



CITY OF SWEET HOME LIBRARY BOARD AGENDA

November 09, 2023, 4:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

PHONE: 541-367-5007
FAX: 541-367-3754

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID:

Review / Approval of Minutes

- a) [Library Board Minutes 101223](#)

Report of the Librarian

- a) [Report of the Library Director October 2023](#)

Fiscal Report

Statistics

- a) [Statistics Oct 2023](#)

Unfinished Business

New Business

- a) New Business - December meeting, hold or cancel?

Next Regular Library Board Meeting - ENTER DATE HERE

- a) Next Board meeting 12/14/23

The Sweet Home Public Library Advisory Board welcomes your interest in these agenda items. The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's office at 541-367-8969.

Sweet Home Public Library
Library Advisory Board Minutes August 10, 2023

Present:

Charlene Adams
Eva Journey
Kels Hicks
Jamie Frick
Council Member Greg Mahler

Staff:

Megan Dazey
Kira Mikutaitis

Call to Order

The meeting was called to order at 4:30 pm

Report of the Librarian:

Director Dazey went over the submitted report.

Old Business:

None

New Business:

Discussion about the Library now taking payment plans for out of city library fees. \$5 down payment. Cash/coin only. Renewal date starts on the day of first payment. Only one person in the household (except SHSD kids) can have a card until the full \$35 is paid, then all household residents may have a card. The card must be paid in full by the renewal date to renew for another year. You will have a limited card to only be able to check out 3 items at one time. If any item becomes long over due (30 days past the last renewal) then all checkouts will stop until the item is returned or paid for.

Director Dazey went over talking points for new library.

Library as a Third Space for Sweet Home. Most people have a first and second space where they spend most of their day. Home and work. But what about a third space to hangout, meet people and just be. Most spaces require that you spend money to be in them. Parks are great when the weather is good. But we all know that Oregon weather isn't the best all year. This is where the library can come in and offer a space for all people to just exist without expectation of spending money or even doing certain activities. Parents and caregivers can meet other parents and caregivers. Toddlers can meet other toddlers. Teens can just hangout and play games or read. Adults can meet others and discuss books or movies. Neighbors can get together to chat out of the weather. The Library is the heart of a thriving community. Partnerships with non-profits and for profits, EOC, Commercial kitchen space, housing Indoor/ outdoor space, teen space, kids area, sensory space, community space, small rooms for telehealth/interviews/school

Adjourn 5:12

Report of the Librarian for October/November 2023 Activities

Unfinished Business:

The library director meeting that Megan hosted in Lebanon went very well. The Mayor and City Manager spoke and were very well received with several directors saying they wish they had bosses like the two that we have.

New staff are fitting in well and having fun working with us!

New Business:

Our new bike rack was installed.

Megan will be applying for grants to potentially update the circulation desk to be more accessible for staff and patrons. We are also looking at grants for a shared social worker position with the SHPD.

Collection updates:

We continue to try and make the most of our space. We have added a shelf for graphic novels aimed at an older audience. We will be adding a shelf for Spanish/Bilingual language children's books soon.

Last month we highlighted our collections on social media with an odd holiday that was celebrated on that day. This month we are highlighting books for Native American Heritage month. We have gotten a good response and a number of people coming in to check out items or just new patrons in general because of the posts.

Building issues:

None this month!

Additional construction for the outside update might start before Thanksgiving break.

In building updates:

We are continuing to find ways to make the children's area more inviting and comfortable. The teen space should be finished being updated soon!

We have added more dividers and signage to our Non-fiction collection to make browsing easier.

Passive Programming:

Our craft table is back and still popular.

In-person Programming:

Storytime continues to be popular. We have lots of programs coming up in the next several months, Kira continues to make connections in town and get things scheduled. We will be hosting a monthly trivia night at the Rusty Bucket. We will be hosting weekly movie and game nights for teens soon.

Halloween storytime at the SHPD was a hit. Officer Sanchez read stories on his second day on the job and had a great time meeting lots of kids.

New Building:

No new updates this month.



City of Sweet Home
 Sweet Home Public Library
 1101 13th Avenue
 Sweet Home, OR 97386
 541-367-5007

Sweet Home Public Library

Statistics

October 2023	This month October 2023	Last month September 2023	Year to date 2023	Previous year 2022
Patron Activity				
Door Count	2727	2982	26133	30342
Program participants (all ages)	196	117	1804	589
Total programs(all ages)	12	13	115	41
Circulation and Renewals				
Checkouts & renewals	5167	5109	50563	52702
E-audio & E-book checkouts	635	595	5648	5692
Total items checked out	5802	5704	56211	58394
Public Computers				
Logins	207	206	2221	2497
Resource Sharing Savings				
Cost savings	4546.70	5561.57	50059.48	35892.88
Items borrowed by consortium libraries	371	343	34963	2949
Items borrowed from consortium libraries	299	355	3216	2873
Volunteer Hours				
Hours worked by volunteers	51.75	42.5	584.25	528
New Library Patrons				
New patron cards issued	69	36	553	606

Events this month: Storytime continues to grow. We are starting to add more teen events starting in Nov./Dec and forward. Harvest Festival was tons of fun with hundred of people stopping by our booth and playing games, the numbers for this event are not recorded in our program stats.

Building updates: As of October 13 we have added more open hours on Fridays and Saturdays. New library assistants started at the beginning of the month which has made this update possible. Our new bike rack was installed.

Items of note: Our programming Librarian has only been here for 2 months, but we are seeing an increase in program participation and the number of programs we are able to offer. Many more events/programs are in the works and we are excited about offering more the residents of Sweet Home. New items are coming to our Teen space, 100% funded by the Friends of the Library!