



CITY OF SWEET HOME LIBRARY BOARD AGENDA

May 08, 2025, 4:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City of Sweet Home does not typically utilize a live-stream for its meetings but can upon request; please contact cpretty@sweethomeor.gov to request a link at least 24 hours in advance of the meeting.

Call to Order

EnterTextHere

Review & Approval of Minutes

- a) [2025-04-10 Library Board Meeting Minutes](#)

Report of the Library Services Director

- a) [Report of Library Director April/May 2025](#)

Statistics

- a) [Library Statistics for April 2025](#)

Fiscal Report

Old Business

New Business

- a) [SHPL Newsletter May 2025](#)
- b) Discussion on any questions/ideas that came up during May 7th Open House

Adjournment



CITY OF SWEET HOME LIBRARY BOARD MINUTES

April 10, 2025, 4:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Call to Order

The meeting was called to order at 4:30 PM.

Roll Call

PRESENT

Chair Eva Journey
Board Member Jen Castaneda
Board Member Jim Corley
Board Member Caryn Wise

ABSENT

Vice Chair Kelsey Hicks

COUNCIL

Councilor Chelsea Augsburger, Council Liaison

STAFF

Megan Dazey, Library Services Director
Cecily Hope Pretty, Deputy City Manager
Adam Leisinger, Special Projects Manager

Review & Approval of Minutes

a) 2025-01-09 Library Board Meeting Minutes

Board Member Corley moved to approve the minutes of the January 9, 2025 Library Board meeting. Board Member Wise seconded the motion. The motion carried by the following vote:

AYE: Journey, Castaneda, Corley, Wise

NAY: None

ABSENT: Hicks

b) 2025-03-13 Library Board Meeting Minutes

Board Member Corley moved to approve the minutes of the March 13, 2025 Library Board meeting. Board Member Castaneda seconded the motion. The motion carried by the following vote:

AYE: Journey, Castaneda, Corley, Wise

NAY: None

ABSENT: Hicks

Report of the Library Services Director

a) Library Director's Report March 2025

Director Dazey stated that the library received an additional 10 boxes from Senator Ron Wyden's office. She noted that the Western collection had been relocated to accommodate a new tween area.

Chair Journey asked of the contents of the boxes from the Senator's office. Director Dazey stated that approximately 75% were books that the library did not already have and the majority were also recently published.

Board Member Castaneda asked of any needs for the tween area. Director Dazey replied that staff added requests to the library's Amazon wish list.

Board Member Corley asked of the definition of "tween." Director Dazey replied that the age was 8-12 in accordance with standard publishing guidelines.

Director Dazey stated that the library received a \$10,000 grant from the American Library Association to replace the automatic side door and noted that the funding should be secure because it originated from a private donation. She highlighted a new temporary exhibit from the Museum of Natural and Cultural History. She noted over 45 attendees at the recent *Dogman* movie showing. She stated that the Lego creator club averaged 18 children per week. She shared that seed donations were continuing and they had distributed over 1,000 packets to date. She stated that the library levy would be up for renewal on the May ballot. She highlighted incoming volunteers to restore previous volunteer hours. She noted that the library would host an Open House on May 7th. She stated that the library was coordinating the weekend market again this year.

Board Member Castaneda asked of the maximum capacity of vendors. Director Dazey stated that they accommodated at least 35 on their busiest day in 2024 but the average was 20.

Board Member Corley asked of how grants were discovered and who provided responses. Director Dazey stated that she was on several lists and was actively seeking new funding sources, and that she wrote the grant proposals herself. She noted that many federal and state funding opportunities were disappearing so she was refocusing on private and smaller grants.

No action was required for this item.

Statistics

a) Library Statistics for March 2025

Director Dazey stated that volunteer hours were beginning to rise. She noted that the door count was up and anticipated it would continue to increase.

No action was required for this item.

Fiscal Report

a) FY 2025-2026 Proposed Budget

Director Dazey presented the proposed budget for the upcoming fiscal year. She stated that a significant portion of the planned expenditures would only occur if a new library location was identified. She noted a reduction in grant revenues due to uncertainty at the federal and state level regarding availability of funding.

Board Member Corley asked of the proposed levy amount. Director Dazey stated that it was proposed at the current amount. Deputy City Manager Pretty added that it was \$1.17 per \$1,000 of valuation.

Board Member Wise moved to approve the budget as proposed. Board Member Corley seconded the motion. The motion carried by the following vote:

AYE: Journey, Castaneda, Corley, Wise

NAY: None

ABSENT: Hicks

Old Business

There was no old business to be heard.

New Business

a) Library Talking Points for reference & discussion

Director Dazey reviewed some talking points for the Board to utilize when highlighting the library. She emphasized the importance of enhancing literacy in the community, which was supported by library programming. She noted that the library provided additional services such as job support, tourist services, and technology and digital resource access. She stated that the library served as the “community’s living room” where everyone was allowed to exist without the expectation of paying for anything.

Board Member Wise asked of the cost for non-residents. Director Dazey stated that the cost was \$35 annually for the entire household. She added that children outside of city limits but within Sweet Home School District boundaries could obtain a library card for free with a limited number of items that could be checked out at one time.

No action was required for this item.

Adjournment

There being no further discussion, the meeting was adjourned at 5:07 PM.

Chair

ATTEST:

Library Services Director, Secretary to the Board

Report of the Library Director for April/May 2025 Activities

Collection updates:

We are continuing to move books to the new Tween collection, most of the graphic novels have moved, Nonfiction is next up. The additional space created in the kid's graphic novel area was highly needed.

We are continuing to add books donated from the Library of Congress (but haven't received any additional boxes lately)

Building issues:

No problems have occurred so far from the bench and picnic table being returned to service. We have witnessed several people enjoying breakfast and lunch at the table area.

In building updates:

We have had several donations for the new Tween area. These items are being added as they arrive!

We have also added a reading cube to the kid's area (we have had it for a bit, but it arrived missing some screws).

We will start getting quotes for a new handicap door mechanism soon. The grant funds have been deposited and we have 1 year to spend them.

In-person Programming:

Our Dogman Party was a big success with over 40 kids and adults. We are getting ready for Summer Reading and the schedule should be out soon. The theme this year is Level Up at Your Library (statewide theme).

New Building:

No current updates

Other updates:

Funding was pulled for one of our recent grant programs and we needed to pull out of the program, as the grant would have paid for the additional staff time that the program would have needed.

We are waiting on several other grant applications that could fund additional books for our Tween area and additional books for our summer reading program.

Megan and Kira attended the Oregon Library Association Conference in Eugene April 23-25th.

Megan presented with a panel on School & Public Library partnerships.

Kira's favorite sessions were about AI and teen volunteers.



City of Sweet Home
 Sweet Home Public Library
 1101 13th Avenue
 Sweet Home, OR 97386
 541-367-5007

Sweet Home Public Library

Statistics

| April 2025 | This month | Last month March 2025 | Previous Year 2024 | Year to date 2025 |
|---|------------|--------------------------|--------------------------|----------------------|
| Patron Activity | | | | |
| Door Count | 4005 | 3723 | 45,620 | 15,172 |
| Program participants (all ages) | 295 | 328 | 3,697 | 1216 |
| Total programs(all ages) | 27 | 25 | 323 | 105 |
| Circulation and Renewals | | | | |
| Checkouts & renewals | 6719 | 6169 | 72,250 | 25,201 |
| E-audio & E-book checkouts | 704 | 710 | 8,860 | 2839 |
| Total items checked out | 7423 | 6879 | 81,110 | 28,040 |
| Public Computers | | | | |
| Logins | 253 | 225 | 3,016 | 885 |
| Resource Sharing Savings | | | | |
| Cost savings | 5404.46 | 5968.14 | 63,565.22 | 21,772.13 |
| Items borrowed by consortium libraries | 391 | 368 | 4,300 | 1571 |
| Items borrowed from consortium libraries | 475 | 535 | 5,127 | 1946 |
| Volunteer Hours | | | | |
| Hours worked by volunteers | 53 | 26 | 450.50 | 112 |
| New Library Patrons | | | | |
| New patron cards issued | 44 | 50 | 620 | 172 |

Events this month: Our Dogman Birthday viewing party was very popular and fun was had by all. Megan & Kira attended the Oregon Library Association Annual conference in Eugene this month

Building updates: We have some new furniture donations in the Children's area.

We have started a Tween space and collection. Currently only tween graphic novels and a few new non-fiction and fiction books are in the area. We also have had a donation of cushion/couch and pillows for the area. More donations are headed out way.

Our new outside book drop has been installed. It allows drive up returns for books and media (dvds & audiobooks). This addition allows for media to be returned afterhours without people having to navigate stairs.



SWEET HOME PUBLIC LIBRARY NEWSLETTER

May 2025



1000 Books Before Kindergarten

Reading books at home is one of the best ways to get your child ready for school. Reading 1,000 books sounds like a lot, but if you read just 1 picture book with your child every day, you will read over 365 books in just 1 year! And 730 books in two years, and over 1,000 books in just three years.

Stop by the Library and pick up a reading log and starter packet. Keep track of the books you read. Every time you read 100 books and fill up your log, bring the log back to the library and get a certificate and prize. Pick up the next log for the next 100 books.

It's okay if you read the same book 100 times!

Any child that has not started Kindergarten can start this program! Families are encouraged to participate together, so feel free to sign up multiple children. You can even do it more than once!



Open House

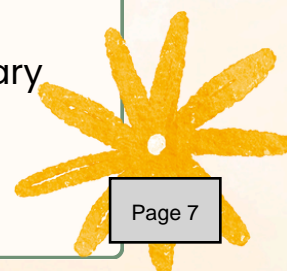
We are having an open house on May 7th from 5-7pm. Stop in and see what is happening in your library as we ask for the renewal of our Operating Levy.

May Events

- Storytime Thursdays 10am & 11am
- Afternoon Movie Wednesdays 3pm
- Lego Creators Club Tuesdays 4pm
- Anime Club May 29th 4pm
- Teen Game Night May 9th 6-8pm
- Teen Movie Night May 16th 6-8pm
- Community Read Discussion May 6th 6pm OR May 7th 10am
- Canning and Preserving Class May 24th 2pm

Contact Info

1101 13th Ave Sweet Home, OR
shpl@sweethomeor.gov
541-367-5007
sweethomeor.gov/library





New Books

Kid

Giant Parsnip Soup by Daniela Sosa
A feisty group of friends find a giant parsnip and set off on an adventure to gather the rest of the ingredients, from one to ten, to make delicious soup together. Come and count along! Includes a recipe for vegetable soup.

Tween

Way off Track by Carol Brundtland
Nansi has never lost a race ... until snobby Tania beats her in an unofficial event. Surely it's Tania's flashy shoes that gave her the edge. Nansi has to get a pair before the track tryouts! But how will she kick up \$338?

Teen

Fairy Cat by Hisa Takano
A minuscule cat appears one rainy day, perched on Kanade's chair. But the moment he spots the tiny ball of fluff, it vanishes! Kanade knows fairy cats are a rare sight to behold, hiding out of reach in nooks and crannies—but now that he's seen one, he is determined to win its affection. Can Kanade coax the fairy cat out of hiding and befriend it?

Adult

Front Runner: The Life of Steve Prefontaine by Brendan O'Meara
On the 50th anniversary of American Track and Field icon Steve Prefontaine's tragic death comes an essential reappraisal of his life and legacy, a powerful work of narrative history exploring the forces and psychology that made Pre great and separating the man from the myths.

Cool Library Things



Outdoor Games for check out!

Our outdoor games are out and ready to be checked out, we have:

Horseshoes, Gator Sprinkler, Ball toss, Lawn Dice, Bocce, Croquet, Rollers, Chicken Toss and more!

Online Collections for FREE!

Northwest Digital Heritage Online includes digital collections from over 250 libraries and museums in Oregon, Washington and Idaho. Including a collection just about the Mt. St. Helens eruption and MORE!

Check it out:

northwestdigitalheritage.org

Jim Bean Safety Fair/Summer Reading Kick Off Party

Join us at Sankey Park JUNE 21st from 9am-1pm

Join us for raffles, games, safety education, bike rodeo, summer reading sign up, free hotdogs and popcorn and more!

Summer Reading

Summer Reading Program for all ages will start on June 17th with programs for kids on most Fridays, plus lots of other activities for teens and adults