



CITY OF SWEET HOME PARKS AND TREE COMMITTEE AGENDA

May 15, 2024, 8:30 AM
Santiam Conference Room
3225 Main Street, Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 971-203-2871, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: #278 852 022 483

Call to Order and Pledge of Allegiance

Roll Call of Park and Tree Committee Members:

Time Reports

Public Comment. This is an opportunity for members of the public to address the Park and Tree Committee on topics that are not listed on the agenda.

New Business

- a) [Sweet Home Park System Master Plan Presentation](#)
- b) Cut the Gut Checkpoint

Old Business

- a) Ivy Pull at Sankey Park

Round Table Discussions (Committee comments about topics not listed on the agenda)

Adjournment

The Sweet Home Park and Tree Committee welcomes your interest in these agenda items. Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Committee may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend.

If you have questions, please contact the Community and Economic Development Department at 3225 Main Street, Sweet Home, Oregon 97386; Phone: (541) 367-8113.

SHMC 1.10 CITY COMMITTEES

§ 2.10.050 POWERS AND DUTIES.

A. Park and Tree Committee. The powers and duties of the Park And Tree Committee shall be as follows:

1. To conduct an inventory of existing street trees, including historical trees and public properties in need of beautification and plantings and present a written report to the City Council of its findings;

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

2. To develop and recommend to the City Council, for its adoption, a master list of trees suitable for planting within the city. The list shall be reviewed annually, a copy of which shall be kept on file in the office of the City Recorder for public information;
3. To develop and recommend to the City Council, for its adoption, ordinances and policies for the planting, care, maintenance, replacement and protection of trees throughout the city;
4. To act in an advisory capacity to the Planning Commission with respect to landscape design, suitable plantings, protection of natural vegetation and street tree requirements;
5. To submit recommendations to the City Council regarding the beautification of public properties and rights-of-way;
6. To promote public knowledge and acceptance of the value of tree planting and maintenance programs and requirements;
7. To develop a capital development program for each fiscal year, to include acquisition of new land and/or development of existing property for parks and other recreation areas;
8. To recommend recreation programing needs to be produced by the city;
9. To recommend an operating budget to carry out the recreation program as outlined for the forthcoming fiscal year; and
10. To preform additional duties and studies as may be required from time to time by the City Council.
11. To meet a minimum of four meetings a year, beginning with the month of December, which meeting should be devoted to the development of the next year's capital and recreation programs.

(Ord. 1263, § 1, 2017)



CITY OF SWEET HOME PARKS AND TREE COMMITTEE MINUTES

April 17, 2024, 8:30 AM
Santiam Conference Room
3225 Main Street, Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

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Call to Order and Pledge of Allegiance

The meeting was called to order at 8:30.

Roll Call of Park and Tree Committee Members:

PRESENT

Matthew Bechtel
Lena Tucker
Bob Dalton
Wally Shreves
Nancy Patton
Debra Sue Northern
Councilor Dave Trask

STAFF

Greg Springman, Interim Assistant Public Works Director
Blair Larsen, Community & Economic Development Director
Diane Golden, Associate Planner
Angela Clegg, Tourism and Economic Development Coordinator (remote)

Time Reports

Wally reminded the committee to turn in their minutes in writing to Diane.

2024-03-20 Park and Tree Committee Minutes

The meeting minutes were motioned to be approved with corrections to replace "frisbee" with "disc" by Bob, seconded by Lena.

YAY: 6

Nay: 0

Public Comment. This is an opportunity for members of the public to address the Park and Tree Committee on topics that are not listed on the agenda.

None.

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Old Business

Cut the Gut Checkpoint at Sankey Park Wally will try to communicate with Lagea on more information for Cut the Gut. A gift basket was brought up by Nancy, who can assemble it. Blair said some swag can be donated from the City. A spot by the plaza at Sankey Park was brought up to provide the bridge in the background. The City will communicate to the Chamber for registration and information. Debra, Lena, Matthew and Nancy voiced support for the event. A vote was made to support Cut the Gut checkpoint at Sankey Park.

Yay: 6

Nay: 0

New Business

Welcome New Park and Tree Committee Member Wally and Diane will try to reach out to new committee member Jo Anne Solis.

Arbor Day Review Angela confirmed that this will be the 37th year for the certification for Tree City USA. The plaque for Mollie will not be ready by the event. Angela will let the committee know when it is so they can plan accordingly and will send Debra a proof before confirming it to be made. Wally will be providing hot dogs and buns, a Tic Tac Toe game, and cornhole. Nancy will be providing refreshments. Lena will communicate with Sean and Dominic about digging the hole for the dogwood tree. Dave will communicate with pro-tem Greg Mahler to see about attending. Lena will be providing the shrubs for giveaways, as well as discs and tomato cages for disc golf. 150 cookies will be purchased from Safeway for the event from the City. Angela confirmed that the tables and pop ups will be at the shelter for Saturday, as well as a sound system provided.

Round Table Discussions (Committee comments about topics not listed on the agenda)

Greg will forward the beautification information to Diane in order to pass it on to the committee. Dominic is recruiting high school kids to pull ivy on May 3rd, 10:00 at southeast Sankey park. Wally will send a reminder to Diane so it can be noticed as a quorum.

Sankey Park Phase III- Knife River is willing to donate concrete for the slab for the structure. The donation would be considered an "in kind" match. Wally will communicate with Knife River about the estimation of cost. A building permit will need to be submitted through the city and need to be comparable with the structure going in. Blair will talk with the building inspector to confirm what will be adequate.

Nancy asked for a QR code for Cut the Gut for donations for Sankey Park.

Lena updated the committee that the plum tree at Walkabout park will need to be pulled out, and a dead birch tree at Clover Park. Lena will look at the cyprus tree at Northside Park.

Adjournment The meeting adjourned at 9:35.

The Sweet Home Park and Tree Committee welcomes your interest in these agenda items. Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Committee may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend.

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(Ord. 1263, § 1, 2017)



Sweet Home Park System

Capital Improvements Plan

DRAFT
May 7, 2024

Table 1.1 Park System Capital Improvement Plan Projects

ID	Project Title	Description	Size	Cost
P1	Ashbrook Park	Improve parking, replace playground and resurface basketball court. Pave existing loop trail and install site furnishings. Install restroom, lighting, and security cameras.	1.40 ac	\$1,218,100
P2	Clover Memorial Park	Implement 1st Street closure and traffic calming. Improve Fountain Hill visibility. Develop playground and install site furnishings. Install landscape improvements and improve drainage.	0.92 ac	\$555,000
P3	Northside Park	Install river access trail and fishing/viewing platform. Update basketball court base and surfacing, update racquetball court and tennis court surfacing. Remodel playground. Install landscape improvements, site furnishings and security cameras.	3.63 ac	\$1,035,500
P4	Strawberry Park	Improve parking area and install loop trail. Install restroom, landscape improvements, and update irrigation. Install playground addition and pavilion.	3.20 ac	\$2,055,500
P5	Sankey Park	Design and construct bandstand. Install pedestrian bridge to community center. Install splash play, pump track, restroom. Install basketball court.	17.0 ac	\$2,758,500
P6	Hobart Natural Area	Develop a Natural Area Management Plan. Develop parking areas. Improve roadway access from 35th Ave. Install trails, site furnishings, trailhead landscape improvements, and lighting. Restore wetlands.	59.60 ac	\$1,493,700
P7	Pleasant Valley Boat Ramp	Resurface parking area.	0.18 ac	\$336,200
P8	Walkabout Park	Install site furnishings and landscape improvements.	0.14 ac	\$10,200
P9	Halfway Park	Install sidewalk improvements. Install site furnishings and landscape improvements.	0.12 ac	\$97,500
P10	Future Mini Park	Relocate covered bridge from Sankey Park. Install dog park and pedestrian path to adjacent neighborhood. Install a playground. Location adjacent to City Hall.	1.50 ac	\$721,000
P11	Future Neighborhood Park	Develop a 7.5-acre neighborhood park at 42nd and Osage Street.	7.50 ac	\$2,500,000
P12	Future Regional Park	Install multi-use paths. Install pavilions, picnic shelters and informational kiosks. Location at former quarry site.	233.00 ac	\$2,727,900
T1	Trail System Plan	Develop a Trail System Plan.	-	\$90,000
A1	Future Neighborhood Park Acquisition 1 (East)	Acquire 5 to 15 acres for a neighborhood park. Develop playground, basketball court, pavilion and restroom. Locate near 43rd and Coulter adjacent to potential subdivision.	5-15 ac	ND
A2	Future Outdoor Event Center Acquisition 2 (East)	Conduct a feasibility study for an outdoor event center.	ND	ND

a)

Table 1.2 Park System Capital Improvement Plan Priorities

ID	Project Title/Phase/Description		High	Medium	Low
			FY 2025-2030	FY 2030-2035	FY 2035-2045
P1	Ashbrook Park				
	Phase 1	Improve parking, replace playground and resurface basketball court.	\$295,400	-	-
	Phase 2	Pave existing loop trail and install site furnishings.	-	\$106,000	-
	Phase 3	Install restroom, lighting, and security cameras.	-	-	\$816,700
P2	Clover Memorial Park				
	Phase 1	Implement 1st Street closure and traffic calming. Improve Fountain Hill visibility.	\$14,500	-	-
	Phase 2	Develop playground and install site furnishings.	-	\$314,800	-
	Phase 3	Install landscape improvements and improve drainage.	-	-	\$225,700
P3	Northside Park				
	Phase 1	Install river access trail and fishing/viewing platform.	\$552,000	-	-
	Phase 2	Update basketball court base and surfacing, update racquetball court and tennis court surfacing.	-	\$158,600	-
	Phase 3	Remodel playground. Install landscape improvements, site furnishings and security cameras.	-	-	\$324,900
P4	Strawberry Park				
	Phase 1	Improve parking area and install loop trail.	\$336,700	-	-
	Phase 2	Install restroom, landscape improvements, and update irrigation. Install playground addition and pavilion.	-	-	\$1,718,800

Table 1.2 Park System Capital Improvement Plan Priorities

P5	Sankey Park				
	Phase 1	Design and construct bandstand.	ND	-	-
	Phase 2	Install pedestrian bridge to community center.	-	\$351,400	-
	Phase 3	Install splash play, pump track, restroom. Install basketball court.	-	-	\$2,407,100
P6	Hobart Natural Area				
	Phase 1	Develop a Natural Area Management Plan.	\$70,000	-	-
	Phase 2	Develop parking areas. Improve roadway access from 35th Ave.	-	\$273,300	-
	Phase 3	Install trails, site furnishings, trailhead landscape improvements, and lighting. Restore wetlands.	-	-	\$1,150,400
P7	Pleasant Valley Boat Ramp				
	Phase 1	Resurface parking area.	-	\$336,200	-
P8	Walkabout Park				
	Phase 1	Install site furnishings and landscape improvements.	-	\$10,200	-
P9	Halfway Park				
	Phase 1	Install sidewalk improvements.	-	\$71,600	-
	Phase 2	Install site furnishings and landscape improvements.	-	-	\$25,900
P10	Future Mini Park				
	Phase 1	Relocate covered bridge from Sankey Park.	ND	-	-
	Phase 1	Install dog park and pedestrian path to adjacent neighborhood.	\$224,000	-	-
	Phase 2	Install a playground.	-	\$497,000	-

ND - Not Determined


Table 1.2 Park System Capital Improvement Plan Priorities


P11	Future Neighborhood Park				
	Phase 1	Develop 7.5 acres as a neighborhood park at 42nd and Osage Street.	\$2,500,000	-	-
P12	Future Regional Park				
	Phase 1	Install multi-use paths.	-	\$1,715,700	-
	Phase 2	Install pavilions, picnic shelters and informational kiosks.	-	-	\$1,012,200
T1	Trail System Plan				
	Phase 1	Develop a Trail System Plan.	\$90,000	-	-
A1	Future Neighborhood Park Acquisition 1 (East)				
	Phase 1	Acquire 5 to 15 acres for a neighborhood park. Develop playground, basketball court, pavilion and restroom.	-	ND	-
A2	Future Outdoor Event Center Acquisition 2 (East)				
	Phase 1	Conduct a feasibility study for an outdoor event center.	-	-	ND
		TOTAL	\$4,082,600	\$3,834,800	\$7,681,700


ND - Not Determined

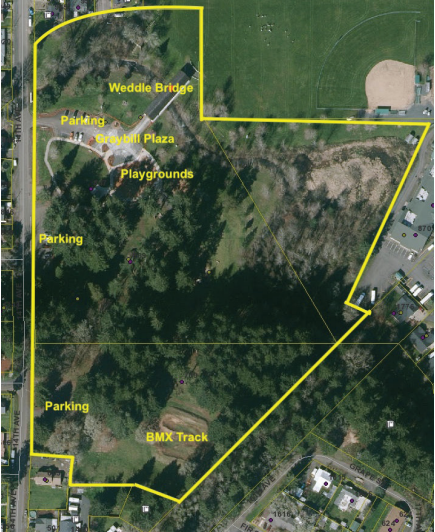
Project ID:	P1
Project Title:	Ashbrook Park
Project Type:	Neighborhood Park
Estimating Stage:	Order of Magnitude
Park Acreage:	1.40 acres
Location:	Ashbrook Neighborhood Park is located on 28th Avenue and Juniper Street on the east side of Sweet Home.
Description:	Improve parking, replace playground and resurface basketball court. Pave existing loop trail and install site furnishings. Install restroom, lighting, and security cameras.
Scope:	Planning, design, permitting, construction.
Considerations:	Utility connections, including electrical, and pending upgrades.




Project ID:	P2	
Project Title:	Clover Memorial Park	
Project Type:	Neighborhood Park	
Estimating Stage:	Order of Magnitude	
Park Acreage:	0.92 acres	
Location:	Clover Memorial Park is located along Main Street and 1st Avenue.	
Description:	Implement 1st Street closure and traffic calming. Improve Fountain Hill visibility. Develop playground and install site furnishings. Install landscape improvements and improve drainage.	
Scope:	Planning, design, permitting, construction.	
Considerations:	Coordinate 1st Street closure and traffic calming with Transportation System Plan.	

Project ID:	P3	
Project Title:	Northside Park	
Project Type:	Neighborhood Park	
Estimating Stage:	Order of Magnitude	
Park Acreage:	3.63 acres	
Location:	Northside Park is located along 11th Avenue between Poplar and Redwood Streets.	
Description:	Install river access trail and fishing/viewing platform. Update basketball court base and surfacing, update racquetball court and tennis court surfacing. Remodel playground. Install landscape improvements, site furnishings and security cameras.	
Scope:	Planning, design, permitting, construction.	
Considerations:	Consider location of future trail segment connections during design process for river access trail and other site improvements.	

Project ID:	P4	
Project Title:	Strawberry Park	
Project Type:	Neighborhood Park	
Estimating Stage:	Order of Magnitude	
Park Acreage:	3.20 acres	
Location:	Strawberry Park is located on the west side of Sweet Home. The park is south of Westwood Lane and Nandina Street.	
Description:	Improve parking area and install loop trail. Install restroom, landscape improvements, and update irrigation. Install playground addition and pavilion.	
Scope:	Planning, design, permitting, construction.	
Considerations:	Consider wetland impacts and associated mitigation needs during planning and design of future improvements. Review prior planning work in the Strawberry Park Concept Plan, 2015.	


Project ID:	P5	
Project Title:	Sankey Park	
Project Type:	Community Park	
Estimating Stage:	Order of Magnitude	
Park Acreage:	17.0 acres	
Location:	Located between 14th to 15th and Elm Street.	
Description:	Design and construct bandstand. Install pedestrian bridge to community center. Install splash play, pump track, restroom. Install basketball court.	
Scope:	Planning, design, permitting, construction.	
Considerations:	Coordinate transfer of pedestrian bridge to future mini park with phasing of other improvements.	

Project ID:	P6	
Project Title:	Hobart Natural Area	
Project Type:	Natural Area Park	
Estimating Stage:	Order of Magnitude	
Park Acreage:	59.60 acres	
Location:	Located south of 35th and Juniper Street.	
Description:	Develop a Natural Area Management Plan. Develop parking areas. Improve roadway access from 35th Ave. Install trails, site furnishings, trailhead landscape improvements, and lighting. Restore wetlands.	
Scope:	Planning, design, permitting, construction.	
Considerations:	Review and incorporate relevant context information in the Hobart Natural Area Stewardship Plan, 2014.	


Project ID:	P7
Project Title:	Pleasant Valley Boat Ramp
Project Type:	Special Use Park
Estimating Stage:	Order of Magnitude
Park Acreage:	0.18 acres
Location:	Located along the South Santiam River, the boat ramp is east of Pleasant Valley Road.
Description:	Resurface parking area.
Scope:	Design, permitting, construction.
Considerations:	Coordinate with wastewater treatment plant on any joint or overlapping improvements or project areas.





Project ID:	P8	
Project Title:	Walkabout Park	
Project Type:	Mini Park	
Estimating Stage:	Order of Magnitude	
Park Acreage:	0.14 acres	
Location:	Walkabout Park is located at 10th and Elm Street.	
Description:	Install site furnishings and landscape improvements.	
Scope:	Design, permitting, construction.	
Considerations:	Communicate new park name in future City materials (print, digital, etc.).	

Project ID:	P9	
Project Title:	Halfway Park	
Project Type:	Mini Park	
Estimating Stage:	Order of Magnitude	
Park Acreage:	0.12 acres	
Location:	Halfway Park is located at 12th and Nandina Street.	
Description:	Install sidewalk improvements. Install site furnishings and landscape improvements.	
Scope:	Design, permitting, construction.	
Considerations:	Communicate new park name in future City materials (print, digital, etc.).	


Project ID:	P10	
Project Title:	Future Mini Park	
Project Type:	Mini Park	
Estimating Stage:	Order of Magnitude	
Park Acreage:	1.50 acres	
Location:	Located south of Santiam Highway and northwest of 40th Avenue.	
Description:	Relocate covered bridge from Sankey Park. Install dog park and pedestrian path to adjacent neighborhood. Install a playground. Location adjacent to City Hall.	
Scope:	Design, permitting, construction.	
Considerations:	Consider timing of donor-funded improvements in relation to other park improvements on site. Donor funded improvements may include a splash pad and/or a restroom.	


Project ID:	P11	
Project Title:	Future Neighborhood Park	
Project Type:	Neighborhood Park	
Estimating Stage:	Order of Magnitude	
Park Acreage:	7.5 acres	
Location:	Located northeast of the intersection of 42nd and Osage Street.	
Description:	Develop a 7.5-acre neighborhood park at 42nd and Osage Street.	
Scope:	Planning, design, permitting, construction.	
Considerations:	Consider existing and future residential housing development in close proximity to the site during planning, public involvement and design.	

Project ID:	P12	
Project Title:	Future Regional Park	
Project Type:	Regional Park	
Estimating Stage:	Order of Magnitude	
Park Acreage:	233.00 acres	
Location:	Located south of the South Santiam River and north of Zelkova Street.	
Description:	Install multi-use paths. Install pavilions, picnic shelters and informational kiosks. Location at former quarry site.	
Scope:	Planning, design, permitting, construction.	
Considerations:	Consider wetland impacts and associated mitigation needs. Review previous schematic diagrams, site documents and wetland delineation map.	

Project ID:	T1	
Project Title:	Trail System Plan	
Project Type:	Planning	
Estimating Stage:	Order of Magnitude	
Park Acreage:	-	
Location:	Sweet Home UGB and immediate surroundings.	
Description:	Develop a Trail System Plan.	
Scope:	Planning	
Considerations:	<p>Consider the following trail projects during the Trail System Plan process:</p> <ul style="list-style-type: none"> • South Hills Trail Expansion (on street) <ul style="list-style-type: none"> ◦ Connection to Sankey Park; connect east and west segments • Ames Creek Trail (on-street and off-street) <ul style="list-style-type: none"> ◦ Sankey Park to Hobart Natural Area • Wiley Creek Trail <ul style="list-style-type: none"> ◦ North-south trail along Wiley Creek from Wiley Park with bridge crossing • South Santiam River Trail <ul style="list-style-type: none"> ◦ Northside Park to Quarry Park segment ◦ Quarry Park to Wiley Park segment (OPRD grant) • Rail trail <ul style="list-style-type: none"> ◦ South side of railroad between Wiley Park and 24th • Foster Dam Road trail (on street) • Shea Point Trail <ul style="list-style-type: none"> ◦ Trail from Shea Viewpoint towards Sweet Home along rail • 43rd and Osage to Quarry Park (on-street and off-street) <ul style="list-style-type: none"> ◦ Connection with rail trail • Long Street Trail (on-street) • Sankey Park to Northside Park Trail (on-street) <ul style="list-style-type: none"> ◦ Trail along 18th Ave and Tamarack Street • Coulter Lane to Foothills Drive <ul style="list-style-type: none"> ◦ East-west trail through Hobart Natural Area 	

a)

Project ID:	A1	
Project Title:	Future Neighborhood Park, Acquisition 1 (East)	
Project Type:	Neighborhood Park	
Estimating Stage:	Order of Magnitude	
Park Acreage:	5-15 acres	
Location:	In the proximity of 43rd Ave and Coulter Lane.	
Description:	Acquire 5 to 15 acres for a neighborhood park. Develop playground, basketball court, pavilion and restroom.	
Scope:	Land acquisition, planning, design, permitting, construction.	
Considerations:	Acquire undeveloped property, preferably centrally located, in coordination with planned housing development.	

Project ID:	A2	
Project Title:	Future Outdoor Event Center, Acquisition 2 (East)	
Project Type:	Special Use Park	
Estimating Stage:	Order of Magnitude	
Park Acreage:	ND	
Location:	Located between 38th to 42nd Avenue, south of Long Street.	
Description:	Conduct a feasibility study for an outdoor event center.	
Scope:	Planning.	
Considerations:		

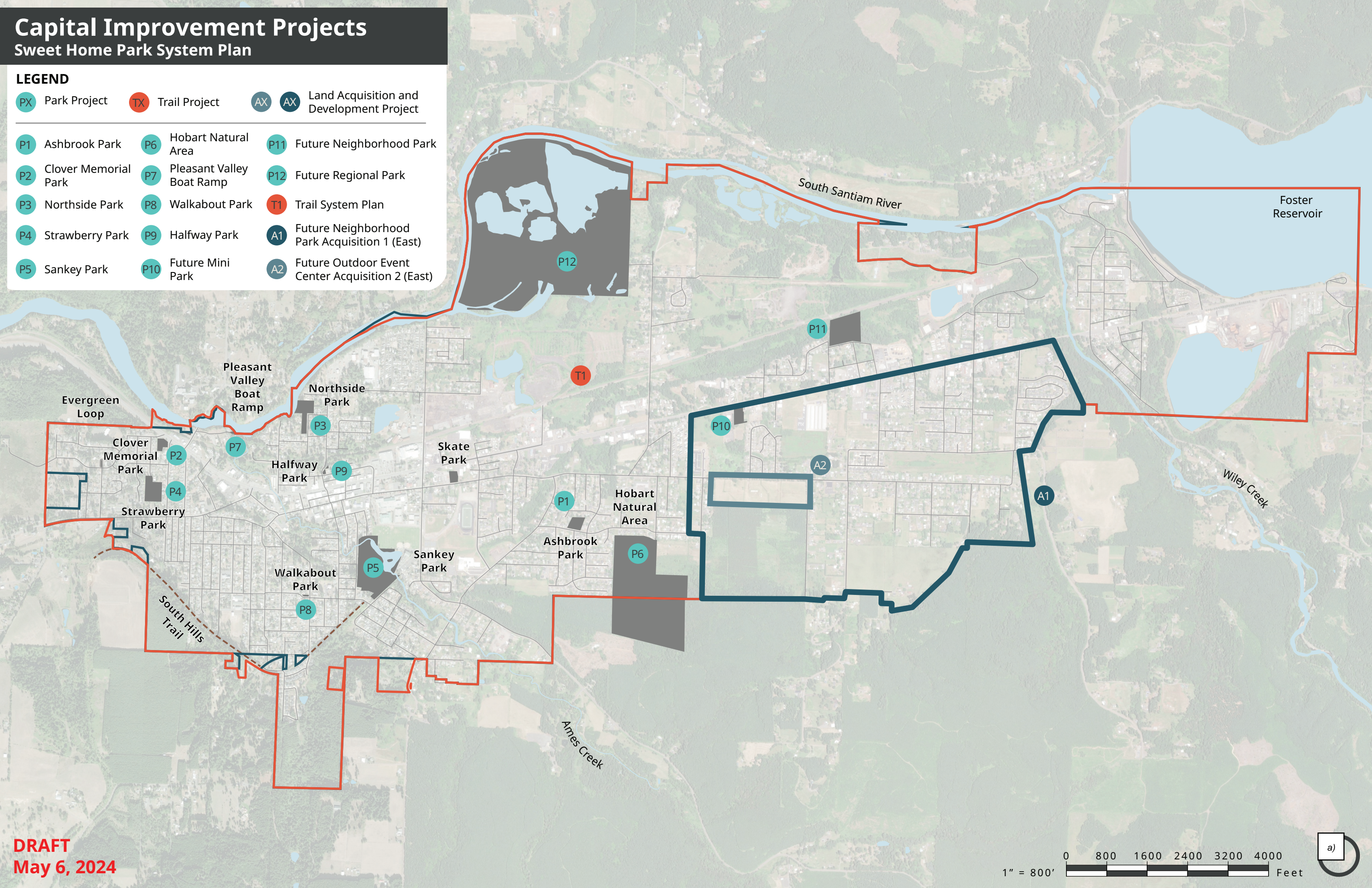
Capital Improvement Projects

Sweet Home Park System Plan

LEGEND

● PX Park Project	● TX Trail Project	● AX Land Acquisition and Development Project
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● P1 Ashbrook Park	● P6 Hobart Natural Area	● P11 Future Neighborhood Park
● P2 Clover Memorial Park	● P7 Pleasant Valley Boat Ramp	● P12 Future Regional Park
● P3 Northside Park	● P8 Walkabout Park	● T1 Trail System Plan
● P4 Strawberry Park	● P9 Halfway Park	● A1 Future Neighborhood Park Acquisition 1 (East)
● P5 Sankey Park	● P10 Future Mini Park	● A2 Future Outdoor Event Center Acquisition 2 (East)



DRAFT
May 6, 2024

