Comprehensive Plan must also be amended so that the two documents correspond. [Sweet Home Comprehensive Plan, Chapter 2, Comprehensive Plan Map Policies, Chapter 8: Plan Management]

- d. Updating the plan: Making the Comprehensive Plan a basic part of the community's planning process an ongoing active function of City government will keep the Plan as a viable and useable policy document. The Comprehensive Plan needs to be updated occasionally for the following reasons:** [Sweet Home Comprehensive Plan, Chapter 8: Plan Management]
 - i. To accurately reflect changes in the community.**
 - ii. To ensure integration with other policies, Zoning Codes, and Subdivision Codes.**
- e. Changes to the Plan Shall be made by ordinance after public hearings.** [Sweet Home Comprehensive Plan, Chapter 2, Plan Amendment Policies, Policy 2]
- f. Changes in the Plan shall be incorporated directly into the document at the appropriate place. A list of all amendments with date of passage should be a part of the document.** [Sweet Home Comprehensive Plan, Chapter 2, Plan Amendment Policies, Policy 3]
- g. Property Owners, their authorized agents, or the City Council may initiate a Comprehensive Plan amendment. In order to obtain a Comprehensive Plan amendment, the applicants have the burden of proof that all of the following conditions exist.** [Sweet Home Comprehensive Plan, Chapter 2, Plan Amendment Policies, Policy 5]
 - i. There is a need for the proposed change;**
 - ii. The identified need can best be served by granting the change requested;**
 - iii. The proposed change complies with the Statewide Planning Goals; and,**
 - iv. The proposed change complies with all other elements of the City's Comprehensive Plan.**
- h. Highway Commercial: To provide suitable and desirable commercial areas along the highway intended to meet the business needs of the community.** [Sweet Home Comprehensive Plan Land Designations for Economic Development, Table 11]
- i. High Density Residential: To provide areas suitable and desirable for higher density residential development, and particularly for apartments, manufactured home parks, other residential uses, and appropriate community facilities.** [Sweet Home Comprehensive Plan Map Residential Land Designations, Table 7]

Staff Findings: The applicant is proposing to change the Zoning Map of an approximately 26,552 square feet (0.61 acre) property identified on the Linn County Assessor's Map as 13S01E32CA Tax Lots 04735 and 04700 (Attachment A). The applicant has proposed a change in zoning from Residential Low Density (R-1) to Residential Medium Density (R-3).

Based on the Linn County 2017 aerial photograph, the area is surrounded by Low Density and High Density Residential dwellings. The applicant states a desire to develop a multi-family dwelling on the subject property.

Based on the findings above the proposed zoning plan designation would be consistent with the Sweet Home Comprehensive Plan.

The application complies with this criterion.

- 2. The proposed amendment is orderly and timely, considering the pattern of development in the area, surrounding land uses, and any changes which may have occurred in the neighborhood or community to warrant the proposed amendment; [SHMC 17.12.025(B)]**

Staff Findings: The applicant states that the proposed zoning map amendment would be consistent with the pattern of development in the area, based on the 2017 Linn County aerial photograph Staff finds that the subject property is surrounded by Low Density and High Density Residential dwellings.

The application complies with this criterion.

- 3. Utilities and services can be efficiently provided to serve the proposed uses or other potential uses in the proposed zoning district; and [SHMC 17.12.025(C)]**

Staff Findings: Water and sanitary sewer services are available at 23rd Avenue and Mountain View Road. The subject property has frontage along 23rd Avenue. Based on the applicant's statements the subject property is anticipated to be developed with a multi-family dwelling in the future. Staff finds that utilities and services are efficiently provided to serve the proposed use of a multi-family dwelling or other potential uses in the proposed zoning district.

The application complies with this criterion.

- 4. The proposed amendment to the comprehensive plan map is consistent with Oregon's statewide planning goals. [SHMC 17.12.025(D)]**

Staff Findings: The applicant is not proposing an amendment to the comprehensive plan map.

- 5. OAR 660-012-0060(1). If an amendment to a functional plan, an acknowledged comprehensive plan, or a land use regulation (including a zoning map) would significantly affect an existing or planned transportation facility, then the local government must put in place measures as provided in section (2) of this rule, unless the amendment is allowed under section (3), (9) or (10) of this rule. A plan or land use regulation amendment significantly affects a transportation facility if it would:**
 - a. Change the functional classification of an existing or planned transportation facility (exclusive of correction of map errors in an adopted plan);**
 - b. Change standards implementing a functional classification system; or**
 - c. Result in any of the effects listed in paragraphs (a) through (c) of this subsection based on projected conditions measured at the end of the planning period identified in the adopted TSP. As part of evaluating projected conditions, the amount of traffic projected to be generated within the area of the amendment may be reduced if the amendment includes an enforceable, ongoing requirement that would demonstrably limit traffic generation, including, but not limited to, transportation demand management. This reduction may diminish or completely eliminate the significant effect of the amendment.**
 - i. Types or levels of travel or access that are inconsistent with the functional classification of an existing or planned transportation facility;**
 - ii. Degrade the performance of an existing or planned transportation facility such that it would not meet the performance standards identified in the TSP or comprehensive plan; or**

- iii. **Degrade the performance of an existing or planned transportation facility that is otherwise projected to not meet the performance standards identified in the TSP or comprehensive plan.** [OAR 660-012-0060(1)]

Staff Findings: The subject property has existing frontage along 23rd Avenue. 23rd Avenue is identified as a local street in the Sweet Home Transportation System Plan; Figure 2.2. The applicant has proposed a change in zoning from the Residential Low Density (R-1) to the Residential Medium Density (R-3) zone. The proposed use would be consistent with the Comprehensive Plan Map designation. Based on these findings, staff concludes that the proposed zone change would not significantly affect the existing transportation infrastructure in the neighborhood and is consistent with the Sweet Home Transportation System Plan.

The application complies with this criterion.



City of Sweet Home
3225 Main Street
Sweet Home, OR 97386
541-367-8113
Fax 541-367-5113
www.sweethomeor.gov

Community and Economic Development Department

Application for an Amendment to the Comprehensive Plan or Zoning Maps or Text

Within 30 days following the filing of this application, the City Planner will make a determination of completeness regarding the application. If deemed complete, the application will be processed.

Date Received: 06.08.20

Date Complete: 06.08.20

File Number: ZMA20-02

Map/Text Amendment Application Fee \$: \$1,030.00

Zoning Application Fee \$: \$1,030.00

Receipt #: 3947

Planning Commission Hearing Date: _____

City Council Hearing Date: _____

Applicant's Name:

JIM BRADFORD

Applicant's Address:

1625 CASCADE DR LEBANON OR 97355

Applicant's Phone and e-mail:

541-570-2278

Property Owner:

SEVEN STAR INVESTMENTS

Owner's Address:

1625 CASCADE DR LEBANON OR 97355

Owner's Phone and email:

541-570-2278

Comprehensive Plan Map or Zoning Map Amendment

Subject Property Address:

933 23RD AVE SWEET HOME

Subject Property Assessor's Map and Tax Lot:

LOT 4735 + 4700

13501E32CA

Subject Property Size:

.61 AC

Current Zoning Classification

R1

Current Comprehensive Plan Classification:

R3

Purpose of Request

TO RE ZONE FROM R1 TO R3 FOR THREE STORY ⁹PLEX

Zoning or Comprehensive Plan Text Amendment

Sections proposed to be changed:

FROM COMP PLAN TO R3

Proposed language for change.

Attach proposed text to this form.

Purpose of Request

Submittal Requirements

The checklist on the other side of this application lists the required items must be submitted with this application and the Criteria the request must meet. Please address all items that apply to this request.

I certify that the statements contained on this application, along with the submitted materials, are in all respects true and are correct to the best of my knowledge and belief.

Applicant's Signature: _____

Date: 6-1-2020

Property Owner's Signature: _____

Date: 6-1-2020

SHMC 17.12.025 REVIEW CRITERIA FOR MAP AMENDMENTS.

An amendment to the official zoning or comprehensive plan map may be authorized provided that the proposal satisfied all relevant requirements of this title and also provided that the applicant demonstrates the following:

- ☐ A. The proposed amendment is consistent with the goals and policies of the comprehensive plan.
- ☐ B. The proposed amendment is orderly and timely, considering the pattern of development in the area, surrounding land uses, and any changes which may have occurred in the neighborhood or community to warrant the proposed amendment.
- ☐ C. Utilities and services can be efficiently provided to serve the proposed uses or other potential uses in the proposed zoning district.
- ☐ D. The proposed amendment to the comprehensive plan map is consistent with Oregon's statewide planning goals.

17.80.040 CONDITIONAL USE CRITERIA.

The criteria that will be used in approving, approving with conditions, or denying an application, or to enlarge or alter a conditional use, will be based on findings with respect to each of the following standards and criteria.

- ☐ A. The request complies with the requirements of the underlying zone or overlay zone, city codes, state and federal laws.
- ☐ B. The site size, dimensions, location, topography and access are adequate for the needs of the proposed use, considering, but not limited to, the following:
 - ☐ 1. Building size
 - ☐ 2. Parking
 - ☐ 3. Traffic
 - ☐ 4. Noise
 - ☐ 5. Vibration
 - ☐ 6. Exhaust and emissions
 - ☐ 7. Light and glare
 - ☐ 8. Erosion
 - ☐ 9. Odor
 - ☐ 10. Dust
 - ☐ 11. Visibility
 - ☐ 12. Safety
 - ☐ 13. Building, landscaping or street features
- ☐ C. Any negative impacts of the proposed use on adjacent properties and on the public can be mitigated through application of other code standards, or other reasonable conditions of approval that include but are not limited to those listed in this chapter.
- ☐ D. All required public facilities have adequate capacity, as determined by the city, to serve the proposed use.
- ☐ E. Home occupations must meet the following standards:
 - ☐ 1. The home occupation shall be secondary to the residential use.
 - ☐ 2. All aspects of the home occupation shall be contained and conducted within a completely enclosing building.
 - ☐ 3. No materials or mechanical equipment shall be used which are detrimental to residential use of the dwelling or nearby dwellings because of vibration, noise, dust, smoke, odor, interference with the electrical grid, radio or television reception or other similar factors.
 - ☐ 4. Vehicles related to the home occupation shall be parked in a manner so as to not block any driveway or impede the safe flow of traffic
- ☐ F. Marijuana facilities must be located in a fixed location. No temporary or mobile sites of any sort are allowed.
- ☐ G. Marijuana facilities may not have any drive up services.
- ☐ H. Marijuana facilities must be located at least 1,000 feet from the property boundary of any school.
- ☐ I. Marijuana facilities must be sited on a property so as to be at least 100 feet from the boundary of any residentially zoned property.

145.00

4734
0.83 AC.

PROPOSED LOT
LINE ADJUSTMENT

C.S. 15895

4700
0.28 AC.

C.S.23507

4735
0.33 AC.

P. P.

2003

I.P.

4736⁰
0.31 AC.

406
0.42 AC.

P. PLAT

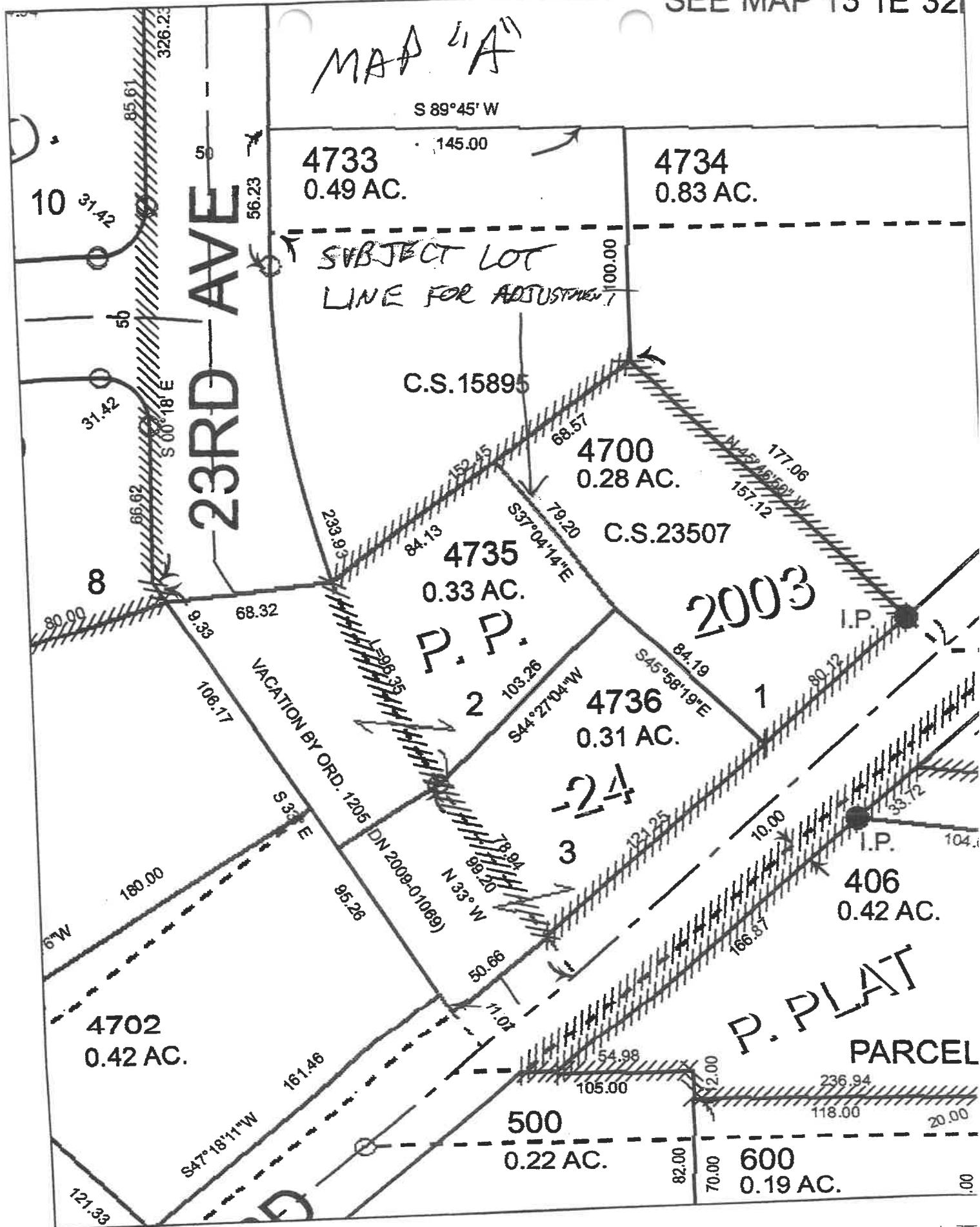
PARCE

500

0.22 AC.

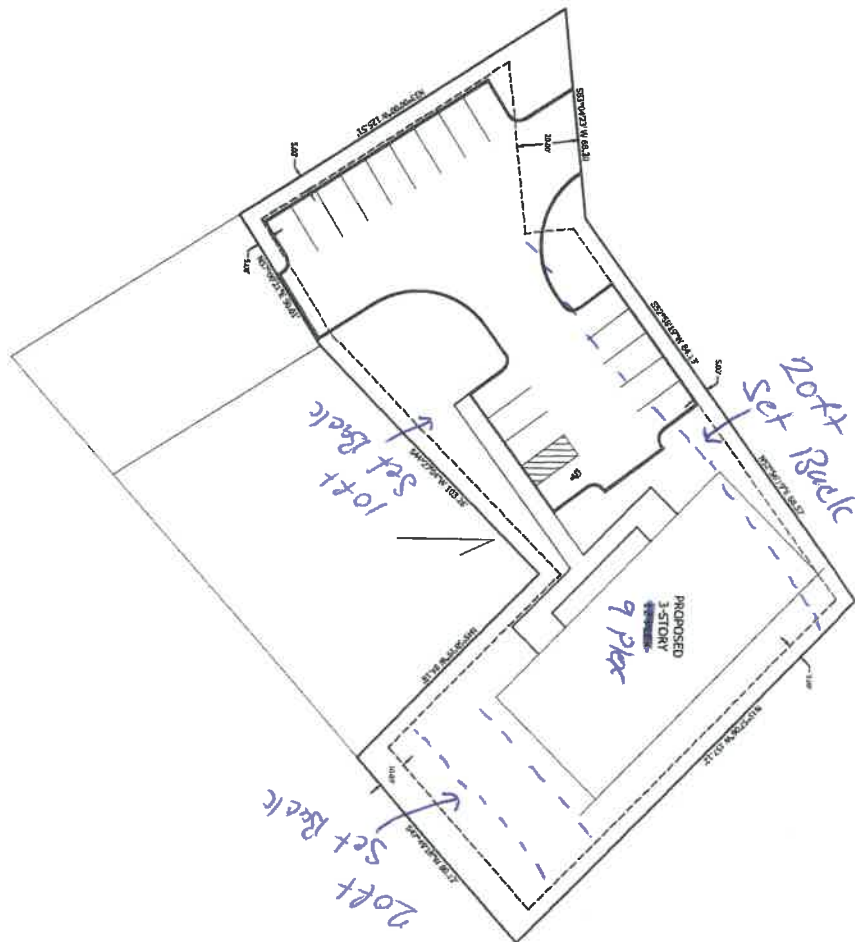
600
0.19 AC.

MAP "A"



JM BRADSHAW

Revised Set Backs
9 plex To shift over To meet set back
Code.



REVISIONS	DATE

SCALE: SEE SCHEDULE
SHEET C100

REVIEW COPY
NOT FOR
CONSTRUCTION

DATE: MARCH 22, 2022
PROJECT: 35-045
DRAWN BY: JMB
CHECKED BY: JMB
BY: JMB

SITE PLAN
BRADFORD
MULTI-FAMILY DEVELOPMENT
SWEET HOME, OREGON

UELLE ENGINEERING
AND
LAND SURVEYING, LLC
2000 33rd St, SE
Sweet Home, OR 97138
(503) 451-0125 PHL
(503) 451-1366 FAX

CLIENT:
CLIENT ADDRESS
6700 33rd St, SE
Sweet Home, OR 97138
2020-03-20 City Council Meeting Packet pg. 10



6/03/2020

ZMA -20-02 Subject property 933 23rd Ave Sweet Home Or

Applicant is requesting subject property zone change. Current zoning is R1 in the comprehensive map zoning is R3. Applicant would like to re-zone to R2 from the current zoning and the comp plan of R3

Attached is new proposed site map and revised site plan.



REQUEST FOR COUNCIL ACTION

Title: Request for Council Action – Ordinance Bill No. 10 for 2020 – An Ordinance Annexing and Amending the Official Zoning Map

Preferred Agenda: July 28, 2020 Public Hearing, Introduction & First Reading
August 11, 2020 2nd Reading
August 25, 2020 3rd Reading, Decision

Submitted By: Angela Clegg, Associate Planner

Reviewed By: R. Towry, City Manager

Type of Action: Resolution ____ Motion X Roll Call ____ Other X

Relevant Code/Policy: SHMC 2.04.030 Powers of the City Council

Towards Council Goal: Vision Statement, Aspiration I: Desirable Community, Mission Statement

Attachments: Planning Commission Order of Approval
Ordinance No. 10 for 2020
Original Application

Purpose of this RCA:

To approve the Annexation and Zone Map Amendment Applications AX 20-01 and ZC 20-01.

Background/Context:

This is an application to annex an approximately 39,005 square foot (0.71-acre) property located in the City of Sweet Home's Urban Growth Boundary into the City limits of Sweet Home. The application also requests to change the zoning of the property from Linn County's Urban Growth Area-Rural Residential-1 Acre Minimum (UGA-RR-1) Zone to the City of Sweet Home's Low Density Residential (R-1) Zone.

The subject property is located within the City's Urban Growth Boundary, which has been identified as the planned location for urban development in the City. Tax Lots 400 and 500, to the east, were annexed to the City in 2010 and Tax Lot 700 was annexed to the City in 2017 under similar circumstances: they sought connection to the City's sewer system. The subject property is contiguous to the Sweet Home City Limits.

The Sweet Home Planning Commission held a public hearing on July 6, 2020. At the hearing the Planning Commission reviewed application AX ZC 20-01. The Planning Commission received testimony and deliberated on this matter at their July 6, 2020 meeting and passed a motion to recommend approval of the application to City Council. That motion of approval specified a 12-day appeal period from the date the decision motion is mailed. No specific conditions of approval were required.

The SHMC does not provide specific criteria for annexations; however, the City of Sweet Home Comprehensive Plan requires that upon annexation that the zoning of the subject property be changed to a City zoning classification that is consistent with the Sweet Home Comprehensive Plan Map. This application for an annexation is therefore linked to the application for a zone change. For this reason, staff recommends that these applications be either both approved, or both denied. This annexation proceeding was initiated at the request of the property owner.

The Challenge/Problem:

Should the zoning map be changed to allow for the annexation into the City with a Residential Low-Density designation, rather than the current Linn County Urban Growth Area-Rural Residential 1-Acre Minimum.

Stakeholders:

- The Owner/Developer would be able to develop the property and connect to city water and sewer services.
- The residents in the surrounding area would benefit from the extension of the water and sewer lines along Alder Street.
- The City of Sweet Home would gain revenue from the annexation.

Issues and Financial Impacts:

1. Applicant – be able to connect to City water and sewer.
2. Planning and Community Development – processing the applications and permits

Elements of a Stable Solution:

The proposed annexation and zone change will allow the owner to connect to city water and sewer services and affordably develop the property.

Options:

1. Do Nothing.
2. Deny Application Staff would prepare and Order of Denial for Application AX 20-01 and ZC 20-01.
3. Approve Ordinance Bill No 10 as presented; An Ordinance approving the Annexation and Zone Map Amendment.
4. Recommend different annexation and zone amendment. Council could review these proposed changes and recommend different annexation and zone amendments. Staff would take these recommendations and revise the proposed application for review at a future Council meeting.

Recommendation:

1. Staff Recommends Option 3: Approve Ordinance Bill No 10 as presented; An Ordinance approving the Annexation and Zone Map Amendment.



City of Sweet Home
Community and Economic Development Department- Planning Program
3225 Main Street, Sweet Home, OR 97386 541-367-8113

**OFFICIAL NOTICE OF A PLANNING COMMISSION RECOMMENDATION
ON A LAND USE APPLICATION**

PLANNING COMMISSION ORDER OF APPROVAL

REQUEST: This is an application to annex an approximately 39,005 square foot (0.71-acre) property located in the City of Sweet Home's Urban Growth Boundary into the City limits of Sweet Home. The application also requests to change the zoning of the property from Linn County's Urban Growth Area-Rural Residential-1 Acre Minimum (UGA-RR-1) Zone to the City of Sweet Home's Low Density Residential (R-1) Zone. The Planning Commission held a public hearing on July 6, 2020 and made a recommendation to the City Council. The City Council will hold a public hearing on July 28, 2020 and decide on this application.

APPLICANT/

PROPERTY OWNER: Cindy Sieg

FILE NUMBERS: AX20-01 & ZC20-01

PROPERTY LOCATION: 789 Alder Street, Sweet Home, OR 97386; Identified on the Linn County Assessor's Map as 14S01E06B Tax Lot 800.

REVIEW AND

DECISION CRITERIA: Sweet Home Municipal Code Section(s): 17.104.010 and 17.12.025; ORS 222.111

STAFF CONTACT:

Angela Clegg, Associate Planner
Phone: (541) 367-8113; Email: aclegg@sweethomeor.gov

- I. **PUBLIC HEARING:** The Sweet Home Planning Commission held a public hearing on July 6, 2020. At the hearing the Planning Commission reviewed application AX ZC 20-01. The Planning Commission received testimony and deliberated on this matter at their July 6, 2020 meeting and passed a motion to recommend approval of the application to City Council. That motion of approval specified a 12-day appeal period from the date the decision motion is mailed. No specific conditions of approval were required.
- II. **FINDINGS OF FACT:** The Planning Commission provided an opportunity for testimony at the July 6, 2020 public hearing. The Planning Commission considered the information in the record, testimony at the public hearing, and the Findings of Fact listed in the Staff Report presented to the Planning Commission prior to the July 6, 2020 public hearing. The Planning Commission adopted the Findings of Fact listed in Section III of the Staff Report, and those are included as Exhibit A to this Order
- III. **DECISION: Approved** the motion to recommend the application to City Council on June 6, 2020. Based on the findings referenced in Exhibit A of this order, the Planning Commission found that the proposal described in AX20-01 & ZC20-01 complies with the applicable sections of the Sweet Home Municipal Code. The Sweet Home Planning

Commission hereby approves application AX20-01 & ZC20-01 and recommends approval by the City Council.

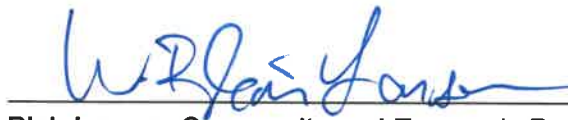
PLANNING COMMISSION DECISION: July 6, 2020
APPEAL DEADLINE: July 24, 2020 at 5:00 PM
CITY COUNCIL MEETING: July 28, 2020 at 6:30 PM



Jeffery Parker, Planning Commission Chair

7/13/2020

Date



Blair Larsen, Community and Economic Development Director

7/13/2020

Date

APPEAL: This decision can be appealed. The decision made by the Planning Commission is final unless written appeal from an aggrieved party is received by the City of Sweet Home no later than the appeal deadline listed above (12 days from the mailing of this decision). All appeals must be filed with the appropriate fee and documentation and submitted to: City of Sweet Home Community and Economic Development Department, 3225 Main Street, Sweet Home, OR 97386. The City Council will hold a public hearing on the request upon appeal. If you would like any information concerning filing of an appeal, please contact the Planning Office at (541) 367-8113.

Failure of an issue to be raised in a hearing, in person or by letter, or failure to provide sufficient specificity to afford the decision maker an opportunity to respond to the issue precludes appeal to the Land Use Board of Appeals based on that issue.

A copy of the application, all documents and evidence relied upon by the applicant and applicable criteria are available for inspection at no cost and a copy will be provided at reasonable cost. A copy of the Staff Report and all documentation included in the record for the file are available for inspection at no cost and a copy will be provided at reasonable cost at the City of Sweet Home Community and Economic Development Department, 3225 Main Street, Sweet Home, OR 97386; (541) 367-8113.

Exhibit A to Order of Approval for AX20-01 & ZC20-01

The review and decision criteria for a conditional use permit are listed below in bold. Staff findings and analysis are provided under each review and decision criterion.

Criteria for Annexation Request: AX 20-01

- A. Upon receiving any petition for annexation of territory to the city, or before initiating any such action on its own motion, the Council shall refer the proposal for annexation to the Planning Commission for its consideration and recommendation. [SHMC 17.104.010(A)]**

Staff Findings: The subject property is located within the City's UGB, and annexation would bring the subject property into the City limits. The Planning Commission will consider this matter on July 6, 2020.

- B. The Planning Commission shall review the proposal for annexation, hold such hearings as it deems proper, make such finding of facts as it deems proper and make recommendations to the Council. [SHMC 17.104.010(B)]**
- C. ORS 222.120. Procedure for annexation without election; hearing; ordinance subject to referendum. [Relevant Sections]**
- a. Except when expressly required to do so by the city charter, the legislative body of a city is not required to submit a proposal for annexation of territory to the electors of the city for their approval or rejection. [ORS 222.120(1)]**
 - b. When the legislative body of the city elects to dispense with submitting the question of the proposed annexation to the electors of the city, the legislative body of the city shall fix a day for a public hearing before the legislative body at which time the electors of the city may appear and be heard on the question of annexation. [ORS 222.120(2)]**
 - c. The city legislative body shall cause notice of the hearing to be published once each week for two successive weeks prior to the day of hearing, in a newspaper of general circulation in the city, and shall cause notices of the hearing to be posted in four public places in the city for a like period. [ORS 222.120(3)]**
 - d. After the hearing, the city legislative body may, by an ordinance containing a legal description of the territory in question: [ORS 222.120(4)]**
 - i. Declare that the territory is annexed to the city where electors or landowners in the contiguous territory consented in writing to such annexation, as provided in ORS 222.125 or 222.170, prior to the public hearing held under subsection (2) of this section; [ORS 222.120(4)(b)]**

Staff Findings: The provisions of SHMC 17.104.010 do not require that this annexation proposal be submitted to the electors of the City for their approval or rejection. The Planning Commission will hold a public hearing on July 6, 2020 and will make a recommendation to the City Council. The City Council will hold a hearing on this matter on July 28, 2020 at 6:30 PM.

Notice of both public hearings will be published in the New Era Newspaper on June 17, 2020 and June 24, 2020. Notice of the public hearing was posted in four city locations: City Hall, City Library, Post Office, and the community bulletin board at the northeast corner of 18th Ave and Long Street.

If this annexation is approved, the City will follow the procedures for adopting an ordinance and providing notification to affected parties as describes in the SHMC and ORS 222.

- D. In the event that the Council finds that immediate action is necessary to initiate proceedings for annexation, either before the proposal is referred to the Planning Commission, or before recommendations are received from the Planning**

Commission, the Council may proceed, but the Planning Commission shall be promptly advised, so that it may have an opportunity to make recommendations to the Council during the Council proceedings. [SHMC 17.104.010(C)]

Staff Findings: The Planning Commission will review this application and make a recommendation to City Council. The applicant did not request that immediate action be taken under this section. Staff recommends that the Planning Commission make a recommendation on this matter at their July 6, 2020 meeting so that the City Council may consider the recommendation at their July 28, 2020 hearing.

- E. When a proposal containing the terms of annexation is approved in the manner provided by the charter of the annexing city or by ORS 222.111 to 222.180 or 222.840 to 222.915, the boundaries of any city may be extended by the annexation of territory that is not within a city and that is contiguous to the city or separated from it only by a public right of way or a stream, bay, lake or other body of water. Such territory may lie either wholly or partially within or without the same county in which the city lies. [ORS 222.111(1)]**
- F. A proposal for annexation of territory to a city may be initiated by the legislative body of the city, on its own motion, or by a petition to the legislative body of the city by owners of real property in the territory to be annexed. [ORS 222.111(2)]**
- G. A city annexation made in compliance with a comprehensive plan acknowledged pursuant to ORS 197.251(1) or 197.625 shall be considered by the commission to have been made in accordance with the goals unless the acknowledged comprehensive plan and implementing ordinances do not control the annexation. [OAR 660-014-0060]**

Staff Findings: The subject property is contiguous to the city limits of Sweet Home to the east and the property to the south. The north property line borders Alder street, which is within the jurisdiction of Linn County; however, the property across the right-of-way is located within city limits. This is considered contiguous under ORS 222.111(1).

The SHMC does not provide specific criteria for annexations; however, as discussed below, the City of Sweet Home Comprehensive Plan requires that upon annexation that the zoning of the subject property be changed to a City zoning classification that is consistent with the Sweet Home Comprehensive Plan Map. This application for an annexation is therefore linked to the application for a zone change. For this reason, staff recommends that these applications be either both approved or both denied. This annexation proceeding was initiated at the request of the property owner.

The Engineering Department provided comments to this application, which are included in Section II of this Staff Report. Engineering comments bring attention to the issue of the jurisdiction of Alder Street. The applicant's property does not include Alder Street; however, the extension of City sewer services would most efficiently be provided by extending the existing sewer line in Alder street that is currently located to the east of the property. The sewer line would need to be extended along the full length of the subject property's frontage along Alder Street (SHMC 13.08.070). As the annexation is proposed, sewer extension would require work within the Linn County portion of Alder Street, and the applicant would need to obtain a work in the right-of-way permit from Linn County. The Engineering Department recommends annexing the portion of Alder Street that would be affected by the extension.

This annexation decision will be made in conformance with the City's acknowledged comprehensive plan; and therefore, would comply with the Oregon Statewide Planning Goals pursuant to OAR 660-014-0060.

Criteria for Zone Change Request: ZC 20-01

H. An amendment to the official zoning or comprehensive plan map may be authorized provided that the proposal satisfied all relevant requirements of this title and also provided that the applicant demonstrates the following:

a. The proposed amendment is consistent with the goals and policies of the comprehensive plan; [SHMC 17.12.025(A)]

i. Upon annexation, all lands shall be zoned consistently with the Comprehensive Plan and its designations and should be based on public need, special studies or other information which will serve as the factual basis to support the change. [SHCP Chapter 2; Land Use Element, Policy 16]

ii. Table 1. Summary of Comprehensive Plan Land Use Designations

Land Use Designation	Purpose
Low Density Residential	To provide appropriate lands for low density, single-family homes. This category has the lowest density of the residential designations, providing larger lots for single-family homes.

The Zoning Code implements the Comprehensive Plan by providing specific development guidelines for each Land Use Designation. The general nature of each Comprehensive Plan Land Use Designation will guide the uses and standards for the corresponding zone in the Zoning Code. [SHCP Chapter 2; Land Use Element, Portion of Table 1: Summary of Comprehensive Plan Land Use Designations]

Staff Findings: The Comprehensive Plan Map Designation of the subject property is Low Density Residential. See Attachment B. The goals and polices of the Comprehensive Plan are implemented through the application of zoning that implements the Comprehensive Plan Map designation of the property. The Low Density Residential (R-1) Zone implements the Low Density Residential Comprehensive Plan Map designation.

Based on a review of the Sweet Home Local Wetlands Inventory Map and the National Wetlands Inventory Map, the subject property does not contained inventoried wetlands. As a result, it would not be appropriate to apply the Natural Resources Zone to the property. The subject property is located outside of the 100-year floodplain.

Based on the above findings, the application of the R-1 Zone to the subject property would be consistent with the goals and policies of the Comprehensive Plan. The application complies with this criterion.

b. The proposed amendment is orderly and timely, considering the pattern of development in the area, surrounding land uses, and any changes which may have occurred in the neighborhood or community to warrant the proposed amendment; [SHMC 17.12.025(B)]

Staff Findings: The subject property is located within the City's Urban Growth Boundary, which has been identified as the planned location for urban development in the City. Tax Lots 400 and 500, to the east, were annexed to the City in 2010 and Tax Lot 700 was annexed to the City in 2017 under similar circumstances: they sought connection to the City's sewer system. The subject property is contiguous to the Sweet Home City Limits. For these reasons, staff finds that the application complies with this criterion.

- c. Utilities and services can be efficiently provided to serve the proposed uses or other potential uses in the proposed zoning district; and [SHMC 17.12.025(C)]**

Staff Findings: The Engineering Department provided comments to this annexation and zone change proposal which are included in Section II of this Staff Report. The subject property is currently served by City water. The applicant is seeking connection to City sewer. If the applicant seeks connection to the sewer service on Alder Street, they would need to obtain a work in the right-of-way permit from Linn County; until such time as the portion of connecting right-of-way is annexed into the City. Costs associated with the extension of sewer and other services would be the responsibility of the property owner.

The subject property contains approximately 0.71-acre; and if approved, it would be possible to divide the property into lots as small as 8,000 square feet through a future subdivision or partition application process. The applicant has not requested a subdivision or partition at this time. If the applicant seeks to divide the property in the future, approval of those applications may require sidewalk or road improvements as required under the Sweet Home Municipal Code. A host of other development permits may also be required upon future development of the property; however, no specific development has been proposed at this time.

The subject property contains one single-family dwelling; and based on the comments submitted by the Engineering Division; utilities and services could be efficiently provided to the subject property.

- d. The proposed amendment to the comprehensive plan map is consistent with Oregon's statewide planning goals. [SHMC 17.12.025(D)]**

Staff Findings: This criterion does not apply to a zone change, because the proposal does not require an amendment to the City's Comprehensive Plan Map. The Comprehensive Plan Map designates the subject property as Low Density Residential, and the applicant is proposing to apply the corresponding Low Density Residential (R-1) zone. The proposed zoning is consistent with the City's Comprehensive Plan; which has been acknowledged to be consistent with the Statewide Planning Goals.

ORDINANCE BILL NO. 10 FOR 2020

ORDINANCE NO. 1290

AN ORDINANCE ANNEXING AND AMENDING THE OFFICIAL ZONING MAP

WHEREAS, the applicant, Cindy Sieg, applied for Annexation and Zone Change, application AX 20-01 and ZC 20-01, and requested a zone map change for an area consisting of 0.71 acres located at 789 Alder Street, Sweet Home, OR 97386. The Sweet Home Zoning Map is proposed to change from Linn County's Urban Growth Area-Rural Residential-1 Acre Minimum (UGA-RR-1) Zone to the City of Sweet Home's Low Density Residential (R-1) Zone. The subject property is identified on the Linn County Assessor's Map as 14S01E06B Tax Lot 00800; and

WHEREAS, the Planning Commission of the City of Sweet Home held a public hearing on July 6, 2020 with due notice of such public hearing having been given and provided an opportunity for public comments and testimony. The Planning Commission deliberated at their July 6, 2020 meeting, and recommended that the City Council approve this application; and

WHEREAS, the City Council held a public hearing on this matter on July 28, 2020, with due notice of such public hearing having been given and provided an opportunity for public comments and testimony. The City Council approved this application by motion at their July 28, 2020 meeting; and

WHEREAS, the proposed annexation and R-1 zoning is needed to connect to City water and sewer services;

Now, Therefore,

THE CITY OF SWEET HOME DOES ORDAIN AS FOLLOWS:

Section 1: The City of Sweet Home adopts the findings of fact in support of annexation and zone change application AX 20-01 and ZC 20-01 included as Exhibit A.

Section 2: The City of Sweet Home amends the Official Zoning Map, identified in SHMC 17.20.020 as the City Zoning Map including all subsequent amendments, for the an area consisting of 0.71 acres located at 789 Alder Street, Sweet Home, OR 97386.; and identified on the Linn County Assessor's Map as 14S01E06B Tax Lot 00800. The Official Zoning Map shall be amended from Linn County's Urban Growth Area-Rural Residential-1 Acre Minimum (UGA-RR-1) Zone to the City of Sweet Home's Low Density Residential (R-1) Zone for the subject property as shown on Exhibit B.

Passed by the Council and approved by the Mayor this 20th day of August 2020.

Mayor

ATTEST:

City Manager - Ex Officio City Recorder

Exhibit A

Findings of Fact in Support of Annexation and Zone Change Application AX20-01 and ZC20-01

Exhibit A to Order of Approval for AX20-01 & ZC20-01

The review and decision criteria for a conditional use permit are listed below in bold. Staff findings and analysis are provided under each review and decision criterion.

Criteria for Annexation Request: AX 20-01

- A. Upon receiving any petition for annexation of territory to the city, or before initiating any such action on its own motion, the Council shall refer the proposal for annexation to the Planning Commission for its consideration and recommendation. [SHMC 17.104.010(A)]**

Staff Findings: The subject property is located within the City's UGB, and annexation would bring the subject property into the City limits. The Planning Commission will consider this matter on July 6, 2020.

- B. The Planning Commission shall review the proposal for annexation, hold such hearings as it deems proper, make such finding of facts as it deems proper and make recommendations to the Council. [SHMC 17.104.010(B)]**
- C. ORS 222.120. Procedure for annexation without election; hearing; ordinance subject to referendum. [Relevant Sections]**
- a. Except when expressly required to do so by the city charter, the legislative body of a city is not required to submit a proposal for annexation of territory to the electors of the city for their approval or rejection. [ORS 222.120(1)]**
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 - c. The city legislative body shall cause notice of the hearing to be published once each week for two successive weeks prior to the day of hearing, in a newspaper of general circulation in the city, and shall cause notices of the hearing to be posted in four public places in the city for a like period. [ORS 222.120(3)]**
 - d. After the hearing, the city legislative body may, by an ordinance containing a legal description of the territory in question: [ORS 222.120(4)]**
 - i. Declare that the territory is annexed to the city where electors or landowners in the contiguous territory consented in writing to such annexation, as provided in ORS 222.125 or 222.170, prior to the public hearing held under subsection (2) of this section; [ORS 222.120(4)(b)]**

Staff Findings: The provisions of SHMC 17.104.010 do not require that this annexation proposal be submitted to the electors of the City for their approval or rejection. The Planning Commission will hold a public hearing on July 6, 2020 and will make a recommendation to the City Council. The City Council will hold a hearing on this matter on July 28, 2020 at 6:30 PM.

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If this annexation is approved, the City will follow the procedures for adopting an ordinance and providing notification to affected parties as describes in the SHMC and ORS 222.

- D. In the event that the Council finds that immediate action is necessary to initiate proceedings for annexation, either before the proposal is referred to the Planning Commission, or before recommendations are received from the Planning Commission, the Council may proceed, but the Planning Commission shall be promptly advised, so that it may have an opportunity to make recommendations to the Council during the Council proceedings. [SHMC 17.104.010(C)]**

Staff Findings: The Planning Commission will review this application and make a recommendation to City Council. The applicant did not request that immediate action be taken under this section. Staff recommends that the Planning Commission make a recommendation on this matter at their July 6, 2020 meeting so that the City Council may consider the recommendation at their July 28, 2020 hearing.

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Staff Findings: The subject property is contiguous to the city limits of Sweet Home to the east and the property to the south. The north property line borders Alder street, which is within the jurisdiction of Linn County; however, the property across the right-of-way is located within city limits. This is considered contiguous under ORS 222.111(1).

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The Engineering Department provided comments to this application, which are included in Section II of this Staff Report. Engineering comments bring attention to the issue of the jurisdiction of Alder Street. The applicant's property does not include Alder Street; however, the extension of City sewer services would most efficiently be provided by extending the existing sewer line in Alder street that is currently located to the east of the property. The sewer line would need to be extended along the full length of the subject property's frontage along Alder Street (SHMC 13.08.070). As the annexation is proposed, sewer extension would require work within the Linn County portion of Alder Street, and the applicant would need to obtain a work in the right-of-way permit from Linn County. The Engineering Department recommends annexing the portion of Alder Street that would be affected by the extension.

This annexation decision will be made in conformance with the City's acknowledged comprehensive plan; and therefore, would comply with the Oregon Statewide Planning Goals pursuant to OAR 660-014-0060.

Criteria for Zone Change Request: ZC 20-01

- H. An amendment to the official zoning or comprehensive plan map may be authorized provided that the proposal satisfied all relevant requirements of this title and also provided that the applicant demonstrates the following:**
 - a. The proposed amendment is consistent with the goals and policies of the comprehensive plan; [SHMC 17.12.025(A)]**
 - i. Upon annexation, all lands shall be zoned consistently with the Comprehensive Plan and its designations and should be based on public need, special studies or other information which will serve as the factual basis to support the change. [SHCP Chapter 2; Land Use Element, Policy 16]**
 - ii. Table 1. Summary of Comprehensive Plan Land Use Designations**

Land Use Designation	Purpose
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The Zoning Code implements the Comprehensive Plan by providing specific development guidelines for each Land Use Designation. The general nature of each Comprehensive Plan Land Use Designation will guide the uses and standards for the corresponding zone in the Zoning Code. [SHCP Chapter 2; Land Use Element, Portion of Table 1: Summary of Comprehensive Plan Land Use Designations]

Staff Findings: The Comprehensive Plan Map Designation of the subject property is Low Density Residential. See Attachment B. The goals and policies of the Comprehensive Plan are implemented through the application of zoning that implements the Comprehensive Plan Map designation of the property. The Low Density Residential (R-1) Zone implements the Low Density Residential Comprehensive Plan Map designation.

Based on a review of the Sweet Home Local Wetlands Inventory Map and the National Wetlands Inventory Map, the subject property does not contained inventoried wetlands. As a result, it would not be appropriate to apply the Natural Resources Zone to the property. The subject property is located outside of the 100-year floodplain.

Based on the above findings, the application of the R-1 Zone to the subject property would be consistent with the goals and policies of the Comprehensive Plan. The application complies with this criterion.

- b. The proposed amendment is orderly and timely, considering the pattern of development in the area, surrounding land uses, and any changes which may have occurred in the neighborhood or community to warrant the proposed amendment; [SHMC 17.12.025(B)]**

Staff Findings: The subject property is located within the City's Urban Growth Boundary, which has been identified as the planned location for urban development in the City. Tax Lots 400 and 500, to the east, were annexed to the City in 2010 and Tax Lot 700 was annexed to the City in 2017 under similar circumstances: they sought connection to the City's sewer system. The subject property is contiguous to the Sweet Home City Limits. For these reasons, staff finds that the application complies with this criterion.

- c. Utilities and services can be efficiently provided to serve the proposed uses or other potential uses in the proposed zoning district; and [SHMC 17.12.025(C)]**

Staff Findings: The Engineering Department provided comments to this annexation and zone change proposal which are included in Section II of this Staff Report. The subject property is currently served by City water. The applicant is seeking connection to City sewer. If the applicant seeks connection to the sewer service on Alder Street, they would need to obtain a work in the right-of-way permit from Linn County; until such time as the portion of connecting right-of-way is annexed into the City. Costs associated with the extension of sewer and other services would be the responsibility of the property owner.

The subject property contains approximately 0.71-acre; and if approved, it would be possible to divide the property into lots as small as 8,000 square feet through a future subdivision or partition application process. The applicant has not requested a subdivision or partition at this time. If the applicant seeks to divide the property in the future, approval of those applications may require sidewalk or road improvements as required under the Sweet Home Municipal Code. A host of other development

permits may also be required upon future development of the property; however, no specific development has been proposed at this time.

The subject property contains one single-family dwelling; and based on the comments submitted by the Engineering Division; utilities and services could be efficiently provided to the subject property.

d. The proposed amendment to the comprehensive plan map is consistent with Oregon's statewide planning goals. [SHMC 17.12.025(D)]

Staff Findings: This criterion does not apply to a zone change, because the proposal does not require an amendment to the City's Comprehensive Plan Map. The Comprehensive Plan Map designates the subject property as Low Density Residential, and the applicant is proposing to apply the corresponding Low Density Residential (R-1) zone. The proposed zoning is consistent with the City's Comprehensive Plan; which has been acknowledged to be consistent with the Statewide Planning Goals.



City of Sweet Home

Community and Economic Development Department- Planning Program
3225 Main Street, Sweet Home, OR 97386 541-367-8113

Application for an Amendment to the Comprehensive Plan or Zoning Maps or Text

Date Received: 06.12.20

Date Complete: _____

File Number: AX 2C20-01

Map/Text Amendment Application Fee \$: \$1,030.00 \$1,545.00

Zoning Application Fee \$: \$1,030.00

Receipt #: 3954

Planning Commission Hearing Date: 07.06.20

Within 30 days following the filing of this application, the City Planner will make a determination of completeness regarding the application. If deemed complete, the application will be processed.

City Council Hearing Date: 07.28.20

Applicant's Name:

Cindy Sieg

Property Owner:

Cindy Sieg

Applicant's Address:

PO Box 464, Sweet Home, OR 97386

Owner's Address:

PO Box 464, Sweet Home, OR 97386

Applicant's Phone and e-mail:

(541) 409-0113 csieg97386@yahoo.com

Owner's Phone and email:

(541) 409-0113 csieg97386@yahoo.com

Comprehensive Plan Map or Zoning Map Amendment

Subject Property Address:

789 Alder, Sweet Home, OR 97386

Subject Property Assessor's Map and Tax Lot:

14S01E06B0 00800

Subject Property Size:

0.71 ACRES

Current Zoning Classification

in Linn County

Current Comprehensive Plan Classification:

in Linn County

Purpose of Request

Annex into City of Sweet Home zone R1

Zoning or Comprehensive Plan Text Amendment

Sections proposed to be changed:

Proposed language for change.

Attach proposed text to this form.

Purpose of Request

Submittal Requirements

The checklist on the other side of this application lists the required items must be submitted with this application and the Criteria the request must meet. Please address all items that apply to this request.

I certify that the statements contained on this application, along with the submitted materials, are in all respects true and are correct to the best of my knowledge and belief.

Applicant's Signature:

Date:

6/11/20

Property Owner's Signature:

Date:

6/11/20

AX ZMA 20-01



City of Sweet Home
Community and Economic Development Department- Planning Program
3225 Main Street, Sweet Home, OR 97386 541-367-8113

PETITION FOR ANNEXATION TO THE CITY OF SWEET HOME, OREGON

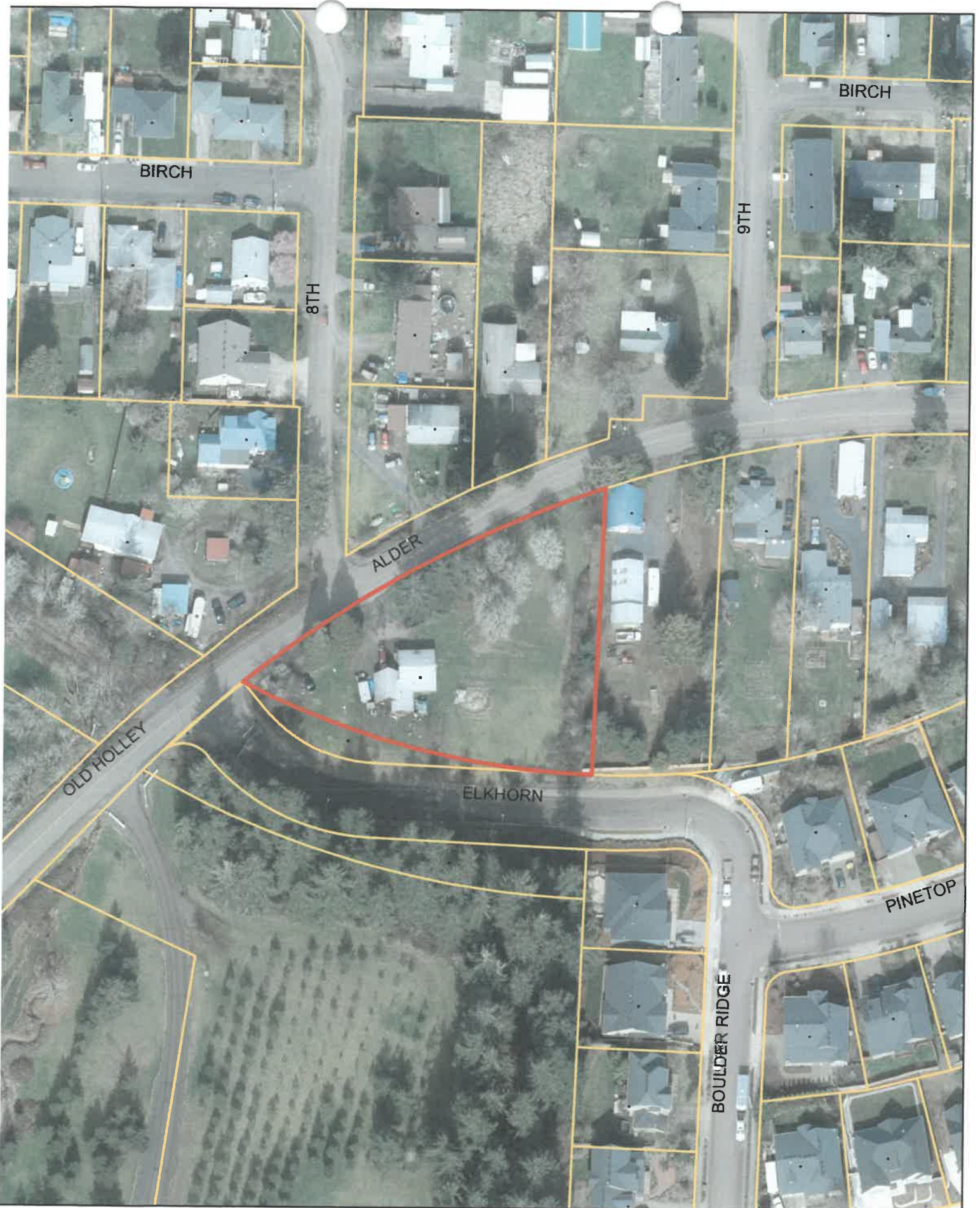
To the City Council of the City of Sweet Home:

We, the undersigned owners and/or electors, petition and consent to be annexed to the City of Sweet Home.

A map is attached, marked Exhibit A, showing the affected territory and its relationship to the present City boundary.

Petition Signers				
Signature	Printed Name	I Am A* (check both if applicable)		Date**
		PO	RV	
<i>Cindy Sieg</i>	Cindy Sieg	☒	☒	6/19/20

*PO = Property Owner RV = Registered Voter **Within 1 year from the date of filing the petition with the City



1 inch = 98 feet



Finance Department

City of Sweet Home
3225 Main Street
Sweet Home, OR 97386
541-367-5128
Fax 541-367-1215
www.sweethomeor.gov

To: City Council
Ray Towry, City Manager

From: Brandon Neish, Finance Director

Subject: Finance Department Monthly Report – July 2020

The Finance Department is responsible for the for the fiscal management of the City of Sweet Home. This includes accounts payable, payroll, general accounting, preparing the annual budget and the city's annual audit. This department also administers the city's assessment docket, coordinates employee's benefits and maintains financial records relating to grants and contracts. The following information represents the department's activities during the month of **July 2020**.

	July 2020	June 2020	YTD	July 2019	Prior Five-Year Average
<u>Accounts Payable</u>					
Chks printed	166	144	166	189	140
Exp. Total	\$733,730.16	\$947,111.23	\$733,730.16	\$575,416.37	\$458,956.04
<u>Passports</u>					
Processed	0	0	0	21	N/A
Photos taken	0	0	0	0	N/A
<u>Lien Searches</u>					
	45	45	599	69	46

	July 2020	June 2020	YTD	July 2019	Prior Five-Year Average
Utility Billing					
Service requests	195	185	195	287	N/A
New accounts	13	13	13	15	N/A
Net account changes	+/- 0	+1	+/- 0	-1	N/A
Statements processed	3,239	3,241	3,239	3,271	N/A
Past-due notices sent	974	836	974	979	N/A
Accounts scheduled for turn-off	131	90	131*	58	N/A

* Beginning April 2020, accounts with past due balances were not turned off due to non-payment

Below is a list of the checks that were equal to or exceeded \$5,000 and their purpose (if not clear on check listing).

Check No.	Vendor	Description	Amount	Fund
91197	Ben-Ko-Matic Co., Inc.	Repairs to Vactor truck	\$5,664.60	Wastewater Ops (550)
91257	Correct Equipment, Inc.	Replacement water meters	\$7,452.80	Water Ops (500)
91298	USA Blue Book	Replacement parts for Water Treatment Plant	\$13,770.27	Water Treatment (500)
91317	Dude Solutions, Inc.	Mobile 311/Asset Essentials Work Order System	\$12,495.33	Various PW funds
91327	League of Oregon Cities	LOC membership	\$7,179.00	General Fund (100)
91333	Regional Accelerator & Innovation Network (RAIN)	Economic development	\$7,124.76	General Fund (100)

Bank Reconciliation

Checks by Date

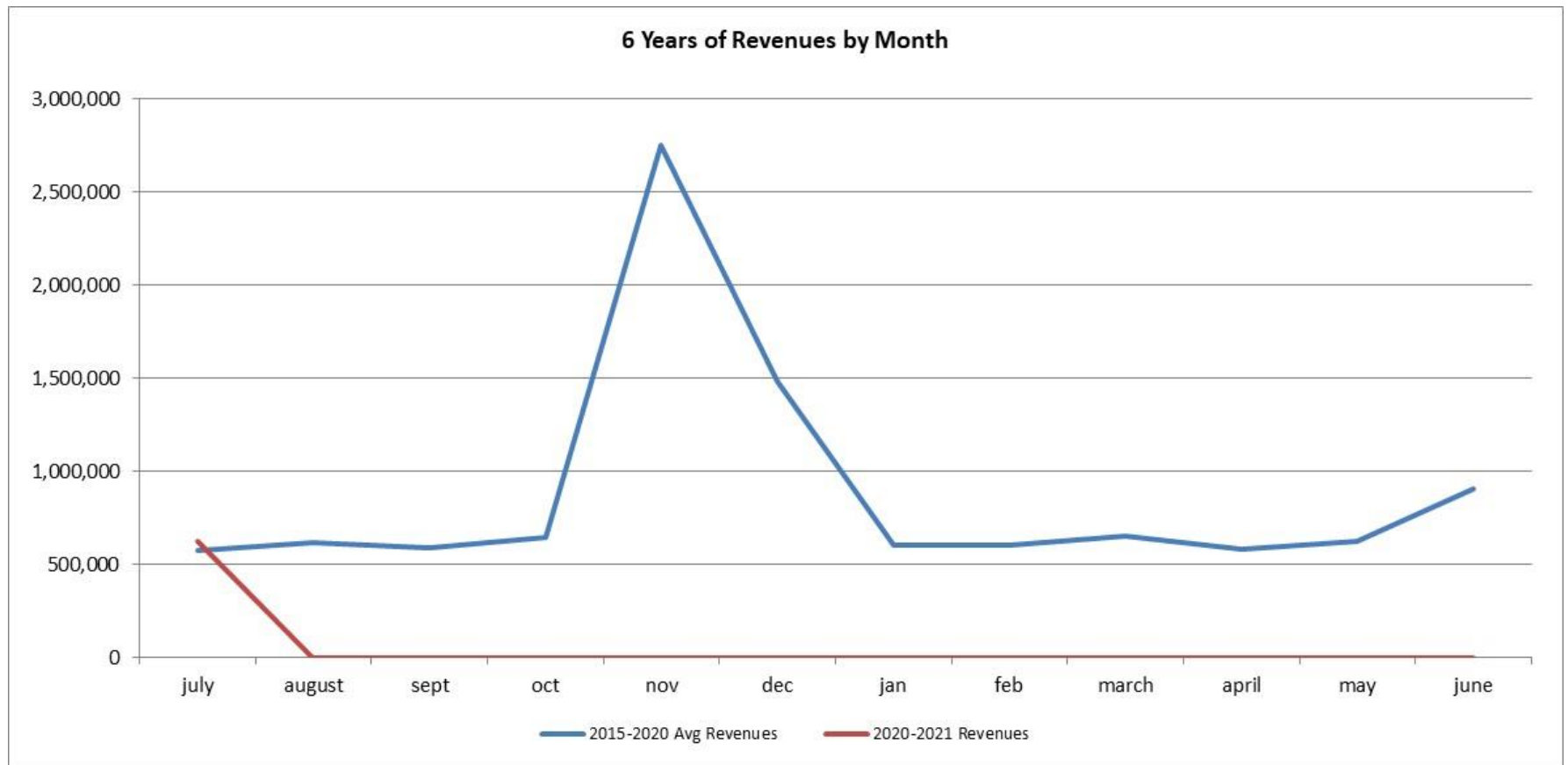
User: bneish
 Printed: 08/19/2020 - 8:31PM
 Cleared and Not Cleared Checks

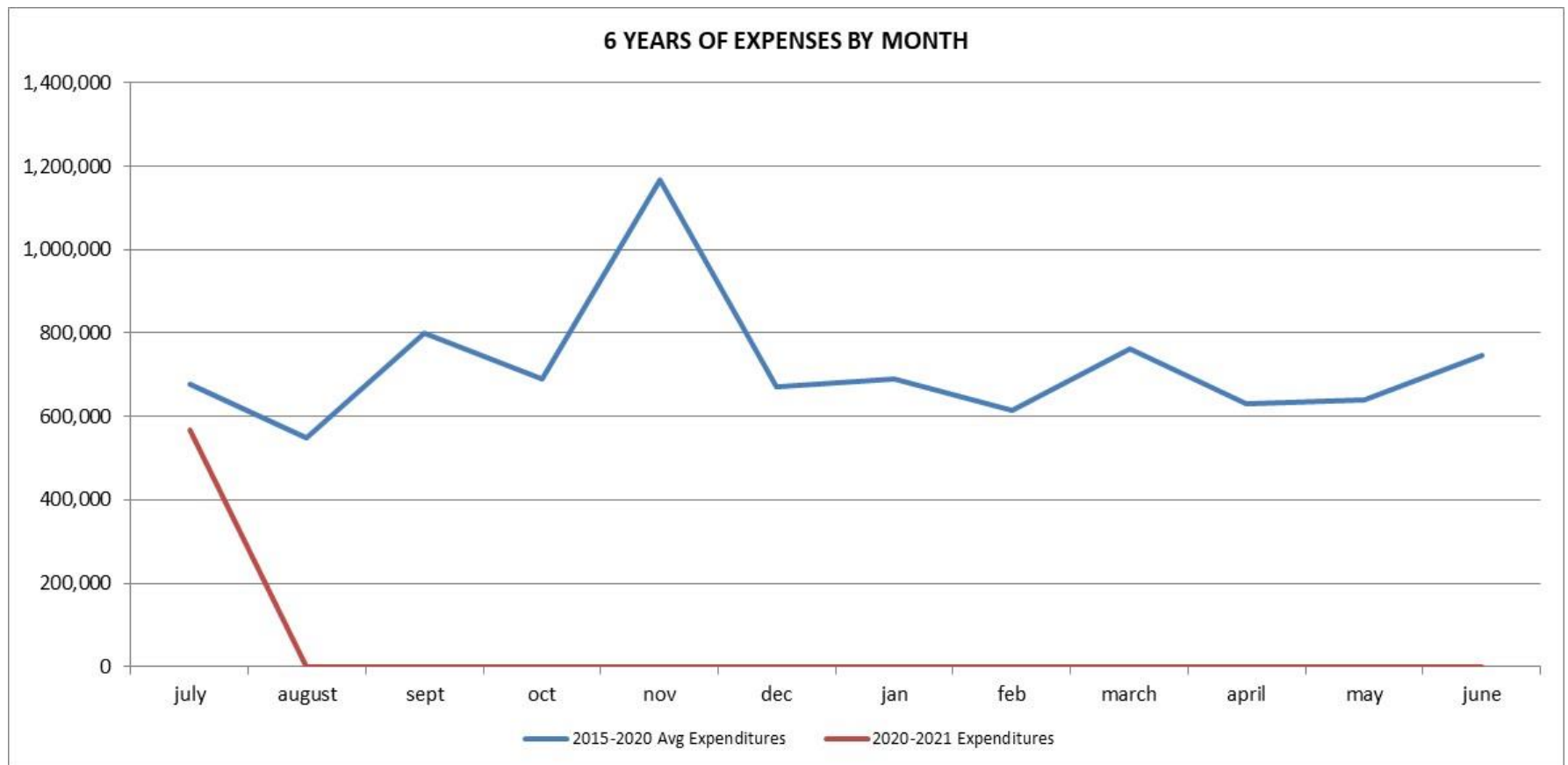


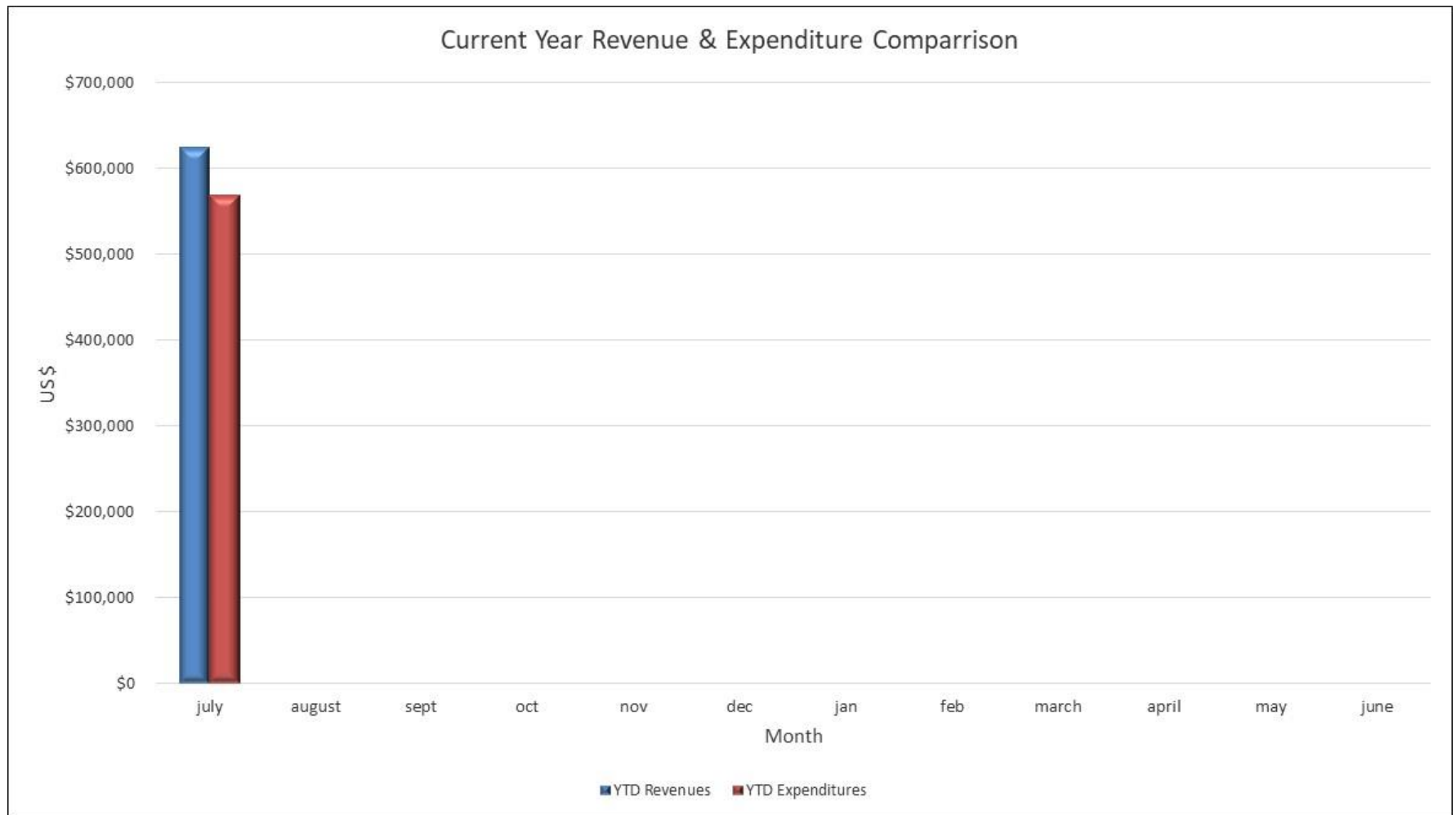
Check No	Check Date	Name	Comment	Module	Clear Date	Amount
91195	7/2/2020	ALSCO		AP		192.97
91196	7/2/2020	Amazon Capital Services, Inc.		AP		68.26
91197	7/2/2020	Ben-Ko-Matic Co., Inc.		AP		5,664.60
91198	7/2/2020	KENZIE BOX		AP		42.26
91199	7/2/2020	Cascade Timber Consulting, Inc.		AP		190.00
91200	7/2/2020	CENTURYLINK - Bus		AP		1,225.63
91201	7/2/2020	COMCAST		AP		454.49
91202	7/2/2020	DAILY JOURNAL OF COMMERCE		AP		94.38
91203	7/2/2020	FASTENAL COMPANY		AP		430.44
91204	7/2/2020	Carol Gonzalez		AP		3.11
91205	7/2/2020	JOHN DEERE FINANCIAL		AP		312.86
91206	7/2/2020	KEITH'S SPORTING GOODS, INC.		AP		36.00
91207	7/2/2020	CHAYHOWA MCELHINNY		AP		35.00
91208	7/2/2020	MURRAYSMITH, INC.		AP		980.00
91209	7/2/2020	NATIONAL PHOTOCOPY CORPORA		AP		603.71
91210	7/2/2020	NW APPAREL & GRAPHICS		AP		340.00
91211	7/2/2020	O & M TIRE SHOP, INC.		AP		22.00
91212	7/2/2020	Pointe Pest Control-OR, LLC		AP		275.00
91213	7/2/2020	Thomas Ryan		AP		60.00
91214	7/2/2020	SCHOLASTIC, INC.		AP		2,005.22
91215	7/2/2020	Scottmiriam, Inc.		AP		684.00
91216	7/2/2020	ESTHER SIEMINSKI		AP		30.40
91217	7/2/2020	SOUTH FORK TRADING CO., INC.		AP		32.44
91218	7/2/2020	THE BUILDING DEPARTMENT, LLC		AP		3,899.75
91219	7/2/2020	US MINI MART		AP		106.00
91220	7/2/2020	WALKER HEATING & AC, INC.		AP		825.00
91221	7/2/2020	WILBUR-ELLIS COMPANY LLC		AP		646.23
91222	7/2/2020	WILDISH SAND & GRAVEL CO.		AP		100.98
0	7/10/2020	Vantagepoint Trf. Agents 108524/10904		AP		28,134.84
0	7/10/2020	OREGON PAYROLL TAXES		AP		20,673.94
0	7/10/2020	EBS TRUST		AP		78,526.40
0	7/10/2020	STANDARD INS. CO.		AP		3,813.55
0	7/10/2020	AFLAC		AP		685.12
0	7/10/2020	MEDICARE		AP		8,891.20
0	7/10/2020	Vantagepoint Trf. Agents 705507		AP		508.33
0	7/10/2020	HSA - PAYROLL DEDUCTIONS		AP		16,725.00
0	7/10/2020	FICA PAYROLL TAXES		AP		37,304.92
0	7/10/2020	SWEET HOME POLICE EMPLOYEE		AP		989.52
0	7/10/2020	NATIONWIDE-PAYROLL DEDUCTIO		AP		550.00
0	7/10/2020	Vantagepoint Trf. Agents 300619		AP		3,320.00
0	7/10/2020	PERS		AP		14,443.34
0	7/10/2020	ASI-PAYROLL DEDUCTIONS		AP		236.66
0	7/10/2020	FEDERAL PAYROLL TAXES		AP		30,629.59
0	7/10/2020	SWEET HOME COMMUNITY FOUN		AP		179.13
0	7/10/2020	CHILD SUPPORT ACCOUNTING UN		AP		601.00
91223	7/10/2020	911 SUPPLY		AP		149.97

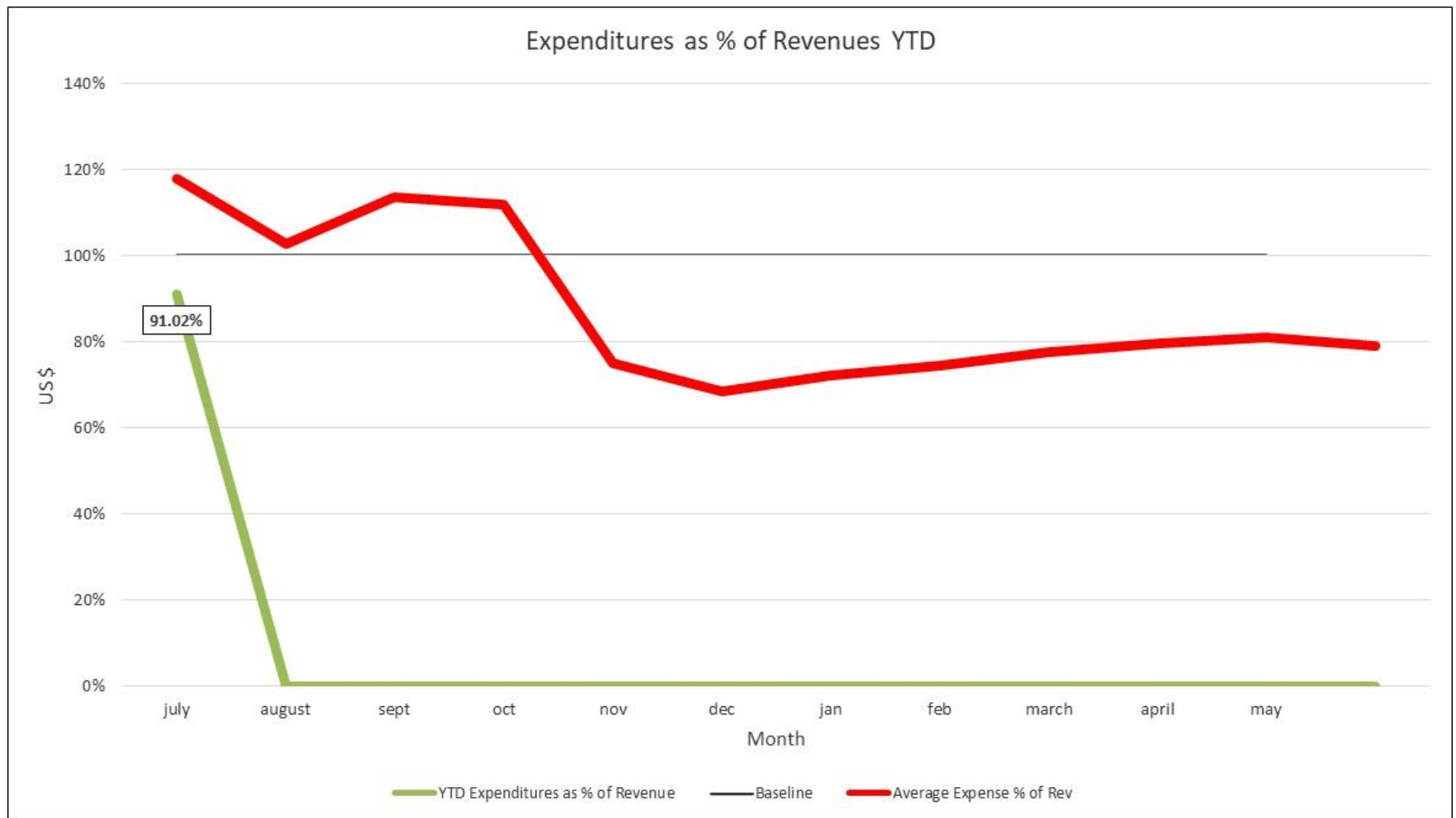
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91224	7/10/2020	Albany Rifle and Pistol Club		AP		150.00
91225	7/10/2020	AT&T Mobility/First Net		AP		1,053.13
91226	7/10/2020	BULLFROG ENTERPRISES		AP		705.38
91227	7/10/2020	LINDA CARTER		AP		110.25
91228	7/10/2020	COMCAST BUSINESS		AP		3,019.00
91229	7/10/2020	Creative Product Sourcing, Inc.		AP		37.00
91230	7/10/2020	FASTENAL COMPANY		AP		430.44
91231	7/10/2020	GATEWAY IMPRINTS, INC.		AP		152.00
91232	7/10/2020	GOODWILL INDUSTRIES		AP		13.39
91233	7/10/2020	HOME DEPOT CREDIT SERVICES		AP		549.00
91234	7/10/2020	BETHANY JACKSON		AP		21.65
91235	7/10/2020	MARY MONTEZ		AP		44.36
91236	7/10/2020	Northwest Natural		AP		215.04
91237	7/10/2020	O & M TIRE SHOP, INC.		AP		120.25
91238	7/10/2020	PROFESSIONAL SECURITY ALARM		AP		1,112.00
91239	7/10/2020	Scottmiriam, Inc.		AP		1,761.00
91240	7/10/2020	TWGW, INC. NAPA AUTO PARTS		AP		345.76
91241	7/10/2020	WELLS FARGO FINANCIAL LEASIN		AP		734.00
91242	7/10/2020	OREGON AFSCME COUNCIL 75		AP		843.77
91243	7/10/2020	PenServ Plan Services, Inc.		AP		250.00
91244	7/10/2020	Ray Klein, Inc.		AP		1,692.31
91245	7/10/2020	STEELHEAD STRENGTH & FITNES		AP		528.70
91246	7/10/2020	UNITED WAY		AP		25.00
91247	7/21/2020	SWEET HOME ROTARY		AP		3,548.00
0	7/23/2020	Stepper Consulting, Inc.		AP		11,768.65
91248	7/23/2020	ALBANY FORD, INC.		AP		371.24
91249	7/23/2020	Albany Rifle and Pistol Club		AP		150.00
91250	7/23/2020	ALSCO		AP		86.12
91251	7/23/2020	Amazon Capital Services, Inc.		AP		167.14
91252	7/23/2020	American Legal Publishing Corporation		AP		1,352.70
91253	7/23/2020	AT&T Mobility/First Net		AP		801.49
91254	7/23/2020	Bluefin Payment Systems		AP		311.40
91255	7/23/2020	BUCK'S SANITARY SERVICE, INC.		AP		145.00
91256	7/23/2020	CARTER'S FIRE SPRINKLER MAINI		AP		250.00
91257	7/23/2020	Correct Equipment, Inc.		AP		7,452.80
91258	7/23/2020	DEPT. OF CONSUMER AND BUSINI		AP		2,362.92
91259	7/23/2020	FASTENAL COMPANY		AP		248.25
91260	7/23/2020	FERGUSON WATERWORKS #3011 A		AP		4,583.94
91261	7/23/2020	FRANK PRINTING, LLC		AP		212.00
91262	7/23/2020	GROVE, MUELLER & SWANK, INC.		AP		8,000.00
91263	7/23/2020	Patty Holk		AP		1,064.55
91264	7/23/2020	HOY'S TRUE VALUE		AP		880.90
91265	7/23/2020	911 SUPPLY		AP		20.00
91266	7/23/2020	Ivers Law Office LLC		AP		350.00
91267	7/23/2020	KEITH'S SPORTING GOODS, INC.		AP		3,021.00
91268	7/23/2020	LESTER SALES		AP		43.50
91269	7/23/2020	LHC Printing Plus, Inc.		AP		579.00
91270	7/23/2020	LIBERTY ROCK PRODUCTS, INC.		AP		184.24
91271	7/23/2020	LINN BENTON TRACTOR CO.		AP		50.72
91272	7/23/2020	LINN COUNTY PARKS DEPARTMEN		AP		100.00
91273	7/23/2020	LINN COUNTY RECORDER		AP		95.00
91274	7/23/2020	LINN COUNTY TAX COLLECTOR		AP		10.54
91275	7/23/2020	CHAYHOWA MCELHINNY		AP		80.00
91276	7/23/2020	METEREADERS, LLC		AP		1,932.45
91277	7/23/2020	Mid Valley Newspapers		AP		183.32
91278	7/23/2020	MOONLIGHT BPO, INC.		AP		2,850.13

Check No	Check Date	Name	Comment	Module	Clear Date	Amount
91279	7/23/2020	MURRAYSMITH, INC.		AP		115,239.81
91280	7/23/2020	NET ASSETS		AP		424.00
91281	7/23/2020	Floyd Neuschwander		AP		320.00
91282	7/23/2020	Newco, Inc.		AP		3,375.00
91283	7/23/2020	NORM'S ELECTRIC, INC.		AP		295.50
91284	7/23/2020	OFFICE DEPOT		AP		127.10
91285	7/23/2020	PACIFIC POWER		AP		19,766.73
91286	7/23/2020	PETROCARD		AP		3,926.81
91287	7/23/2020	PETTY CASH - FINANCE OFFICE		AP		8.70
91288	7/23/2020	PATRICIA RICE		AP		39.80
91289	7/23/2020	SBRK Finance Holdings, Inc.		AP		3,401.00
91290	7/23/2020	Scottniriam, Inc.		AP		882.00
91291	7/23/2020	Staples, Inc.		AP		205.07
91292	7/23/2020	STATE OF OREGON LOTTERY		AP		100.00
91293	7/23/2020	Sunset Electric, Inc.		AP		45.00
91294	7/23/2020	SWEET HOME ROTARY		AP		128.56
91295	7/23/2020	T2, Inc.		AP		3,500.00
91296	7/23/2020	The Automation Group, Inc.		AP		4,225.00
91297	7/23/2020	THE BUILDING DEPARTMENT, LLC		AP		6,994.25
91298	7/23/2020	USA BLUE BOOK		AP		13,770.27
91299	7/23/2020	VALLEY FIRE CONTROL, INC.		AP		354.45
91300	7/23/2020	VALLEY OVERHEAD DOOR SALES		AP		323.00
91301	7/23/2020	W. W. Grainger, Inc.		AP		22.57
91302	7/23/2020	WILDISH SAND & GRAVEL CO.		AP		358.38
91303	7/23/2020	CAYLIE TREWIN		AP		92.26
91304	7/23/2020	WOODCHUCK TREE SVC., LLC		AP		150.00
91305	7/23/2020	ALSCO		AP		385.94
91306	7/23/2020	Amazon Capital Services, Inc.		AP		537.40
91307	7/23/2020	AMERITITLE, INC.		AP		38.21
91308	7/23/2020	JASON BERG		AP		16.41
91309	7/23/2020	JAKE BUCKENDORF		AP		92.26
91310	7/23/2020	CENTURYLINK		AP		1,422.57
91311	7/23/2020	CENTURYLINK - Bus		AP		1,281.24
91312	7/23/2020	CH2M OMI, Inc.		AP		176,878.34
91313	7/23/2020	COMCAST		AP		543.52
91314	7/23/2020	REANNA COONC		AP		47.77
91315	7/23/2020	GILBERT CRAVALHO, JR.		AP		176.42
91316	7/23/2020	DLT SOLUTIONS, INC.		AP		1,276.02
91317	7/23/2020	DUDE SOLUTIONS, INC.		AP		12,495.33
91318	7/23/2020	EBSCO Industries, Inc.		AP		33.95
91319	7/23/2020	GOODWILL INDUSTRIES		AP		86.61
91320	7/23/2020	LACEY GRAHAM		AP		48.44
91321	7/23/2020	HOY'S TRUE VALUE		AP		35.00
91322	7/23/2020	INGRAM LIBRARY SERVICES		AP		281.40
91323	7/23/2020	International City/County Management		AP		1,104.00
91324	7/23/2020	LINDA KAMAU		AP		158.91
91325	7/23/2020	KIP AMERICA, Inc.		AP		240.00
91326	7/23/2020	Nathan Kroeger		AP		50.00
91327	7/23/2020	LEAGUE OF OREGON CITIES		AP		7,179.00
91328	7/23/2020	Linn County Road Department		AP		35.00
91329	7/23/2020	Moore Holding Corporation		AP		3,206.00
91330	7/23/2020	NATIONAL PHOTOCOPY CORPORA		AP		71.83
91331	7/23/2020	OCLC, Inc.		AP		1,499.19
91332	7/23/2020	OVERDRIVE		AP		4,373.28
91333	7/23/2020	Regional Accelerator & Innovation Netw		AP		7,124.76
91334	7/23/2020	Thomas Ryan		AP		60.00











SWEET HOME POLICE DEPARTMENT
CHIEF OF POLICE
 1950 Main Street
 Sweet Home, OR 97386
 (541) 367-5181 Fax (541) 367-5235

	07/31/20	06/30/20	07/31/19	YTD	5 Yr Avg
Call Volume:	823	648	882	2020-04824	5348
CAD Calls:	1527	1253	1747	9347	10200
ONIBR Person Crimes	12	8	19	85	98
ONIBR Person Crimes Cleared:	7	4	12	66	67
ONIBR Property Crimes:	37	30	50	269	309
ONIBR Property Crimes Cleared:	8	16	14	83	91

Trends:

We continue to monitor trends in several types of calls for service to determine what effects the current pandemic situation has on them. The calls that we are monitoring include thefts, domestic violence calls, child abuse calls (physical and sexual), suicide calls, mental health calls and burglaries. The results are listed below. We will continue to monitor these calls to determine if we need to further alter our Department's responses to them. Below is a comparison of those types of calls through the end of July. We have seen a dramatic increase in calls that are associated with mental health concerns. Those types of calls have increased 144%. We are working with Linn County Mental Health attempting to identify options to address this type of increase. Within the next week we will be meeting with Linn County Mental Health, the Linn County Sheriff's Office and the Lebanon Police Department to determine if additional resources could be directed to mental health crisis response.

	Mar-Jul 2020	Mar-Jul 2019	Difference	
Domestic Violence/Dispute Calls	202	198	4	1.98%
Child Abuse(Physical/Sexual)	148	212	-64	-30.19%
Suicidal Calls	38	41	-3	-7.32%
Mental Health Calls	164	67	97	144.78%
Burglary	7	18	-11	-61.11%

During the August 11th City Council meeting a discussion took place that was associated with the area of 23rd Avenue and the 2200 block of Ironwood. During a portion of that discussion crime in that area was mentioned. Below is a breakdown of the Police Department's calls for service in the 900 – 1100 block of 23rd Avenue and the 2200 block of Ironwood Street for the last 4 years.

Calls for Service 900-1100 23rd and 2200 Ironwood		2017	2018	2019	2020
Crimes Against Persons	Area Requested	0	2	1	0
	City Wide	112	151	182	83
Property Crimes	Area Requested	3	4	2	1
	City Wide	617	642	456	268
Crimes Against Society	Area Requested	0	0	2	0
	City Wide	424	306	286	155
Oregon Specific Crimes	Area Requested	1	2	7	1
	City Wide	998	1381	1245	305
Non Criminal Calls	Area Requested	37	46	38	22
	City Wide	8323	8684	7926	4027
					2020 Jan-Jul

On February 14th of this year City Ordinance 9.20.050 Enhanced Law Enforcement Areas came into effect. This Ordinance is a tool to address repeat offenders in our downtown corridor. If an individual is charged on three separate occasions with one of the Ordinance's specified crimes or violations within a 12-month period of time, that individual could then be excluded from the downtown corridor.

Between the months of February and July, there have been 59 arrests within the Enhanced Law Enforcement Areas. Of those 59 arrests, 6 persons have been arrested more than once. Five of those people have been arrested 2 times and one person has been arrested 5 times, four of those arrests occurred at the end of March. The individual that has been arrested 5 times has not been issued an exclusion notice for the Enhanced Law Enforcement Areas.

March is the month that the statewide response to the Coronavirus began to occur. As part of that response the Sweet Home Municipal Court stopped holding arraignments. Persons charged with offenses were unable to have a court appearance and go before the Municipal Court Judge. Because of this a decision was made to not exclude persons from the area until such a time that Court and Community Court is operating.

Person Crimes are defined as:

	July 2020	July 2019
Assault	2	9
Child Neglect	0	0
Criminal Homicide	0	0
Criminal Mistreatment	0	0
Elder Abuse	0	0
Forcible Rape	0	0
Harassment	7	6
Menacing	1	1
Other Sex Offense	0	0
Reckless Endanger	1	0
Violation Court Stalking Order	0	0
Violation Restraining Order	1	4

Property Crimes are defined as:

	July 2020	July 2019
Arson	1	0
Burglary	1	4
Criminal Mischief	10	7
Forgery	1	1
Fraud	2	2
Motor Vehicle Theft	1	1
Reckless Burning	0	0
Recovered Stolen	1	1
Robbery	0	0
Theft	20	34